



MILTON PARISH COUNCIL

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TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the meeting of Milton Parish Council to be held in the
Bowls Pavilion on Monday 5 February 2024 at 7.30pm

Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Corder*
Date of issue: 30 January 2024

AGENDA

- 1. Apologies for absence:** to receive and approve apologies for absence
- 2. To APPROVE the minutes of the meeting held on Monday 8 January 2024 (Pages 1-4)**
To APPROVE the minutes of the meeting held on Monday 29 January 2024 (To follow)
- 3. Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
- 4. Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
- 5. Clerk's/Chairman's Report and see Works Schedule (Pages 5-6)**
Milton Brook Clearance (Ditch below Tomkins Mead): AB update
The Rowans Safety Improvements – See Item 10
Local Council Award Scheme – PE and DW to put together a Village Action Plan.
SCDC 6 Free Trees – Clerk has applied for 6 free trees. Delivery due March 2024. Councillors to suggest sites to the Tree Warden (AB)
The Rowans Play Park Revamp – Order has been placed with Eibe – awaiting installation date
Dial-A-Ride (Trolley Bus) – Update of costs and users
- 6. Planning (Page 7)**
To **RECEIVE** the minutes of the meeting of Monday 22 January 2024
Decisions:
23/04567/HFUL – 24a Coles Road, Milton – Single storey rear extension together with internal alterations **GRANTED PERMISSION**
21/04597/CONDE – Land South West of Milton Park and Ride, Butt Lane, Milton (Police Station) – Submission of details required by Condition 28 (CCTV) of planning permission 21/04597/S73 **DISCHARGE CONDITION IN FULL**
New:
24/00230/HFUL – 12 High Street, Milton – Erection of a ground floor rear extension, first floor rear extension with flat roof and the construction of a one-bedroom annexe to rear garden
Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/00230/HFUL>
- 7. Finance & Administration (Pages 8-9)**
To **RECEIVE** the minutes of the meeting of Monday 22 January 2024
- 8. Community Care (Pages 10-11)**
To **RECEIVE** the minutes of the meeting of 10 January 2024

9. Bills for Payment and Money Received (Pages 12-13)

To **CONFIRM** and **AGREE** bills for payment

10. The Rowans Safety Improvements (Page 14)

To **CONSIDER** accepting the revised double yellow line extension plans (as proposed by the Police) for the same cost as previously agreed of £6,600 from County Highways

11. Local Project – 20mph Funding 2024/25

To **CONSIDER** application for 20mph throughout the village

12. New Builds to Rear of 49 Cambridge Road (Pages 15-16)

To **CONSIDER** request from owner for gas connection to the new properties via Barnabas Court supply

13. To Receive County Councillor's Report (Pages 17-18)

14. To Receive District Councillors Report (Pages 19)

15. To Receive The Connection Bus Project Quarterly Report (Pages 20-21)

16. Correspondence

Emailed to Councillors

Greater Cambridge Partnership January 2024 Greenway Construction Update

17. Dates of next meetings

Monday 19 February 2024 – Planning

Monday 4 March 2024 – Parish Council

Monday 18 March 2024 – Planning 7pm – Maintenance 7:45pm

Village Litter Pick Sunday 25 February 2024 at 2pm

Clerk's Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.
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**Minutes of the Meeting of Milton Parish Council held on
Monday 8 January 2024 at 7.30pm in the Bowls Pavilion**

Present: HM Smith (HMS) (Chair), J Coston (JEC), D Owen (DO), P Ellwood (PE), D Wildman (DW), L Champion (LC), A Bradnam (AB arrived 8:04pm)

In Attendance: S Corder (Clerk),

Public: 1

1 Apologies for Absence:

R Farrington (personal)

- 2 To APPROVE** the minutes of the meeting held on Monday 27 November and Monday 4 December 2023
DW asked that the wording at agenda Item 9 (4 December) be amended to say "ALL AGREED to send the response to GCP"

DW Proposed to accept the minutes of the meeting held on Monday 27 November 2023 as a true record – LC
Seconded **ALL AGREED**

DW Proposed to accept the minutes of the meeting of Monday 4 December 2023 with the amendment – HMS
Seconded **AGREED (JEC Abstained)**

3 Declarations of interest and dispensations:

To receive declarations of interest from councillors on items on the agenda; None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate: None

4 Public Participation – members of the public are invited to speak

1 member of public in attendance to observe

5 Clerk's/Chairman's Report and see Works Schedule

Milton Brook Clearance (Ditch below Tomkins Mead): Awaiting a meeting date with B Heffernan from County Highways to discuss jetting out under the roads – **AB to chase up**

The Rowans Safety Improvements – Extension of double yellow lines work has been confirmed with County Highways – awaiting installation date. A note needs to be put on the windscreen of a white car that is permanently parked there.

Local Council Award Scheme – PE and DW to put together a Village Action Plan.

SCDC 6 Free Trees – Clerk has applied for 6 free trees. Delivery due March 2024. Councillors to suggest sites to the Tree Warden (AB) – 3 suggestions: Hawthorn hedge behind the bench, The Rowans Play Area (replacing a tree that died), MCC birches in the car park. Other suggestions still to be put forward

Milton Cemetery Commonwealth War Graves – Application from All Saints Church for a Plaque has been approved by the Commonwealth Committee

Internal Audit (Mid-year) – The mid-year audit is not compulsory and due to personal issues was not carried out in November/December 2023

A14/A10 Roundabout Resurfacing work – Now completed

Old School Lane – JEC will visit a neighbour to try to get more information

6 Planning

The minutes of the meeting of Monday 18 December 2023 were received

Decisions:

23/03838/CL2PD – 42-44 High Street, Milton – Certificate of lawfulness under S192 for a proposed use for a children's day nursery (class E (f)) **CERTIFICATE GRANTED**

21/04597 – Land South West of Milton Park and Ride, Butt Lane, Milton (Police Station) – Submission of details required by condition 15 (Traffic Management Plan) of planning permission 21/04597/S73) **DISCHARGE CONDITION IN FULL**

22/02094/CONDA – 1 High Street, Milton – Submission of details required by conditions 3 (hard and soft landscaping), 7 (Traffic management plan), 8 (Surface and foul water), 10 (CEMP-Construction environmental management plan), 11 (Energy statement) and 13 (Water efficiency) of planning permission 22/02094/FUL **DISCHARGE CONDITION IN FULL**

23/02953/SCOP – Cambridge Science Park, Milton – request for a Formal Scoping Opinion for the demolition of existing units 210, 211, 214, 220, 230, 240 and redevelopment with Use Class E (g) floorspace (office (E(g)(i), Research and development (E)(g)(ii) with ancillary facilities (Use Class E (a-g)) along with access,

landscaping and supporting infrastructure **EIA SCOPING REPORT ISSUED**

23/1003/TTCA – 1 Church Lane, Milton – Blue Spruce in lawn – fell **HAVE NO OBJECTION TO**

23/04056/FUL – 26 Cambridge Science Park, Milton – Installation of 9 No. additional air conditioning condenser units on the roof **GRANTED PERMISSION**

23/03921/FUL – Milton Country Park, Visitor Centre Cambridge Road, Milton – Installation of two timber clad metal storage containers within the Country Park **GRANTED PERMISSION**

23/02647/HFUL – 1a Church Lane, Milton – removal of redundant flue and chimney. Replacement front door **GRANTED PERMISSION**

23/195/TTPO – 11 Knights Way, Milton – Horse Chestnut: crown reduce by 1m on height and spread thin by 30%. Tree has become too large for garden. This will allow more light into the garden and promote health of the tree **REFUSED PERMISSION**

New:

23/04604/HFUL – 30 Froment Way, Milton – First floor side extension to house **OBJECT: MPC supports neighbour's objections:**

1. Occupancy and Parking

- the application will add a bedroom and a study which could be used as a bedroom
- this is currently a 3 bed house, which may be increased to 5 bedrooms
- the house is rented out, has not been maintained and has had numerous people living there
- there is a concern that the occupancy will go up resulting in more cars associated with the house
- parking will only accommodate 1 off street parking space
- this will result in excessive congestion and inconvenience to neighbours

2. Reduced sunlight

- the second story addition would reduce the sunlight to the garden in a morning

23/04837/FUL – 191 Cambridge Science Park, Milton – Installation of one set of external ductwork, extract fan on base and discharge flue adjacent to existing pharmaceutical unit

HAS NO RECOMMENDATIONS

23/04822/FUL - 29 Cambridge Science Park, Milton – Erection of new substation, switch room and UPS room, alongside relocated cycle stores and associated works

HAS NO RECOMMENDATIONS

7 Maintenance

The minutes of the meeting of Monday 18 December 2023 were received

8 Christmas Lights

To **CONSIDER:**

Leaving the lights in situ

Or having them taken down by Town & Country (Cost unknown at present)

It was AGREED to have the lights taken down – Clerk to ask Abbott Electrical and Town Country to quote to remove both sets of lights. Enquiries would be made about a permanent fixing for the box on the pole.

9 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment - **DW Proposed to pay vouchers 298-338 and tabled 339 to 349 – HMS Seconded ALL AGREED**

10 Greater Cambridge Partnership – Proposed Greenway Waterbeach to Cambridge Greenway

JEC asked if that the following questions could be put to the GCP:

Could you tell us whether the Waterbeach cycleway scheme consultation response and decision will be considered at the February Joint Assembly meeting and March Board, or whether it will be ready in June?

If it is February, when is the deadline for public questions? And can we know the thrust of the officers report before framing the questions we need to ask?

Milton Parish Council would also like to know how much funding is left in the current tranche. How much of this is allocated to the Waterbeach cycleway, and is there a deadline for completion of the project?

Clerk and HMS to send above questions to the GCP

To **CONSIDER** the following:

- a) Sending MPC's notes criticising the process of the consultation to the members of the GCP Assembly and Board before the appropriate meeting

ALL AGREED to send the Process notes (as previously agreed) to the GCP Assembly and Board now

b) To nominate Parish Councillors to speak at the meeting of the GCP Assembly and Board regarding the process and the issues with the suggested cycle route through Milton

JEC, HMS and LC to speak – Councillors to put 3 questions together to put forward to the GCP - ALL AGREED

11 The Rowans Play Park Revamp Project

To **DISCUSS** the outcome of the public consultation and select a supplier

PE informed the Council that around 20 or so visitors (with their children) attended the consultation at MCC and also online consultation forms were received, with plans from Eibe and Streetscape on show. Eibe received a very positive response – with challenging equipment and good layout

PE Proposed to accept the Eibe plan and quote – HMS Seconded: 5 In Favour (HMS, DO, LC, PE, DW) – 1 Abstain (AB) – 1 Against (JEC) **AGREED to accept the Eibe the plan and quote**

To **CONSIDER** either applying for grants to fund the revamp project or for Parish Council to spend up to £75,000
DW Proposed that MPC fund up to £75,000 (with the top-up coming from Reserves) – PE Seconded: 5 In Favour (HMS, DO, LC, PE, DW) – 1 Abstain (AB) – 1 Against (JEC) **AGREED**

12 Restoration of the Village Sign

To **CONSIDER** quote from Cambridge Restoration for £6,459.91 + VAT – to restore the Village Sign and post (Deferred from December MPC meeting) – DW Proposed to accept the quote – AB Seconded: 6 In Favour – 1 Against **AGREED (Budget: S016 Arts and Maintenance)**

13 To Receive County Councillor’s Report (Full report on MPC Website agenda)

Highways – Forthcoming roadworks

Milton - Junction 33 interchange – AB has reported the new potholes which have opened up on the southbound overbridge since the recent re-surfacing (Nov/Dec 2023). Temporary repairs have been done but hoping more permanent finishing will be done soon.

