

**Minutes of the Maintenance Meeting of Milton Parish Council held on
Monday 18 December 2023 at 7:45pm held in the Bowls Pavilion**

Present: P Ellwood (PE)(Chairman), HM Smith (HMS), D Wildman (DW), J Coston (JEC), L Champion (LC)

In Attendance: S Corder (Clerk), P Adams (Village Maintenance Person)

1 Apologies for absence

None – Full committee in attendance

2 To APPROVE the Minutes of the meeting held on Monday 25 September 2023

PE Proposed to approve the Minutes of the meeting of Monday 25 September 2023 as a true record - DW Seconded **AGREED (JEC Abstain)**

3 Declarations of interest and dispensation:

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

4 Public Participation

No public in attendance

5 Allotments

Update: Clerk – All allotments rents are now in. Half a plot returned which will be offered to the person on the waiting list

6 Paddock Wood

Update: PE/Clerk - PE reported that the tree saplings are still growing well and showing good growth

Clerk to chase up works by County Highways in relation to removal of the fallen tree and repairs to the damaged fence

7 Cemetery

Update: Clerk/PE – Buchans have started the clearance and reseeded of grave plots. The ivy has been cleared from ground level and further grass seeding will be needed once cutting back of the trees has taken place

Deputy Clerk is sourcing quotes to install a hand water pump and is arranging sample testing of the ground water

8 Play Areas

The play inspection reports from Wicksteed were sent out and received (Froment Way, Humphries Way, The Rowans and The Sycamores fitness equipment) no works required. DW raised a concern that the swing bolts were not fully checked for wear at Humphries Way, only a ground level visual was carried out. (PA to get a ladder and inspect the wear on the swing bolts and Clerk) to write to Wicksteed asking them why they did not do a complete inspection).

9 Maintenance Budget 2024/25

The budget items and the budget request for the next financial year were discussed

JEC asked that the budget for Tomkins Mead be increased due to some of the trees reaching their

natural end of life and works required to keep Tomkins Mead as a nature reserve
(JEC left 9:07pm)

General Ground Maintenance	£20,000
Trees	£5,000
Cemetery	£3,500
Hedges/pathways	£1,000
Allotments	£2,000
Paddock Wood	£500
Bus Shelters	£500
Seats & Bins	£500
Cleaning sundries	£100
Play area/Maintenance	£10,000
Tomkins Mead	£6,500
Equipment Maintenance	£250
Highways Maintenance	REMOVE
General Maintenance	£500

PE Proposed to accept the budget figures subject to Finance cost code checks – HMS Seconded **ALL AGREED**

10 Dates of Next Meeting

Monday 18 March 2024 – 7:45pm

Meeting closed at 9:40pm Signed: Date: