

**Minutes of the Meeting of Milton Parish Council held on  
Monday 5 June 2023 at 7.30pm in the Bowls Pavilion**

**Present:** HM Smith (HMS) (Chair), JE Coston (JEC), RJ Farrington (RJF), D Owen (DO), A Bradnam (AB), P Ellwood (PE), D Wildman (DW)

**In Attendance:** S Corder (Clerk), J Rippeth (District Councillor arrived 8:02pm)

**Members of the Public:** 1 (prospective Councillor)

**1 Apologies for Absence:**

A Markham (personal)

**2 Election of Vice Chairman and signing of Declaration of Acceptance of Office of Vice Chairman Standing Orders were suspended (7a Previous Resolutions) to repeat the vote for the position of Vice Chairman (Minute 3 of Tuesday 2 May 2023 had been challenged as standing orders on confidential vote were not followed)**

Nominations for Vice-Chairman were invited:

PE proposed DW – RJF Seconded

AB proposed JEC – HMS Seconded

A confidential vote on paper was taken - JEC was elected Vice-Chairman by 4 votes to 3

JEC to sign the Declaration of Acceptance of Office in the next few days, witnessed by the Clerk

**3 To APPROVE the minutes of the meeting held on Tuesday 9 May 2023 and Monday 22 May 2023**

HMS: Minutes of Tuesday 9 May 2023 Item 7 – Transfer of Land to add “s” to document and Item 10 – Planning capital “F” Fen Road

HMS Proposed to accept the minutes of the meeting held on Tuesday 9 May 2023 with the amendments – AB Seconded **ALL AGREED**

PE Proposed to accept the minutes of the meeting held on Monday 22 May 2023 – RF Seconded **ALL AGREED**

**4 Declarations of interest and dispensations:**

To receive declarations of interest from councillors on items on the agenda; None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate: None

**5 Public Participation – members of the public are invited to speak**

1 member of public in attendance to observe

**6 Clerk’s/Chairman’s Report and see Works Schedule**

**Ditch below Tomkins Mead:** HMS and AB had met with James Carter from ADC Drainage. The next steps are for ADC to:

1. Recheck levels from Country Park to North Lodge Park.

2. Check level of the lake outflow.

3. Quote for works that can be done from the road (Old School Lane and Fen Road).

4. Provide a rough quote to carry put all the ditch deepening work from the Country Park to NLP, if they were able to get the manpower, and another for overseeing the work if done by volunteers.

**The Rowans Safety Improvements** – PE presented to the LHI Panel MPC’s overview of the application and reasons for applying – Cambridgeshire County Council Highways Committee to meet in July to decide on the application

**Revamp of The Rowans Play Area** – Awaiting revised quote and plan from Wicksteed. Clerk to chase up and arrange a Play Park Working Group meeting. Plans to be brought to the July MPC meeting.

**20mph Speed Limit** – Application received by Cambridgeshire County Council Local Projects – awaiting outcome

**Installation of Art Benches** – Within the next 4 weeks (Week beginning 19 June 2023)

**Repton Gate** – Being restored and will be hung on the North Lodge Pavilion wall (inside)

**A14/A10 Roundabout Resurfacing** – Temporary repairs have been undertaken with further work to be carried out October-December 2023. **Update: Email received from Cambridgeshire County Highways**

**– Programme of works: Milton Interchange from 23/10/23 to 07/12/23 night works 9pm to 6am. Road closures will be in place. MPC asked for any questions or objections. MPC response:**

**1. Will you be contacting Stagecoach about the P&R bus and the Citi2? How will this affect the service for people from Milton coming home at night? How will Stagecoach inform residents about the arrangements?**

**2. Please tell MPC when the different closure regimes are in place. Other road users may need different instructions if going into or out of Milton, e.g. use Butt Lane if going west during the road closures.**

**3. Effective advance notice. If the A10 is backed up we do not want traffic coming through the village unless their destination is here.**

**Local Council Award Scheme** – PE and DW to put together a Village Action Plan. HMS has put together councillors profile wording and sent it for amendment or approval to individual councillors.

**Milton Cemetery** – Cambridgeshire Churchyard Conservation Award: Bird and insect boxes and hedgehog houses have been completed by The Phoenix Trust (and now collected). Installation at the Cemetery to be completed on Tuesday.

**A10 Trees:** Several of the 15 trees by the A10 earmarked for removal by the County have now died. Clerk and Cllr Bradnam to contact the County officers and press our case for more urgent work on these.

**Cemetery noticeboard** has arrived in the office - to be installed by MFT Prestige £220 + VAT (delegated decision).

**Litter pick** will be on Sunday 11<sup>th</sup> at 2pm.

## 7 Planning

The minutes of the meeting of 22 May 2023 were received

### Decisions:

**23/00926/FUL** – 69 Cambridge Road, Milton – Erection of a new single storey dwelling **REFUSED PERMISSION**

### New:

**23/01519/HFUL** – 26 The Rowans, Milton – Single storey front extension. Single storey rear linked extension with internal modifications. Convert garage into single storey annexe

**OBJECT:** 1. Overdevelopment of site in a relatively constrained site. 2. Support neighbour's objections: Shadowing of neighbour's garden and loss of light. 3. Lack of insulation in the garage wall for living accommodation. 4. This would affect the amenities to the neighbouring property.

**Comment:** Should permission be granted, future use of the converted garage and adjoining extension to be ancillary to the house.

**23/01792/FUL** – Land to rear of 49 Cambridge Road, Milton - Erection of 4 dwellings following removal of 5no. static caravan pitches (part retrospective)

**OBJECT:** 1. Inadequate parking with the retention of 49b – less than 1 parking space per property. 2. Bin store is too far from the properties.

**Comment:** Site plan shows incorrect boundary lines at western end (includes the public highway). MPC asks that a fence is retained on the southern boundary at least 1.2 metres high to protect the PC hedge and deter pedestrian access/egress. (Barnabas Court is a private road in the ownership of the PC and is limited to use by Barnabas Court). Require the parking for the hairdressers to be marked.

**23/0483/TTPO (Tree works)** – All Saint's Church, Church Lane, Milton – T1: Acaica – reduce height by 3.5m and shorten lateral branches by 2.5m to rebalance crown. Ensure safety of tree over gravestones

**23/0485/TTCA** – All Saint's Church, Church Lane, Milton – T2: Yew, raise canopy by 4-5m all round. T3: Lime, re-pollard by approximately 6m

**Comment:** T1: Acacia – Cut a 2m section out of the ivy on the main trunk to reduce weight of vegetation in the canopy and to reduce the sail effect in strong winds

## 8 Cemetery Advisory and Maintenance Committee

The minutes of the Cemetery Advisory and Maintenance Committee meeting held on Thursday 4 May 2023 were received

## 9 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment – DW Proposed to pay vouchers 51 to 65 and 66 to 84 (tabled) – HMS Seconded **ALL AGREED**

## 10 Milton Parish Council Emergency Plan

This could not be discussed because the document was not circulated before the meeting

Clerk to check names and contact numbers are correct – defer to July meeting. Copies to be sent to Councillors in advance of the meeting, marked Confidential.

**11 Cambridgeshire County Council 20mph Speed Limit**

To **CONSIDER** proposal to impose a 20mph speed limit on the following roads: Butt Lane from the junction with High Street in a westerly direction for 579 metres and cover the entire length of the following roads, Ken's Way, Fox's Close, Lyndhurst Close and Coulson Close

**Response: We recognise this complements MPC's applications for 20mph through the village. MPC support this application**

**12 Parish Council Dispensations**

To **CONSIDER** asking for dispensation for Don Wildman to vote on MCC finances

**PE Proposed – HMS Seconded 5 In Favour – 2 Abstain AGREED**

**13 County Councillors Report (Received - Full report on MPC webpage)**

**Cambridge and Peterborough Combined Authority – Electric Buses:** On 12 May Cambridgeshire received 30 brand new electric buses, which will replace some of our older buses and will be used on our P&R sites from 15 May. Clarification received that these are powered by renewable electricity.

**Greater Cambridge Partnership – Making Connections:** Following the public consultation, the Greater Cambridge Partnership published the report of their findings on 26 May. MC22-consultation-report (greatercambridge.org.uk)

**GCP – Milton Road – bus priority and active travel improvements :** Milton Road (greatercambridge.org.uk). Multiple teams have been working on sections of Milton Road between Mitcham's Corner and Kings Hedges Road. New kerbs and bus stop have been installed along the east side of Milton Rd and the Elizabeth Way roundabout is being enlarged to make it safer for cyclists.

**GCP – Waterbeach to Cambridge Busway:** Waterbeach to Cambridge (greatercambridge.org.uk) The public consultation ended in March, comparing a western route (west of Landbeach) with a revised central route (through Landbeach). We await next proposals.

**GCP Waterbeach Greenway (Cycle):** Waterbeach Greenway (greatercambridge.org.uk) The route proposed and consulted upon in 2021, beside the railway, is looking as if it will not be practical as in addition to the difficulty of accessing land next to the railway, the land is in the flood zone. It seems likely that another route may be explored, which will require further consultation, probably in October 2023.

**GCP Horningsea Greenway (Cycle):** Horningsea Greenway (greatercambridge.org.uk) Following the presentation to the Executive Board Meeting in March 2023, early construction works have started, so that is consultation with landowners, as well as applications for planning, permits and legal orders.

**Urban & Civic – Mereway and Landbeach 'Public Realm':** AB met contractors on site in April. Early works were due to start in May at the southern end of the Mereway. When they do start, they plan to have four teams working on different sections simultaneously, so the work will progress quickly.

**Cam & Pet Combined Authority Transport and Connectivity Plan:** Ideally strategies for transport in the CPCA, the GCP and County need to be aligned to be most effective. The papers going to their meeting on 31 May include this Appendix 4 relating to Greater Cambridgeshire - Document.ashx (cmis.uk.com)

**East West Rail –** following the public consultation in 2021 and public engagement since, on 26 May, East West Rail **confirmed that the southern route remained their preferred route.** Route-update-report.pdf (eastwestrail-production.s3.eu-west-2.amazonaws.com)

**Cambridgeshire Priorities Capital Fund (CPCF):** Funding is being made available to improve community buildings across Cambridgeshire to bolster local services. Communities can apply for a grant of up to £40,000 for projects which will improve community cohesion, especially caring for the elderly in the community. Applications can relate to capital funding projects which includes buildings, indoor and outdoor equipment and installation services.

**14 District Councillors Report (Received - Full report on MPC webpage)**

**Waterbeach Community Forum:** The Waterbeach Community Forum will be held at Waterbeach Baptist Church on 7 June starting at 6pm.

**Warm Hubs become Community Hubs:** Residents across South and East Cambridgeshire will continue to benefit from local support in community buildings this summer, thanks to a new initiative developed on the back of the original Warm Hubs concept that ran in local communities from October 2022 to the end of March 2023. In South Cambridgeshire, 16 Community Hubs are funded until at least the end of August 2023 with more funding under negotiation.

**Four Day Week Trial:** South Cambs District Council has been running a trial for office based workers since the start of this year of the Four Day Week. This means that staff have to work very differently and more intensely in order to do 100% of the work in 80% of the time to receive 100% of the pay.

**Cambridge City Sustainable Travel Zone:** The consultation on a sustainable travel zone and an improved bus service is now closed. The results have now been published. Around 24,000 people took part and there were over 100,000 open text responses analysed so it has taken several months to do this.

**Right to Buy:** Council house tenants have long had 'the right to buy' their home at a discount. What has been frustrating for councils who own the houses is that government takes most of the money from these sales which makes it really hard for us to replace sold homes with new ones. Finally, it appears that Michael Gove is allowing us to keep our Right to Buy receipts but only for 2 years. We sell about 30 properties a year and this will mean that we have to borrow less when we build new houses.

**Community Group Funding:** Community groups in South Cambridgeshire have been given a funding boost thanks to grants from the District Council. Supporting local people with their mental health, helping families with young children, supporting the elderly, tackling poverty and disability transport are among the community groups to share more than £148,000 in grants. A total of 11 voluntary sector groups have received funding for the coming financial year as part of the Council's Grants to the Voluntary Sector scheme.

**Five Year Housing Land Supply:** Both councils (SCDC and Cambridge City) who make up the Greater Cambridge Shared Planning Service can demonstrate a housing land supply of 6.1 years over the period of 2023 – 2028.

**Bus Fare cap extended until the end of October:** As you may already be aware, the government have announced that they will continue to cap single bus fares at £2 outside of London until the end of October 2023 and then at £2.50 until 30<sup>th</sup> November 2024 when the cap will be reviewed. Having checked the Stagecoach services locally all the routes which serve our ward and beyond continue to be part of the fare cap scheme.

#### 15 **Milton Community Centre Report - Received**

**Maintenance/Improvements:** The Spiders Web climber at Coles Road has been replaced and the new wooden platform at the top of the slide at the Sycamores has been installed. General ongoing repairs have been completed across the 3 sites. Some of the pot holes in the car park at Coles Road have been filled and the ones near the main entrance will be done in the coming weeks. Pot holes at the Sycamores are being filled in on a regular basis.

**Bookings:** Both the Annexe and the Main Hall remain popular for children's parties and the Main Building is now in use 7 days a-week for regular bookings. We have started to see an increase in bookings that require the bar facility.

**Hard Courts:** Adult Walking Football has secured additional funding and will continue for a further 12-week period. Milton Tennis Club have restarted their club nights on a Monday evening with the season having restarted.

**Youth Building and Sycamores Pavilion:** Eddies Artworks continue to use the building Monday to Friday and Youth Group on a Thursday evening. The repairs to the Sycamores Pavilion have now been completed and were fully covered by the insurance claim.

**North Lodge:** The smaller car park barrier has been repaired.

**Vandalism and Crime:** Thankfully we have seen a decrease in vandalism and anti-social behavior however with the weather improving we have seen a significant increase in litter at the Sycamores and Coles Road. We have had several complaints about dogs not being on leads and owners not clearing up any dog mess and ignoring signs regarding this. We had an illegal encampment on the 13<sup>th</sup> of April in the car park at Coles Road, thankfully they left the following day after an eviction notice was served.

#### 16 **Correspondence**

##### **Emailed to Councillors**

Greater Cambridge Partnership – Milton Road April monthly update  
CAPALC May Bulletin

#### 17 **Dates of next meetings**

Monday 19 June 2023 – Planning 7pm – Maintenance 7:45pm

Monday 3 July 2023 – Planning 7:30pm

Wednesday 5 July 2023 – Community Care 11:30am

Monday 17 July 2023 – Parish Council 7:30pm

Meeting closed at 9:32pm

Signed: ..... Dated: .....