



MILTON PARISH COUNCIL

Parish Council Office, Coles Road,
Milton, Cambridge, CB24 6BL.
Telephone: 01223 861447.
Email: clerk@miltonvillage.org.uk.
Website: www.miltonvillage.org.uk.

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the meeting of Milton Parish Council to be held in the
Bowls Pavilion on Monday 4 March 2024 at 7.30pm
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coder*
Date of issue: 27 February 2024

AGENDA

- 1. Apologies for absence:** to receive and approve apologies for absence
- 2. To APPROVE the minutes of the meeting held on Monday 5 February 2024 (Pages 1-4)**
To APPROVE the minutes of the meeting held on Monday 29 January 2024 (Page 5 – deferred from February meeting)
- 3. Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
- 4. Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
- 5. Clerk's/Chairman's Report and see Works Schedule (Pages 6-7)**
Local Project 2024/25 20mph Funding – Clerk has applied for 20mph through the village
Milton Brook Clearance (Ditch below Tomkins Mead): response to AB's follow on email for further information on works required: Awaiting quotes and advice from B Hefferman for further ditch clearance work to expose the culverts beneath the highway for a camera and jetter to assess state of repair
The Rowans Safety Improvements – Awaiting installation date for extension of double yellow lines
Local Council Award Scheme – PE and DW to put together a Village Action Plan.
SCDC 6 Free Trees – Planted (Top of Humphries Way/A10 junction, Humphries Way and Froment Way play parks, The Rowans and Hawthorn Hedge play parks and The Sycamores recreation ground)
The Rowans Play Park Revamp – Order has been placed with Eibe – awaiting installation date
Village Litter Pick – Carried out on Sunday 25 February 2024 - 11 people attended
- 6. Planning (Pages 8-9)**
To **RECEIVE** the minutes of the meeting of Monday 19 February 2024
Decisions:
23/04837/FUL – 191 Cambridge Science Park, Milton – installation of one set of external ductwork, extractor fan on base and discharge flue adjacent to existing pharmaceutical unit – **GRANTED PERMISSION**
23/04822/FUL – 29 Cambridge Science Park, Milton – Erection of new substation, switch room and UPS room, alongside relocated cycle stores and associated works **GRANTED PERMISSION**
New:
24/00530/FUL – 137 Cambridge Road, Milton – Two storey rear extension with added PV solar panels

Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/00530/FUL>

24/00577/FUL – Willow Lodge 37 High Street, Milton – Change of use from garage into ancillary meeting rooms for the sole use of Red Balloon

Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/00577/FUL>

24/00613/HFUL – 26 Church Lane, Milton – Single storey rear extension, conversion of existing garage and room above. Installation of solar PV panels to rear roof and removal of 2no Sycamore trees

Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/00613/HFUL>

Brockton Everlast Inc and the long term future of 210-240 Cambridge Science Park and Trinity Hall Farm Industrial Estate – help identify local needs – **Does MPC have any comments on their proposals for the sites (Presentation given at the Planning meeting on 19 February 2024)**

Notification of Planning Appeal

EN/0039/22 – Grassy Corner Caravan Park, Chesterton Fen Road, Milton – Hardcore laid and mobile homes sited on agricultural land without planning permission – Planning permission was refused on 20 April 2023: Enforcement notice requires the following steps: (i) Cease the use of the land as a residential caravan site (ii) remove all caravans from the land (iii) remove all hardstanding from the land – The notice gave a compliance period of six months.

The appellant has appealed the Notice on the following grounds:

Ground (c) - that there has not been a breach of planning control, Ground (g) that the time given to comply with the notice is too short

Does MPC wish to make comments?

Notification of Planning Appeal

EN/00198/23 – 76 Fen Road, Milton – Alleged construction of a building without the necessary planning permission having been obtained Enforcement notice requires one of the following steps: Step 1(a) Dismantle the steel framed barn and cladding. Step 1(b) permanently remove all the resultant building material waste and construction paraphernalia and other items from the land. Step 1(c) Permanently remove any base placed footing or concrete pad placed on the land to be used in association with the offending barn including and debris or materials resulting in that removal. The notice gives a compliance period of 6 months

The appellant has appealed the Notice of the following grounds:

Ground (a) – that planning permission should be granted for what is alleged in the notice. Ground (b) that the breach of control alleged in the enforcement notice has not occurred as a matter of fact. Ground (f) the steps required to comply with the requirements of the notice are excessive and lesser steps would overcome the objections. Ground (g) that the time given to comply with the notice is too short

Does MPC wish to make comments?

7. **Bills for Payment and Money Received (Pages 10-11)**
To **CONFIRM** and **AGREE** bills for payment
8. **Review of Highways Operational Standards in Relation to Weed Management (Pages 12-13)**
To **CONSIDER** any concerns/views of reinstating the use of chemical weed management
9. **Parking of Container Trucks in the Village**
To **DISCUSS** concerns of container trucks parking in residential streets and possible restrictions
10. **E-Scooter Trial (Pages 14-15)**
Current trial period to end 31 May 2024 – The DfT who lead the scooter trial have asked for an extension of 2 years and changes to the boundary. The map below shows a **working proposal for a revised boundary**, see <https://www.google.com/maps/d/u/0/edit?mid=1jL3w4sMC3-qSifjFwa5EukizYypR-PE&usp=sharing> **Responses appreciated**
11. **To Receive County Councillor's Report (To follow)**
12. **To Receive District Councillors Report (To follow)**

13. To Receive Milton Community Centre Report (Page 16)

14. Correspondence

Question raised by resident: Is there any chance of having a bus shelter on Cambridge Road? The bus shelter is now on the wrong side of the road to go into town

Emailed to Councillors

Weed control regime information letter

Greater Cambridge Partnership Update February 2024

SCDC 4 day week report

15. Dates of next meetings

Monday 18 March 2024 – 7pm Planning – 7:45pm Maintenance

Monday 8 April 2024 – Parish Council

Wednesday 17 April 2024 – 11:30am Community Care

Clerk's Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.

**Minutes of the Meeting of Milton Parish Council held on
Monday 5 February 2024 at 7.30pm in the Bowls Pavilion**

Present: HM Smith (HMS) (Chair), J Coston (JEC), D Owen (DO), P Ellwood (PE), D Wildman (DW),
L Champion (LC), A Bradnam (AB), R Farrington (RF)

In Attendance: S Corder (Clerk),

1 Apologies for Absence:

J Rippeth (District Councillor)

2 To APPROVE the minutes of the meeting held on Monday 8 January 2024

HMS Proposed to accept the minutes – LC Seconded (RF Abstained) AGREED

To APPROVE the minutes of the meeting held on Monday 29 January 2024

DW asked that the wording at agenda Item 2 – Dispensations: includes the expanded wording for MPC to discuss and agree MCC Finances - **Defer to MPC March 2024 meeting**

3 Declarations of interest and dispensations:

To receive declarations of interest from councillors on items on the agenda; **AB Item 6: 12 High Street (neighbour)**

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate: None

Item 13 discussed next

4 Public Participation – members of the public are invited to speak

No public in attendance

5 Clerk's/Chairman's Report and see Works Schedule

Milton Brook Clearance (Ditch below Tomkins Mead): AB update – B Hefferman from Cambridgeshire County Council had visited on 17 November 2023 and reported after being asked in January that the clearance work was successful, but more clearance work would be required to inspect the sections beneath the highway. Quotes to be sourced By CCC for further clearance work. AB will respond tasking further information on the works required, as Brian had previously agreed that clearance under the roads was a County Council responsibility.

The Rowans Safety Improvements – See Item 10

Local Council Award Scheme – PE and DW to put together a Village Action Plan.

SCDC 6 Free Trees – Clerk has applied for 6 free trees. Trees have now been delivered. Locations of trees to be planted: 2 by the bench at Hawthorn Hedge play area, 1 at The Rowans play area and others at the MCC recreation ground

The Rowans Play Park Revamp – Order has been placed with Eibe – awaiting installation date

Dial-A-Ride (Trolley Bus) – Update of costs and users: Currently 7/8 users per fortnight with a maximum of 9 users

2024-25 precepts are being discussed and the Mayor is asking for a large increase to subsidise buses. AB reported that she had asked the CPCA to consider improving the #9 so Milton residents could again get to and from Ely without changing buses. DW requested that the Clerk write to support this request. The Chairman thanked AB.

Greater Cambridge Partnership – Proposed Greenway Waterbeach to Cambridge Greenway

Questions put to GCP from January's meeting and answers from GCP:

Could you tell us whether the Waterbeach cycleway scheme consultation response and decision will be considered at the February Joint Assembly meeting and March Board, or whether it will be ready in June?

