



MILTON PARISH COUNCIL

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TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the meeting of Milton Parish Council to be held in the
Bowls Pavilion on Monday 17 July 2023 at 7.30pm
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Cooker*
Date of issue: 11 July 2023

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence
2. **Resignation of Councillor**
3. **To APPROVE the minutes of the meeting held on Monday 5 June 2023 (Pages 1-4)**
4. **Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
5. **Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
6. **Councillor Vacancy (Page 5)**
To **CONSIDER** application received from L Champion
7. **Clerk's/Chairman's Report and see Works Schedule (Page 6)**
Ditch below Tomkins Mead: Awaiting to hear back from ADC Drainage with outcome of next steps
The Rowans Safety Improvements – Highway Committee met in July. Decision has been delegated to an officer based on scoring by the panel. **(Page 7)**
Revamp of The Rowans Play Area – Plans to be discussed further at Maintenance Committee. See Item 14
20mph Speed Limit – Application received by Cambridgeshire County Council Local Projects – awaiting outcome
Installation of Art Benches – Benches have now been installed at Edmund Green, Pond Green and the Cemetery
Repton Gate – Has now been hung on the North Lodge Pavilion wall (inside). Open evening to be arranged for residents to have a look
Local Council Award Scheme – PE and DW to put together a Village Action Plan. HMS to put together Councillors profile wording
Milton Cemetery – Cambridgeshire Churchyard Conservation Award: Bird and insect boxes and hedgehog houses have been installed. PE and Clerk met with the Judges – MPC has been awarded the Bronze level award and will be working towards the Silver level next
A14/A10 Roundabout Resurfacing work Oct-Dec 2023 – response to questions put forward to County Highways (June 2023 minutes):
1. Will you be contacting Stagecoach about the P&R bus and the Citi2? Our passenger transport team is aware of the closure and is contacting the affected services,

How will this affect the service for people from Milton coming home at night? **The later buses from 20:00 onwards will likely be removed from service for the duration of the works. Our passenger transport team will work to reduce disruption as much as possible but due to the location of the works it is likely some services will not be running from 20:00 onwards.**

How will Stagecoach inform residents about the arrangements? **We will letter drop all residents 1 month in advance to make everyone aware of any disruption. Stagecoach may also do further social media outreach.**

2. Please tell MPC when the different closure regimes are in place. Other road users may need different instructions if going into or out of Milton, e.g. use Butt Lane if going west during the road closures. **Once the dates are confirmed we will provide Milton with a copy of the programme and when each closure phase will be in place.**

3. Effective advance notice. If the A10 is backed up we do not want traffic coming through the village unless their destination is here. **Advance notice boards will be put up along with signs for the official diversion route.**

8. Planning (Page 8)

To **RECEIVE** the minutes of the meeting of 3 July 2023

Decisions:

23/01705/HFUL – 16 High Street, Milton – Front and side extension to create new entrance and shower room **GRANTED PERMISSION**

23/0511TTCA – Milton Hall, Ely Road, Milton – T21 Willow at main entrance – a recent limb failure has resulted in the breakage of the limb, main stem to be reduced by 2.5 to 3.0 metres down to 1.5 metres above split and remaining laterals all reduced by 2.0 metres to rebalance crown - **HAVE NO OBJECTION TO**

New:

None received to date

9. Maintenance (Pages 9-14)

To **RECEIVE** the minutes of the meeting on Monday 19 June 2023 and Tuesday 27 June 2023

To **CONSIDER** recommendations:

To **AGREE** Cemetery charges

To **CONSIDER** purchasing pigeon (plastic) deterrent spikes for the swings – Cost from Amazon £6.29 per 2 metres plus cable ties

10. Community Care (Pages 15-16)

To **RECEIVE** the minutes of the meeting on Wednesday 5 July 2023

The PC intends to check the proportion of new lets to the Barnabas Court flats that have gone to people with a Milton connection every 5 years

11. Bills for Payment and Money Received (Pages 17-18)

To **CONFIRM** and **AGREE** bills for payment

12. Milton Parish Council Emergency Plan (Attached)

To **REVIEW** updates to the Confidential Emergency Plan

13. Repton Gate

To **RATIFY** expenditure of £730 (M Dyer - Installation) and £870.50 + VAT (Cambridge Restoration – for restoring the gate)

To **CONSIDER** quote for £137.60 + VAT (Cambridge Engraving) for information plaque for the Repton Gate (Both from S106 Arts budget)

14. Revamp of the Rowans Play Area (Tabled)

To **VIEW** plans so far and confirm budget for the project

15. Parish Council General Waste Bin

To **CONSIDER** having a general waste bin for use by the office and the Village Maintenance person. Cost from SCDC 1100L £17.20 or 660L £14.30 for collection (fortnightly)

16. Cambridge Wastewater Treatment Plan Relocation Project (Emailed)

To **CONSIDER** proposed response below to the notification of submission of the Development Consent Order sent by CWWTPRP and accepted for examination by Anglian Water
“Milton Parish Council is pleased to see the proposal before you for relocation of the Cambridge Waste Water Treatment Plant. Anglian Water have consulted widely in our parish and went through a rigorous site selection process which decided on Honey Hill for very good reasons. The new works will be a very rare opportunity to use completely new technology and improve on the processes some of which were in use on the current site for over 100 years. We fully support the proposal to move the sewage works and remediate the site. We have some concerns about extra traffic at the Milton A10/A14 interchange if many large lorries are to execute a U-turn there. This junction is already a dangerous one, and there is not enough queuing space on the roundabout approaching the traffic lights on the SW corner”.

17. Consultation of the review of the Statement of Licensing Policy (Emailed)

To seek MPC views on the revisions to the Statement of Licensing Policy

18. To Receive County Councillor’s Report (Pages 19-23)

19. To Receive District Councillors Report (Pages 24-27)

20. Correspondence

Lucy Frazer MP - Community Ownership Fund (To enable communities to take ownership of assets at risk of closures and manage them for the benefit of the community – can bid up to £1million for the project) <https://www.gov.uk/government/publications/community-ownership-fund-prospectus>

Emailed to Councillors

The Connection Bus Project – User Survey 2023

SCDC May 2023 E-bulletin

Greater Cambridge Partnership Milton Road – May and June update

21. Dates of next meetings

Monday 31 July 2023 – Planning 7pm – Finance and Administration 7:45pm

Monday 14 August 2023 – Planning (if needed)

Monday 4 September 2023 – Parish Council

Clerk’s Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.
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**Minutes of the Meeting of Milton Parish Council held on
Monday 5 June 2023 at 7.30pm in the Bowls Pavilion**

Present: HM Smith (HMS) (Chair), JE Coston (JEC), RJ Farrington (RJF), D Owen (DO), A Bradnam (AB), P Ellwood (PE), D Wildman (DW)

In Attendance: S Corder (Clerk), J Rippeth (District Councillor arrived 8:02pm)

Members of the Public: 1 (prospective Councillor)

1 Apologies for Absence:

A Markham (personal)

2 Election of Vice Chairman and signing of Declaration of Acceptance of Office of Vice Chairman Standing Orders were suspended (7a Previous Resolutions) to repeat the vote for the position of Vice Chairman (Minute 3 of Tuesday 2 May 2023 had been challenged as standing orders on confidential vote were not followed)

Nominations for Vice-Chairman were invited:

PE proposed DW – RJF Seconded

AB proposed JEC – HMS Seconded

A confidential vote on paper was taken - JEC was elected Vice-Chairman by 4 votes to 3

JEC to sign the Declaration of Acceptance of Office in the next few days, witnessed by the Clerk

3 To APPROVE the minutes of the meeting held on Tuesday 9 May 2023 and Monday 22 May 2023

HMS: Minutes of Tuesday 9 May 2023 Item 7 – Transfer of Land to add “s” to document and Item 10 – Planning capital “F” Fen Road

HMS Proposed to accept the minutes of the meeting held on Tuesday 9 May 2023 with the amendments – AB Seconded **ALL AGREED**

PE Proposed to accept the minutes of the meeting held on Monday 22 May 2023 – RF Seconded **ALL AGREED**

4 Declarations of interest and dispensations:

To receive declarations of interest from councillors on items on the agenda; None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate: None

5 Public Participation – members of the public are invited to speak

1 member of public in attendance to observe

6 Clerk’s/Chairman’s Report and see Works Schedule

Ditch below Tomkins Mead: HMS and AB had met with James Carter from ADC Drainage. The next steps are for ADC to:

1. Recheck levels from Country Park to North Lodge Park.

2. Check level of the lake outflow.

3. Quote for works that can be done from the road (Old School Lane and Fen Road).

4. Provide a rough quote to carry put all the ditch deepening work from the Country Park to NLP, if they were able to get the manpower, and another for overseeing the work if done by volunteers.

The Rowans Safety Improvements – PE presented to the LHI Panel MPC’s overview of the application and reasons for applying – Cambridgeshire County Council Highways Committee to meet in July to decide on the application

Revamp of The Rowans Play Area – Awaiting revised quote and plan from Wicksteed. Clerk to chase up and arrange a Play Park Working Group meeting. Plans to be brought to the July MPC meeting.

20mph Speed Limit – Application received by Cambridgeshire County Council Local Projects – awaiting outcome

Installation of Art Benches – Within the next 4 weeks (Week beginning 19 June 2023)

Repton Gate – Being restored and will be hung on the North Lodge Pavilion wall (inside)

A14/A10 Roundabout Resurfacing – Temporary repairs have been undertaken with further work to be carried out October-December 2023. **Update: Email received from Cambridgeshire County Highways**

– **Programme of works: Milton Interchange from 23/10/23 to 07/12/23 night works 9pm to 6am. Road closures will be in place. MPC asked for any questions or objections. MPC response:**

1. Will you be contacting Stagecoach about the P&R bus and the Citi2? How will this affect the service for people from Milton coming home at night? How will Stagecoach inform residents about the arrangements?

2. Please tell MPC when the different closure regimes are in place. Other road users may need different instructions if going into or out of Milton, e.g. use Butt Lane if going west during the road closures.

3. Effective advance notice. If the A10 is backed up we do not want traffic coming through the village unless their destination is here.

Local Council Award Scheme – PE and DW to put together a Village Action Plan. HMS has put together councillors profile wording and sent it for amendment or approval to individual councillors.

Milton Cemetery – Cambridgeshire Churchyard Conservation Award: Bird and insect boxes and hedgehog houses have been completed by The Phoenix Trust (and now collected). Installation at the Cemetery to be completed on Tuesday.

A10 Trees: Several of the 15 trees by the A10 earmarked for removal by the County have now died. Clerk and Cllr Bradnam to contact the County officers and press our case for more urgent work on these.

Cemetery noticeboard has arrived in the office - to be installed by MFT Prestige £220 + VAT (delegated decision).

Litter pick will be on Sunday 11th at 2pm.

7 Planning

The minutes of the meeting of 22 May 2023 were received

Decisions:

23/00926/FUL – 69 Cambridge Road, Milton – Erection of a new single storey dwelling **REFUSED PERMISSION**

New:

23/01519/HFUL – 26 The Rowans, Milton – Single storey front extension. Single storey rear linked extension with internal modifications. Convert garage into single storey annexe

OBJECT: 1. Overdevelopment of site in a relatively constrained site. 2. Support neighbour's objections: Shadowing of neighbour's garden and loss of light. 3. Lack of insulation in the garage wall for living accommodation. 4. This would affect the amenities to the neighbouring property.

Comment: Should permission be granted, future use of the converted garage and adjoining extension to be ancillary to the house.

23/01792/FUL – Land to rear of 49 Cambridge Road, Milton - Erection of 4 dwellings following removal of 5no. static caravan pitches (part retrospective)

OBJECT: 1. Inadequate parking with the retention of 49b – less than 1 parking space per property. 2. Bin store is too far from the properties.

Comment: Site plan shows incorrect boundary lines at western end (includes the public highway). MPC asks that a fence is retained on the southern boundary at least 1.2 metres high to protect the PC hedge and deter pedestrian access/egress. (Barnabas Court is a private road in the ownership of the PC and is limited to use by Barnabas Court). Require the parking for the hairdressers to be marked.

23/0483/TTPO (Tree works) – All Saint's Church, Church Lane, Milton – T1: Acaica – reduce height by 3.5m and shorten lateral branches by 2.5m to rebalance crown. Ensure safety of tree over gravestones

23/0485/TTCA – All Saint's Church, Church Lane, Milton – T2: Yew, raise canopy by 4-5m all round. T3: Lime, re-pollard by approximately 6m

Comment: T1: Acacia – Cut a 2m section out of the ivy on the main trunk to reduce weight of vegetation in the canopy and to reduce the sail effect in strong winds

8 Cemetery Advisory and Maintenance Committee

The minutes of the Cemetery Advisory and Maintenance Committee meeting held on Thursday 4 May 2023 were received

9 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment – DW Proposed to pay vouchers 51 to 65 and 66 to 84 (tabled) – HMS Seconded **ALL AGREED**

10 Milton Parish Council Emergency Plan

This could not be discussed because the document was not circulated before the meeting

Clerk to check names and contact numbers are correct – defer to July meeting. Copies to be sent to Councillors in advance of the meeting, marked Confidential.

11 Cambridgeshire County Council 20mph Speed Limit

To **CONSIDER** proposal to impose a 20mph speed limit on the following roads: Butt Lane from the junction with High Street in a westerly direction for 579 metres and cover the entire length of the following roads, Ken's Way, Fox's Close, Lyndhurst Close and Coulson Close

Response: We recognise this complements MPC's applications for 20mph through the village. MPC support this application

12 Parish Council Dispensations

To **CONSIDER** asking for dispensation for Don Wildman to vote on MCC finances
PE Proposed – HMS Seconded 5 In Favour – 2 Abstain AGREED

13 County Councillors Report (Received - Full report on MPC webpage)

Cambridge and Peterborough Combined Authority – Electric Buses: On 12 May Cambridgeshire received 30 brand new electric buses, which will replace some of our older buses and will be used on our P&R sites from 15 May. Clarification received that these are powered by renewable electricity.

Greater Cambridge Partnership – Making Connections: Following the public consultation, the Greater Cambridge Partnership published the report of their findings on 26 May. MC22-consultation-report (greatercambridge.org.uk)

GCP – Milton Road – bus priority and active travel improvements : Milton Road

(greatercambridge.org.uk). Multiple teams have been working on sections of Milton Road between Mitcham's Corner and Kings Hedges Road. New kerbs and bus stop have been installed along the east side of Milton Rd and the Elizabeth Way roundabout is being enlarged to make it safer for cyclists.

GCP – Waterbeach to Cambridge Busway: Waterbeach to Cambridge (greatercambridge.org.uk)

The public consultation ended in March, comparing a western route (west of Landbeach) with a revised central route (through Landbeach). We await next proposals.

GCP Waterbeach Greenway (Cycle): Waterbeach Greenway (greatercambridge.org.uk)

The route proposed and consulted upon in 2021, beside the railway, is looking as if it will not be practical as in addition to the difficulty of accessing land next to the railway, the land is in the flood zone. It seems likely that another route may be explored, which will require further consultation, probably in October 2023.

GCP Horningsea Greenway (Cycle): Horningsea Greenway (greatercambridge.org.uk)

Following the presentation to the Executive Board Meeting in March 2023, early construction works have started, so that is consultation with landowners, as well as applications for planning, permits and legal orders.

Urban & Civic – Mereway and Landbeach 'Public Realm': AB met contractors on site in April. Early works were due to start in May at the southern end of the Mereway. When they do start, they plan to have four teams working on different sections simultaneously, so the work will progress quickly.

Cam & Pet Combined Authority Transport and Connectivity Plan: Ideally strategies for transport in the CPCA, the GCP and County need to be aligned to be most effective. The papers going to their meeting on 31 May include this Appendix 4 relating to Greater Cambridgeshire - Document.ashx (cmis.uk.com)

East West Rail – following the public consultation in 2021 and public engagement since, on 26 May, East West Rail confirmed that the southern route remained their preferred route.

Route-update-report.pdf (eastwestrail-production.s3.eu-west-2.amazonaws.com)

Cambridgeshire Priorities Capital Fund (CPCF): Funding is being made available to improve community buildings across Cambridgeshire to bolster local services. Communities can apply for a grant of up to £40,000 for projects which will improve community cohesion, especially caring for the elderly in the community. Applications can relate to capital funding projects which includes buildings, indoor and outdoor equipment and installation services.

14 District Councillors Report (Received - Full report on MPC webpage)

Waterbeach Community Forum: The Waterbeach Community Forum will be held at Waterbeach Baptist Church on 7 June starting at 6pm.

Warm Hubs become Community Hubs: Residents across South and East Cambridgeshire will continue to benefit from local support in community buildings this summer, thanks to a new initiative developed on the back of the original Warm Hubs concept that ran in local communities from October 2022 to the end of March 2023. In South Cambridgeshire, 16 Community Hubs are funded until at least the end of August 2023 with more funding under negotiation.

Four Day Week Trial: South Cambs District Council has been running a trial for office based workers since the start of this year of the Four Day Week. This means that staff have to work very differently and more intensely in order to do 100% of the work in 80% of the time to receive 100% of the pay.

Cambridge City Sustainable Travel Zone: The consultation on a sustainable travel zone and an improved bus service is now closed. The results have now been published. Around 24,000 people took part and there were over 100,000 open text responses analysed so it has taken several months to do this.

Right to Buy: Council house tenants have long had 'the right to buy' their home at a discount. What has been frustrating for councils who own the houses is that government takes most of the money from these sales which makes it really hard for us to replace sold homes with new ones. Finally, it appears that Michael Gove is allowing us to keep our Right to Buy receipts but only for 2 years. We sell about 30 properties a year and this will mean that we have to borrow less when we build new houses.

Community Group Funding: Community groups in South Cambridgeshire have been given a funding boost thanks to grants from the District Council. Supporting local people with their mental health, helping families with young children, supporting the elderly, tackling poverty and disability transport are among the community groups to share more than £148,000 in grants. A total of 11 voluntary sector groups have received funding for the coming financial year as part of the Council's Grants to the Voluntary Sector scheme.

Five Year Housing Land Supply: Both councils (SCDC and Cambridge City) who make up the Greater Cambridge Shared Planning Service can demonstrate a housing land supply of 6.1 years over the period of 2023 – 2028.

Bus Fare cap extended until the end of October: As you may already be aware, the government have announced that they will continue to cap single bus fares at £2 outside of London until the end of October 2023 and then at £2.50 until 30th November 2024 when the cap will be reviewed. Having checked the Stagecoach services locally all the routes which serve our ward and beyond continue to be part of the fare cap scheme.

15 **Milton Community Centre Report - Received**

Maintenance/Improvements: The Spiders Web climber at Coles Road has been replaced and the new wooden platform at the top of the slide at the Sycamores has been installed. General ongoing repairs have been completed across the 3 sites. Some of the pot holes in the car park at Coles Road have been filled and the ones near the main entrance will be done in the coming weeks. Pot holes at the Sycamores are being filled in on a regular basis.

Bookings: Both the Annexe and the Main Hall remain popular for children's parties and the Main Building is now in use 7 days a-week for regular bookings. We have started to see an increase in bookings that require the bar facility.

Hard Courts: Adult Walking Football has secured additional funding and will continue for a further 12-week period. Milton Tennis Club have restarted their club nights on a Monday evening with the season having restarted.

Youth Building and Sycamores Pavilion: Eddies Artworks continue to use the building Monday to Friday and Youth Group on a Thursday evening. The repairs to the Sycamores Pavilion have now been completed and were fully covered by the insurance claim.

North Lodge: The smaller car park barrier has been repaired.

Vandalism and Crime: Thankfully we have seen a decrease in vandalism and anti-social behavior however with the weather improving we have seen a significant increase in litter at the Sycamores and Coles Road. We have had several complaints about dogs not being on leads and owners not clearing up any dog mess and ignoring signs regarding this. We had an illegal encampment on the 13th of April in the car park at Coles Road, thankfully they left the following day after an eviction notice was served.

16 **Correspondence**

Emailed to Councillors

Greater Cambridge Partnership – Milton Road April monthly update
CAPALC May Bulletin

17 **Dates of next meetings**

Monday 19 June 2023 – Planning 7pm – Maintenance 7:45pm

Monday 3 July 2023 – Planning 7:30pm

Wednesday 5 July 2023 – Community Care 11:30am

Monday 17 July 2023 – Parish Council 7:30pm

Meeting closed at 9:32pm

Signed: Dated:

Milton Parish Council

Work/Project Schedule List (as of 6 July 2023)

Works Required	Committee	Progress
Removal of Trees by Allotments/A10 and planting of replacement trees.	Carried out by County Highways	<p>The 15 trees due to be removed Allotment/A10 side – A traffic order will be required.</p> <p>Tree fallen onto Allotment land and Paddock Wood with fence damage. Awaiting date for removal and repairs.</p> <p>Emailed on 15/6/23 and 6/7/23 for update</p>
Improve crossing point at High Street/Fen Road	A14 Legacy Fund	<p>28.11.22 Response from CCC Highways: This has been added to our forward maintenance programme for resurfacing.</p> <p>At this stage however we aren't certain given budgets whether this will be next year (23/24) or the following (24/25). Once confirmed someone from the county will be in contact in due course to make you aware. The proposal will be to surface a wider extent than just the vicinity of the crossing itself.</p> <p>Emailed J Rutherford (24/5/23) for an update chased on 20/6/23 and 6/7/23</p>
IN PROGRESS		
Power to Edmund Green	Maintenance	On hold until plans agreed
New Village Signs	Capital Project Group	Expected delivery August 2023
<p>Willow Crescent transfer of deeds</p> <p>Old School Lane adoption of land</p>	MPC	<p>Emailed Ashtons for a proviso that MPC do not take on maintenance of access to the 4 properties in that area</p> <p>Ashtons: Awaiting approval of amended plan (20/6/23)</p> <p>Ashtons Solicitors putting together an application with information for adoption of land from the Crown</p>

**Minutes of the Planning Committee Meeting of Milton Parish Council held on
Monday 3 July 023 at 7:30pm in the Bowls Pavilion**

Present: R Farrington (RF)(Chair), D Owen (DO), P Ellwood (PE), H Smith (HMS), J Coston (JEC)

In Attendance: S Corder (Clerk)

1. Apologies for absence

None – Full Committee in attendance

2. To APPROVE the minutes of the meeting held on Monday 22 May 2023

RF Proposed to accept the minutes of Monday 20 March 2023 as a true record – DO Seconded **ALL AGREED**

3. Declarations of interest and dispensations:

To receive declarations of interest from councillors on items on the agenda; **RF: Item 6 23/0578/TTPO**

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate. None

4. Public Participation – members of the public are invited to speak

No members of the public in attendance

5. Decisions Received:

23/01639/PRIOR – Cambridge Science Park Street Works, Cambridge Science Park – Installation of a H3G street pole and additional equipment cabinets. **PRIOR APPROVAL REFUSED**

23/0483/TTPO – All Saints Church, Church Lane, Milton – Reduce height of Acacia tree by 3.5m.

PERMISSION REFUSED

6. New:

23/02188/HFUL- 28 Benet Close Milton Cambridge CB24 6AL – single storey rear extension, garage conversion and insulation/render to existing walls. **HAS NO RECOMMENDATION: Comment – Use must always be ancillary to the existing house**

23/0578/TTPO – 26 Church Lane Milton Cambridge CB24 6AB – T1 - fell Pine tree, too large, causing a problem and concern over potential damage to drains in the future (correspondence from applicant). T2 -fell dead tree. T3 – fell poor specimen Whitebeam. T4 fell dead Cherry. T5 fell dead Maple. T6 fell dead Rowan. T7 fell dead Maple **Milton Parish Council would prefer to retain the live tress: T1 Pine and T3 Whitebeam**

Next item was not listed on the agenda as Greater Cambridgeshire Planning did not inform the Parish Council of the amended plans

23/01407/HFUL – 68 Fen Road, Milton – Single storey front extension, part single storey and two storey rear extension with internal alterations and construction of garage: **Plans have been amended to reduce the two storey front extension to a single storey extension and change in material from cladding to brick to match the existing – OBJECT:**

1: Milton Parish Council supports the neighbours objections. 2. Overdevelopment of site – single front storey extension will be beyond the current properties line. 3. Loss of amenities to the neighbouring properties – obscuring light. 4. Out of keeping with the street scene. 5. Overbearing to neighbouring properties and increase in overlooking. 6. There are no plans showing the height of the garage and the proposed location is an inappropriate area.

7. Dates of next meetings

Monday 31 July 2023 – 7pm (Error on agenda stating Monday 14 August 2023)

Meeting closed at 8:07pm Signed: Date:

**Minutes of the Maintenance Meeting of Milton Parish Council held on
Monday 19 June 2023 at 7:30pm held in the Bowls Pavilion**

Present: P Ellwood (PE)(Chairman), HM Smith (HMS), D Wildman (DW), J Coston (JEC),

In Attendance: J Barrett (Deputy Clerk), A Horne (Non-voting Member), P Adams (Village Maintenance Person)

1 Election of Committee Chairman

DW proposed PE for Chairman, and this was agreed unanimously by members

2 Apologies for absence

None – Full committee in attendance

3 To APPROVE the Minutes of the meeting held on Monday 20 March 2023

DW Proposed to approve the Minutes of the meeting of Monday 20 March 2023 as a true record, HMS Seconded. All **AGREED**

4 Declarations of interest and dispensation:

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

5 Public Participation

No public in attendance

6 Allotments

PE reported that the temporary signs (designed by PE and the Clerk) are currently working

PE reported that the security fencing/hedges will be looked into further once the 15 trees have been removed.

JB reported that there were 2 vacant plots, and a check on the condition of the allotments had been carried out. Four require maintenance and the tenants had been written to.

PA reported that the water pumps require maintenance and replacement parts would need to be ordered.

AH asked when the allotment charges should be reviewed. JB was asked to prepare some details of charges levied by other Parish Councils and report to the next meeting.

7 Paddock Wood

JB reported that the tree saplings had taken well and most showed good growth

8 Cemetery

Members had received the report listing the Cemetery charges levied by other Parish Councils. PE said it was clear that the Milton charges were well below the costs levied by others. The main difference was that Milton did not currently make any charge for Interments. Members discussed the charges relating to double plots, for interment, and charges for a double ashes plot as well as the review of current charges. Members agreed that a further meeting of Maintenance Committee with proposed charges based on up to a 20% increase and an interment charge to be added of around £200.

JEC asked what policy would apply to a burial where the successors had no financial means to support the costs. HMS reported that in these cases the successors should approach the District Council to arrange a burial.

Members noted that bird and bug boxes as well as hedgehog houses had been placed in the cemetery

9 Play Areas

PE reported that a village resident had drawn attention to the mess due to pigeons on the children's swings. It was suggested that spikes could be fixed to the cross bars to prevent birds landing above the swing seats. JB was asked to obtain comment from the Play Area Inspection company ensure this proposal did not conflict with general safety advice.

PE reported that the Play Area Inspection Reports did not contain any adverse comments that required actions.

To consider replacement of dog bin on Fromet Way

Costs from SCDC: £518.68 + VAT for red bin or £417.75 + VAT for topsy dual use green bin

Members discussed new waste bins and it was noted that the District Council had confirmed that the new bins were dual use and would take general waste as well as dog faeces. They were moving away from separate dog bins.

ALL AGREED for replacement with a topsy dual use green bin

Faulker Close Play Area – Members asked if Buchans had been asked to provide options with cost estimates to revamp the grassed areas. Options for improvements could include a wildflower grassed area and new fence surround. **Clerk/Deputy Clerk to follow up**

The Village Sign – Pond Green

PE reported that the cost estimate from Cambridge Renovation was still awaited.

Repton Gate:

DW and PE reported that the Repton Gate had been installed at North Lodge Pavillion and dates would be proposed to invite Parish Councillors and village residents to view the historic gate. PE would prepare an information script explaining its history.

10 Dates of Next Meeting

Monday 18 September 2023 – 7:45pm

Note : an earlier meeting would be called to discuss the Cemetery charges.

Meeting closed at 9pm Signed: Date:

**Minutes of the Extraordinary Maintenance Meeting of Milton Parish Council held on
Tuesday 27 June 2023 at 7:30pm held in the Bowls Pavilion**

Present: P Ellwood (PE)(Chair), HM Smith (HMS), D Wildman (DW)

In Attendance: S Corder (Clerk)

1 Apologies for absence:
J Coston (personal)

2 Public Participation:
No public in attendance

3 Cemetery
To review Cemetery charges

Burials	Current	Proposed
The exclusive rights of burial in a grave for an adult	£250	£300
The exclusive rights of burial for a grave for a child up to 7 years	No charge	No charge
The exclusive rights of burial for a grave for a child aged between 8 and 18 years	£100	£100
Application for a single headstone or memorial	£110	£150
Application for a double headstone or memorial (only permitted when 2 burials are in adjacent plots)	£250	£250
Application for a single kerb set and grave covering	£110	£130
Application for a double kerb set and grave covering	£250	£300
Headstone for a child up to 7 years	£15	£20
Headstone for a child aged between 8 and 18	£55	£65
Request for any subsequent inscription or additional items within a plot	£30	£50
 Reservation of ashes plot	 Nil	 £100
Reservation of ashes plot for under 7	Nil	Nil
 Interment		
Adults	Nil	£200
Children 8 to 18	Nil	£100
Children under 7	Nil	Nil
Interment of ashes in existing grave plot	£40	£60
Interment of Ashes	£50	£100
Memorial plaque for Ashes plot	£45	£70

DW Proposed to accept the changes – PE Seconded ALL AGREED (To go to Full Council for approval)

4 Dates of Next Meeting
Monday 18 September 2023 – 7:45pm

Meeting closed at 8:07pm Signed: Date:

Cemetery

To review Cemetery charges.

Burials	Current	Proposed
The exclusive rights of burial in a grave for an adult	£250	£300
The exclusive rights of burial for a grave for a child up to 7 years	No charge	No charge
The exclusive rights of burial for a grave for a child aged between 8 and 18 years	£100	£100
Application for a single headstone or memorial	£110	£150
Application for a double headstone or memorial (only permitted when 2 burials are in adjacent plots)	£250	£250
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Application for a double kerb set and grave covering	£250	£300
Headstone for a child up to 7 years	£15	£20
Headstone for a child aged between 8 and 18	£55	£65
Request for any subsequent inscription or additional items within a plot	£30	£50
Reservation of ashes plot	Nil	£100
Reservation of ashes plot for under 7	Nil	Nil
Interment		
Adults	Nil	£200
Children 8 to 18	Nil	£100
Children under 7	Nil	Nil
Interment of ashes in existing grave plot	£40	£60
Interment of Ashes	£50	£100
Memorial plaque for Ashes plot	£45	£70

**Minutes of the Community Care Committee meeting held on Wednesday 5 July 2023
at 11:30am in the Bowls Pavilion**

Present: H M Smith (HMS) (Chair), T Ebbon (TE) Warden - Community Care Scheme, J Coston (JEC)
A Bradnam (AB),

In attendance: S Corder (Clerk)

1. To Elect a Community Care Chairman

JEC Proposed HMS for Chairman – AB Seconded **ALL AGREED**

2. Apologies for absence

D Wildman (personal), J Metcalfe (Non-voting Church representative)

3. To APPROVE the minutes of the Community Care meeting held on Wednesday 12 April 2023

HMS: Amendments – Item 7 proving to providing and Item 8 Responses were from SCDC Home-Link Manager and not CHS

HMS Proposed to accept the minutes of Wednesday 12 April 2023 with the amendments – AB Seconded **AGREED (JEC abstain)**

4. Declarations of interest and dispensations

a) To receive declarations of interest from councillors on items on the agenda; None received.

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None received.

c) To grant any requests for dispensation as appropriate. None received.

5. Community Care Warden list of courses

Stoma and Catheter training and Medication Competency

6. Mobile Warden Scheme Update – Report from Mobile Warden

TE circulated her current report and gave an update on her clients. It was **AGREED** that this report should be marked up as “Confidential” and dated.

7. Client Waiting List

Currently no-one on the waiting list

8. Community Navigator Report

Supporting residents in Milton –Assisted 4 residents in Milton with information for a handyman to fit a key safe, guidance on the Welfare Benefit team and further advice on support required

9. Community Care Scheme Questionnaire

Questionnaires received from current clients gave excellent feedback in the service the Community Care Warden provides

10. Community Care Grants

Grants received in for this financial year 2023/24:

SCDC	£2,500
The Jean Gallagher Trust	£1,000
Milton Charities	£1,00

11. Barnabas Court Update

From April 2023 minutes: **AB to clarify statistics of allocation with Home-Link**

AB to clarify with CHS/SCDC Home-Link

How many properties are let each year? (data from the last 5 year)

Are any of the properties leased?

How many people from Milton applied?

How many properties went to Milton applicants?

9. Any Other Business

Clerk to add to Asset Register:

To review Barnabas Court lease every 5 years on how many properties are let to Milton residents as per the lease agreement

10. Date of Next Meeting

Wednesday 4 October 2023 – 11:30am

Meeting closed 1:15pm Signed: Dated:

DRAFT

Milton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
85 Telephone / Broadband	06/06/2023		Unity Trust Bank	DD	Mobile phone Clerk	EE Limited	S	5.70	1.14	6.84
86 Subscriptions	06/06/2023		Unity Trust Bank	DD	Brightpay Connect	BrightPay	S	2.04	0.41	2.45
87 Subscriptions	07/06/2023		Unity Trust Bank	DD	Pension Admin Charge	Smart Pension	S	15.00	3.00	18.00
88 Electricity	07/06/2023		Unity Trust Bank	DD	Electricity	British Gas	L	95.23	4.76	99.99
89 MCC cleaning	01/06/2023		Unity Trust Bank	DD	MCC Costs Contribution	Atkins Gregory (The Cleaning	S	1,307.06	261.41	1,568.47
90 Cemetery Maintenance	21/06/2023		Unity Trust Bank	DD	Installation of new noticeboard	MFT Prestige Construction Lt	S	220.00	44.00	264.00
91 Office expenses	26/06/2023		Unity Trust Bank	DD	Village View insert	Milton Village View	E	94.00		94.00
92 S106 Arts	29/06/2023		Unity Trust Bank	DD	Installation of benches	C.J Murfitt	S	2,993.00	598.60	3,591.60
93 Cemetery Maintenance	29/06/2023		Unity Trust Bank	DD	Installation of benches	C.J Murfitt	S	791.20	158.24	949.44
94 Photocopying	30/06/2023		Unity Trust Bank	DD	Photocopying	CBS Office Solutions Ltd	S	27.40	5.48	32.88
95 MCC cleaning	01/07/2023		Unity Trust Bank	DD	MCC Costs Contribution	Atkins Gregory (The Cleaning	S	1,307.06	261.41	1,568.47
96 Bank charges	30/06/2023		Unity Trust Bank	DD	Bank Charge	Unity Trust Bank	E	32.55		32.55
97 Bank charges	30/06/2023		Unity Trust Bank	DD	Bank Charge	Unity Trust Bank	E	1.20		1.20
98 Website	25/06/2023		Unity Trust Bank	DD	1&1 WP Plus	IONOS Cloud Ltd	S	6.99	1.40	8.39
99 Clerk employment costs	23/06/2023		Unity Trust Bank	DD	Salary	S C	X	1,207.05		1,207.05
100 S137: Warden Employment	23/06/2023		Unity Trust Bank	DD	Salary	T E	X	977.13		977.13
101 Payroll Dept Clerk	23/06/2023		Unity Trust Bank	DD	Salary	J B	X	295.88		295.88
102 Payroll Highways	23/06/2023		Unity Trust Bank	DD	Salary	P A	X	337.61		337.61
103 S137: Warden's Phone	15/06/2023		Unity Trust Bank	DD	Mobile phone (Warden)	Tesco Mobile	E	18.89		18.89
104 S106 Arts	23/06/2023		Unity Trust Bank	DD	Repton Gate restoration	Cambridge Restoration	S	870.50	174.10	1,044.60
105 S106 Arts	23/06/2023		Unity Trust Bank	DD	Repton Gate installation	M Dyer	E	730.00		730.00
106 Website	23/06/2023		Unity Trust Bank	DD	1&1 Mail Pro Licence	IONOS Cloud Ltd	S	3.99	0.80	4.79
107 Postage	16/06/2023		Lloyds Corporate Card	DD	Postage	Post Office Ltd	E	31.20		31.20
108 Postage	16/06/2023		Lloyds Corporate Card	DD	Postage	Post Office Ltd	E	38.20		38.20
109 Bank charges	16/06/2023		Lloyds Corporate Card	DD	Bank Charge	Lloyds Bank	E	3.00		3.00
110 Clerk employment costs	29/06/2023		Unity Trust Bank	DD	Pension payment	Smart Pension	E	68.10		68.10
111 Clerk employment costs	29/06/2023		Unity Trust Bank	DD	Pension Payment (employer)	Smart Pension	E	68.10		68.10
112 S137: Warden Employment	29/06/2023		Unity Trust Bank	DD	Pension payment	Smart Pension	E	66.52		66.52
113 S137: Warden Employment	05/07/2023		Unity Trust Bank	DD	Pension Payment (employer)	Smart Pension	E	66.52		66.52
114 Postage	23/05/2023		Petty Cash		Refund of overcharged postage	Post Office Ltd	E	-11.20		-11.20
							Total	11,669.92	1,514.75	13,184.67

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Milton Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total	
25	09/06/2023		Unity Trust Bank		Community Care Fee	T S	E	130.00		130.00	
26	16/06/2023		Unity Trust Bank		Community Care Fee	P C	E	156.00		156.00	
27	02/06/2023		Santander S106 Arts		Interest	Santander	E	121.43		121.43	
Total									407.43		407.43

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County Councillor Report for Parishes – July 2023 – Cllr Anna Bradnam

Children's Services

Children's Services, with staff previously shared with Peterborough are being teased apart and new appointments are being made for Cambridgeshire. **Martin Purbrick** has been appointed as the new Executive Director for Children, Education and Families. **Jonathan Lewis**, Service Director for Education will be returning to work solely for Cambridgeshire. **Samantha Howlett**, has stepped up to the role of acting Director for Children's Social Care and Targeted Support. **Brian Relph** is the Interim Director for Quality Assurance for Children's Care, and until a new Director for the Fostering Service is appointed, I as Chair of the Corporate Parenting Sub-Committee, will be working with Brian as we consider the needs of our Children in Care.

Special Educational Needs and Disability

Support for parents and carers of children with special educational needs and disability (SEND) in Cambridgeshire is now available through a [new information hub](#).

The website has been developed with local experts such as parents, health professionals and community organisations, and has been produced to help families and young people navigate the special needs journey and access information and advice.

Adults and Health – initiatives to reduce smoking

There are an estimated 62,500 smokers in Cambridgeshire (13.2% of the population) and national estimates suggest that smoking costs society approximately £12.6 billion a year - including costs to social care, the NHS and lost productivity. Since 2011 there has been a downward trend in smoking rates in Cambridgeshire, but in Fenland, rates are increasing at 27.8% of the population.

On 29 June the Adults and Health Committee agreed a strategy with shared targets to cut smoking and improve health. The strategy includes new research into the behavioural obstacles for local people in their efforts to stop smoking, new public campaigns, an emphasis on a 'whole school' approach to deterring young people from starting smoking, to increase the number of people using stop-smoking services and tightening up enforcement action against the sale of illegal tobacco.

Unpaid Carers' Experiences of Domestic Abuse

The Cambridgeshire and Peterborough Domestic Abuse & Sexual Violence Partnership are working with partner organisations to improve the support available to unpaid (family) carers who are experiencing domestic abuse from the person they are caring for.

Unpaid carers in Cambridgeshire and Peterborough can complete an anonymous survey about their experiences of domestic abuse and how support and services can be improved for survivors. The survey is completely anonymous and confidential. The survey has been given approval by Cambridgeshire County Council's Research Governance Framework. The survey is available at <https://www.smartsurvey.co.uk/s/WVCYQY/> and will be open from 13th June to 13th August 2023

Highways and Transport

County Councillors are set to consider ways to improve transport across Cambridgeshire at the Highways and Transport Committee (4 July).

Public transport has a key role to play in delivering the Council's ambition to improve safe and sustainable travel across the County, and so at the meeting Members will discuss the current challenges and the potential means to improve public transport and access for communities and businesses in Cambridgeshire.

They will also consider information resulting from recent activities that have been undertaken by the Cambridgeshire and Peterborough Combined Authority, and Greater Cambridge Partnership, aimed at improving public transport and connectivity.

The report that Councillors will consider highlights that there is strong support being fed back from all recent consultations for an improved public transport offer across Cambridgeshire, in particular improvements to bus services. The bus market outside London has remained deregulated since 1985 and private bus companies focus on providing services that they feel are the most commercially profitable for their shareholders, although some services are kept viable by public sector subsidies. This means the bus network is not based on the connectivity needs of all of our communities nor does it seek to plan for future demand. Deregulation also limits the ability to create an integrated bus offer which delivers a single ticketing and timetabling system across the whole network.

During the COVID-19 pandemic the government did provide bus subsidies - but as these have been gradually phased out, many less profitable routes have come under threat - with 18 of those threatened, now being supported on a temporary basis via intervention from the Cambridgeshire and Peterborough Combined Authority (CPCA). *(Services like the 9 which were curtailed have not yet been re-supplied on the original route. AB)*

The report confirms that improvements to the bus network offer the fastest way to improve public transport in the immediate to short term. However, to secure sustainable and transformational change, long term financial investment will be needed.

There are a range of ways available to local areas to raise the required funding, which include but are not limited to, a sustainable travel zone (such as that consulted on as part of the Making Connections programme), mayoral precept, workplace parking levy, future bids to central government, and direct subsidies from developers and large employers, as already happens with the U bus in Cambridge.

Later in July, the Cambridgeshire and Peterborough Combined Authority's Board is also set to consider and discuss bus franchising options, which would enable public sector control of the bus network, against alternative reform options.

Members of the committee will be invited to note the strategic direction of the council and its partners to improve transport, and current activities in support of this, the results of the GCP Making Connections consultation – and to note that subject to identification of a preferred option by the GCP Board, that an outline business case must first be developed to inform any future decision by Full Council on any Sustainable Transport Zone.

The officer recommendations are

a) Note the overall current strategic objectives of the Council and its partners for the improvement of transport and connectivity for the County as outlined at 1.1

- b) Note the current activities on the implementation of the Bus Strategy, and the relationship between the City Deal Programme and the Bus Reform Model being advanced by the Cambridgeshire and Peterborough Combined Authority (CPCA)
- c) Note the results of the Greater Cambridge Partnership (GCP) Making Connections consultation as set out in Appendix A
- d) Note that, subject to identification of a preferred option, any future decision will require the development of an Outline Business Case (OBC) that would be considered by Full Council in October 2023.

The Highways and Transport Committee will meet at the Council's New Shire Hall headquarters from 10am on 4 July, but the meeting will be live streamed on the council's [YouTube](#) channel. The committee papers can be found on the council's [website](#).

Procurement of Civil Parking Enforcement Services

At the same meeting the Council will be deciding whether to authorise officers to seek a service for Cambridge City and South Cambridgeshire District. This would enable us to enforce against illegal parking, with the fines generating revenue to run the service.

High Ditch Road, Fen Ditton

White edge lines have painted along High Ditch Road and up to the railway bridge. Hoorah!

Countywide Quality of Life Survey

The County Council is conducting an annual countywide survey, speaking to 5,500 residents to understand their views on the quality of their lives. The annual survey aims to track the responses over time to see how changes to council decisions and policies affect people's views, and to give Members vital insight when they make business planning decisions. The 15-minute telephone survey – run by an independent market research company [Thinks Insight](#) and their partner Team Search - aims to speak to people aged 18+ living in each of the five Cambridgeshire district area. In addition, they will talk to people from groups who are harder to reach, including people who may have been homeless or are from migrant or Gypsy/Roma/Traveller communities. The Council is also planning a specific piece of work with younger people via youth engagement teams. You can take part here [survey](#) on the County Council's website, if you'd like to.

Night-time disturbance Milton P&R

I raised the issue of (lack of) police attendance at Milton P&R with the Police and Crime Commissioner at the Waterbeach Community Forum on 7 June. I have been raising this as a concern with the Police since March and on Thursday 29th June I submitted yet another report to 101 online and separately emailed the Police Inspector of the Neighbourhood Policing Team saying,

"Please be aware that especially during the long evenings and warmer weather, residents of Milton are being disturbed by noisy driving and donut'ing at Milton P&R and on the A10. The screeching of tyres and the noise of tuned up engines and exhaust systems is very disturbing. I also hear occasional racing up and down Milton High Street and along the A14 to the Fen Ditton junction and back.

You can see the reports from this resident alone go back to October 2022. It is often worse on Thursday/Fri/Sat/Sun nights.

Please can you send patrols round the P&R site whenever you have officers in the area?

CCTV imagery would be available via [the County Council]...."

I received the following reply this morning,

"We are aware of the issues and are already patrolling the area at the relevant times when not supporting calls for service. I will ensure these patrols continue and where possible, increased."

I will be raising the policing of Milton P&R at the **Police and Crime Panel on 19 July. Cambridge and Peterborough Combined Authority – Electric Buses – an update**

In my last report, I reported that Cambridgeshire received 30 brand new electric, zero emission buses, which will replace some of our older buses and have been used on our P&R sites since 15 May. At a parish meeting in June I was asked about the carbon footprint of the zero emission buses. Darren Roe of Stagecoach confirmed that to charge the buses, "**...all power [is] drawn from the grid and all our electricity is from renewable resources.**"

It was also suggested that our **Greater Cambridge Shared Waste Service** electric bin lorries might be being charged by diesel generators. I asked the service how the vehicles are being charged and was told,

"What is stated is absolutely not the case. The Waterbeach Depot is a rented premises – the landlord has a grid connection that provides electricity for the premises. Additionally, SCDC has installed a solar PV system on the roof of the main depot building, so part of the electricity we obtain from the grid is actually offset by green on-site produced renewable energy.

GCSWS [Greater Cambridge Waste Service] currently has 3 electric RCVs [Refuse Collection Vehicles] which are charged via on-site electricity (as supplied by the grid and also on-site generated green electricity).

We have deliberately not purchased more electric RCVs until the new Waterbeach Solar PV construction is completed, or we can secure more electricity from elsewhere on the premises."

GCP – Milton Road – bus priority and active travel improvements

From 26 June, works started to move the Cadent gas main. Originally due to be done during the school holidays, the work has been brought forward so that all the major works are done at the same time. Phase 1 is the Arbury Road, Union Lane junction – which will take 6 weeks. Phase 2 is the section past the Milton Arms, past Downham Lane. Single lane traffic will be maintained throughout the works.

More details here [Milton Road \(greatercambridge.org.uk\)](http://greatercambridge.org.uk)

GCP – Waterbeach to Cambridge Busway

[Waterbeach to Cambridge \(greatercambridge.org.uk\)](http://greatercambridge.org.uk) Data from the 2023 consultation is being analysed, alongside carrying out further technical work on the P&R proposals, before it will be considered by the **Executive Board in September 2023.**

It was originally due to be considered in June but it was decided to delay until September. This provides the project team with the time to carry out further technical work on the Park and Ride. One Outline Business Case will be brought to the Board including the preferred route and the preferred Park and Ride.

GCP Waterbeach Greenway (Cycle) [Waterbeach Greenway \(greatercambridge.org.uk\)](http://greatercambridge.org.uk)

As I said in my last report, the preferred route near the railway is unlikely to be feasible, due to flood risk and the difficulty around running next to the railway. District Councillors Rippeth, Bearpark and I have explored options for the route with officers and have fed in our views. There will be a public consultation on any alternative route in October 2023.

GCP Horningsea Greenway (Cycle) [Horningsea Greenway \(greatercambridge.org.uk\)](http://greatercambridge.org.uk)

Following the presentation to the Executive Board Meeting in March 2023, early construction works have started, so that is consultation with landowners, as well as applications for planning, permits and legal orders. There is a useful report here [Horningsea Greenway You Said We Did 2023 \(greatercambridge.org.uk\)](http://greatercambridge.org.uk)

Cambridgeshire Fire and Rescue Service

CFRS is currently preparing its next plan for 2024-2028 and is seeking residents' views on how to use resources (our taxes). You can take part here. [Consultations \(cambsfire.gov.uk\)](http://cambsfire.gov.uk). The survey is open until the end of July and you could win £50 shopping vouchers.

Cambridgeshire Priorities Capital Fund (CPCF)

New funding to improve community facilities - Cambridgeshire County Council

Funding is being made available to improve community buildings across Cambridgeshire to bolster local services. Communities can apply for a grant of up to £40,000 for projects which will improve community cohesion, especially caring for the elderly in the community.

Applications can relate to capital funding projects which includes buildings, indoor and outdoor equipment and installation services. Those applying will have to show how their projects will support the council to achieve its vision of becoming a greener, fairer and more caring Cambridgeshire through the delivery of **at least three** of its ambitions. These are:

- Net zero carbon emissions for Cambridgeshire by 2045
- Travel across the county is safer and more environmentally sustainable
- Health inequalities are reduced
- People enjoy healthy, safe, and independent lives through timely support that is most suited to their needs
- People are helped out of poverty and income inequality
- Places and communities prosper because they have a resilient and inclusive economy, access to good quality public services and social justice is prioritised
- Children and young people have opportunities to thrive.

Applications which will support the council to achieve the aims and ambitions of its Care Together programme – to keep people remaining independently at home for as long as possible - are particularly welcome.

The fund will open in the summer with successful bids expected to be chosen early in 2024.

anna.bradnam@cambridgeshire.gov.uk 01223 862364

03/07/2023

District Councillors' Report to Parish Councils – July 2023

Support for residents during the cost of living crisis.

The Communities Team at the District Council has created a new leaflet advising residents of support available during the cost-of-living crisis. There is a push this year to encourage more people to apply for Council Tax support as many who are eligible for this scheme are unaware it exists. See leaflet at the end of this report for further details.

Civil Parking Enforcement

This long-awaited scheme is expected but not guaranteed to be approved by Parliament in November. It should be ready to go pending current work updating enforceable lines and signs.

The scheme will see traffic wardens able to enforce illegal parking. While Police have greater powers than traffic wardens will have, the scheme is necessary because police stopped enforcing parking offences about six years ago. The first five years of this scheme will cost more to administer than revenue generation by fines but the Greater Cambridge Partnership will subsidize the cost of the scheme initially.

CPE powers mean you can only enforce (hand out parking tickets) if there is a restriction to enforce such as double yellow lines, school markings where parking is not permitted etc. Verge parking or parking on a pavement where there is no adjacent restriction cannot be enforced by a traffic warden under CPE. Only the Police can deal with obstructions on the highway where no signs, lines or regulations are in place.

Four Day Week Trial

This initiative by South Cambs District Council has generated intensive national press interest, positive and negative. Some inaccurate information has been perpetuated. The following is intended as a helpful summary. Please do read the reports on the South Cambs District Council website (following the link below), including the independent assessment of the trial by the Bennet Institute at Cambridge University, for an interesting and fuller picture.

The 4-day-week has been trialled quite extensively in the private sector; South Cambs District Council was the first local authority in the county to undertake a trial. This occurred between January-March 2023. In May, due to the positive results of the trial which indicated no negative impact on productivity and staff in better health, it was decided to extend the trial for a 12-month period to allow in-depth understanding of its potential benefits for the people of South Cambs.

The key impetus for the trial was a stubborn difficulty in recruiting to posts and reliance on more costly agency staff to fill vacancies. This cost to the public purse has been substantial, at a time when public sector budgets are under enormous strain. Some areas of council, for example planning, are especially prone to losing newly trained local authority staff to higher paid private sector jobs. Councils can't match private sector pay but they can offer different ways of working.

The premise of the four-day-week is that productivity must not be adversely affected and that a healthier and more rested workforce can perform in a more focused and productive way.

The world really has changed and many factors have had a profound impact on the local authority workplace – not just Covid but also technology, the impacts of the 2008 financial crisis and ensuing austerity and deep cuts to public services, changes in the overseas workforce since departure from the EU, and a general decline in the health of the general population.

High of staff turnover is something that people may recognize through their own experience in interaction with the council: multiple successive planning officers for example mean lost institutional memory in dealing with a planning application. Training new staff is expensive, and when staff don't remain in post for long that training cost is lost. This is public money. £2m a year is spent on agency staff; of which the trial already saved £300k with another £700k to be added this financial year – halving this bill and bringing benefit to taxpayers.

Public sector workforce recruitment difficulties are widespread. Jobs are often more stressful than before the pandemic, for many reasons including because services might still be in recovery mode.

This can cause understandable public frustration, as well as days lost to staff illness. In many of the sectors that your councillors come into contact with, workforce retention, and then recruitment, are cited as number one risk.

Prior to the announcement of the four-day week trial at South Cambs, a survey was undertaken to gauge staff health and wellbeing. When the trial concluded, results showed that health and wellbeing improved, while productivity was unaffected. Although the trial was not intended to measure improvement to recruitment, there was evidence of improvement with strong applications to a particularly hard-to-fill post.

On this basis it was decided to further the trial to a 12-month period, which will allow time to measure impacts on recruitment. <https://www.scambs.gov.uk/your-council-and-democracy/four-day-working-week-trial/>

Struggling to pay your bills? There is help available

We are supporting working age residents with a more generous localised council tax support scheme from April 2023. Our calculator at <https://hbcalc.scambs.gov.uk/HBCalculatorPaged/launch> will give you some indication if you would qualify and the amount you may receive. Scan this QR code to access our calculator or call 01954 713000.

Below are some real-life examples of people who qualify for support towards their council tax.



Family 1



A couple and two children, with one member of the couple being disabled.

The couple's earnings are £505 a week. They receive child benefit, and personal independence payments for living component and mobility.

Their total income is £650.66 per week.

Their council tax is a band D = £2167.89 a year.

This family is entitled to a 70% discount on their council tax, saving them £1,517.52 a year.

Family 2



A working lone parent with two children.

The total earnings are £383.58 a week. They receive child benefit and universal credit.

Their total income is £456.29.

Their council tax is a band B = £1257.65 per year with a single person's discount.

This family is entitled to a 25% discount on their council tax, saving them £314.41 a year.

Don't miss out on getting the help you're entitled to - apply online today!

www.scambs.gov.uk

Email: duty.communities@scambs.gov.uk

Call: 01954 713000



South
Cambridgeshire
District Council

If you are not eligible for localised council tax support, other help is available.

If you are struggling to pay your Council Tax, you may be able to get a reduction under the Council's discretionary council tax support scheme. For more information visit our webpage www.scambs.gov.uk/council-tax/reductions-and-discounts/council-tax-discretionary-reduction-scheme or scan the following QR code or call 01954 713000.



We may be able to help with your energy bills. The **Household Support Fund** is available to help people experiencing immediate financial hardship to pay for food and/or household energy bills. This provides one-off financial support. You can apply by contacting duty.communities@scambs.gov.uk. There may be further help available for people on prepayment meters. To access this support please email duty.communities@scambs.gov.uk.

Foodbanks provide food to those struggling with rising costs during the cost-of-living crisis. A list of foodbanks in South Cambridgeshire can be found at www.scambs.gov.uk/community-safety-and-health/foodbanks-and-food-hubs/.

If a foodbank requires a voucher, please contact duty.communities@scambs.gov.uk and we will provide you with one. Additionally, if you cannot travel to your nearest foodbank, please include this in your email as we may be able to provide support with this.

www.scambs.gov.uk

Email: duty.communities@scambs.gov.uk

Call: 01954 713000



South
Cambridgeshire
District Council