

**Minutes of the Community Care Committee meeting held on Wednesday 4 October 2023
at 11:30am in the Bowls Pavilion**

Present: H M Smith (HMS) (Chair), T Ebbon (TE) Warden - Community Care Scheme, J Coston (JEC)
A Bradnam (AB), D Wildman (DW), L Champion (LC)

In attendance: S Corder (Clerk), J Metcalfe (Non-voting Church representative)

1. Apologies for absence

None – full Committee in attendance

2. To APPROVE the minutes of the Community Care meeting held on Wednesday 5 July 2023

HMS Proposed to accept the minutes of Wednesday 5 July 2023 as a true record – JEC Seconded **AGREED**
(DW abstain)

3. Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda; None received.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None received.
- c) To grant any requests for dispensation as appropriate. None received.

4. Community Care Warden list of courses

EDI Equality, Diversity and Inclusion – virtual college
Oliver McGowan Learning Difficulties – virtual college
MCA and DOLs webinar
Safeguarding training webinar
Manual handling webinar
Medication training webinar
Medication workbook
Mar chart training webinar

5. Mobile Warden Scheme Update – Report from Mobile Warden

HMS Proposed to go into Confidential Session – ALL AGREED (meeting closed 11:41pm)

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 5. namely: Mobile Warden Scheme update

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

TE circulated her current report and gave an update on her clients. It was **AGREED** that this report should be marked up as “Confidential” and dated. **(No Confidential minutes required) (meeting opened 12:15pm)**

(Item 9 discussed next) (AB left 12:35pm)

(LC left 12:38pm)

6. To REVIEW Actual against Budget Spend

The Committee reviewed the net costs by year, 2019 to 2023, for incoming (fees and grants) and outgoings and considered an increase in clients fees (last increase January 2017)

The fee for a single person has been £6 for as long as we can remember. AGE UK charge £10 per week for a single client (figure from Rose Regeneration report to SCDC).

Our Enhanced and Basic and Couples categories were introduced in 2017 to raise more revenue from those who take more of the warden's time. In the last 4 years the Parish Council's contribution that makes up the balance was around £6,100, then £6,900, £7,800 and £8,500 as costs have gone up. Fees contribute about £6,500 per year, and an increase is needed. This assumes the grants we receive from Milton Charities and

SCDC will stay at a similar level. A fee increase of about 1/3 is reasonable in these circumstances. This would start in April 2024.

Suggested fee increase:

£6 to £8 for single person on basic level

£9 to £12 for couple on basic level

£10 to £12 for single person on enhanced level

£12 to £16 for couple on enhanced level

TE to speak with current clients about suggested increase in fees – TE to feedback at next Community Care meeting

7. Client Waiting List

1 on the waiting list - TE to visit

8. Community Navigator Report

Nothing to report

9. Barnabas Court Update

AB to feedback from questions asked to CHS/SCDC Home-Link

How many properties are let each year? (data from the last 5 year) Between 1-3

Are any of the properties leased? No

How many people from Milton applied? Not answered

How many properties went to Milton applicants? Between 1-2

Clerk to arrange a meeting with Andrea Sullivan (CHS Manager), HMS and TE to discuss wording of the S106 agreement and the lease in relation to applicants from Milton applying to Barnabas Court

10. Any Other Business

Nothing to report

11. Date of Next Meeting

Wednesday 10 January 2024 – 11:30am

Meeting closed 12:57pm Signed: Dated: