



MILTON PARISH COUNCIL

Parish Council Office, Coles Road,
Milton, Cambridge, CB24 6BL.
Telephone: 01223 861447.
Email: clerk@miltonvillage.org.uk.
Website: www.miltonvillage.org.uk.

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the meeting of Milton Parish Council to be held in the
Bowls Pavilion on Monday 8 January 2024 at 7.30pm
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coder*
Date of issue: 2 January 2024

AGENDA

- 1. Apologies for absence:** to receive and approve apologies for absence
- 2. To APPROVE the minutes of the meeting held on Monday 27 November 2023 and Monday 4 December 2023 (Pages 1-6)**
- 3. Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
- 4. Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
- 5. Clerk's/Chairman's Report and see Works Schedule (Pages 7-8)**
Milton Brook Clearance (Ditch below Tomkins Mead): Awaiting a meeting date with B Heffernan from County Highways to discuss jetting out under the roads
The Rowans Safety Improvements – Extension of double yellow lines work has been confirmed with County Highways – awaiting installation date
Local Council Award Scheme – PE and DW to put together a Village Action Plan.
SCDC 6 Free Trees – Clerk has applied for 6 free trees. Delivery due March 2024. Councillors to suggest sites to the Tree Warden (AB)
Milton Cemetery Commonwealth War Graves – Application from All Saints Church for a Plaque has been approved by the Commonwealth Committee
Internal Audit (Mid-year) – The mid-year audit is not compulsory and due to personal issues was not carried out in November/December 2023
A14/A10 Roundabout Resurfacing work – Now completed
- 6. Planning (Page 9)**
To **RECEIVE** the minutes of the meeting of Monday 18 December 2023

Decisions:

- 23/03838/CL2PD** – 42-44 High Street, Milton – Certificate of lawfulness under S192 for a proposed use for a children's day nursery (class E (f)) **CERTIFICATE GRANTED**
- 21/04597** – Land South West of Milton Park and Ride, Butt Lane, Milton (Police Station) – Submission of details required by condition 15 (Traffic Management Plan) of planning permission 21/04597/S73) **DISCHARGE CONDITION IN FULL**
- 22/02094/CONDA** – 1 High Street, Milton – Submission of details required by conditions 3 (hard and soft landscaping), 7 (Traffic management plan), 8 (Surface and foul water), 10 (CEMP-Construction environmental management plan), 11 (Energy statement) and 13 (Water efficiency) of planning permission 22/02094/FUL **DISCHARGE CONDITION IN FULL**
- 23/02953/SCOP** – Cambridge Science Park, Milton – request for a Formal Scoping Opinion for the

demolition of existing units 210, 211, 214, 220, 230, 240 and redevelopment with Use Class E (g) floorspace (office (E)(g)(i), Research and development (E)(g)(ii) with ancillary facilities (Use Class E (a-g)) along with access, landscaping and supporting infrastructure **EIA SCOPING REPORT ISSUED**

23/1003/TTCA – 1 Church Lane, Milton – Blue Spruce in lawn – fell **HAVE NO OBJECTION TO**

23/04056/FUL – 26 Cambridge Science Park, Milton – Installation of 9 No. additional air conditioning condenser units on the roof **GRANTED PERMISSION**

23/03921/FUL – Milton Country Park, Visitor Centre Cambridge Road, Milton – Installation of two timber clad metal storage containers within the Country Park **GRANTED PERMISSION**

23/02647/HFUL – 1a Church Lane, Milton – removal of redundant flue and chimney. Replacement front door **GRANTED PERMISSION**

23/195/TTPO – 11 Knights Way, Milton – Horse Chestnut: crown reduce by 1m on height and spread thin by 30%. Tree has become too large for garden. This will allow more light into the garden and promote health of the tree **REFUSED PERMISSION**

New:

23/04604/HFUL – 30 Froment Way, Milton – First floor side extension to house

Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/04604/HFUL>

23/04837/FUL – 191 Cambridge Science Park, Milton – Installation of one set of external ductwork, extract fan on base and discharge flue adjacent to existing pharmaceutical unit

Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/04837/FUL>

23/04822/FUL - 29 Cambridge Science Park, Milton – Erection of new substation, switch room and UPS room, alongside relocated cycle stores and associated works

Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/04822/FUL>

7. Maintenance (Pages 10-11)

To **RECEIVE** the minutes of the meeting of Monday 18 December 2023

8. Christmas Lights

To **CONSIDER**:

Leaving the lights in situ

or having the lights taken down by Town and Country (cost unknown at present)

9. Bills for Payment and Money Received (Pages 12-13)

To **CONFIRM** and **AGREE** bills for payment

10. Greater Cambridge Partnership – Proposed Greenway Waterbeach to Cambridge

To **CONSIDER** the following:

a) Sending MPC's notes criticising the process of the consultation to the members of the GCP Assembly and Board before the appropriate meeting

b) To nominate Parish Councillors to speak at the meeting of the GCP Assembly and Board regarding the process and the issues with the suggested cycle route through Milton

11. The Rowans Play Park Revamp Project

To **DISCUSS** the outcome of the public consultation and select a supplier

To **CONSIDER** either applying for grants to fund the revamp project or for Parish Council to spend up to £75,000

12. Restoration of the Village Sign (Pages 14-16)

To **CONSIDER** quote from Cambridge Restoration for £6,459.91 + VAT – to restore the Village Sign and post (including explanation of works) – Deferred from December 2023 meeting

13. To Receive County Councillor's Report (Pages 17-20)

14. To Receive District Councillors Report (To follow)

15. Correspondence

Emailed to Councillors

SCDC November 2023 Parish e-bulletin

Cambridge County Council Budget Briefing with Town and Parish Council – 11 January 2024 at 6:15pm via Teams
Greater Cambridge Partnership – Milton Road December 2023 update

16. Dates of next meetings

Wednesday 10 January 2024 – Community Care 11:30am
Monday 15 January 2024 – Finance and Administration 7:30pm
Monday 22 January 2024 – Parish Council Precept Meeting 7pm – Planning 7:30pm
Monday 5 February 2024 – Parish Council

