

**Minutes of the Meeting of Milton Parish Council held on  
Monday 15 July 2024 at 7pm in the Bowls Pavilion**

**Present:** HM Smith (HMS) (Chair), JE Coston (JEC), P Ellwood (PE), D Wildman (DW), Rob Farrington (RF), D Owen (DO)

**In Attendance:** S Corder (Clerk)

**Members of public:** 3 (One for Item 1 and two for Item 7)

- 1. Presentation from Greater Cambridge Partnership – Waterbeach to Cambridge Busway**  
P Van de Bulk (Project Manager) gave a presentation about the Environmental Impact Assessment consultation for the Waterbeach to Cambridge Busway – **The Parish Council raised concerns over the drainage from the Butt Lane to Landbeach section which would pass close to the PC Cemetery. Plans for drainage ponds need to be implemented in the proposal due to concerns about flooding in the nearby areas** – Time scales: December 2024: Plans to be presented to Cambridgeshire County Council – Summer 2025: Aim to submit Transport & Works Act – 2025: Public inquiry on the proposed Transport & Works Act order and application (Parish representative and individuals will be able to speak there) – 2026 Aim to start subject to approval
- 2. Apologies for Absence:**  
L Champion (personal, J Rippeth (District Councillor)
- 3. To APPROVE the minutes of the meeting held on Monday 3 June 2024**  
DW Proposed to accept the minutes of the meeting held on Monday 3 June 2024 as a true record – PE Seconded **AGREED (RF and DO abstain)**
- 4. Declarations of interest and dispensations:**  
To receive declarations of interest from councillors on items on the agenda; None  
To receive written requests for dispensations for disclosable pecuniary interests (if any); None  
To grant any requests for dispensation as appropriate: None
- 5. Public Participation – members of the public are invited to speak**  
Public Participation of a maximum of fifteen minutes duration for members of the public to address councillors **2 members of the public were in attendance to discuss Item 7 – Christmas Tree (Item 7 discussed next)**
- 6. Clerk's/Chairman's Report and see Works Schedule**  
**A10 Milton/Landbeach Junction** – Question to T Parry: MPC would like to know when you/they anticipate doing the work, and why it's not progressing straight away. We believe U&C have done the design work already and the PC would like to see the plan. **Response received: The trigger is that works should be completed by 300 dwellings. This is at a guess is about two years from now (proposed S106 Urban & Civic plan sent). Clerk to ask T Parry to attend an MPC meeting to answer further questions and to ask that the project date be bought forward as we have been told the funding can be available soon.**  
**Local Project 2024/25 20mph Funding** – Clerk has applied for 20mph through the village – awaiting outcome  
**Zero Carbon Communities Grant – Deputy Clerk applied for the grant with the 2 quotes received:** Cambridge Solor £15,454.58 and Resolve Home Energy £15,780.00  
**Milton Brook Clearance (Ditch below Tomkins Mead)** – Email received from B Hefferman in response to chase up email on works to be carried out. (7/6/24) "Works were recently carried out upstream and downstream of the culvert beneath the highway at Old School Lane, Milton that will facilitate jetting of the section beneath the highway and that is being arranged by Cambridgeshire Highways. As soon as I have a date for this next stage of the work, from my colleagues in Highways, I will provide you with it." We understand that some jetting at Old School Lane did take place.  
**The Rowans Safety Improvements** – Yellow lines now completed  
**Local Council Award Scheme** – PE and DW to put together a Village Action Plan.  
**The Rowans Play Park Revamp** – Due to damage to the climbing net, works delayed to 19 July 2024. Thanks to PE and DW for their work there.  
**Camcycle** – Awaiting amended suggestions from Camcycle for a plan we could agree to offer GCP – **Date to be arranged to meet with Camcycle (Invited to Planning 29 July 2024 at 7pm – Clerk to confirm)**  
Works schedule – Works to clear fallen branches near the A10 /Allotments has been carried out but no felling has taken place. Any further action to be monitored.

**7. Christmas Tree**

To **CONSIDER** putting up a Christmas tree in the village – Location to be agreed

The Vicar, Alex Jeewan, asked if the PC would consider purchasing a Christmas Tree for the village in a location where carols could be sung around it. Rob Chapman has offered to supply a Christmas Tree (cost to be confirmed) **Milton Yarnies are knitting decorations for it. – The PC AGREED in principle and for the tree to be located on Pond Green (Clerk to ask County Highways for permission)**

**8. Planning**

The minutes from the Planning Committee held on Monday 1 July 2024

To **ACCEPT** the Terms of Reference for the Planning Committee – DO Proposed to accept the Terms of reference – DW Seconded **ALL AGREED**

**Decisions:**

**25/00530/FUL** – 137 Cambridge Road, Milton – Two storey front and side extension, increase in ridge height to existing two storey outrigger, erection of bike store and installation of solar panels

**GRANTED PERMISSION**

**20/01797/HFUL** – 66 Fen Road, Milton – Installation of an air source heat pump to the side elevation  
**APPLICATION PERMITTED**

**New:**

**24/02281/HFUL** – 5 Lander Close, Milton – First floor side extension and change from brick to cladding at first floor level (amendment - change of description) **HAS NO RECOMMENDATION**

**9. Maintenance**

The minutes from the Maintenance meeting held on Monday 17 June 2024 were received

**10. Edmund Green (from 8 July MPC meeting)**

To **CONSIDER** applying for the South Cambs District Council Green Spaces – Shared Prosperity Fund - application for a site that the Parish Council feels could be improved (grant of up to £15,000)

**RF Proposed to apply for to the fund – DW Seconded ALL AGREED**

**PE will finalise the application next week.**

To **CONSIDER** that the Parish Council match fund up to £15,000

**RF Proposed – DW Seconded ALL AGREED (Budget from General Reserve)**

**11. Community Care**

The minutes from the Community Care meeting held on Wednesday 3 July 2024 were received

**To ACCEPT reviewed Community Care Policies**

Terms of Reference, Milton Community Care Scheme, Aims of the Scheme, Disclosure and barring service, Community Care Warden risk assessment, Safeguarding adults policy, How to make a complaint, compliment or donation **RF Proposed to accept the above policies – DW Seconded ALL AGREED**

**12. To CONSIDER an Events and Community Working Group**

PE suggested to the PC that a group be put together that could either work with other groups or run potential events in the village – **PE, JEC, DW and RF put themselves forward (Clerk/Deputy Clerk to attend) Clerk to ask the Vicar, Alex, if he would like to be involved**

**13. Bills for Payment and Money Received**

To **CONFIRM** and **AGREE** bills for payment

DW Proposed to pay vouchers 61–102 including voucher 35 (deferred from June payments) and vouchers tabled 103-116 – HMS Seconded **ALL AGREED**

The quarterly finance net position report was received

**14. NALC Standing Orders (Revised 2022)**

To **ACCEPT** the amended version of the Standing Orders – **HMS Proposed to accept the amended Standing Orders – DW Seconded ALL AGREED**

**15. Play Park Signage**

To **CONSIDER** quote and layout from Create Signs - £145 + VAT per sign for Froment Way, Humphries Way and The Rowans play parks – **The Parish Council thanked Sally Champion for designing the signs – DW Proposed to accept the quote of £145 + VAT for each sign – HMS Seconded ALL AGREED**

## 16. HGV's Overnight Parking

(From June's PC meeting- AB) – To **CONSIDER** what to do in the future about overnight parking for HGV's **PE suggested that signs be placed on the entrances to the village with a ban for HVG's overnight parking within the village – Defer to September meeting: AB to provide further information**

## 17. Request for Donation Towards CFR Equipment (From June's PC meeting)

To **CONSIDER** request from Milton's volunteer Community First Responder (G O'Shea) for a donation towards a First Responder Kit for Milton (currently shares with Histon/Impington) – cost £3,500 (raised £1,800 so far) – **Proposed amount of £1,700: JEC informed the PC that due to further donations an amount of up to £800 would be needed to meet the target – JEC Proposed to donate up to £800 – RF Seconded ALL AGREED (Clerk to confirm amount needed and arrange payment)**

To **AGREE** to increase the grant budget to £2,200 – **DW: Budget will only need to be increased from £500 to £1,300 to cover the donation (from General Reserve) – DW Proposed the increase – RF Seconded ALL AGREED**

## 18. To Receive County Councillor's Report

**Adults and Health Committee (27 June):** Members were updated on the debt position in relation to Adult Social Care services as the end of March 2024 and the actions being taken to improve it.

A discussion of the desirability of increasing direct payments for social care. Direct payments allow individuals to choose their own care, tailored to their own needs and offer an alternative to the county council providing the care from the contracted services it uses. The Cambridgeshire Direct Payment Support Service (DPSS) is an all-age service which supports people who receive direct payments to purchase their own care and support. Its aim is to help improve the independence, health, and wellbeing of people with eligible care needs. It also makes having a direct payment easier and a more attractive option to service users.

**Children and Young People's Committee (25 June):** The county council has agreed to set up two new homes for children in care using its own properties. These are now being made ready.

Commissioning of a new school-aged health improvement and prevention service which includes emphasis on healthy eating, oral health, information on vaping and a range of other concerns. The new arrangement aims to integrate more fully and effectively current health-improvement services.