If it is February, when is the deadline for public questions? And can we know the thrust of the officers report before framing the questions we need to ask?

The agenda for Joint Assembly and Executive Board is sent out 8 working days before the meeting. The Public Questions protocol is published with the agenda and sets out the criteria and submission deadline. The deadline for submitting public questions is 10:00 a.m. three working days before the meeting. Please note questions must relate to matters on which members are being asked to reach a decision. The consultation response will be submitted to the 7th (actually this is on the 5th) September Joint Assembly Meeting and then the Executive Board towards the end of September. The papers will be published on the GCP website during the last two weeks of August where public questions will also be invited. I have provided a link to the page where the papers will be published: [Council and committee meetings](#) -

The Executive Board is planned to meet on 24th Sept 2024. Again I have provided a link to the website where papers will be published: Council and committee meetings - Cambridgeshire County Council > Committees > Greater Cambridge Partnership Executive Board (cmis.uk.com)

Publish questions will be invited at the time of publishing the papers, which is two weeks before the meeting.

Milton Parish Council would also like to know how much funding is left in the current tranche. How much of this is allocated to the Waterbeach cycleway, and is there a deadline for completion of the project?

The Waterbeach Greenway has a total budget of £11m and as it is part of the City Deal Fund, all funding is required to be spent by 2030

6 Planning

The minutes of the meeting of Monday 22 January 2024 were received

Decisions:

23/04567/HFUL – 24a Coles Road, Milton – Single storey rear extension together with internal alterations GRANTED PERMISSION

21/04597/CONDE – Land South West of Milton Park and Ride, Butt Lane, Milton (Police Station) – Submission of details required by Condition 28 (CCTV) of planning permission 21/04597/S73 DISCHARGE CONDITION IN FULL (AB left 8:30pm)

New:

24/00230/HFUL – 12 High Street, Milton – Erection of a ground floor rear extension, first floor rear extension with flat roof and the construction of a one-bedroom annexe to rear garden

OBJECT: 1. To the rendering of the original brick walls – loss of character within street scene. 2. The size of the annexe could be classed as a separate dwelling and would need to ancillary to the main dwelling if approved

7 Finance and Administration

The minutes of the meeting of Monday 22 January 2024 were received

8 Community Care

The minutes of the meeting of Wednesday 10 January 2024 were received

9 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment - **DW Proposed to pay vouchers 350-363 and tabled 364 to 372 RF Seconded ALL AGREED**

10 The Rowans Safety Improvements

To **CONSIDER** accepting the revised double yellow line extension plans (as proposed by the Police) for the same cost as previously agreed of £6,600 from County Highways. Affected residents had been leafleted, and there were no new comments – **PE Proposed to accept the revised plan for the same cost – RF Seconded ALL AGREED**

11 Local Project – 20mph Funding 2024/25

To **CONSIDER** application for 20mph throughout the village

It was AGREED to reapply for 20mph throughout the village adding to the application that GCP agreed this is necessary for the safety of cyclists coming along the old A10

Support from Camcycle would be helpful: Clerk to ask if they would meet with Parish Councillors.

12 New Builds to Rear of 49 Cambridge Road

To **CONSIDER** request from owner for gas connection to the new properties via Barnabas Court supply
MPC refuse the above request - MPC do not want the path/road dug up and would prefer the connection to go within their property boundary

13 To Receive County Councillor's Report (Full report on MPC Website agenda)

The Budget for Children – including Holiday Food Vouchers: Cambridgeshire County Council will put £3million into the budget for 2024/25 to continue to provide holiday food vouchers for those on free school meals. A further **£320k will go to children's mental health**, which has worsened following the Covid pandemic. The funding will be used to employ trained specialists to work with schools to design and deliver programmes working with children and young people, teachers and parents with interventions that are known to manage anxiety.

An **additional £12.7m** will be allocated to demand and inflation pressures, including the number of complex cases and the increasing number of children in care placements in Cambridgeshire.

2024/25 is being recognised as ‘the toughest year to set a balanced council budget’ whilst the Council is looking to support vulnerable people and improve highways maintenance and seeking to bridge a remaining £2m gap. The views of all committees and from town and parish councils, business leaders and trade unions, will be combined, before the Strategy, Resources and Performance (30 Jan) makes a final recommendation for the budget to Full Council on 13 February 2024.

Environment: The County Council has significantly reduced its greenhouse gas emissions, as we seek to become a Net Zero organisation by 2030.

Highways: In 2023/24 the Council invested £27 million of investment in the County’s roads and transport network. See details here [Document.ashx \(cmis.uk.com\)](https://cmis.uk.com/Document.ashx)

The budget for 2024-25 recognises our deteriorating highways network, as well as the need to improve connectivity and for preventive work. £9 million will be invested over 2024-26 for Highways (£3 million in 2024-25 and £6 million in 25-26), on top of £2.3 million of additional Government grant funding for 2024/25 and £70 million already in the capital programme.

Of that, an additional £2 million in 2024/25 and a further £2 million in 2025/26 will fund £40 million of capital expenditure, specifically to address: • Drainage cleansing and management • Weeds and vegetation clearance and management • Management of potholes • Improvements to Public Rights of Ways • Preventative works on the roads, footpaths and cycleways • Maintenance of signs, road marking and traffic signals.

Festival of Stories - Caring for our Planet – all at Waterbeach Child and Family Zone

For all events: £2 per family. **Booking is essential.** To book a place, telephone 01954 284 672 or email childandfamilycentre.south@cambridgeshire.gov.uk

Wednesday 21 February, 10-11.30 - A range of activities that encourage children to play with natural materials and explore the world around them.

Thursday 22 February, 10-11.30 - A range of activities designed to help children and parents understand how they can look after the natural world.

Thursday, 22 February 1pm–2.30 Story Teller – Marion Leeper. Join in with Aiken Drum’s Treasure Hunt and explore some creative ideas for turning trash into treasure.

14 To Receive District Councillors Report (Full report on MPC Website agenda)

Civil Parking Enforcement – ticketing to begin on 1 February and how to provide additional feedback: Civil Parking Enforcement (CPE) has been live in South Cambridgeshire since late December, but from 1 February tickets, with fines attached, will begin to be issued by Cambridgeshire County Council’s Civil Parking Enforcement Officers.

Officers can only enforce restrictions that are in place, such as parking on a single or double yellow lines, or the footpath where restrictions are adjacent. Other parking matters, such as causing an obstruction by parking on the pavement, will remain Police matters. For further information on CPE you can visit www.cambridgeshire.gov.uk/CPE

Cost of Living support in South Cambs – training for professionals and community volunteers: SCDC has hosted two zoom calls to provide training to professionals and community volunteers who may work with those struggling with the cost of living. The training will outline support available in South Cambridgeshire and provide the tools to professionals and volunteers to pass this information on to those they work with.

Consultations: SCDC and Cambridge City air quality strategy consultation runs until 19 Feb 2024. The strategy will allow both councils to develop an action plan to meet stricter air quality targets that were set out by the World Health Organisation (WHO) in 2021.

<https://www.scambs.gov.uk/greater-cambridge-air-quality-strategy-consultation/>

SCDC and Cambridge City housing strategy consultation until 4 Mar 2024. The strategy sets out the vision, objectives and priorities for both new and existing homes of all tenures over the next 5 years.

<https://www.scambs.gov.uk/housing/the-greater-cambridge-housing-strategy-2024-2029>

15 To Receive The Connection Bus Project Quarterly Report

Received – MPC are pleased to see an increase in numbers of attendees

16 Correspondence

Emailed to Councillors

Greater Cambridge Partnership January 2024 Greenway Construction Update

17 Dates of next meetings

Monday 19 February 2024 – Planning

Monday 4 March 2024 – Parish Council
Monday 18 March 2024 – Planning 7pm – Maintenance 7:45pm

Village Litter Pick Sunday 25 February 2024 at 2pm

Meeting closed at 9:16pm Signed: Dated:

**Minutes of the Meeting of Milton Parish Council held on
Monday 29 January 2024 at 7:30pm in the Bowls Pavilion**

Present: H Smith (Chair) (HMS), P Ellwood (PE), R Farrington (RF), D Owen (DO), J Coston (JEC),
D Wildman (DW)

In Attendance: S Corder (Clerk)

Public: 1

1 Apologies for absence

None received

2 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: All Councillors resident in Milton Parish have been granted a dispensation to discuss and vote on finance and the precept and are Guardian Trustees of Milton Community Centre.

