

**Minutes of the Maintenance Meeting of Milton Parish Council held on  
Monday 18 March 2024 at 7:45pm held in the Bowls Pavilion**

**Present:** P Ellwood (PE)(Chairman), HM Smith (HMS), D Wildman (DW), J Coston (JEC), L Champion (LC)

**In Attendance:** S Corder (Clerk), P Adams (Village Maintenance Person)

**1 Apologies for absence**

A Horne (Non-voting member)

**2 To APPROVE the Minutes of the meeting held on Monday 18 December 2023**

DW Proposed to approve the Minutes of the meeting of Monday 18 December 2023 as a true record - PE Seconded **ALL AGREED**

**3 Declarations of interest and dispensation:**

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

**4 Public Participation**

No public in attendance

**5 Allotments**

Update: Clerk – 1 person on the waiting list for an allotment

To **CONSIDER** request from SCDC to provide an area that could be transformed for a community food growing venture – accessible by the public. Specific funding available from SCDC – **Clerk to find out more information on this project: how will it be policed, what is the funding available and who will run and manage this project?**

**6 Paddock Wood**

Update: PE/Clerk

Clerk is still chasing up works by County Highways in relation to removal of the fallen tree and repairs to the damaged fence on both Paddock Wood and the allotments – **Clerk to send chase up email and to include the Chief Executive in the chain of the emails sent – AB and JEC to follow up with a visit to CCC if we receive no response (Update: response received 20/3/24 – a visit will be carried out to assess further works required)**

**7 Cemetery**

Update: Clerk/PE

Deputy Clerk is sourcing quotes to install a hand water pump and is trying to arrange sample testing of the ground water – confirming costs of water testing and if a pump can be installed

**Clerk – to follow up with the Environment Agency and source who can carry out a groundwater risk assessment**

To **CONSIDER** request for drainage to be put in the Cemetery grounds due to flooding of graves - **Due to the wet weather we are currently having the ground water levels are above normal. Other Cemeteries are also suffering. At present no further action to be taken**

To **CONSIDER** request for an additional bench on the right-hand side of the Cemetery – **Not on current action plan**

## 8 Play Areas

To **CONSIDER** using Play Safety to carry out full ROSPA inspections on the PC play parks at £78 + VAT per park (they do not carry out repairs) and Wicksteed to continue a yearly play park inspection at £90 per park – **Clerk to arrange for Play Safety to carry out an inspection as soon as possible and who they suggest for any repairs required**

To **CONSIDER** new wording for new play parks signs

It was AGREED to keep the same wording as before but add name of the park and Clerk's mobile number to contact

### **NAME OF PARK (Humphries Way/Froment Way/The Rowans)**

No Fouling

Dogs are not allowed near the play area apart from guide dogs

Dogs must be kept on a lead

Please keep dogs to the perimeter areas

Please inform the Parish Council if you notice any damage to play equipment  
01223 861447/07853170646

To **CONSIDER** applying for a Public Space Protection Order (ongoing dog fouling)

**Clerk to investigate on how to apply and the costing and policing of the order**

## 9 War Memorial

To **CONSIDER** cleaning of war memorial (last carried out March 2018 steam clean and lime pointing).

Quote of £1,950 – extras: lime pointing £70 per m2 from Independent Memorial Inspection

**Clerk to find out what is the gap time between cleaning, what is the plinth made of and what is the best approach to cleaning the war memorial**

## 10 Edmund Green

To **DISCUSS** plans for the area – future planting and installation of electricity column

**Clerk to arrange a face to face or on-line meeting with Buchans on how to move forward with the current contract and works required and to put a plan together for the area**

## 11 Maintenance Equipment

To **CONSIDER** the purchase of a leaf blowing vacuum to assist with clearing of pathways in the village –

Quotes for a Cobra BV26c petrol blower vac £155.99 or B&Q 27cc petrol leaf blower and vacuum £79

**Clerk to source costs for an industrial Stihl leaf blower**

## 12 Dates of Next Meeting

Monday 12 June 2024 – 7:45pm

Meeting closed at 9:46pm    Signed: ..... Date: .....