**Tiger Bus Scheme:** People under 25 can apply for a Discount Card which entitles them to travel anywhere within Cambridgeshire for £1.

**Local Nature Recovery Strategy:** The CPCA is the accountable body for this work which is going well and we are in the first cohort who will be completing. The Environment and Sustainable Communities has asked the CPCA Board for delegated powers to agree the draft to go out for consultation.

**Fen Reservoir at Chatteris:** The much-reported water crisis in our region means two new reservoirs are required in the next 15 years.

**Quality of Life Survey:** Cambridgeshire County Council has launched the second annual countywide Quality of Life survey, speaking to a random sample of 5,500 residents to understand their views on the quality of their lives. The survey – run by an independent market research company Thinks Insight – aims to speak to 1,100 people aged 18+ living in each of the five Cambridgeshire district areas. In addition, they will be talking to people from specific groups who are less often heard from including people who may have been homeless or are from migrant or Gypsy/Roma/Traveller communities. The online version of the survey can be found on the website so any resident who wants to can take part can.

**Why ditches must be kept clear:** If you live near or adjacent to a watercourse, please bear in mind the importance of keeping it clear and free of debris. If your property abuts a watercourse then you have a legal 'riparian owner' responsibility for keeping the ditch clear. We have discussed this locally in Milton. If a branch or rubbish from your land blocks the ditch or causes a flood you may be liable for consequential damage.

**Good Life Fund, CPSL Mind:** This is a small community fund, part-funded by CCC which offers grants of up to £1500 to people in the community to help set up groups that connect people, such as book clubs,

craft classes, or activities that encourage people to learn new skills. You can apply to the Good Life Fund if your activity is promoting wellbeing, there are at least four people involved and everyone involved is prepared to volunteer their time, energy and strengths - to learn more about the Good Life Fund get in touch by emailing [goodlifefund@cpslmind.org.uk](mailto:goodlifefund@cpslmind.org.uk) or by calling 0300 303 4363.

**Fire Authority News:** After a nationwide recruitment search and robust selection process, Matthew Warren is being recommended as the new Chief Fire Officer/Chief Executive Officer for Cambridgeshire Fire and Rescue Service.

**Children's Services:** Children's Services at Cambridgeshire have recently been inspected by Ofsted who say that CCC has created strong foundations to drive improvement in Children's Services, but the service overall requires improvement; acknowledging that "This improvement was initiated by a new chief executive and assisted by the appropriate decision to decouple shared leadership and service arrangements from Peterborough" and that "there has been significant political and corporate investment and commitment to the improvement of outcomes for children in Cambridgeshire." There is still a considerable amount of work to be done.

**Coffee Pod Recycling comes to Cambridgeshire Household Recycling Centres:** CCC has introduced coffee pod recycling at all nine of its Household Recycling Centres. The new coffee pod bins offer residents an environmentally friendly way to separately dispose of both aluminium and plastic coffee pods. You can recycle a huge variety of items at CCC Household Recycling Centres from aerosols, batteries, and cooking oil to mobile phones, soil and vapes. Our nearest centres are at Milton and Witchford.

**Police want to hear from you:** Cambridgeshire Police is undertaking community engagement events with the next on Wednesday 28 August at 7pm. You can register now to receive the meeting link and more details of both the engagement event on the Police website.

**Have you considered being a Special Constable?** Cambs Police have just launched a recruitment drive for Special Constables - Specials have all the powers of a police officer and work alongside their regular colleagues. It requires a minimum commitment of four hours a week and is a great opportunity to give something back to your community, while receiving professional training, skills and experience that can be used in everyday life and career progression. Over the past 12 months, Specials have recorded more than 23,000 hours on the job, launched an impressive 400 investigations and stopped 1300 vehicles. If you, or someone you know, would like to find out more about becoming a Special Constable, and maybe even apply, please visit the Police website pages.

**19. To Receive District Councillors report**

No report received

**20. Correspondence**

South Cambs May 2024 Parish e-bulletin

Greater Cambridge Planning Waterbeach to Cambridge changes to event dates

Greater Cambridge Greenways updates June 2024

The Connections Bus Project survey results May 2024

TME Incident Report June 2024

Greater Cambridge Partnership – Milton Road update June 2024

**21. Dates of next meetings**

Monday 29 July 2024 – 7pm Planning – 7:45pm Finance & Administration

Monday 19 August 2024 – Planning (if needed)

Monday 2 September – Parish Council

Monday 16 September – 7pm Planning – 7:45 Maintenance

(RF Left 9:15pm)

**The Council discussed the Waterbeach to Cambridge Greenway and suggested comments to be emailed to HMS to put together a response before next Monday**

Meeting closed at 9:25pm

Signed: ..... Dated: .....