3 Public Participation – members of the public are invited to speak

1 member in attendance for Item 4 (MCC Treasurer)

4 To CONSIDER recommendations from the Finance Committee

To **GRANT** £48,000 divided between Bill payment facility and the balance of Section 106 monies including accrued interest to support MCC during 2024/25

DW explained that £4,150 from the S106 contributions for Communities Facilities and £43,850 from the Bill payment facility will make up the £48,000

To **CONFIRM** budget figures for 2024/25

DW mentioned that the S106 Arts spend balance will be zero when the administration fees and the remaining balance for the village sign has been allocated

To **SET** the precept for 2024/25 at £133,000

DW Proposed to accept all 3 above – HMS Seconded ALL AGREED

5 Dates of next meetings

Monday 5 February 2024 – Parish Council

Monday 19 February 2024 – Planning

Meeting closed at 8:03pm Signed: Date:

Milton Parish Council

Work/Project Schedule List (as of 27 January 2024)

Works Required	Committee	Progress
<p>Removal of Trees by Allotments/A10 and planting of replacement trees (Dec 2020)</p> <p>Added: (March 2023)</p>	<p>Carried out by County Highways</p>	<p>The 15 trees due to be removed Allotment/A10 side – A traffic order will be required. Email CCC 25/1/24 Request for trees to be reassessed</p> <p>Tree fallen onto Allotment land and Paddock Wood with fence damage. Awaiting date for removal and repairs. Emailed: response 2/8/23 – awaiting costings for removal. Followed up on 24/10/23. Email received 14/11/23 – Trying to get works order raised. Chased up 13/12/23 Email 25/1/24: Order on the system for tree removal. Once trees removed fence repairs can be carried out</p>
<p>Improve crossing point at High Street/Fen Road</p>	<p>A14 Legacy Fund</p>	<p>Updated email received 27/7/23 – County Highways I have asked the LHO for the area to re-inspect and arrange to locally patch if the section meets intervention criteria. I appreciate this will be disappointing for the Parish, but unfortunately at this time we don't have any other budget which we could draw from to deliver this. Update: email received 14/12/23 If there is to be a tie in of works then we would look to delivery any maintenance work whilst accounting for the relocation of the island</p>
<p>IN PROGRESS</p>		
<p>Power to Edmund Green</p>	<p>Maintenance</p>	<p>On hold until plans agreed For March Maintenance meeting</p>
<p>Willow Crescent transfer of deeds</p>	<p>MPC</p>	<p>Update: 9/12/23 – Revised plans now agreed – Ashton sourcing an identical plan but with the appropriate scale, north point etc to ensure it is land registry compliant</p>

<p>Old School Lane adoption of land</p>		<p>Ashtons Solicitors putting together an application with information for adoption of land from the Crown HMS, DW and JEC looking into questions raised by Ashtons on previous land owner File on hold with Ashtons</p>
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**Minutes of the Planning Committee Meeting of Milton Parish Council held on
Monday 19 February 2024 at 7:30pm in the Bowls Pavilion**

Present: D Owen (Chair), P Ellwood (PE), H Smith (HMS), J Coston (JEC)

In Attendance: S Corder (Clerk)

- 1. Presentation from Brockton Everlast Inc and the long term future of 210-240 Cambridge Science Park and Trinity Hall Farm Industrial Estate – help identify local needs**
Nick Vose from Marengo Communications and James Grainger from Sheppard Robson Architecture gave a presentation on behalf of Brockton Everlast for their proposal for the site of 210-240 Cambridge Science Park. The proposed scheme has 36% of the site occupied by buildings and 64% for new landscaping. With new retail, cafes and open spaces for the public to attend There would be underground car parking and around 2,500 cycle parking spaces. The tallest building would be ground floor plus 6 levels
Concern raised: Displacement parking in Milton – To be discussed further at the March MPC meeting
- 2. Apologies for absence**
R Farrington (personal)
- 3. To APPROVE the minutes of the meeting held on Monday 22 January 2024**
DO Proposed to accept the minutes of Monday 22 January 2024 as a true record – JEC Seconded **ALL AGREED**
- 4. Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda; None
To receive written requests for dispensations for disclosable pecuniary interests (if any); None
To grant any requests for dispensation as appropriate. None
- 5. Public Participation – members of the public are invited to speak**
No members of the public in attendance
- 6. Decisions Received:**
23/04597/FUL – 191 Cambridge Science Park, Milton – Addition of external path, external platform lift, steps and guard rail, and local removal of existing curtain walling to create an accessible route from car park to main building reception **GRANTED PERMISSION**
23/01509/FUL – Vitrum Building St Johns Innovation Park, Cowley Road, Cambridge – Demolition of existing buildings and substructures and the erection of a Research and Development building (use Class E) with basement levels for car parking and building services and associated landscaping, cycle parking, infrastructure works and plant **GRANTED PERMISSION**
23/04604/HFUL – 30 Froment Way, Milton – First floor side extension to house **GRANTED PERMISSION**
23/04268/HFUL – 26 The Rowans, Milton – Single storey front extension to dwelling. Single storey front (east) extension to existing building and conversion to annexe **GRANTED PERMISSION**

Appeals on hand:
23/00926/FUL – 69 Cambridge Road, Milton – Erection of new single storey dwelling
- 7. New:**
Cambridgeshire County Council - The City Of Cambridge (Civil Enforcement Area) (Waiting Restrictions And Street Parking Places) Order 2022 (Amendment No. 48) (Cowley Road, Cambridge) Order 2024 Cambridgeshire County Council proposes to introduce a no waiting at any time restriction in Cowley Road, Cambridge on its northern side from a point 241 metres north east of its junction with A1309 (Milton Road) in a generally north easterly direction for a distance of 24 metres. The loading bay co-located will be revoked to facilitate this change.
Comment: Milton Parish Councils is concerned about the impact of increasing displacement lorry parking North of the A14 Milton Village

Cambridgeshire County Council - Highways Act 1980 As Amended By The Transport Act 1981 (Sections 90a To 90f) The Highways (Road Humps) Regulations 1999 Cambridgeshire County Council proposes to introduce 4 raised tables on the southern accesses to Cowley Road located at approximately 127 metres west of its junction with A1309 (Milton Road), 83 metres north east, 320 metres north east, 454 metres north east of the same junction. The raised tables will be of a height of no more than 75mm, and these constructs are intended to reduce vehicular speed at the junctions and provide a smoother route for cyclists

Milton Parish Council Approve

8. Dates of next meeting

Monday 18 March 2024 – at 7pm

Meeting closed at 8:55pm Signed: Date:

DRAFT

Milton Parish Council PAYMENTS LIST

Voucher	Code	Description	Supplier	VAT Type	Net	VAT	Total
373	Telephone / Broadband	Mobile phone Clerk	EE Limited	E	6.84		6.84
374	Electricity	Electricity	British Gas	L	131.38	6.56	137.94
375	Subscriptions	Pension Admin Charge	Smart Pension	S	22.00	4.40	26.40
376	Allotment Maintenance	Allotment	Buchans Landscaping & S	S	17.50	3.50	21.00
377	Cemetery Maintenance	Cemetery	Buchans Landscaping & S	S	226.63	45.33	271.96
378	General Grounds Main	Grass Cutting	Buchans Landscaping & S	S	1,567.90	313.58	1,881.48
379	MCC grounds mainten	MCC Costs Contribution	Buchans Landscaping & S	S	1,171.12	234.22	1,405.34
380	Paddock Wood	Paddock Wood Maintenanc	Buchans Landscaping & S	S	65.46	13.09	78.55
381	Website	1&1 Mail Pro Licence	IONOS Cloud Ltd	S	3.99	0.80	4.79
382	Subscriptions	Microsoft Office Purchase	Microsoft	S	66.66	13.33	79.99
383	Bank charges	Bank Charge	Lloyds Bank	E	3.00		3.00
384	S106 Arts	Village sign restoration	Cambridge Restoration	S	1,214.91	242.98	1,457.89
385	Clerk employment cost	Pension payment	Smart Pension	E	74.23		74.23
386	Clerks expenses	Pension Payment (employ	Smart Pension	E	74.23		74.23
387	S137: Warden Employ	Pension payment	Smart Pension	E	71.94		71.94
388	S137: Warden Employ	Pension Payment (employ	Smart Pension	E	71.94		71.94
389	S137: Warden's Phone	Mobile phone insurance	Tesco Mobile	E	3.00		3.00
390	Insurance	Insurance Premium	Zurich	E	1,266.08		1,266.08
391	Stationery	Printer paper	ESPO	S	22.00	4.40	26.40
392	Cleaning and Sundries	Black bin bags	ESPO	S	15.00	3.00	18.00
393	S137: Warden's Phone	Mobile phone (Warden)	Tesco Mobile	E	16.99		16.99
394	General Maintenance	Repairs to pump	Mike Overall	S	152.25	30.45	182.70
395	S137: Agency Holiday	Agency	Elms Health Solutions	E	398.35		398.35
396	Youth Workers/Course	Youth Club Sessions	The Connections Bus Prc	C	1,164.00		1,164.00
397	Clerk employment cost	Salary	S C	X	1,273.00		1,273.00
398	S137: Warden Employ	Salary	T E	X	1,054.26		1,054.26
399	Payroll Dept Clerk	Salary	J B	X	341.10		341.10
400	Payroll Highways	Salary	P A	X	346.03		346.03
401	S106 Arts	Village sign restoration	Cambridge Restoration	S	2,220.00	444.00	2,664.00
				Total	13,061.79	1,359.64	14,421.43

Milton Parish Council
RECEIPTS LIST

Voucher	Code	Bank	Description	Supplier	Total
163	Community Care fees	Unity Trust Bank	Community Care Fee	B C	130.00
164	Community Care fees	Unity Trust Bank	Community Care Fee	T S	130.00
165	Community Care fees	CBS General Purpc	Community Care Fee	A M	78.00
166	Community Care fees	CBS General Purpc	Community Care Fee	B W	117.00
167	Community Care fees	CBS General Purpc	Community Care Fee	T R	78.00
168	Community Care fees	CBS General Purpc	Community Care Fee	D F	78.00
169	Community Care fees	CBS General Purpc	Community Care Fee	M S	78.00
170	Community Care fees	CBS General Purpc	Community Care Fee	R B	78.00
171	Cemetery Fees	CBS General Purpc	Memorial	O6	550.00
172	Community Care fees	CBS General Purpc	Community Care Fee	C D	80.00
173	Interest Santander S10	Santander S106 Ar	Interest	Santander	33.35
174	Cemetery Fees	Unity Trust Bank	Burial/Plot fees	J18/J19	800.00
175	Cemetery Fees	Unity Trust Bank	Memorial	C5	150.00
				Total	2,380.35

My ref:
Your ref:
Date:
Contact:
Telephone: 0345 045 5212
E Mail: highways@cambridgeshire.gov.uk



David Allatt
Interim Service Director
Highways and Transport

by e-mail only

12 February 2024

Dear Parish, Town, and District Councils

Subject: Review of Highways Operational Standards in Relation to Weed Management

I am writing to provide you with an update on the recent review of the Highways Operational Standards (HOS) in relation to weed management in Cambridgeshire. The review aimed to assess the impact of changes implemented in April 2023 and gather stakeholders' feedback to inform further improvements.

The review identified the need for revisions to the HOS and recommended their approval for consultation with local stakeholders. This aims to improve environmental performance, reduce carbon emissions, and enhance road user safety through proactive weed management.

In January the Highways and Transport committee decided to reinstate the use of chemical weed control across the county, the report findings confirmed that the use of chemical weed control remains to be the most effective method for weed control as well as being the most financially viable option.

The paper submitted to the committee can be found [here](#).

Additionally, we would like to inform you that a one off non-chemical weed removal program will be implemented to cleanse all areas affected by weeds. This program will serve as a deep clean measure before the cyclical chemical weed treatment program, which will take place twice per annum, is reinstated in May 2024.

Please click link attached to complete a short questionnaire regarding the use of chemicals as weed control in your area.

However, we understand that some residents may have concerns about the use of chemicals in weed management. If your area prefers not to have chemicals used, we kindly request you still complete the questionnaire using the link and email assetdatastrategy@cambridgeshire.gov.uk with your alternative proposals on how you wish weed control is managed within your area.

Funding towards alternative weed control management can be offered, this would be the equivalent cost of using chemicals to control the weeds so therefore would act as a contribution towards alternative weed control and not cover the full cost.

We believe that this review and the proposed revisions to the Highways Operational Standards will contribute to creating a greener, safer, and more environmentally sustainable Cambridgeshire. Your participation in the process to reinstate the use of chemical weed control is crucial to ensure that the standards reflect the needs and concerns of our local communities.

Please feel free to reach out to us if you have any questions or require further information. We appreciate your continued cooperation and support in maintaining the quality and safety of our highways.

Thank you for your attention.

Yours sincerely



David Allatt

Interim Service Director Highways and Transport

E-Scooter Trial Expansion

Trial Period

The E-scooter trial in Cambridge started in October 2020 with e-bikes being added later in early 2021. Since its inception there have been alterations to the trial boundaries, to include Histon, Impington and Milton.

You may be aware, that the Department for Transport (DfT), who lead the e-scooter trials, have asked trial areas, including Cambridge, to extend the trial period by a further two years.



The current trial period is due to finish on 31 May 2024 and the Combined Authority are preparing a paper to the Transport and Infrastructure Committee in March to seek approval for extending the e-scooter trial to 31 May 2026.

Additionally, DfT recently offered trial areas the opportunity to change their boundary. This seems to be a one-off opportunity, returning to a strict change control process whereby changes would be considered on an exceptional circumstance basis.

Expansion

The Combined Authority and partners are considering including areas outside of the existing boundary, particularly where there is a strong commuter presence among residents, including new developments at Marleigh and Darwin Green. DfT would like the proposed changes to be submitted to them by 5th April for their approval.

While DfT may approve the new boundary lines, the Combined Authority do not have to apply these changes - given the short timescales to submit a proposal to DfT, it is recognised that further engagement would be required before implementation. Discussion would include the location of parking hubs, slow and no ride zones, and delivery of information to local residents regarding the opportunities that the e-scooter scheme presents.

Application

It is expected that an outline proposal for a new boundary area will be included in the paper to the March Transport and Infrastructure Committee for full transparency and agreement in principle, which will then be subject to further engagement with local council members at County, District and Parish level.

Following the submission, DfT will let the Combined Authority know if it has approval for the new areas. We do not know the turnaround time of this decision but is likely to be just before the new trial period starts on 1st June. Subject to DfT's approval the Combined Authority will initiate further engagement with elected members regarding the practical and implementation details of operating the e-scooter trial.

The Combined Authority will work with their operator, Voi, to provide a more detailed picture of the location of parking hubs, slow and no ride zones to provide the opportunity for members to comment and feedback.

Engagement and Implementation

In order to be as engaged as possible with our councillors on every level, we expect that several sessions of presentations and Q&A may be required to provide a more rounded image of the benefits and challenges that the scheme may present. These will most likely be conducted as online forums, but this is flexible.

In order for any new area to work successfully, a Traffic Regulation Order (TRO) would be required to enable the e-scooters to use the cycleways and busways. This order will take about three months from the date of application to be processed by Cambridgeshire County Council.

Given that the Combined Authority recognise the need for further detailed engagement and the need to apply and review TRO applications, then any agreed change to the trial boundary would likely take effect in Autumn.

The installation would be rolled out following this, and a timetable available to all interested parties at request.

Managers' Report, Milton Community Centre, 22nd February 2024

Maintenance/Improvements:

General ongoing repairs have been completed across the 3 sites.

The majority of the car park at the Sycamores has been topped up with plainings and the pot holes filled. We have also replaced the lights in the car park and the 5 aside area with LED lights and replaced the timeclock.

Bookings:

The Annexe and the Main Hall remain popular for children's parties and the Main Building is now in use 7 days a-week for regular bookings. We have seen a decrease in the number of attendees for some of our regular classes. This is thought to be due to people watching their money more.

Hard Courts

The Hard Courts are in use 7 days a week and Milton Colts have resumed their winter booking on the 5 aside court. Milton Tennis Club continue to use the 3 courts. The tennis courts have been professionally cleaning leading to a better playing surface.

Youth Building and Sycamores Pavilion:

Eddies Artworks continue to use the building Monday to Friday and Youth Group on a Thursday evening.

Milton football club continue to use the Pavilion.

North Lodge

We still see very low interest in hiring the facility due to the main room being too small for exercise classes and the flooring not suitable for dance classes.

We have had issues with horses leaving the adjoining paddocks and damaging the football pitches due to the fence being removed. I am in regular contact with the owners of the land and the stable manager and this should have stopped now.

Milton Colts and Milton Cricket are still the main users of the facility.

Vandalism and Crime:

We have continued to have damage being caused to football pitches at NLP and the Sycamores by quad bikes. The damage has been reported to the police.

We continue to regularly receive complaints about dog owners not clearing up dog mess, not having dogs on leads, ignoring the signs regarding this particularly at Coles Road and the Sycamores.

We have seen a significant increase in litter at Coles Road particularly in the car park with fast food packaging left and tissues where people have cleaned their shoes before getting in to vehicles.

Andy West, Community Centre Manager 22/02/2024