Work in the Committees:

Full Council, 12 December 2023

Five motions were debated at the Cambridgeshire County Council full council meeting on 12 December. Four were passed:

1. Noting the crisis in adult social care caused by chronic Government underfunding to councils, and asking officers to be ready to take advantage of any future change in Government policies.
2. Asking the council’s Communities, Social Mobility & Inclusion Committee to consider actions to ensure a more diverse council.
3. Expressing concern at the lack of availability of NHS dentistry, particularly for our Children in Care and committing to take action to address the problem.
4. Welcoming options for more flexible working, and committing to promote these within the council and among local employers.

County Planning: County planners have received funding of £368,000 to help respond to proposals for major infrastructure in Cambridgeshire, following successful bids for funding from central government.

Response to government ‘Cambridge 2040’ vision: The Rt Hon Michael Gove, Secretary of State for Levelling Up, Housing & Communities, unveiled updated plans for the Government’s ‘Cambridge 2040’ vision on Tuesday 19 December 2023. This plan envisages over 150,000 new homes around Cambridge as part of a major new expansion of the city. Following a visit to Cambridge by the Secretary of State in November, leaders from Cambridgeshire County, Cambridge City and South Cambridgeshire District councils, the Cambridgeshire and Peterborough Combined Authority, the Greater Cambridge Partnership, and local business wrote to urge Government to make a number of commitments, including water supply and transport, necessary to support sustainable growth in the area.

Council Budget Consultation: Consultation is to begin on the council’s proposals for its 2024/5 budget, in what is being called ‘the toughest year to set a balanced council budget’.

As a result all local authorities face significant financial uncertainties. The council proposes a council tax rise of 4.99 per cent (two per cent for adult social care services, and 2.99 per cent for general services) and aims to cover a remaining £2 million gap. A final budget recommendation will be considered at Strategy, Resources and Performance Cttee before being debated at Full Council in Feb.

Adults and Health:

Preventing falls - Falls are a major cause of disability and injury-related death in people aged 75 and over, and have a large impact on quality of life. As our population ages, this will become even more of an issue. Around one in three people over 65 years old and half of those over 80 experience a fall at least once a year. The estimated combined total cost of these hospital admissions was £16.3 million, an increase of over £1.9 million on the previous year. Cambridgeshire County Council's Adults and Health Committee has endorsed a three-year **Falls Prevention Strategy** and detailed delivery plan, working with the Cam & Pet Falls Prevention Strategy Group. The aim is to reduce the number of hip fracture admissions, and to improve the quality of life of those who experience a fall or fracture.

Communities, Social Mobility and Inclusion Committee

Holiday Voucher Scheme: The supermarket voucher scheme continued to operate over this Christmas school holiday for all eligible families in Cambridgeshire. Cambridgeshire County Council is running the scheme until the February 2024 half term using the Household Support Fund from the Department for Work and Pensions and additional funding provided by the Council.

Libraries offer a helping hand to stay connected this winter: A successful pilot scheme offering free mobile SIM cards to those unable to afford internet access is now available in eleven of Cambridgeshire's libraries. Cambridgeshire Libraries have signed up to the National Databank, an initiative run by Good Things Foundation which provides free mobile SIM cards to anyone over the age of 18 who is on a low income.

Highways and Transport :

20mph speed limit for Ely approved A city-wide 20 mph zone for Ely has been approved following a consultation and a Traffic Regulation Order (TRO) process.

Electric vehicle charging : An estimated 10,000 public electric vehicle charge point sockets will be needed across Cambridgeshire by 2030, as motorists choose electric vehicles over more polluting petrol and diesel cars. The sale of new petrol and diesel cars is set to be banned by government from 2035.

Civil parking enforcement starts in South Cambridgeshire : New Civil Parking Enforcement powers are now in effect across South Cambridgeshire following a decision by Government. Drivers are now far more likely to receive a fine for parking incorrectly where there are restrictions, such as on single or double yellow lines.

14 To Receive District Councillors Report

Greater Cambridge Shared Planning (GCSP) has developed an online tool to help residents assess their need for planning permission independently. The checker also provides additional information on permissions. Together with the form, there is now greater coverage of content on planning permissions specifically related to solar panels and other renewable energy sources. You can explore the checker and new renewable energy section by following this link: <https://www.greatercambridgeplanning.org/planning-applications/check-if-i-need-planning-permission/>

Or to go straight to the information on solar panels go to

<https://greatercambridgeplanning.org/planning-applications/solar-panels/>

Civil Parking Enforcement: This scheme is now up and running across the district. Currently civil parking enforcement officers are leaving polite notices under windscreen wipers on illegally parked vehicles on single or double yellow lines. From 1st February 2024 fines of either £50 or £70 depending on the severity of the offence, will be issued. We are currently in a grace period! There are not multiple officers employed so they will go to the areas where particular problems are reported prioritising safety, for example, around schools at drop off and pick up times. From 1st February, if you see "trouble spot" areas to flag to the enforcement officers to help them prioritise, please report them by emailing ParkingPolicy@cambridgeshire.gov.uk

15 Correspondence

Emailed to Councillors

SCDC November 2023 Parish e-bulletin

Cambridge County Council Budget Briefing with Town and Parish Council – 11 January 2024 at 6:15pm via Teams

Greater Cambridge Partnership – Milton Road December 2023 update

16 Dates of next meetings

Wednesday 10 January 2024 – Community Care 11:30am

Monday 15 January 2024 – Finance and Administration 7:30pm

Monday 22 January 2024 – Parish Council Precept Meeting 7pm – Planning 7:30pm

Monday 5 February 2024 – Parish Council

Meeting closed at 9:38pm Signed: Dated:

Milton Parish Council

Work/Project Schedule List (as of 30 January 2024)

Works Required	Committee	Progress
<p>Removal of Trees by Allotments/A10 and planting of replacement trees (Dec 2020)</p> <p>Added: (March 2023)</p>	<p>Carried out by County Highways</p>	<p>The 15 trees due to be removed Allotment/A10 side – A traffic order will be required. Email CCC 25/1/24 Request for trees to be reassessed</p> <p>Tree fallen onto Allotment land and Paddock Wood with fence damage. Awaiting date for removal and repairs. Emailed: response 2/8/23 – awaiting costings for removal. Followed up on 24/10/23. Email received 14/11/23 – Trying to get works order raised. Chased up 13/12/23 Email 25/1/24: Order on the system for tree removal. Once trees removed fence repairs can be carried out</p>
<p>Improve crossing point at High Street/Fen Road</p>	<p>A14 Legacy Fund</p>	<p>Updated email received 27/7/23 – County Highways</p> <p>I have asked the LHO for the area to re-inspect and arrange to locally patch if the section meets intervention criteria. I appreciate this will be disappointing for the Parish, but unfortunately at this time we don't have any other budget which we could draw from to deliver this.</p> <p>Update: email received 14/12/23</p> <p>If there is to be a tie in of works then we would look to delivery any maintenance work whilst accounting for the relocation of the island</p>
<p>IN PROGRESS</p>		
<p>Power to Edmund Green</p>	<p>Maintenance</p>	<p>On hold until plans agreed For March Maintenance meeting</p>
<p>Willow Crescent transfer of deeds</p>	<p>MPC</p>	<p>Update: 9/12/23 – Revised plans now agreed – Ashton sourcing an identical plan but with the appropriate scale, north point etc to ensure it is land registry compliant</p>

<p>Old School Lane adoption of land</p>		<p>Ashtons Solicitors putting together an application with information for adoption of land from the Crown HMS, DW and JEC looking into questions raised by Ashtons on previous land owner File on hold with Ashtons</p>
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**Minutes of the Planning Committee Meeting of Milton Parish Council held on
Monday 22 January 2024 at 7pm in the Bowls Pavilion**

Present: R Farrington (Chair), DO Owen (DO), P Ellwood (PE), H Smith (HMS), J Coston (JEC)

In Attendance: J Barrett (Deputy Clerk)

1. Apologies for absence

None – Full Committee in attendance

2. To APPROVE the minutes of the meeting held on Monday 18 December 2023

DO Proposed to accept the minutes of Monday 18 December 2023 as a true record – PE Seconded **ALL AGREED**

3. Declarations of interest and dispensations:

To receive declarations of interest from councillors on items on the agenda; None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate. None

4. Public Participation – members of the public are invited to speak

No members of the public in attendance

5. Decisions Received:

23/04267/HFUL – 96 The Sycamores, Milton, Cambridge CB24 6 XL– Two storey front extension.

GRANTED PERMISSION

23/03575/HFUL – 68 Fen Road, Milton, Cambridge CB24 6 AD – Single story front extension, two storey side extension, part single storey and two storey rear extension with internal alterations and construction of garage. **GRANTED PERMISSION**

Appeals on hand:

23/00926/FUL – 69 Cambridge Road, Milton – Erection of new single storey dwelling

6. New:

23/04927/S73 – 198 Cambridge Science Park, Milton, Cambridge – Application seeks to vary condition 2 of approved planning permission 22/02860/S73 and condition 3 of planning permission 21/02627/FUL (Installation of a plant compound, external alteration to façade of the building to accommodate services and alteration to the existing elevation to provide goods in access and other minor amendments to the building, to alter the internal routing of the venting equipment, remove an external riser, change of materials and change of scale of the plant compound to extend the plant compound to accommodate the installation of a generator.

HAS NO RECOMMENDATIONS

23/04268/HFUL – 26 The Rowans, Milton, Cambridge CB24 6YU – Single storey front extension to existing outbuilding and conversion into annex.

Members noted that this application was very much the same as a previous application and the Parish Council comments at that time should remain extant:

HAS NO RECOMMENDATIONS – Comment: Annexe must be ancillary to main dwelling. Building to be appropriately sound proofed to stop noise to the neighbouring properties

7. Dates of next meeting

Monday 19 February 2024 – at 7:30pm

Meeting closed at 7:15pm Signed: Date:

**Minutes of the Meeting of Milton Parish Council Finance and Administration Committee
held on Monday 22 January 2024 at 7:30pm in the Bowls Pavilion**

Present: D Wildman (Chair), H Smith (HMS), R Farrington (RF), J Coston (JEC)

In Attendance: J Barrett (Deputy Clerk)

Public: H Holleran (HH – Finance for Milton Community Centre)

1 Apologies for absence

None – all Committee members present

2 To APPROVE the minutes of the Finance and Administration meeting held on Monday 23 October 2023

DW Proposed to accept the minutes as a true record - HMS Seconded – **ALL AGREED**

3 Declarations of interest and dispensation

DW reported that the Monitoring Officer had confirmed that dispensation is given to all Councillors, including those who are also MCC trustees, to discuss matters that relate to MCC but Committee recommendations should be decided at full MPC meetings.

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; All Councillors resident in Milton Parish have been granted a dispensation to discuss and vote on finance and the precept.

4 Public Participation – members of the public are invited to speak

DW introduced HH, being the Chair of MCC Finance Committee. It was agreed that Agenda item 9 would be brought forward for discussion.

The Community Centre Accounts, and Profit and Loss forecast figures had been circulated. Hiring income had increased, partly due to recoveries following the limiting Covid restrictions. Budget figures for 2024/2025 anticipated an average of 10% increases from estimated year-end figures.

HH explained the process that MCC were going through an exercise to set out anticipated future capital expenditures and forecast maintenance and renewal costs of assets. HH and DW explained that capital reserves had previously been higher, but higher expenditure on repairs and maintenance were incurred and would be likely to increase again due to the age of buildings, sports courts, fences and hard surface areas. DW noted that the cost forecasts would enable better cost planning and financial commitments to be debated. RF noted that MCC were reliant on MPC to support the village amenities and facilities. HS asked that once the schedule of life cycle expenditure had been progressed, it would include a priority list.

The request for a Bill Payment Facility of £48,600 was discussed. It was suggested that this year's financial support be £48,000 met in part from the balance of S106 Community Facilities fund. MCC has improvement projects planned for next year that meet the criteria for S106. RF proposed that this be put forward for decision by full council. **All agreed.**

HH left the meeting at 8.30pm.

5 Bank Reconciliation and Balances

To review balance sheet

DW reported that the figures in the Scribe report against the bank statements in the Parish Office had all been checked, reconciled and verified. Papers previously circulated listed the Reserves Balances and detailed the expenditure from the S106 Arts Fund showing that the total spent on village arts projects had exceeded the funds allocated from the developers planning obligation. The additional costs would be met from reserves.

Agenda item 8 was brought forward, and Members agreed that there were advantages in maintaining the Santander account that previously held the S106 monies as a general savings account..

RF left the meeting at 8.45pm.

6 Review of Debtors and Creditors

The report had been received and the last quarters debtors and creditors would be added at year end.

7 Review of Budget and Year to Date Actuals

2023/2024 Budget were received and DW discussed the detail and comments raised.

8 To Consider Future use of the Santander Account

Agreed at Item 5

9 Milton Community Centre – Bills for Payment Facility

To **REVIEW** MCC accounts and request for bill payment facility for £48,600
Discussed and resolved at Item 4.

10 Set Budget for 2024/25

Members discussed in detail the financial budget for the coming year. Minor amendments were agreed to expenditure and capital schemes to take forward. Members agreed to recommend the revised budget headings and approved costs to MPC.

11 Parish Precept

Members agreed to recommend to MPC that the application for Parish Precept remain at £133,000.

12 Date of next meetings

Monday 22nd April 2024 at 7:45pm

Meeting closed at 8:25pm Signed: Date:

**Minutes of the Community Care Committee meeting held on Wednesday 10 January 2024
at 11:30am in the Bowls Pavilion**

Present: H M Smith (HMS) (Chair), T Ebbon (TE) Warden - Community Care Scheme, A Bradnam (AB), D Wildman (DW), L Champion (LC)

In attendance: S Corder (Clerk), A Jeewan (Rector – All Saints Church)

1. Apologies for absence

J Coston (Personal)

2. To APPROVE the minutes of the Community Care meeting held on Wednesday 4 October 2023

HMS Proposed to accept the minutes of Wednesday 5 July 2023 as a true record **ALL AGREED**

3. Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda; None received.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None received.
- c) To grant any requests for dispensation as appropriate. None received.

4. Community Care Warden list of courses

Fire safety Webinar

5. Mobile Warden Scheme Update – Report from Mobile Warden

TE circulated her current report and gave an update on her clients. It was **AGREED** that this report should be marked up as “Confidential” and dated.

6. To Review Client Fees

TE: Update on feedback from Clients in relation to a fee increase in April 2024

TE reported that the majority of clients were happy with the suggest increase (as below)

Suggested fee increase for April 2024:

£6 to £8 for single person on basic level

£9 to £12 for couple on basic level

£10 to £12 for single person on enhanced level

£12 to £16 for couple on enhanced level

HMS Proposed to go ahead with suggested increase from April 2024 – **ALL AGREED**

7. SCDC Grants to Mobile and Community Warden Schemes 2024/25

Grant to be awarded of £3,411 for one year – TE and Clerk to submit monthly data reports to SCDC (supported by Rose Regeneration) and attend face to face meetings to support the allocation of funding going forward

8. Client Waiting List

No one currently on the waiting list

9. Community Navigator Report

TE made a visit to a couple in the village (asked by the Surgery) to advise them on who to contact in relation to benefits and the fire service for community fire checks

10. Barnabas Court Update

HMS and AB gave an updated on their meeting with Andrea Sullivan and Helen Tonks from Cambridge Housing Society in relation to the wording of the S106 Agreement and Lease.

AB explained that due to the wording in the S106 agreement in relation to the allocation of accommodation, if you are a Milton resident, that you were not always prioritised over those with only a “Milton connection” and this can be down to interpretation of the wording.

Helen Tonks understands what the S106 agreement was trying to achieve and agrees with our position. AB to ask SCDC Solicitors if they can draw up a Memorandum of Understanding to clarify the

wording between CHS and MPC. Both parties to sign

11. Any Other Business

Nothing to report

12. Date of Next Meeting

Wednesday 17 April 2024 – 11:30am

Meeting closed 12:58pm Signed: Dated:

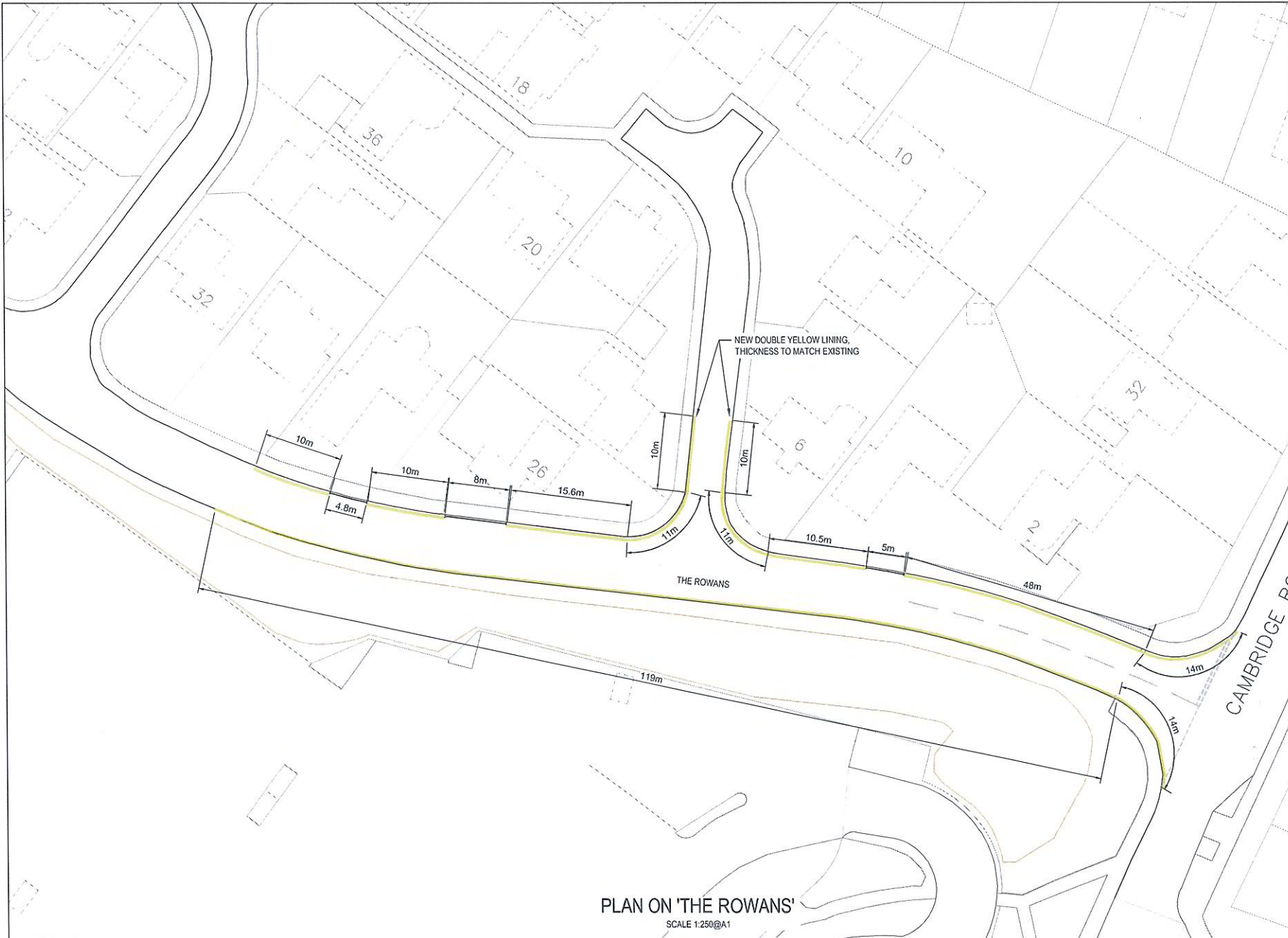
DRAFT

Milton Parish Council
PAYMENTS LIST

Voucher	Code	Description	Supplier	VAT Type	Net	VAT	Total
350	Cemetery Maintenance	Seeds for Cemetery	Meadowmania	E	39.98		39.98
351	Bank charges	Bank Charge	Lloyds Bank	E	3.00		3.00
352	S137: Warden's Phone	Mobile phone (Warden)	Tesco Mobile	E	16.99		16.99
353	S137: Warden's Phone	Mobile phone insurance	Tesco Mobile	E	3.00		3.00
354	Electricity	Electricity	British Gas	L	139.63	6.98	146.61
355	Website	1&1 Mail Pro Licence	IONOS Cloud Ltd	S	3.99	0.80	4.79
356	Website	1&1 WP Plus	IONOS Cloud Ltd	S	6.99	1.40	8.39
357	Telephone / Broadband	Office Phone & Broadband	B T	S	158.85	31.77	190.62
358	Clerk employment costs	Salary	S C	X	1,294.24		1,294.24
359	S137: Warden Employme	Salary	T E	X	1,054.26		1,054.26
360	Payroll Dept Clerk	Salary	J B	X	238.61		238.61
361	Payroll Highways	Salary	P A	X	324.98		324.98
362	Office expenses	PAT Testing	Abbott Electrical	E	292.63		292.63
363	MCC cleaning	MCC Costs Contribution	Atkins Gregory (The Clea	S	1,308.69	261.74	1,570.43
Total					4,885.84	302.69	5,188.53

Milton Parish Council
RECEIPTS LIST

Voucher	Code	Bank	Description	Supplier	Net	VAT	Total
153	Interest CBS Council S	CBS Council Saver	Interest	Cambridge Building S	1,354.86		1,354.86
154	Interest CBS S106	S106 (CBS)	Interest	Cambridge Building S	81.54		81.54
155	Interest CBS General F	CBS General Purpc	Interest	Cambridge Building S	202.86		202.86
156	VAT	Unity Trust Bank	VAT refund	HMRC		3,863.94	3,863.94
157	Community Care fees	Unity Trust Bank	Community Care Fee	A K	78.00		78.00
158	Community Care fees	Unity Trust Bank	Community Care Fee	M P	130.00		130.00
159	Interest Santander S106 Ar	Santander S106 Ar	Interest	Santander	33.23		33.23
160	Community Care fees	Unity Trust Bank	Community Care Fee	P C	78.00		78.00
161	Community Care fees	Unity Trust Bank	Community Care Fee	A K	52.00		52.00
162	Community Care fees	Unity Trust Bank	Community Care Fee	E H	78.00		78.00
Tot					2,088.49	3,863.94	5,952.43



PLAN ON 'THE ROWANS'
SCALE 1:250@A1

- NOTES**
1. THIS DRAWING IS TO BE READ IN CONJUNCTION WITH THE PROJECT PRE-CONSTRUCTION INFORMATION AND ALL OTHER RELEVANT DOCUMENTS.
 2. THIS DRAWING IS TO BE READ IN CONJUNCTION WITH THE FOLLOWING DRAWINGS
 - MLTN_PFH/P100/01 - KEY PLAN & SCHEME OVERVIEW
 - MLTN_PFH/P100/02 - GENERAL ARRANGEMENT SHEET 2: FOOTPATH WORKS
 - MLTN_PFH/P100/01 - FOOTPATH CONSTRUCTION DETAILS
 3. EXACT EXTENTS TO BE MARKED UP AND AGREED ON SITE WITH CCC REP PRIOR TO WORK COMMENCING.
 4. ROAD MARKINGS TO BE CONVENTIONAL THERMOPLASTIC.
 5. ALL ROAD MARKING WORK SHALL BE UNDERTAKEN IN ACCORDANCE WITH THE RELEVANT HIGHWAY WORKS SPECIFICATIONS AND STANDARDS, INCLUDING, BUT NOT LIMITED TO:
 - TRAFFIC SIGNS REGULATIONS AND GENERAL DIRECTIONS 2016.
 - SPECIFICATION OF HIGHWAY WORKS (SHW) SERIES 1200 (NOVEMBER 01), IN PARTICULAR CLAUSE 1212 AND
 - BRITISH STANDARDS, IN PARTICULAR BS EN 1371:2020.

14

Date	Rev	Description
20/10/22	A	DRAFT FOR REVIEW

DRAFT



Project
**THE ROWANS, MILTON
TRAFFIC RESTRICTIONS
& CIVILS PFHI**

Title
**GENERAL ARRANGEMENT
SHEET 1:
ROAD MARKINGS**

Scale	Drawn	Checked	Date
1:500 @A1	EA		12/01/2022

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Drawing number	Rev
MLTN_PFH/P100/01	A

County Councillor Report for Parishes – February 2024 – Cllr Anna Bradnam

Which Council does what?

	County	District	Town/Parish
Adult social care	•		
Allotments			•
Building regulations		•	
Births, deaths and marriages	•		
Burials, cremations and cemeteries		•	•
Children's services	•		
Coastal protection		•	
Community safety	•	•	
Concessionary travel	•		•
Council tax and business rates		•	
Consumer protection	•		
Economic development	•	•	
Education and related services	•		
Elections and electoral services		•	
Emergency planning	•	•	•
Environmental Health		•	
Fly tipping clearance		•	
Highways, roads, pavements, footpaths, Public Rights of Way	•		
Housing and homelessness		•	
Housing benefits		•	
Litter, bins, street cleaning		•	
Libraries	•		
Licensing		•	
Local planning		•	[•]
Markets and fairs		•	•
Parking	•	•	•
Parks		•	
Public toilets		•	•
Trading standards	•		
Trees	•	•	[•]
Waste and recycling collection		•	
Waste disposal and public tips	•		

[•] – Parish council is a consultee but has no formal powers

The Budget for Children – including Holiday Food Vouchers

Cambridgeshire County Council will put £3million into the budget for 2024/25 to continue to provide holiday food vouchers for those on free school meals.

A further £320k will go to children's mental health, which has worsened following the Covid pandemic. The funding will be used to employ trained specialists to work with schools

to design and deliver programmes working with children and young people, teachers and parents with interventions that are known to manage anxiety.

An **additional £12.7m** will be allocated to demand and inflation pressures, including the number of complex cases and the increasing number of children in care placements in Cambridgeshire.

2024/25 is being recognised as ‘the toughest year to set a balanced council budget’ whilst the Council is looking to support vulnerable people and improve highways maintenance and seeking to bridge a remaining £2m gap. The views of all committees and from town and parish councils, business leaders and trade unions, will be combined, before the Strategy, Resources and Performance (30 Jan) makes a final recommendation for the budget to Full Council on 13 February 2024.

Environment

The County Council has significantly reduced its greenhouse gas emissions, as we seek to become a Net Zero organisation by 2030. This is the Council’s fifth annual carbon footprint report, measuring greenhouse gas emissions from the council’s own activities as well as emissions from the whole of Cambridgeshire. The Council publishes these findings because it is committed to sharing its work to tackle climate change. You can read the full paper [on our website](#), and watch committee [on our YouTube channel](#).

Highways

In 2023/24 the Council invested £27 million of investment in the County’s roads and transport network. See details here [Document.ashx \(cmis.uk.com\)](#)

The budget for 2024-25 recognises our deteriorating highways network, as well as the need to improve connectivity and for preventive work. £9 million will be invested over 2024-26 for Highways (£3 million in 2024-25 and £6 million in 25-26), on top of £2.3 million of additional Government grant funding for 2024/25 and £70 million already in the capital programme.

Of that, an additional £2 million in 2024/25 and a further £2 million in 2025/26 will fund £40 million of capital expenditure, specifically to address:

- Drainage cleansing and management
- Weeds and vegetation clearance and management
- Management of potholes
- Improvements to Public Rights of Ways
- Preventative works on the roads, footpaths and cycleways
- Maintenance of signs, road marking and traffic signals.

Festival of Stories - Caring for our Planet – all at Waterbeach Child and Family Zone

For all events: £2 per family. **Booking is essential.** To book a place, telephone 01954 284 672 or email childandfamilycentre.south@cambridgeshire.gov.uk

Wednesday 21 February, 10-11.30 - A range of activities that encourage children to play with natural materials and explore the world around them.

Thursday 22 February, 10-11.30 - A range of activities designed to help children and parents understand how they can look after the natural world.

Thursday, 22 February 1pm–2.30 Story Teller – Marion Leeper. Join in with Aiken Drum’s Treasure Hunt and explore some creative ideas for turning trash into treasure.

District Councillors' Report to Parish Councils – February 2024.

The one-page report provided for the January update seemed to be appreciated by many so we will aim to keep the report to one-page going forward.

Civil Parking Enforcement – ticketing to begin on 1 February and how to provide additional feedback

Civil Parking Enforcement (CPE) has been live in South Cambridgeshire since late December, but from 1 February tickets, with fines attached, will begin to be issued by Cambridgeshire County Council's Civil Parking Enforcement Officers.

Officers can only enforce restrictions that are in place, such as parking on a single or double yellow lines, or the footpath where restrictions are adjacent. Other parking matters, such as causing an obstruction by parking on the pavement, will remain Police matters.

If you feel you have information to feedback please complete the table and email it back to parkingcontrol@cambridgeshire.gov.uk

Restriction: What restriction is being contravened*?	Time: What time does the contravention usually occur?	Day: What day does the contravention usually occur?	Occurrence: How often is the contravention observed?

For further information on CPE you can visit www.cambridgeshire.gov.uk/CPE

Cost of Living support in South Cambs – training for professionals and community volunteers

SCDC is hosting two zoom calls to provide training to professionals and community volunteers who may work with those struggling with the cost of living. The training will outline support available in South Cambridgeshire and provide the tools to professionals and volunteers to pass this information on to those they work with.

Wed 31st Jan, 1pm to 2pm –

<https://scambs-gov-uk.zoom.us/meeting/register/tZEsc-2gqjlvHN3mrO7hEHFbZ4iFSyNP96HJ>

Thurs 1st Feb, 7pm to 8pm -

<https://scambs-gov-uk.zoom.us/meeting/register/tZltdu2pqj8oGNXohBiTzv3qCo8AVDG6S5NI>

Consultations

SCDC and Cambridge City air quality strategy consultation runs until 19 Feb 2024. The strategy will allow both councils to develop an action plan to meet stricter air quality targets that were set out by the World Health Organisation (WHO) in 2021.

<https://www.scambs.gov.uk/greater-cambridge-air-quality-strategy-consultation/>

SCDC and Cambridge City housing strategy consultation until 4 Mar 2024. The strategy sets out the vision, objectives and priorities for both new and existing homes of all tenures over the next 5 years.

<https://www.scambs.gov.uk/housing/the-greater-cambridge-housing-strategy-2024-2029>

Cllrs Paul Bearpark, Anna Bradnam and Judith Rippeth

Youth Club

There have been 13 youth club sessions run this term and we have seen 35 young people. 18 young people also joined us on our end of term ice-skating trip.

Age	11	12	13	14	15	16	17	18+
Number Female	11	2						
Number Male	14	6		1		1		

Week Commencing	Number	Notes
04 Sep	22	Enjoyed welcome back ice-creams and excited to see each other as not all gone to same 2ndary school. Conversations about first days in year 7, school uniforms, music, rude comments on WhatsApp groups, general friendship falling out. Mainly played outside in the shade. Took time with YP to work on rules and ideas for activities.
11 Sep	22	Enjoyed using outside space while weather is still good, which took up most of the YP and time. Some came inside and played bingo, made Shrinkies. Conversations about grandparent dying.
18 Sep	21	Enjoyed making cake pops, Shrinkies keyrings, bingo, pool, table football and board games. New member trying out tonight as has educational needs, seemed to get stuck in and enjoy. Used outside for 25 minutes until wet and dark. Conversation about not being bullied at school this year, house being burnt out by scooter battery so living in hotel, not liking school and death in family.
25 Sep	20	Enjoyed first 20 mins outside and then inside for pool, table football, pancake making, beads craft, table games and xbox. Conversations about living in hotel while house repaired, name calling, family situation, getting upset, making up with friends, not disrupting other people's enjoyment.
02 Oct	21	Usual pool, xbox, board games plus biscuit making, circus skills, bingo and jewellery making. Had to challenging YP disrupting others games. Conversations about rat infestation in a village and so moved to Cambridge, baking skills.
09 Oct	22	Really enjoyed football outside, apple crumble making, craft activities, board games, and circus skills. Conversations about appropriate behaviour, using gay as an insult and playing football. Good session and great when weather allows outside games.
16 Oct	26	Enjoyed icing biscuits, time outdoors, pool, colouring, pumpkin carving, Xbox and board games. Conversations about being upset, moods. Puberty, school, missing friends, migraine medication and new friends.
23 Oct		Half Term
30 Oct	15	wet evening probably meant less young people. Usual 30 mins running around outside helped reduce energy! Enjoyed making dreamcatchers, eating hot dogs, and snooker. Conversations about needing a break from others for self-care, school, cooking and food, friendships.
06 Nov		cancelled, staff ill
13 Nov	20	Enjoyed doing craft activities, making pancakes as well as usual activities. Conversations about being upset following something that happened at school today, dramas at school and on social media, being involved in fights at school. Skating trip forms coming back in.

20 Nov	22	Busy and highly energetic session with YP engaging well in all activities and with each other. Made pitta pizzas as well as usual activities. Conversations about returning home after fire damage, anxiety attack at school, home cooking. Two YP had to be challenged about rudeness to another YP.
27 Nov	13	Smaller group but still a lively session. Enjoyed pool, table football, Wii, board games, baking and crafts. More chance to get to know the young people with conversations about school, friendships, home life and hobbies and interests. One-to-ones about playing rough and respectful behaviour, being distant and daydreamy, and incident at school (advice given).
04 Dec	15	Enjoyed making mug cakes, nail painting, pine cone trees and all the usual equipment. Boys had lots of energy with staff having to remind them to not be physical with each other. Conversations about relationships.
11 Dec	20	Enjoyed Christmas party games, very energetic and competitive, then party food. Slight issue with playfighting and respect for each other and staff, will follow-up with review of group agreement in the new year. One-to-one with upset young person about bullying at school, struggling with school work and not receive support.
Tues 13 Dec	18	Ice-Skating trip to Cambridge Ice Arena along with 60 young people from our other youth clubs. Great evening.