Clerk's Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.
--

**Minutes of the Extraordinary Meeting of Milton Parish Council held on
Monday 27 November 2023 at 7.30pm in the Bowls Pavilion**

Present: HM Smith (HMS) (Chair), JE Coston (JEC), RJ Farrington (RJF), L Champion (LC), D Owen (DO),
P Ellwood (PE), D Wildman (DW), A Bradnam

In Attendance: S Corder (Clerk)

1 Apologies for Absence:

None – Full Council in attendance

2 Greater Cambridge Partnership – Waterbeach to Cambridge Greenway

To **DISCUSS** comments put on the join document in Google Docs

Councillors added their comments to the 3 documents headed: Process (for issues with the way the process has been organised) – Design (for issues and suggestions for individual components/features should any part of the latest GCP proposal be implemented) – Route (for objections to the choice of routes and possible suggestions for alternative routes). Comments raised at the MPC public meeting on 2 November 2023 were also added

All 3 documents were discussed in detail and suggested amendments were made (HMS to amended the 3 documents and send to the Clerk)

To **CONSIDER** MPC's response to the consultation – closes Friday 8 December 2023

Final amended comments for response to GCP to be agreed at the 4 December 2023 MCP meeting

3 Dates of next meetings

Monday 4 December 2023 – Parish Council

Monday 18 December 2023 – Planning 7pm – Maintenance 7:45pm

Meeting closed at 8:52pm

Signed: Dated:

**Minutes of the Meeting of Milton Parish Council held on
Monday 4 December 2023 at 7.30pm in the Bowls Pavilion**

Present: HM Smith (HMS) (Chair), RJ Farrington (RJF), D Owen (DO), P Ellwood (PE), D Wildman (DW), L Champion (LC), A Bradnam (AB arrived 7:54pm)

In Attendance: S Corder (Clerk), P Bearpark (District Councillor), J Rippeth (District Councillor – arrived 7:54pm)

1 Apologies for Absence:

J Coston (personal)

- 2 To APPROVE** the minutes of the meeting held on Monday 6 November 2023
DW Proposed to accept the minutes of the meeting held on Monday 6 November 2023 as a true record – DO
Seconded **ALL AGREED**

3 Declarations of interest and dispensations:

To receive declarations of interest from councillors on items on the agenda; None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate: None

4 Public Participation – members of the public are invited to speak

No public in attendance

(Item 6 – Planning discussed next) (AB arrived)

5 Clerk's/Chairman's Report and see Works Schedule

Quad bikes and Anti-Social Behaviour – MPC met with officers from the Police and SCDC Community Safety Partnership and the advice given for residents was to report any activity via 999, 101 or on-line. The more reports the more action can be taken. A confidential note of the meeting will be available to councillors.

Milton Brook Clearance (Ditch below Tomkins Mead): Awaiting a meeting date with B Heffernan from County Highways to discuss jetting out under the roads

The Rowans Safety Improvements – Extension of double yellow lines work has been confirmed with County Highways – awaiting installation date. Further action to be taken next summer.

Local Council Award Scheme – PE and DW to put together a Village Action Plan.

A14/A10 Roundabout Resurfacing work – Phase 3 started on 27 November 2023 – Roundabout to Butt Lane

Christmas Lights – Lights are expected to be put up in the tree on Pond Green and opposite the Waggon and Horses pub on Tuesday 5 December 2023

Clerk to chase up the transfer of land at Willow Crescent with Ashtons solicitors.

6 Planning

The minutes of the meeting of Monday 20 November 2023 were received

Decisions:

23/1095/TTPO – 2 Willow Crescent, Milton – Sycamore – reduction of 3 metres taking it down from its current 24 metres to 21 metres **REFUSED PERMISSION**

New:

23/04268/HFUL – 26 The Rowans, Milton – Single storey front extension. Outbuilding conversion to annexe

HAS NO RECOMMENDATIONS – Comment: Annexe must be ancillary to main dwelling. Building to be appropriately sound proofed to stop noise to the neighbouring properties

23/04267/HFUL – 96 The Sycamores, Milton – Two storey front extension

OBJECT: 1. Loss of light to neighbouring property. 2. Overbearing and overdevelopment of street scene

7 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment - DW Proposed to pay vouchers 270-294 and tabled 295 to 297 – HMS Seconded **ALL AGREED**

8 Local Government Finance Act 1992 – Parish Precept 2024/25

To **CONSIDER** response to consultation question A – HMS Proposed No comment – RF Seconded **ALL AGREED**

9 Greater Cambridge Partnership – Waterbeach to Cambridge Greenway

To **AGREE** response to consultation

HMS Proposed to add the below wording to the draft response – LC Seconded **ALL AGREED**

If the High Street route is chosen, we support the 20mph speed limit throughout Milton.

A signalised crossing from the bottom of the Jane Coston Bridge to take pedestrians and cycles safely across to Tesco (also links with our suggested route round the bund)

Remove the bumps on the pedestrian side of the Jane Coston Bridge, that effectively narrow it and serve no function, to increase its capacity

HS thanked PE and DW for producing a powerpoint presentation with pictures illustrating the lack of available width and barriers to a safe compliant shared cycle and pedestrian path through the village as proposed by GCP. This will be added to our response.

(RF left 8:16pm)

10 The Rowans Play Park Revamp Project

PE to update – The 4 quotes received have been narrowed down to 2 (Eibe and Streetscape). It was felt that they provided equipment that tried to address DDA access and was within in reasonable budget

Clerk to progress to next steps: Ask Eibe and Streetscape for large scale design plan and arrange a date and location for a public consultation on the 2 proposed designs

11 Restoration of the Village Sign

To **CONSIDER** quote from Cambridge Restoration for £6,459.91 + VAT – to restore the Village Sign and post
Defer to January MPC meeting with second quote

Ask Cambridge Restoration to provide a drawing and explanation of proposed works

12 Cemetery

To **CONSIDER** approval of an environmental survey to see if the water source meets legislation for installation of a water pump – Quote from the CDS Group £595.00 for monitoring visit plus £370.00 for groundwater quality suite **DW Proposed to go ahead with the water testing – PE Seconded ALL AGREED**

To **CONSIDER** quote from Buchans for £446.00 + VAT to scarify the wildflower meadow area in preparation for reseeding **HMS Proposed to accept the quote – LC Seconded ALL AGREED**

13 Local Projects 2024/25 LHI Applications

To **CONSIDER** projects to be put forward for the next round of LHI bids – **No projects to put forward at this time**

14 Milton Community Centre (MCC) Tree Works at The Sycamores Recreation Ground

To **RATIFY** the decision to allow MCC to remove 2 smaller trees along the wooded boundary of the park – requested by neighbouring properties **DW asked MPC for clarification of the boundary line as per the lease agreement between MPC and MCC. AB explained that the residents fence was the boundary line and MCC are responsible for any shrub/tree works required on The Sycamores recreation ground their side of the fence line – HMS Proposed to agree to MCC removing the 2 trees as the proposed area of land up to the fence lines is the responsibility of MCC – DW Seconded ALL AGREED**

15 South Cambs District Council Six Free Trees

To **CONSIDER** applying for six free trees or one large potted tree and possible locations
MPC AGREED to apply for 6 free trees – AB to source locations in the village

16 The Connections Bus Project

To **CONSIDER** quote from Youth Work Services from April 2024 to increase the fee (from £194) to £198 per session from 1 April 2024 – DW Proposed to accept the increase as per budgeted sessions – HMS Seconded **ALL AGREED**

17 To Receive County Councillor's Report (Full report Appendix 1 on MPC website)

Work in the Committees:

Strategy and Resources: No additional funding has been offered to Cambridgeshire County Council in the government's autumn statement, despite the funding crisis faced by all local authorities, rising inflation and increasing levels of need. Proposals for Cambridgeshire County Council's 2024/5 budget and five-year business plan are set to be presented to its Strategy, Resources and Performance Committee on 19 December,

the same day the Government is likely to unveil the full detail of its Local Government Financial Settlement. **Not just Cambridgeshire:** There is general concern among County Councils across the country that even 'well-managed' councils will be unable to avoid insolvency in years to come. The County Councils Network (CCN) says that with increasing demand for care services, especially for vulnerable children, costs are outstripping resources. Nationally, £319 million of the projected £639 million overspend by county councils this year comes from children's services. One in ten 'well-managed' councils are unsure if they will be able to balance their budget this year (a legal requirement). This figure is expected to rise to four in ten for 2024/25. The overall budget deficit is expected to reach £4 billion up to 2026, even though councils are planning over £2 billion of savings and cuts in order to avoid Section 114 notices being issued (the local government equivalent of bankruptcy).

Assets and Procurement

Shire Hall, Cambridge to be re-marketed: The County Council will soon be seeking a new commercial partner to redevelop the former Shire Hall building in Cambridge. All proposals for the site will require full planning, Listed Building and Scheduled Ancient Monument consents, and ensure protection of the assets on site.

Adults and Health

Flu, COVID-19, and shingles vaccines are now available for eligible groups. Flu and COVID-19 vaccination information at www.nhs.uk/wintervaccinations and information about shingles vaccinations at www.nhs.uk/conditions/vaccinations/shingles-vaccination/

Older Adults Social Inclusion Grants: Cambridgeshire County Council is opening up grant funding for services, clubs and activities that support older adults (over 65) with emerging care or support. We are offering a maximum of £6,000 pa, towards a service that offers support to older adults, to help them maintain independence in their own communities over a target period of 4-6 weeks.

A lot more details here:

[South Cambs Older Adults Social Inclusion Grant Offer \(cambridgeshire.gov.uk\)](http://cambridgeshire.gov.uk)

Children and Young People: Appeal for new Foster Carers

If you are over 21 years of age, have a spare bedroom, and believe you have the qualities and skills to become a compassionate, resilient foster carer, please get in touch.

Facebook at @CCCFosteringService or Phone 0800 052 0078

Online at [Fostering in Cambridgeshire - Cambridgeshire County Council](#)

CARE Quality Initiative: Cambridgeshire Academy for Reaching Excellence is a new Social Care Academy to train and support new children's social workers and social care practitioners. The Council faces a national shortage of social care workers, so this initiative aims to train and recruit in-house. For more information see [Cambridgeshire Academy for Reaching Excellence \(CARE\) - Cambridgeshire County Council](#)

Modeshift STARS: Four Cambridgeshire schools attended a regional award ceremony for their achievements in promoting sustainable travel and developing school travel plans.

More information about the scheme can be found at [School travel planning - Cambridgeshire County Council](#)

Holiday Activities and Food Programme: This Christmas, the Holiday Activities and Food (HAF) programme is offering free spaces for children in Cambridgeshire who are eligible for free school meals, to enjoy enriching experiences and nutritious food. The programme will run from 21 December to 3 January, except for bank holidays.

Further information at

[Cambridgeshire Holiday Activities and Food \(HAF\) Programme 2023 - Cambridgeshire County Council](#)

New Environment Minister: Cllr Dupre pointed out the local challenges of flooding in the north and shortage of water in the south of the county, the need to get 25,000 homes off oil boilers, reducing carbon emissions from peatland, public transport and roads.

Highways and Transport

Street Lights – switching to more efficient LEDs: This work will run from 2024 to 2026 and will replace 47,500 street lights with LED lanterns.

Cambridgeshire and Peterborough Combined Authority: The Code of Conduct complaint against Mayor Nik Johnson has now been adjudicated by the Combined Authority's Audit & Governance Sub-Committee. The Mayor was found to have breached the Code on two counts—civility and disrepute, the latter brought upon himself. He was asked to issue an apology and to undertake appropriate training.

(AB left 9:20pm)

18 To Receive District Councillors Report

Civil Parking Enforcement: New Civil Parking Enforcement (CPE) powers in South Cambridgeshire will be given to Cambridgeshire County Council following a decision by Parliament. Earlier this year an application was submitted to the Department for Transport (DfT) to enable Council Civil Enforcement Officers (CEOs) to issue Penalty Charge Notices for the majority of on-street offences such as parking on double or single yellow lines. Previously only the Police could do this. Highways officers have worked closely with South Cambridgeshire District Council on the development of the scheme.

A Warning Notice will be issued to people who continue to park where there are restrictions throughout January – this looks like a parking ticket but there is no fine attached. Penalty Charge Notices will be issued from 1 February which will mean a fine of between £50 and £70, depending on the severity of the offence.

Waterbeach Greenway: The Waterbeach Greenway consultation closes on Friday 8 December.

Gypsy & Traveller Accommodation Needs Assessment – request sent to Parish Councils: A survey consultancy company, Arc4, has been appointed by SCDC to undertake a Gypsy & Traveller Accommodation Needs Assessment. As part of the Assessment, SCDC has contacted all Parish Councils as key stakeholders to ask them to participate in a survey. The Assessment will help to inform the joint Local Plan and help the Council plan for any future need identified. The consultants are also undertaking fieldwork with the Gypsy & Traveller Community to ascertain their views and future accommodation needs. It is a statutory requirement that councils undertake an assessment and the Council is on track to have this work completed by early next year.

Christmas Market: South Cambridgeshire District Council will be hosting a Christmas Market on Sunday 10 December which will be held across Cambourne Village College Performance Hall and the neighbouring gymnasium. Visitor entry to the market is free.

Four-day week trial update: An Extraordinary Council Meeting was held on Monday 20 Nov to discuss the Best Value Notice issued to the Council by the Government. Members voted to note the report and agree that the Council engage with DLUHC to provide the data requested. The first weekly report to DLUHC has been sent and Officers are continuing to gather the data requested for the weekly and retrospective returns.

Central Government subsidy of bus fares: The bus fare cap (£2 – single fare) in England has been extended by government to the end of 2024.

Homes for Ukraine update: The Council continues to support hosts, community coordinators and Parish Council colleagues and has partnered with Refugee Host Support who offer a 24/7 service, 7 days a week. The Council recognizes that hosts may need specific and professional advice, which is what this service provides, along with language and digital lessons for Ukrainian guests, as well support for families with young children, including a clothing exchange. Help is being offered towards finding employment for those aged 15-24.

19 To Receive Milton Community Centre Report

Maintenance/Improvements: General ongoing repairs have been completed across the 3 sites.

Pot holes at the Sycamores are being filled in on a regular basis however the area just outside the entrance on the path and road has become very enlarged when it rains.

The lights on the 5 a side court have been changed to LED lamps and all lights in the main building are now LED.

Bookings: The Annexe and the Main Hall remain popular for children's parties and the Main Building is now in use 7 days a-week for regular bookings. We have seen an increase in demand for weekday evening bookings for exercise classes.

Hard Courts: The Hard Courts are in use 7 days a week and Milton Colts have resumed their winter booking on the 5 aside court. Milton Tennis Club continue to use the 3 courts.

Youth Building and Sycamores Pavilion: Eddies Artworks continue to use the building Monday to Friday and Youth Group on a Thursday evening.

Milton football club continue to use the Pavilion.

North Lodge: We still see very low interest in hiring the facility due to the main room being too small for exercise classes and the flooring not suitable for dance classes.

We have recently had a pre-school cooking workshop however due to low participant attendance this may not continue.

Milton Colts and Milton Cricket are still the main users of the facility.

Vandalism and Crime: We have had several instances of damage being caused to football pitches at all 3 sites by quad bikes, motorcycles or eBikes being ridden over them and doing spins and skids. The damage has been reported to the police and photos of individuals concerned however no further action has been taken and the cases filed.

We continue to receive complaints about dog owners not clearing up dog mess and not having dogs on leads, ignoring the signs regarding this particularly at Coles Road and the Sycamores.

We have had reports of anti-social behavior at the Sycamores Rec with glass bottles smashed on the 5 a side court on a few occasions.

20 Correspondence

Emailed to Councillors

North East Cambridge Community Forum – 15 November 2023 at 7pm on-line
SCDC Civil Parking Enforcement – post briefing and pack
Greater Cambridge partnership – November quarterly update
The Connections Bus Project – Autumn 2023 newsletter

21 Dates of next meetings

Monday 18 December 2023 – Planning 7pm – Maintenance 7:45pm
Monday 8 January 2024 – Parish Council
Wednesday 10 January 2024 – Community Care 11:30am
Monday 15 January 2024 – Finance and Administration
Monday 22 January 2024 – Precept meeting 7pm – Planning 7:30pm
Parish Council Office will be Closed from 22 December 2023 to 1 January 2024

Meeting closed at 9:28pm

Signed: Dated:

Milton Parish Council

Work/Project Schedule List (as of 21 December 2023)

Works Required	Committee	Progress
<p>Removal of Trees by Allotments/A10 and planting of replacement trees (Dec 2020)</p> <p>Added: (March 2023)</p>	Carried out by County Highways	<p>The 15 trees due to be removed Allotment/A10 side – A traffic order will be required.</p> <p>Tree fallen onto Allotment land and Paddock Wood with fence damage. Awaiting date for removal and repairs. Emailed: response 2/8/23 – awaiting costings for removal. Followed up on 24/10/23. Email received 14/11/23 – Trying to get works order raised. Chased up 13/12/23</p>
Improve crossing point at High Street/Fen Road	A14 Legacy Fund	<p>Updated email received 27/7/23 – County Highways</p> <p>I have asked the LHO for the area to re-inspect and arrange to locally patch if the section meets intervention criteria. I appreciate this will be disappointing for the Parish, but unfortunately at this time we don't have any other budget which we could draw from to deliver this.</p> <p>Update: email received 14/12/23</p> <p>If there is to be a tie in of works then we would look to delivery any maintenance work whilst accounting for the relocation of the island</p>
IN PROGRESS		
Power to Edmund Green	Maintenance	On hold until plans agreed
Willow Crescent transfer of deeds	MPC	<p>Awaiting updated plans with amended areas</p> <p>Email received 19/11/23-Ashtons to give seller's solicitor a nudge</p> <p>Update: 9/12/23 – Revised plans now agreed – Ashton sourcing an identical plan but with the appropriate scale, north point etc to ensure it is land registry compliant</p>
Old School Lane adoption of land		Ashtons Solicitors putting together an application with information for adoption of land

		from the Crown HMS, DW and JEC looking into questions raised by Ashtons on previous land owner File on hold with Ashtons
--	--	---

**Minutes of the Planning Committee Meeting of Milton Parish Council held on
Monday 18 December 2023 at 7pm in the Bowls Pavilion**

Present: R Farrington (Chair), DO Owen (DO), P Ellwood (PE), H Smith (HMS), J Coston (JEC)

In Attendance: S Corder (Clerk)

1. Apologies for absence

None – Full Committee in attendance

2. To APPROVE the minutes of the meeting held on Monday 20 November 2023

DO Proposed to accept the minutes of Monday 20 November 2023 as a true record – RF Seconded **ALL AGREED**

3. Declarations of interest and dispensations:

To receive declarations of interest from councillors on items on the agenda; None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate. None

4. Public Participation – members of the public are invited to speak

No members of the public in attendance

5. Decisions Received:

23/03830/PRIOR – Cambridge Science Park Street Works, Cambridge – Installation of a 15m 5G telecoms H3G street pole and additional equipment cabinets **PRIOR APPROVAL GIVEN**

Appeals on hand:

23/00926/FUL – 69 Cambridge Road, Milton – Erection of new single storey dwelling

6. New:

23/04567/HFUL – 24a Coles Road, Milton – Single storey rear extension together with internal alterations
HAS NO RECOMMENDATIONS

23/04597/FUL – 191 Cambridge Science Park, Milton – Addition of external path, external platform lift, steps and guard rail, and local removal of existing curtain walling to create an accessible route from car park to main building reception

HAS NO RECOMMENDATIONS

7. Dates of next meeting

Monday 22 January 2024 – at 7:30pm

Meeting closed at 7:18pm Signed: Date:

**Minutes of the Maintenance Meeting of Milton Parish Council held on
Monday 18 December 2023 at 7:45pm held in the Bowls Pavilion**

Present: P Ellwood (PE)(Chairman), HM Smith (HMS), D Wildman (DW), J Coston (JEC), L Champion (LC)

In Attendance: S Corder (Clerk), P Adams (Village Maintenance Person)

1 Apologies for absence

None – Full committee in attendance

2 To APPROVE the Minutes of the meeting held on Monday 25 September 2023

PE Proposed to approve the Minutes of the meeting of Monday 25 September 2023 as a true record -
DW Seconded **AGREED (JEC Abstain)**

3 Declarations of interest and dispensation:

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

4 Public Participation

No public in attendance

5 Allotments

Update: Clerk – All allotments rents are now in. Half a plot returned which will be offered to the person on the waiting list

6 Paddock Wood

Update: PE/Clerk - PE reported that the tree saplings are still growing well and showing good growth

Clerk to chase up works by County Highways in relation to removal of the fallen tree and repairs to the damaged fence

7 Cemetery

Update: Clerk/PE – Buchans have started the clearance and reseeded of grave plots. The ivy has been cleared from ground level and further grass seeding will be needed once cutting back of the trees has taken place

Deputy Clerk is sourcing quotes to install a hand water pump and is arranging sample testing of the ground water

8 Play Areas

The play inspection reports from Wicksteed were sent out and received (Froment Way, Humphries Way, The Rowans and The Sycamores fitness equipment) no works required. DW raised a concern that the swing bolts were not fully checked for wear at Humphries Way, only a ground level visual was carried out. (PA to get a ladder and inspect the wear on the swing bolts and Clerk) to write to Wicksteed asking them why they did not do a complete inspection).

9 Maintenance Budget 2024/25

The budget items and the budget request for the next financial year were discussed

JEC asked that the budget for Tomkins Mead be increased due to some of the trees reaching their

natural end of life and works required to keep Tomkins Mead as a nature reserve
(JEC left 9:07pm)

General Ground Maintenance	£20,000
Trees	£5,000
Cemetery	£3,500
Hedges/pathways	£1,000
Allotments	£2,000
Paddock Wood	£500
Bus Shelters	£500
Seats & Bins	£500
Cleaning sundries	£100
Play area/Maintenance	£10,000
Tomkins Mead	£6,500
Equipment Maintenance	£250
Highways Maintenance	REMOVE
General Maintenance	£500

PE Proposed to accept the budget figures subject to Finance cost code checks – HMS Seconded **ALL AGREED**

10 Dates of Next Meeting

Monday 18 March 2024 – 7:45pm

Meeting closed at 9:40pm Signed: Date:

Milton Parish Council
PAYMENTS LIST

Voucher	Code	Description	Supplier	VAT Type	Net	VAT	Total
298	Subscriptions	Pension Admin Charge	Smart Pension	S	22.00	4.40	26.40
299	Telephone / Broadband	Mobile phone Clerk	EE Limited	S	5.70	1.14	6.84
300	Electricity	Electricity	British Gas	L	107.38	5.36	112.74
301	Subscriptions	Brightpay Connect	BrightPay	S	2.04	0.41	2.45
302	Website	Microsoft 365 Business Lic	IONOS Cloud Ltd	S	6.99	1.40	8.39
303	S137: Warden's Phone	Mobile phone insurance	Tesco Mobile	E	3.00		3.00
304	Clerk employment cost	Pension payment	Smart Pension	C	108.17		108.17
305	Clerk employment cost	Pension Payment (employ	Smart Pension	E	108.17		108.17
306	S137: Warden Employ	Pension payment	Smart Pension	E	109.85		109.85
307	S137: Warden Employ	Pension Payment (employ	Smart Pension	E	109.85		109.85
308	Cemetery Maintenance	Resit headstone	R S Memorials	S	65.00	13.00	78.00
309	Allotment Maintenance	Allotment	Buchans Landscaping & I	S	17.50	3.50	21.00
310	Cemetery Maintenance	Cemetery	Buchans Landscaping & I	S	226.63	45.33	271.96
311	General Grounds Maint	Grass Cutting	Buchans Landscaping & I	S	1,567.90	313.58	1,881.48
312	MCC grounds mainten	MCC Costs Contribution	Buchans Landscaping & I	S	1,171.12	234.22	1,405.34
313	Paddock Wood	Paddock Wood Maintenanc	Buchans Landscaping & I	S	65.46	13.09	78.55
314	Subscriptions	Scribe	Starboard Systems Ltd	S	648.00	129.60	777.60
315	S137: Warden's Mileag	Mileage	T E	E	310.05		310.05
316	Bank charges	Bank Charge	Lloyds Corporate Card	E	3.00		3.00
317	Payroll Dept Clerk	Salary	J B	X	238.81		238.81
318	Payroll Highways	Salary	P A	X	325.18		325.18
319	Clerk employment cost	Salary	S C	X	1,306.10		1,306.10
320	S137: Warden Employ	Salary	T E	X	1,046.45		1,046.45
321	Website	1&1 Mail Pro Licence	IONOS Cloud Ltd	S	3.99	0.80	4.79
322	Clerk employment cost	Pension payment	Smart Pension	E	75.83		75.83
323	Clerk employment cost	Pension Payment (employ	Smart Pension	E	75.83		75.83
324	S137: Warden Employ	Pension payment	Smart Pension	E	71.94		71.94
325	S137: Warden Employ	Pension Payment (employ	Smart Pension	E	71.94		71.94
326	Website	1&1 WP Plus	IONOS Cloud Ltd	S	6.99	1.40	8.39
327	Bank charges	Bank Charge	Unity Trust Bank	E	41.55		41.55
328	Bank charges	Bank Charge	Unity Trust Bank	E	0.30		0.30
329	Youth Workers/Course	Youth Club Sessions	The Connections Bus Prc	E	1,164.00		1,164.00
330	Capital Schemes	Control box and Nifty lift f	Abbott Electrical	E	185.20		185.20
331	Photocopying	Photocopying	CBS Office Solutions Ltd	S	35.35	7.07	42.42
332	Cemetery Maintenance	Cemetery ground works	Buchans Landscaping & I	S	1,060.00	212.00	1,272.00
333	Tomkins Mead	Tomkins Mead	Cambridge Sport Lakes T	E	1,500.00		1,500.00
334	Allotment Maintenance	Allotment	Buchans Landscaping & I	S	17.50	3.50	21.00
335	Cemetery Maintenance	Cemetery	Buchans Landscaping & I	S	226.63	45.33	271.96
336	General Grounds Maint	Grass Cutting	Buchans Landscaping & I	S	1,567.90	313.58	1,881.48
337	MCC grounds mainten	MCC Costs Contribution	Buchans Landscaping & I	S	1,171.12	234.22	1,405.34
338	Paddock Wood	Paddock Wood Maintenanc	Buchans Landscaping & I	S	65.46	13.09	78.55
				Total	14,915.88	1,596.02	16,511.90

Milton Parish Council
RECEIPTS LIST

Voucher	Code	Bank	Description	Supplier	Net	Total
145	Community Care fees	CBS General Purpc	Community Care Fee	D M	156.00	156.00
146	Community Care Grant	CBS General Purpc	Grant received	S C	250.00	250.00
147	Interest Hampshire Tru	Hampshire Trust B	Interest	Hampshire Trust Ban	3,187.54	3,187.54
148	Interest Santander S10	Santander S106 Ar	Interest	Santander	44.17	44.17
149	Interest Redwood Banl	Redwood Bank - 9	Interest	Redwood Bank	2,779.38	2,779.38
150	Cemetery Fees	Unity Trust Bank	Ashes interment	AA10	70.00	70.00
151	Cemetery Fees	Unity Trust Bank	Ashes plaque	AA10	70.00	70.00
152	Allotments Rents	Unity Trust Bank	Allotment Rent	A6	32.00	32.00
Tot					6,589.09	6,589.09

Cambridge Restoration

Specialising in the restoration of historic and listed buildings

QUOTATION

31,10,2023

quote no: 2/10 - 23

MILTON PARISH COUNCIL
PARISH COUNCIL OFFICE
COLES ROAD
MILTON
CAMBRIDGE CB24 6BL
JOHN 07599047613

Dear John

I hope this email goes some way in helping the parish council understand the Quote for your next parish meeting on the 18/12/2023., In respect of the village sign. The breakdown of the Quote is self-explanatory apart from the Cambridge restoration £4440 . which seems to have caused a little confusion.

<i>Oak:</i>	£1214.91
<i>Materials:</i>	£605
<i>Scaffold platform</i>	£200
<i>Cambridge Restoration:</i>	£4440

Total: £6459.91 + VAT

The oak being used is joinery grade because it doesn't shrink or crack as opposed to "green oak" which can.

The amount of £4440 covers

Labour

- 5 days to work on top half of the sign
- 6 days to work on the bottom half of the post

- The majority of work will have to be carried out in twos for health and safety reasons, lifting and handling of heavy objects safe erection of towers etc]

This comes to 22 days at £180 =£3,960

The remainder is A Small profit for the best part of one month's work and commitment. As a small builder and oak framer Me and my associate Mr M Dyer we cannot afford to underestimate the work involved in restoring your village sign. This would be unprofessional of us and doesn't treat your village with the respect it deserves.

The work at First glance looks straight forward, but as you start to look at the list below we hope the parish council realizes there are many factors which have cost implications which are unclear at this time.

- Instead of trying to fix the top part of the sign in situ ,we are going to remove the top part and restore it in Wicken. This has more costs but would cause least disruption to locals and takes the temptation away from lead thieves.
- The frame around the Milton sign is weather damaged, this damage is hard to price due to the height at which it hangs currently.
- The mounting at the top of the post may need repairing , until we take the top off we can't see . There is a split at the top of the post which could be a natural split and has no structural implications or it may not. [sign and frame with lock keys]
- The bottom of the post has four large paving slabs and four small slabs. These are causing the rain to splash back on to the post and need removing. There appears to be a plastic cover which is wrapped around the bottom of the post, which I think was put in to protect the timber . This is now having the opposite effect and is holding moisture against it. This plastic needs to be removed but its depth and how its fix is unclear
- The damage to the bottom of the post varies around 35mm deep in places this could be more when we start splicing. It is possible the damage is contained to just the surface area. This can not be guaranteed until work has started
- Only one face of the post can fixed safely at a time

To clarify the work we are Quoting

- Carefully remove the top of the village sign restore and fit new lead this may include a new surround for the sign
- Inspect the top of the post repair as necessary
- Attach temporary brace

- Remove paving slabs
- Dig plastic out
- Fix new oak splices
- Back fill with type 1 hard core
- Weed membrane around edge
- Edge with boundary and new stones
- Bring top part back fix
- Light sand
- Take photos of the restoration as we go

In conclusion we have tried to include enough time for all eventualities .

I would also like to point out that the last two joinery companies that have not responded back to you may have thought the same, that this is hard to price and not worth the risk.

ref [Milton parish council meeting 25/9/2023 minutes]

If we have a good run and weather on our side and just a little luck It is possible that not all the days are used so that there may be a deduction in the final payment.

Sincerely,

Jamie Cakebread

County Councillor Report for Parishes – January 2024 – Cllr Anna Bradnam

Highways – Forthcoming roadworks

Horningsea - ST JOHNS LANE HORNINGSEA Road closure 02/01/2024 - 01/03/2024

Highway improvement works CL900SCHEMES-HIGH-ST-H-1 Footway repairs. Horningsea residents are looking forward to speed reduction measures to be installed along the High Street, providing they don't block access to driveways. Following discussions with the parish Chair and residents I have been asking for consideration to be given to making all roads adjoining the High Street to be made 20 mph. Returning to a 30 mph limit in Dock Lane and St Johns Lane seems mad, bad and dangerous - and has spawned a forest of poles (for the 30 mph signs). I have asked officers to meet with the parish council to explain their plans.

Waterbeach

NETWORK RAIL BURGESS DROVE WATERBEACH Road closure overnight 06/01/2024 to 06/01/2024 Works for Rail Purposes KL736BGK-61-20-060124

Milton - Junction 33 interchange - I have reported the new potholes which have opened up on the southbound overbridge since the recent re-surfacing (Nov/Dec 2023). Temporary repairs have been done but I hope more permanent finishing will be done soon.

Fen Ditton - Pavement outside 25 High Ditch Road – Following a site visit 7 August 2023 with the Local Highway Officer, the LHO said he would get a quote for works. I am seeking an update 14 December 2023.

Church Street / Green End pavement – on the same site visit we examined the areas of footway that need to be surfaced. Only the section outside the Kings Head was repaired. Latest update - I have requested an update 14 December 2023

Work in the Committees:

Full Council, 12 December 2023

Five motions were debated at the Cambridgeshire County Council full council meeting on 12 December. Four were passed:

1. Noting the crisis in adult social care caused by chronic Government underfunding to councils, and asking officers to be ready to take advantage of any future change in Government policies.
2. Asking the council's Communities, Social Mobility & Inclusion Committee to consider actions to ensure a more diverse council.
3. Expressing concern at the lack of availability of NHS dentistry, particularly for our Children in Care and committing to take action to address the problem.
4. Welcoming options for more flexible working, and committing to promote these within the council and among local employers.

County Planning

County planners have received funding of £368,000 to help respond to proposals for major infrastructure in Cambridgeshire, following successful bids for funding from central government.

The monies will help support Cambridgeshire County Council with the administration of Development Consent Orders (DCO) for schemes like East West Rail, the A428 Black Cat to Caxton Gibbet upgrade and Fenland Reservoir, as well as others known as Nationally Important Infrastructure Projects (NSIPs) like the Wastewater Treatment Centre Relocation. The funding award comes following representations from the County Council to the Department for Levelling Up, Housing, and Communities (DLUHC) highlighting the

importance of supporting local authorities, as Councils like Cambridgeshire face increasing numbers of these complex schemes, which are put forward by both developers and central government.

Reponse to government 'Cambridge 2040' vision.

The Rt Hon Michael Gove, Secretary of State for Levelling Up, Housing & Communities, unveiled updated plans for the Government's 'Cambridge 2040' vision on Tuesday 19 December 2023. This plan envisages over 150,000 new homes around Cambridge as part of a major new expansion of the city.

The leaders of Cambridge City Council, South Cambridgeshire District Council, Cambridgeshire County Council, and the Mayor of Cambridgeshire and Peterborough Combined Authority, said:

"Despite working hard to engage constructively with Government officials since the Secretary of State's initial Cambridge 2040 announcement in the summer, it's deeply disappointing that once again Government plans for Cambridge seem to be being negotiated through the press.

We note in the latest announcement that the number of new homes put forward by Rt Hon Michael Gove MP has come down from 250,000 to 150,000, but this is still substantially more than the over 50,000 homes we have identified as needed in the emerging Greater Cambridge Local Plan (to 2040) - a number which will already be incredibly challenging to bring forward. We are ambitious for high quality sustainable, green growth but can't stress enough how vital it is that Government supports us to tackle the issues that will otherwise act as roadblocks to sustainable growth.

We have written to the Secretary of State a number of times over the past month to stress the importance of committing to sustainable growth, and to reiterate the support that is needed to enable us to plan for the homes set out in the emerging Greater Cambridge Local Plan.

This includes prioritising sustainable public transport, community infrastructure such as schools and GPs, and water shortages in this region, which are putting our chalk streams under extreme pressure - an issue which the Greater Cambridge Planning Service warned in January 2023 could delay existing plans for housebuilding if not addressed by Government. We are still waiting for responses to these questions which would detail how Government proposes to support us in delivering a proposed 50,000 or so homes responsibly, let alone 150,000.

Clarity is also needed as to who is involved in the 'Cambridge Delivery Group', what it will do, and how it will be governed. Devolution works best when local politicians are empowered to lead and deliver sustainable development and we will continue to work hard to represent our residents and ensure that Cambridge and its surrounding villages grow in a sustainable and carefully planned way."

Following a visit to Cambridge by the Secretary of State in November, leaders from Cambridgeshire County, Cambridge City and South Cambridgeshire District councils, the Cambridgeshire and Peterborough Combined Authority, the Greater Cambridge Partnership, and local business wrote to urge Government to make a number of commitments, including water supply and transport, necessary to support sustainable growth in the area.

Council Budget Consultation

Consultation is to begin on the council's proposals for its 2024/5 budget, in what is being called 'the toughest year to set a balanced council budget'.

The Government's one-year Local Government Financial Settlement announced last month does not compensate for the levels of demand and inflation the council faces, particularly in children's social care, home to school transport and provision for children and young people with special educational needs or disabilities. A fair funding review for local councils promised by the Government has never materialised. As a result all local authorities face significant financial uncertainties. The council proposes a council tax rise of 4.99 per cent (two per cent for adult social care services, and 2.99 per cent for general services) and aims to cover a remaining £2 million gap. A final budget recommendation will be considered at Strategy, Resources and Performance Cttee before being debated at Full Council in Feb. The Council aims to support social services, continue to provide free school meals vouchers for children during holidays, pay the Real Living Wage to those providing adult social care and prioritise highway and cycleway maintenance. Potential savings have been identified:

- Changing to LED streetlights (£1m energy savings each year)
- Rationalising office accommodation (saving £1.5 million over 3 years)
- Reviewing highest cost children's placements and home to school transport (>£2 million)
I am seeking to ensure we retain the school bus from Milton to Impington VC.
- Driving down bad debt (£0.5 million)
- Reviewing income from permits and parking charges (Just under £1 million)

An online public survey has been launched and is open until Tuesday 16 January

<https://www.cambridgeshire.gov.uk/budget-consultation-2024-5>. Please have your say.

Adults and Health

Covid-19 Like others, I had Covid (again) before Christmas. Thanks to vaccination, most of us have not suffered too badly and my GP surgery advised me no testing was necessary and to view it like flu. Others have been very poorly with recurring waves of illness. So please be aware of your symptoms and be mindful of those who might unexpectedly suffer more severely than yourself, since our responses seem so variable.

Preventing falls

Falls are a major cause of disability and injury-related death in people aged 75 and over, and have a large impact on quality of life. As our population ages, this will become even more of an issue. Around one in three people over 65 years old and half of those over 80 experience a fall at least once a year. In Cambridgeshire and Peterborough in 2022/23, there were 2,699 emergency admissions due to falls and 1,015 admissions due to a hip fracture. The estimated combined total cost of these hospital admissions was £16.3 million, an increase of over £1.9 million on the previous year.

Cambridgeshire County Council's Adults and Health Committee has endorsed a three-year **Falls Prevention Strategy** and detailed delivery plan, working with the Cam & Pet Falls Prevention Strategy Group. The aim is to reduce the number of hip fracture admissions, and to improve the quality of life of those who experience a fall or fracture.

Communities, Social Mobility and Inclusion Committee

Holiday Voucher Scheme

The supermarket voucher scheme continued to operate over this Christmas school holiday for all eligible families in Cambridgeshire. Cambridgeshire County Council is running the

scheme until the February 2024 half term using the Household Support Fund from the Department for Work and Pensions and additional funding provided by the Council. Eligible families are automatically emailed vouchers which can be used at a choice of 10 supermarkets. The voucher scheme has been a huge success since it was introduced and appreciated keenly by families struggling in the current financial climate.

In addition to the holiday voucher scheme, there is further support available in response to the cost of living, which can be found here: [Support with the cost of living - Cambridgeshire County Council](#)

Libraries offer a helping hand to stay connected this winter

A successful pilot scheme offering free mobile SIM cards to those unable to afford internet access is now available in eleven of Cambridgeshire's libraries. Cambridgeshire Libraries have signed up to the National Databank, an initiative run by Good Things Foundation which provides free mobile SIM cards to anyone over the age of 18 who is on a low income.

Environment and Green Investment Committee

Cambridgeshire residents who wish to use Royston Household Recycling Centre in Hertfordshire will now need to apply for a digital permit. Hertfordshire County Council announced last year it would be restricting access to non-residents at Hertfordshire's network of sixteen recycling centres.

However, the county council has reached an agreement with HCC that enables continued cross-border access to Royston HRC for Cambridgeshire residents living close to the county boundary, whilst allowing Hertfordshire residents to use Thriplow HRC in South Cambs. Resident-only policies are becoming increasingly common across the region and indeed the country, with many neighbouring counties having had this policy in place for some time.

Highways and Transport

20mph speed limit for Ely approved A city-wide 20 mph zone for Ely has been approved following a consultation and a Traffic Regulation Order (TRO) process.

Electric vehicle charging

An estimated 10,000 public electric vehicle charge point sockets will be needed across Cambridgeshire by 2030, as motorists choose electric vehicles over more polluting petrol and diesel cars. The sale of new petrol and diesel cars is set to be banned by government from 2035. Using up to £5 million in Local Vehicle Infrastructure (LEVI) funding, the council is working with the Cambridgeshire and Peterborough Combined Authority on how to meet this need, with fewer than 500 public charge points currently installed. Officers will develop a plan informed by technical mapping and seek public engagement to find suitable charge point locations. They will report back to the Highways and Transport committee in March, prior to a decision by the Environment and Green Investment Committee later in 2024.

Civil parking enforcement starts in South Cambridgeshire

New Civil Parking Enforcement powers are now in effect across South Cambridgeshire following a decision by Government. Drivers are now far more likely to receive a fine for parking incorrectly where there are restrictions, such as on single or double yellow lines.