

**Minutes of the Meeting of Milton Parish Council held on
Monday 17 July 2023 at 7.30pm in the Bowls Pavilion**

Present: HM Smith (HMS) (Chair), JE Coston (JEC), RJ Farrington (RJF), A Bradnam (AB), P Ellwood (PE), D Wildman (DW). L Champion (appointed 7:40pm)

In Attendance: S Corder (Clerk)

1 Apologies for Absence:

D Owen (Personal)

2 Resignation of Councillor

The resignation of A Markham was received and accepted. The Clerk was asked to email him our thanks for his time on the Parish Council

3 To APPROVE the minutes of the meeting held on Monday 5 June 2023

DW Proposed to accept the minutes of the meeting held on Monday 5 June 2023 – RJF Seconded **ALL AGREED**

4 Declarations of interest and dispensations:

To receive declarations of interest from councillors on items on the agenda; None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate: None

5 Public Participation – members of the public are invited to speak

1 member of public in attendance – Item 6

6 Councillor Vacancy

An application to become a Parish Councillor was received from Lawrence Champion. A confidential vote was taken by the Councillors **VOTE CARRIED** - HMS welcomed Lawrence onto the Council

7 Clerk's/Chairman's Report and see Works Schedule

Ditch below Tomkins Mead: UPDATE HMS: Quote received from ADC Drainage for desilting and clearance works in areas accessible from the roads. Also a budget figure for the manual clearance from back gardens. AB to check with County Council what grant support we might get towards the work, and how to apply. AB, HMS and DO to visit the riparian owners of the ditch to inform them of the proposed works and their responsibility to keep the ditch clear, Clerk to arrange a date for a residents meeting including a County Council officer (Charles Krolik-Root, Community Flood Action Programme Manager) to discuss further plans (second week of September). To report back in September.

The Rowans Safety Improvements – The County Council Highways Committee met in July. Decision has been delegated to an officer based on scoring by the panel- awaiting outcome. Clerk to ask whether we could pay for the yellow lines only, without extra pavement and dropped kerb, and request a price.

Revamp of The Rowans Play Area – Plans to be discussed further at Maintenance Committee. See Item 14

20mph Speed Limit – Application received by Cambridgeshire County Council Local Projects – awaiting outcome

Installation of Art Benches – Benches have now been installed at Edmund Green, Pond Green and the Cemetery. Council thanked PE and the JB (Deputy Clerk) for their involvement in this project

Repton Gate – Has now been hung on the North Lodge Pavilion wall (inside). Open evening to be arranged for residents to have a look

Local Council Award Scheme – PE and DW putting together a Village Action Plan. HMS completed the Councillors profile wording

Milton Cemetery – Cambridgeshire Churchyard Conservation Award: Bird and insect boxes and hedgehog houses have been installed. PE and Clerk met with the judges – MPC has been awarded the Bronze level award and will be working towards the Silver level next

A14/A10 Roundabout Resurfacing work Oct-Dec 2023 – response to questions put forward to County Highways (June 2023 minutes):

1. Will you be contacting Stagecoach about the P&R bus and the Citi2? Our passenger transport team is aware of the closure and is contacting the affected services,

How will this affect the service for people from Milton coming home at night? **The later buses from 20:00 onwards will likely be removed from service for the duration of the works. Our passenger transport team will work to reduce disruption as much as possible but due to the location of the works it is likely some services will not be running from 20:00 onwards.**

How will Stagecoach inform residents about the arrangements? **We will letter drop all residents 1 month in advance to make everyone aware of any disruption. Stagecoach may also do further social media outreach.**

2. Please tell MPC when the different closure regimes are in place. Other road users may need different instructions if going into or out of Milton, e.g. use Butt Lane if going west during the road closures. Once the dates are confirmed we will provide Milton with a copy of the programme and when each closure phase will be in place.

3. Effective advance notice. If the A10 is backed up we do not want traffic coming through the village unless their destination is here. Advance notice boards will be put up along with signs for the official diversion route.

HMS update: Quotes have been received to replace the stolen art panel from Landbeach Road bus stop and mend the metalwork. The incident has been reported to the Police. Clerk to check if PC's insurance will cover the replacement and damage caused and if it is covered then the work can be progressed speedily so long as the excess cost is within delegation limit.

Works Schedule: Email received from Ashtons about the transfer of land at Old School Lane. To be considered by DW, JEC and HMS, to recommend any future action to the next Council meeting

8 Planning

The minutes of the meeting of 3 July 2023 were received

Decisions:

23/01705/HFUL – 16 High Street, Milton – Front and side extension to create new entrance and shower room **GRANTED PERMISSION**

23/0511TTCA – Milton Hall, Ely Road, Milton – T21 Willow at main entrance – a recent limb failure has resulted in the breakage of the limb, main stem to be reduced by 2.5 to 3.0 metres down to 1.5 metres above split and remaining laterals all reduced by 2.0 metres to rebalance crown - **HAVE NO OBJECTION TO**

New:

None received to date

9 Maintenance

The minutes of the meeting on Monday 19 June 2023 and Tuesday 27 June 2023 were received
To **CONSIDER** recommendations:

To **AGREE** Cemetery charges – **HMS Proposed to accept the new charges – DW Seconded ALL AGREED**

To **CONSIDER** purchasing plastic pigeon deterrent spikes for the swings – Cost from Amazon £6.29 per 2 metres plus cable ties **DW Proposed – RF Seconded, Clerk to order spikes to cover the top of Froment Way play area toddler swings, and cable ties. Clerk and PE to carry out risk assessment to be kept on file.**

10 Community Care

The minutes of the meeting on Wednesday 5 July 2023 were received

The PC intends to check the proportion of new lets to the Barnabas Court flats that have gone to people with a Milton connection every 5 years **Clerk to add a note to the Asset Register to say 'review compliance with Barnabas Court lease every 5 years, checking how many properties are let to Milton residents.'**

Item 13 discussed next

11 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment – DW Proposed to pay vouchers 85 to 114 and 115 to 131 (tabled) – HMS Seconded **ALL AGREED**

12 Milton Parish Council Confidential Emergency Plan

Clerk to make amendments as discussed and send to HMS to review before being sent to SCDC – **ALL AGREED.**

13 Repton Gate

To **RATIFY** expenditure of £730 (M Dyer - Installation) and £870.50 + VAT (Cambridge Restoration – for restoring the gate) **DW Proposed to ratify the expenditure – HMS Seconded ALL AGREED**

To **CONSIDER** quote for £137.60 + VAT (Cambridge Engraving) for information plaque for the Repton Gate (Both from S106 Arts budget) Agreed wording: *Designed by Humphry Repton (1752 - 1818) and installed around 1794 at the entrance to All Saints Church Rectory where it stood until the late 1980s when the site became the Childrens Hospice.*

The gate was given by the Church to the Parish Council who arranged for it to be renovated in 2023.

JEC Proposed to accept the quote of £137.60 + VAT – DW Seconded ALL AGREED

14 Revamp of The Rowans Play Area

To view plans so far and confirm budget for the project

PE reported that the budget figure had been set for £80k for the project with £50k being grant funded.

HMS pointed out that council do not need to spend up to a budget figure.

Current plans to go to Maintenance Committee for further discussion

15 Parish Council General Waste Bin

To **CONSIDER** having a general waste bin for use by the office and the Village Maintenance person. Cost from SCDC 1100L £17.20 or 660L £14.30 for collection (fortnightly)

DW Proposed a 1100l bin at £17.20 per collection – HMS Seconded AGREED (1 abstention)

16 Cambridge Wastewater Treatment Plan Relocation Project

To **CONSIDER** response

It was AGREED that MPC would make no comment and individuals could put their own comments forward

17 Consultation of the review of the Statement of Licensing Policy

To seek MPC views on the revisions to the Statement of Licensing Policy

AGREED no comment on the revisions made

18 County Councillors Report (Received - Full report on MPC webpage - Agenda)

Children's Services: New appointments are being made for Cambridgeshire. **Martin Purbrick** has been appointed as the new Executive Director for Children, Education and Families. **Jonathan Lewis**, Service Director for Education will be returning to work solely for Cambridgeshire. **Samantha Howlett**, has stepped up to the role of acting Director for Children's Social Care and Targeted Support. **Brian Relph** is the Interim Director for Quality Assurance for Children's Care.

Special Educational Needs and Disability: Support for parents and carers of children with special educational needs and disability (SEND) in Cambridgeshire is now available through a [new information hub](#). The website has been developed with local experts such as parents, health professionals and community organisations, and has been produced to help families and young people navigate the special needs journey and access information and advice.

Adults and Health – initiatives to reduce smoking: On 29 June the Adults and Health Committee agreed a strategy with shared targets to cut smoking and improve health. The strategy includes new research into the behavioural obstacles for local people in their efforts to stop smoking, new public campaigns, an emphasis on a 'whole school' approach to deterring young people from starting smoking, to increase the number of people using stop-smoking services and tightening up enforcement action against the sale of illegal tobacco.

Unpaid Carers' Experiences of Domestic Abuse: The Cambridgeshire and Peterborough Domestic Abuse & Sexual Violence Partnership are working with partner organisations to improve the support available to unpaid (family) carers who are experiencing domestic abuse from the person they are caring for. Unpaid carers in Cambridgeshire and Peterborough can complete an anonymous survey about their experiences of domestic abuse and how support and services can be improved for survivors. The survey is available at <https://www.smartsurvey.co.uk/s/WVCYQY/> and will be open from 13th June to 13th August 2023

Highways and Transport: County Councillors are set to consider ways to improve transport across Cambridgeshire at the Highways and Transport Committee (4 July).

Procurement of Civil Parking Enforcement Services: The Council will be deciding whether to authorise officers to seek a service for Cambridge City and South Cambridgeshire District. This would enable us to enforce against illegal parking, with the fines generating revenue to run the service.

Countywide Quality of Life Survey: The County Council is conducting an annual countywide survey, speaking to 5,500 residents to understand their views on the quality of their lives. The 15-minute telephone survey – run by an independent market research company [Thinks Insight](#) and their partner Team Search - aims to speak to people aged 18+ living in each of the five Cambridgeshire district area. The Council is also planning a specific piece of work with younger people via youth engagement teams. You can take part here [survey](#) on the County Council's website, if you'd like to.

Night-time disturbance Milton P&R: AB raised the issue of (lack of) police attendance at Milton P&R with the Police and Crime Commissioner at the Waterbeach Community Forum on 7 June. AB has been raising this as a concern with the Police since March and on Thursday 29th June submitted yet another report to 101 online and separately emailed the Police Inspector of the Neighbourhood Policing Team saying,

"Please be aware that especially during the long evenings and warmer weather, residents of Milton are being disturbed by noisy driving and donut'ing at Milton P&R and on the A10. The screeching of tyres and the noise of tuned up engines and exhaust systems is very disturbing. I also hear occasional racing up and down Milton High Street and along the A14 to the Fen Ditton junction and back.

You can see the reports from this resident alone go back to October 2022. It is often worse on Thursday/Fri/Sat/Sun nights.

Please can you send patrols round the P&R site whenever you have officers in the area? CCTV imagery would be available via [the County Council]...."

AB received the following reply this morning,

"We are aware of the issues and are already patrolling the area at the relevant times when not supporting calls for service. I will ensure these patrols continue and where possible, increased."

AB will be raising the policing of Milton P&R at the **Police and Crime Panel on 19 July.**

AB to ask someone from the County Council to attend a future PC meeting on this matter

Cambridge and Peterborough Combined Authority – Electric Buses – an update

Cambridgeshire received 30 brand new electric, zero emission buses, which will replace some of our older buses and have been used on our P&R sites since 15 May. At a parish meeting in June AB was asked about the carbon footprint of the zero emission buses. Darren Roe of Stagecoach confirmed that to charge the buses, "...all power [is] drawn from the grid and all our electricity is from renewable resources."

GCP – Milton Road – bus priority and active travel improvements: From 26 June, works started to move the Cadent gas main. Originally due to be done during the school holidays, the work has been brought forward so that all the major works are done at the same time. Phase 1 is the Arbury Road, Union Lane junction – which will take 6 weeks. Phase 2 is the section past the Milton Arms, past Downham Lane. Single lane traffic will be maintained throughout the works. More details here [Milton Road \(greatercambridge.org.uk\)](#)

GCP – Waterbeach to Cambridge Busway : [Waterbeach to Cambridge \(greatercambridge.org.uk\)](#) Data from the 2023 consultation is being analysed, alongside carrying out further technical work on the P&R proposals, before it will be considered by the **Executive Board in September 2023.**

GCP Waterbeach Greenway (Cycle): [Waterbeach Greenway \(greatercambridge.org.uk\)](#)

GCP Horningsea Greenway (Cycle) [Horningsea Greenway \(greatercambridge.org.uk\)](#)

Cambridgeshire Fire and Rescue Service: CFRS is currently preparing its next plan for 2024-2028 and is seeking residents' views on how to use resources (our taxes). You can take part here. [Consultations \(cambsfire.gov.uk\)](#). The survey is open until the end of July and you could win £50 shopping vouchers.

Cambridgeshire Priorities Capital Fund (CPCF): [New funding to improve community facilities - Cambridgeshire County Council](#)

Funding is being made available to improve community buildings across Cambridgeshire to bolster local services. Communities can apply for a grant of up to £40,000 for projects which will improve community cohesion, especially caring for the elderly in the community.

The fund will open in the summer with successful bids expected to be chosen early in 2024.

**19 District Councillors Report (Received - Full report on MPC webpage - Agenda)
(RF left 9:37pm)**

Support for residents during the cost-of-living crisis: The Communities Team at the District Council has created a new leaflet advising residents of support available during the cost-of-living crisis. There is a push this year to encourage more people to apply for Council Tax support as many who are eligible for this scheme are unaware it exists.

Civil Parking Enforcement: This long-awaited scheme is expected but not guaranteed to be approved by Parliament in November. It should be ready to go pending current work updating enforceable lines and signs.

Four Day Week Trial: This initiative by South Cambs District Council has generated intensive national press interest, positive and negative. Some inaccurate information has been perpetuated. More information is given in the Parish Council agenda papers. Please do also read the reports on the South Cambs District Council website

20 Correspondence

Lucy Frazer MP - Community Ownership Fund (To enable communities to take ownership of assets at risk of closures and manage them for the benefit of the community – can bid up to £1million for the project)
<https://www.gov.uk/government/publications/community-ownership-fund-prospectus>

Emailed to Councillors

The Connections Bus Project – User Survey 2023

SCDC May 2023 E-bulletin

Greater Cambridge Partnership Milton Road – May and June update

21 Dates of next meetings

Monday 31 July 2023 – Planning 7pm – Finance and Administration 7:45pm

Monday 14 August 2023 – Planning (if needed)

Monday 4 September 2023 – Parish Council

Meeting closed at 9:45pm Signed: Dated: