

**Minutes of the Meeting of Milton Parish Council held on
Monday 8 April 2024 at 7.30pm in the Bowls Pavilion**

Present: HM Smith (HMS) (Chair), J Coston (JEC), L Champion (LC), R Farrington (RF), D Owen (DO)(arrived 7:50pm)
A Bradnam (AB)(arrived 7:55pm)

In Attendance: S Corder (Clerk), P Bearpark (District Councillor)

1 Apologies for Absence:

P Ellwood (personal), D Wildman (personal), J Rippeth (District Councillor)

**2 To APPROVE the minutes of the meeting held on Monday 4 March 2024
HMS Proposed to accept the minutes – JEC Seconded AGREED (RF Abstain)**

3 Declarations of interest and dispensations:

To receive declarations of interest from councillors on items on the agenda; None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate: None

4 Public Participation – members of the public are invited to speak

No public in attendance

5 Clerk's/Chairman's Report and see Works Schedule

Local Project 2024/25 20mph Funding – Clerk has applied for 20mph through the village – awaiting outcome

Milton Brook Clearance (Ditch below Tomkins Mead): response to AB's follow on email for further information on works required: Awaiting quotes and advice from B Heffernan for further ditch clearance work to expose the culverts beneath the highway for a camera and jetter to assess state of repair

The Rowans Safety Improvements – Awaiting installation date for extension of double yellow lines: notice has been published

Local Council Award Scheme – PE and DW to put together a Village Action Plan.

The Rowans Play Park Revamp – Order has been placed with Eibe – awaiting installation date. Expected to start on 7 May 2024.

Waterbeach to Cambridge Greenway – walk through with Camcycle – HMS update: Waiting for a report from Camcycle with suggestion from our walk through of the proposed cycle route. Look into purchasing a Telraam device which counts traffic flow (costs around £340 – add to May agenda). Survey of the village is a possibility – the Wilbrahams have done one. Can we get data from the MVAS now? **Clerk to check**

Parish Planning Forum – HMS update: The new digital planning process system is set to be easier to use. Plan making in the future will be a shorter process with a 6 month inspection at the end.

Updates:

Tree down by The Sycamores Recreation Ground – thanks to J Holder who offered his assistance in helping remove the fallen tree which was causing an obstruction on the road

50th Celebrations of SCDC – HMS had attended the celebrations on behalf of the Council

Old School Lane land – JEC has located the deed information required and is looking for further information as to who owns the land

Grass cutting contract: the Clerk, PE and MCC manager met with the manager of Buchans and felt communication would now improve.

A10 Trees – Bradley Southwell of Cambridgeshire County Council Highways had visited on his own and promised action

6 Planning

Decisions:

22/05578/CONDA – 42-44 High Street, Milton – Submission of details required by conditions 3 (drop-off and pick-up servicing plan) and 4 (parking of cycles) of planning permission 22/05578/FUL

DISCHARGE GIVEN IN FULL

24/00230/HFUL – 12 High Street, Milton – Erection of a ground floor rear extension, first floor rear extension with new flat roof and the construction of a one bedroom annexe to rear garden

WITHDRAWN

21/04597/NMA1 – Land South West of Milton Park and Ride, Milton (Police Station) -

Non material amendment of planning permission 21/04597/S73 1. Reduction (283sqm) in footprint and floorspace of the main office building block, 2. introduction of roof mounted solar PV to main office building roof, 3. reconfiguration

of external cell wing southwest elevation, creating inset corridor between wings 1 and 2 and creation of corridor overruns to south east and south west elevations and, 4. reduction of curtain walling to north east office elevation including removal of double height window upon north east elevation, 5. addition of rain water downpipes, 6. rationalisation of external doors, windows and louvered panels to north west elevation, 7. reduction of windows in south west elevation, 8. introduction of curtain walling and provision of sun pipes to south east elevation, 9. adjusted cill height lowered upon fenestration across office block building.

GRANTED PERMISSION

New:

24/00854/HFUL – 8 Knights Way, Milton – Single storey front and rear extensions and two storey side extension

HAS NO RECOMMENDATIONS

29/00969/FUL – 69 Cambridge Road, Milton – Erection of new single storey dwelling – resubmission of 23/00926FUL

HAS NO RECOMMENDATIONS

24/01020/S73 – Land South West of Milton Park & Ride, Milton (Police Station) -

S73 to vary conditions 2 (Approved plans) and 4 (Hard and Soft Landscape works) of planning permission 21/04597/S73 (S73 to vary condition 2 (approved drawings) of ref: 20/04010/FUL (One and two storey building containing offices, custody suite and associated facilities, new access, internal access roads, hardstanding, car parking areas, landscaping, drainage attenuation features, lighting and means of enclosure) to show minor amendments increase to parapet wall to rear custody suite roof and internal enclosure of roof mounted plant and machinery

HAS NO RECOMMENDATIONS

24/01079/FUL – 440 Cambridge Science Park, Milton – Erection of a research and development/office building (use Class E) and associated landscaping, car and cycle parking, infrastructure works and plant

HAS NO RECOMMENDATIONS

24/0302/TTPO – 25 Willow Crescent, Milton- Grey poplar: reduce height by 2.5m to prevent unwanted wind damage and any branches falling into the property's garden and neighbouring gardens

Support the proposed works in principle but would like the works to be done by a fully insured member of the arboricultural association, given the proximity to 37 David Bull Way.

Under Delegated Powers:

24/0269/TTPO – 2 Kens Way, Milton – T1 Horse Chestnut: reduce crown by approx. 2m **NO COMMENT (AB Tree Warden)**

Appeals in Progress

EN/00198/23 – 76 Fen Road, Milton – Alleged construction of a building without the necessary planning permission having been obtained

7 Maintenance

The minutes of the meeting on Monday 18 March 2024 were received

To **CONSIDER** cleaning of the War Memorial (last carried out March 2018) – quote from Independent Memorial Inspection £1,950 + VAT for steam cleaning plus £70 + VAT for lime pointing (if required)

The current state of the war memorial was discussed and that it was only cleaned back in March 2018 (advice given: every 6-8 years for cleaning) – does it need cleaning so soon with possible wear to the stone work. Postponing the cleaning was also mentioned - RF Proposed to postpone the works by a couple of years – HMS Seconded ALL AGREED (Review in 2026)

8 CAPALC

To **CONSIDER** renewal of the CAPALC subscription £886.61 plus £50 for Data Protection Officer membership (£936.61) **HMS Proposed the renewal – JEC Seconded ALL AGREED**

9 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment

RF Proposed to pay the vouchers 406-447 and vouchers tabled 448-454 and 1- 7 – JEC Seconded ALL AGREED

10 Milton Youth Club

To **CONSIDER** request and quote from The Connections Bus Project to replace the table tennis table – Cornilleau Sport 100 indoor table tennis table £354.17 + VAT from Liberty Games

To **CONSIDER** budget of £1,000 to repair or replace the pool table (awaiting costs from The Connections Bus

Project) – **JEC Proposed to accept the quote of £354.17 and the £1,000 budget – DO Seconded ALL AGREED**

11 Parking of Container Trucks in the Village – Applying for 7.5t Weight Limit for Milton

Meeting with M Martin, Senior Project Manager from Cambridgeshire County Council, on 11 April 2024 at 1pm to discuss options for applying for an intervention by either an LHI (Local Highway Improvements), a PFHI (Privately Funded Highways Improvements) or carry out a Feasibility Report application - **HMS, PE, AB to attend**

12 Parish Council Office

To **CONSIDER** quote from Abbott Electrical for £192 to provide and fit a 3kw wall heater – **HMS Prosed to accept the quote – DO Seconded ALL AGREED**

13 Zero Carbon Communities Grant

To **CONSIDER** applying for the grant under either of the two themes (opens 2 April 2024)

1. Reduce carbon emissions or locking up carbon

2. Community engagement on climate change

(Suggestions given: biodiversity, improve recycling and litter (installing better bins), solar panels on community buildings)

It was suggested to look into solar panels for the Bowl Pavilion – Clerk/Deputy Clerk to source quotes

14 To Receive County Councillor’s Report (Full report on MPC Website)

County Full Council: On 19 March we received reports on Council pay, pay policy and pay gaps. Three motions were passed

Development Corporation to shape Cambridge: The government has published details of its plans for a huge expansion of Cambridge and the areas around it. ‘The Case for Cambridge’ contains plans for 150,000 more houses in and around Cambridge. [The Case for Cambridge - GOV.UK \(www.gov.uk\)](https://www.gov.uk). The Government’s spring budget included £10.2M for the Cambridge Biomedical Campus and transport to it, namely the Cambridge South East Transport or CSET project.

STRATEGY RESOURCES & PERFORMANCE Household Support Fund and supermarket vouchers
The government’s budget included an extension of the Household Support Fund for six months.

ADULTS & HEALTH: Last year the NHS in Cambridgeshire & Peterborough spent an estimated total of £28M on emergency care for 4,500 people who attended A&E 5-10 times a year. The Council will host the ‘High Intensity Users’ team, working with patients with complex needs, as identifying and supporting them early can save the NHS at least 40% of these costs.

ASSETS & PROCUREMENT committee has approved a new Land & Property Strategy to guide the management of its diverse portfolio of land and property.

COMMUNITIES SOCIAL MOBILITY & INCLUSION (COSMIC): The Committee has approved an additional £150,000 to Cambridge Housing Society to deliver the Cambridgeshire Local Assistance Scheme, which supports Cambridgeshire residents facing unexpected financial difficulties.

[Cambridgeshire Local Assistance Scheme - Cambridgeshire County Council](#)

The council has also allocated £400,000 to Citizens Advice to deliver income maximisation across Cambridgeshire. The council is proceeding with a series of pilot projects to bring decision-making closer to local communities. The committee has also refreshed its Safe Accommodation Strategy for victims of domestic abuse for the next three years.

ENVIRONMENT & GREEN INVESTMENT: The council has refreshed its policy and protocol for enforcement under the Land Drainage Act 1991.

Connecting Cambridgeshire - Gigabit-capable broadband coverage in Cambridgeshire & Peterborough has hit 85% a year early, meaning we are above the national average and ahead of Government targets.

HIGHWAYS & TRANSPORT: Gully clearing – I receive a regular update on the cyclic gully clearance programme but I’ve not been advised when gullies in Waterbeach Division will be cleared.

AB – chasing up gulley clearing in Milton

Hemlock has been gradually expanding across areas of Cambridgeshire. While it is invasive, and highly toxic to livestock and humans, it is a native plant species. In public spaces under the council’s control the council instructs its contractor to treat it using professional equipment and glyphosate.

Guided buses have resumed two-way running between Cambridge Railway Station and the Cambridge Biomedical Campus, following installation of a safety fence.

East West Rail are planning statutory consultation in the first half of this year.

Cambridge Waste Water Treatment Plant Relocation - The Examination of this application is due to finish on Wednesday 17 April. The Conservators of the Cam have been heavily consulted concerning the new outflow point north of the A14.

The Combined Authority Board will be tendering for a contract to run the service 9 bus from Littleport via Ely to Cambridge, to replace the journeys proposed to be cut by Stagecoach in April. The Combined Authority is also working on plans for bus network improvements and £1 youth bus fare, and bus shelter improvements.

Trinity Hall Farm Industrial Estate, Milton Road – I attended a local member briefing from the developer about proposals for the estate. Public consultations are due to start soon.

Cambridge Biomedical Campus

I attended a presentation by the Cambridge Biomedical Campus, which explained forthcoming developments (Cambridge Children's Hospital, affordable housing for medical staff).

Milton Cambridge Road Industrial Estate – Councillor Rippeth and I have been taking steps at District and County level to deter antisocial parking, which blocks business access.

Milton Cambridge Road - I have reported the series of awful potholes from Tesco to One-Stop.

Milton Ely Road - overnight lorry parking. Whilst unexpected, parking is not illegal in this location. I have not received any reports of disturbance and lorries seem to leave early in the morning. Please report overnight parking to the Police if it obstructs the road.

A suggestion was made that more provision for lorry parking should be made – perhaps at the P&R overnight?

A10/Humphries Way junction: there had been another serious accident there. White lines had been repainted but AB would find out when the traffic lights were likely to be installed [post-meeting note: the S106 has these before the 300th house can be occupied at Waterbeach new town.]

15 To Receive District Councillors Report (Full report on MPC Website)

Celebrations at South Cambridgeshire District Council: Fifty years of serving local communities has been marked by South Cambridgeshire District Council as it celebrates its golden anniversary. Officially established in April 1974, the District Council has been at the forefront of shaping vibrant communities across 104 parishes and two towns.

Financial Accounts 2022/23: We are pleased to report that the 22/23 accounts have been finalised and published on our website www.scams.gov.uk/your-council-and-democracy/finance-and-budget/council-accounts-and-annual-governance-statement/

Zero Carbon Grants – open for bids: This grant aims to empower community groups and parish councils to take local action on climate change. Applications are once again invited for projects under two themes: reducing carbon emissions or locking up carbon, and community engagement around climate change. www.scams.gov.uk/climate-emergency-and-nature/zero-carbon-communities/zero-carbon-communities-grant

Allotment toolkit launch : The Council has launched a new 'allotment toolkit' to support the provision of good quality allotments across the district. The toolkit includes advice on areas such as governance, pest control, and community engagement, and includes a case study on Swavesey Allotment. <https://www.scams.gov.uk/community-safety-and-health/community-action/allotment-toolkit/>

'Find a Grant' digital service – free trial offer for local government : The Cabinet Office is offering councils, and grant administrator colleagues in any local government organisation, access to use 'Find a Grant' on a free trial basis until at least March 2025.

Bringing empty homes back into use - An awareness campaign has been launched to bring empty properties back into use and help get families living in suitable homes. If you are a private homeowner and would like further help and support, please contact Anna Nightingale Empty Homes Officer on: nightingale@scams.gov.uk

Greater Cambridge Shared Planning Service – digital improvements: Greater Cambridge Shared Planning has secured £100,000 of funding from the Department of Levelling Up, Homes and Communities (DLUHC). This financial boost will help the service embrace digital transformation to improve planning services for residents. It will make planning processes faster and more efficient, which will directly benefit residents and developers. It will also help GCSP to prepare for forthcoming legislation, ensuring compliance and readiness for future changes.

Waterbeach Community Liaison Forum - 20 March - We had useful updates from the Planning Service and U&C, followed by updates from the GCP (on the busway, the railway station and the Greenway)

Paul Bearpark informed us that the next GCP assembly meeting is 2pm on October 16th.
(RF left the meeting)

16 Correspondence

Complaints received for inconsiderate/dangerous parking on:

Willow Crescent junction with High Street – cars parking too close to the junction causing blind spots Woodman Way/Starling Close – cars parking on the bends/corners at school pick up and drops (near miss with pedestrian reported)

Coles Road – when activities at The MCC have an influx of car drivers parking for the events, the overflow of parking causes issues for the nearby residents: parking on the bends, too close to junctions and blocking drive ways

Could double yellow lines be installed? (there was an outcry of protest when GCP suggested this) Clerk to reply

Cambridge Road/Benet Close – cars parking on the grass verges owned by the County Council – **AB to ask CCC to install No Parking on verges signs**

Emailed to Councillors

Greater Cambridge Greenway March 2024 – quarterly newsletter

Greater Cambridge Construction Update March 2024

Cambridge Waste Water Treatment Plant Relocation Project – examination hearings: 9 April 2024

CAPALC Affiliation Pack 2024/25

Letter received from MCC regarding placing a storage container at The Sycamores beside the garage – MPC had no objection.

17 Dates of next meetings

Wednesday 17 April 2024 – 11:30am Community Care

Monday 22 April 2024 – 7pm Planning – 7:45pm Finance and Administration

Monday 29 April 2024 – 7pm Parish Council to approve accounts – 7:30pm Annual Parish meeting

Tuesday 7 May 2024 – Annual Meeting of the Parish Council

Meeting closed at 9:12pm Signed: Dated: