

**Minutes of the additional Meeting of Milton Parish Council held on
Monday 17 April 2023 at 7pm in the Bowls Pavilion**

Present: H Smith (Chair) (HMS), P Ellwood (PE), D Wildman (DW), R Farrington (RF), D Owen (DO), J Coston (JEC)

In Attendance: S Corder (Clerk)

1 Apologies for absence

A Bradnam (personal)

2 Declarations of interest and dispensation*

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

3 Public Participation – members of the public are invited to speak

1 member of the public in attendance (R Sewell of RS Memorials) – Item 5

4 Cemetery Works

To **CONSIDER** quote from Buchans for works required at the Milton Cemetery

A: Zone 1 Treat with a granular treatment for moss and weeds, spray a selective treatment for the Ivy at the rear of the cemetery. Install some topsoil and overseed the areas. (To be carried out in August) **£434.00 + VAT**

B: Zone 2 Selectively weed treat the area, overseed bare areas. (No topsoil included) **£78.00 + VAT**

C: Zone 3 Option 1; Remove brambles, dig out and remove the soil from the Cemetery, level and overseed the cleared area. **£1,120.00 + VAT**

Option 2: Remove brambles and then create a bund from the spoil clearing back as far as possible, over seed the cleared area. **£420.00 + VAT**

D: Zone 4 Selectively weed treat the area, overseed bare areas. **£128.00 + VAT**

PE Proposed: A Zone 1 £434.00, B Zone 2 £78.00, C Zone 3 Option 1 £1,120.00 (remove all subsoil and retain enough topsoil for levelling under option A), D Zone 4 £128.00 (total £1,760 + VAT from Cemetery Maintenance budget) – DW Seconded ALL AGREED

PE to circulate a draft letter to the Committee for approval to go to all NOK informing families of proposed works in the lawn area of the Cemetery

5 Memorial Application

To **CONSIDER** memorial application for an amended double headstone and kerb set

Motion to exclude public and press

DW Proposed to go into closed session – DO Seconded ALL AGREED (meeting closed 7:15pm)

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 5. The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

No confidential minutes are required as no personal details were discussed

Memorial Mason R Sewell advised the Council to consider amending the current Cemetery Policies and Regulations to take into account the maximum sizes of single and double headstones manufactured to be placed on a grave with a kerb set. The sizes differ from those being placed on a lawn grave.

Actions: R Sewell to provide dimensions for single and double headstones

Clerk to amend policy for headstone sizes. Add: Memorial Fixers to provide BRAMM certificate number and public liability insurance. Revised policy to be brought to future Cemetery meeting

Memorial application received – to be decided once policy has been revised

6 Dates of Next Meetings

Monday 24 April 2023 – MPC To approve accounts 7pm (**CANCELLED**) – Annual Parish Meeting 7:30pm

Tuesday 9 May 2023 – Annual Meeting of the Parish Council

Meeting closed at 7:45pm Signed: Date: