

**Minutes of the Meeting of Milton Parish Council held on
Monday 3 April 2023 at 7:30pm in the Bowls Pavilion**

Present: H Smith (Chair) (HMS), P Ellwood (PE), D Wildman (DW), R Farrington (RF), J Coston (JEC), A Markham (AM), A Bradnam (AB)(arrived 8:54pm)

In Attendance: S Corder (Clerk)

1 Apologies for absence

D Owen (personal)

2 To APPROVE the Minutes of the meeting held on Monday 6 March 2023

HMS: Typo in Item 5 – Manni change to Mani

PE Proposed to accept the minutes as a true record – DW Seconded – 5 In Favour - 2 Abstained (JEC, AM)

AGREED

3 Declarations of interest and dispensation*

To receive declarations of interest from councillors for items on agenda: **RF – Item 12 (as Group Scout Leader)**

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

4 Public Participation – members of the public are invited to speak

No public in attendance

5 Clerk's/Chairman's Report and Works Schedule

Ditch below Tomkins Mead: Silt sampling results received from ADC Drainage awaiting for FCC approval and disposal cost. Clearance work of shrubbery in the ditch required. Neighbours will need to be visited, to explain the aims,

The Rowans Safety Improvements – PE and Clerk applied for an LHI – awaiting outcome. Clerk has contacted the County about the £5,000 S106 that we understand they have received towards this type of provision in Milton.

Revamp of The Rowans Play Area – Awaiting revised quotes and plans from Proludic and Wickstead.

Landbeach Road Bus Stop Art Competition – Installation of artwork now completed

Woodland Trust Free Trees – Now planted in Paddock Wood. 8 volunteers along with Councillors and staff attended

Local Council Award Scheme – Reminder: Councillors to provide picture and short introduction about themselves

20mph Speed Limit – Application received by Local Projects – awaiting outcome

Installation of Art Benches – Awaiting revised quote for installation from Buchans

Repton Gate – The gate was collected on the 29 March by the restorer (Jamie Cakebread). PE and DW met Jamie to discuss suitability of the North Lodge Pavilion wall for hanging of the gate. He will provide a quote for the hanging and covering to protect the gate.

Suggested wording by HMS for Repton Gate plaque “This gate was designed by Humphry Repton and stood at the entrance to the Rectory beside All Saints Church”

Land on Fen Road – HMS update: **Awaiting a response from SCDC Planning Officer in relation to the erection of a large barn. Clerk to ask SCDC officers to attend a meeting and tell us their strategy here and in Fen Road Chesterton.**

Memorial – Councillors to put forward ideas for a memorial for Richard Summerfield (previous Councillor): **DW suggested a plaque could be placed on the Village Sign (Pond Green) once the post has been renovated and a new base put in place. Clerk to contact his family and suggest this.**

The Village Pump renovation and new art is now completed and has received good reviews. The Committee thanked PE for heading up this arts project

Transfer of Land – The paperwork to transfer of land at Willow Crecent has been received. Clerk to ask Solicitor that a proviso can be put in place that MPC will not be responsible for maintaining the access strips to properties across this land. An agenda item at a future PC meeting will be needed to agree signing of the document.

Clerk to add to Works Schedule: Repair of fences to be added to the Trees on A10 item.

6 Planning

The minutes of the meeting of Monday 20 March 2023 were received

Decisions received:

22/02368/NMA1 – 49 Cambridge Road, Milton – Non material amendment on application 22/02368/S73 for change of description to remove reference to demolition of 49b Cambridge Road **WITHDRAWN**

23/00974/S73 – Land rear of 49 Cambridge Road, Milton – S73 to vary condition 2 (approved plans) of ref 22/02368/S73 (S73 variation of condition 2 (approved plans) of planning permission 21/04301/FUL (erection of 4 dwellings following demolition of No 49b Cambridge Road and removal of 5no static caravan pitches) ... additional loft accommodation with associated rooflights) to allow flat 49b Cambridge Road to remain **WITHDRAWN**

New:

23/00996/HFUL – Barley House, Cambridge Road, Milton – First floor extension over entrance **HAS NO RECOMMENDATIONS**

7 Maintenance

The minutes of the meeting of Monday 20 March 2023 were received

8 Cemetery Advisory Committee

The minutes of the meeting of Monday 13 March 2023 were received

9 Policies and Regulations

To **CONSIDER** new Privacy Notice – Minor amendments required: “Copies of the policies are available on the website”. **HMS Proposed to accept the Privacy Notice with amendments – DW Seconded ALL AGREED**

10 Local Council Award Scheme

To **CONFIRM** required criteria are in place for Quality level – Amendments to be made: Clerk to check page links as some do not work. **To bring back to May MPC meeting**

(AB arrived)

11 CAPALC Membership

To **CONFIRM** renewal of CAPALC membership with DPO scheme £892.27 – **DW Proposed to accept the renewal quote – JEC Seconded ALL AGREED**

12 Scouts Group

To **CONSIDER** request from the Scout Group for PC to either fund or part fund installation of CCTV at the rear of the PC building – Invoice from Crawford Associates for £180 + VAT **DW Proposed to pay the invoice in full as the CCTV will benefit the MPC and Bowls Club – PE Seconded AGREED (RF abstain)**

13 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment – **DW Proposed to pay vouchers 407 to 444 and 445 to 456 and 1 (tabled – attached to the Minutes on the MPC webpage) – JEC Seconded ALL AGREED**

14 The County Councillor’s Report for April 2023 will be given at the Annual Parish Meeting on 24 April 2023 **AB reported the potholes on the Milton roundabout are due to be repaired mid-October- December. Lane closures will be in place. AB to write to Cambridgeshire County Council Highways asking if the works can be brought forward due to the severity of some of the potholes**

15 The District Councillors Report for April 2023 Cllrs Paul Bearpark, Anna Bradnam and Judith Rippeth (Emailed to Councillors - Full report on MPC webpage with the Minute)

Ending of the food waste pilot: The trial has been running for over three years and came to an end on 31st March. The trial has been highly successful with a take up of 55% (national average 40%) with 90% of participants using the caddies correctly. Although the local food waste pilot is ending, we are also expecting that separate food waste collections will soon be a mandatory obligation on councils to provide with funding in place from national government in the near future. Councils are awaiting an announcement from DEFRA regarding this. This is much to the credit of the residents of Milton and how seriously they take green issues in that so many got behind the scheme.

Decarbonisation of Council Homes: SCDC have successfully bid for £1.7 million from the Government’s Social Housing Decarbonisation Fund. This funding will help the Council to continue its programme of improving the energy efficiency and insulation of its homes to a C rating or above. More information is available on the UK government website.

Further Cost of Living Support: Plans for a further cost of living support package for residents, worth more than £200, 000, have been published by SCDC. These will include a roadshow of talks about costs of living; support to transform more Warm Hubs into Community Wellbeing Hubs; advertising to increase awareness of Council Tax support for ‘just about managing’ residents; more provision of free energy-saving appliances, such as electric blankets and slow cookers; and the creation of a South Cambridgeshire Sustainable Food Network to link all the existing foodbanks and food hubs within the district to support each other. The network would also look to create links with local farmers to donate excess food that is not suitable for supermarkets. Watch this space for more details as the various schemes come forward.

Support for Ukraine: The Council continues to look for new potential hosts via our Spare Room campaign which appeals for anyone who would like to get involved to apply to re-match existing guests via the Homes for Ukraine scheme. Householders receive up to £500 a month as a thank you payment to assist with the costs of hosting refugees. If you are interested in hosting, or know of someone else who may be interested, please take a look at our website for details of the support available to new hosts and or text ROOM to 88802.

Ground floor of South Cambs Hall: In line with the business plan, the Council are exploring an opportunity to renovate and transform a portion of unused ground floor working space at South Cambridgeshire Hall and are currently asking the views of residents and businesses in a survey. The wider aim is to support start-up companies and help small businesses set-up and grow, along with constructively using sparsely occupied workspace at South Cambs Hall advantageously. If you know of anyone who might be interested, please ask them to complete the [survey](#). For any more specific questions please contact businesskeyprojects@scams.gov.uk

Launch of the Big Help Out App – Coronation weekend of King Charles III: This app has just been launched (20th March) to help community groups, charities and indeed all volunteer organisations, large or small, with their plans ahead of the 'Big Help Out' on Monday 8th May – the final day of festivities/activities around the coronation weekend. For more details see the website <https://thebighelpout.org.uk/> or download the app <https://www.thebighelpout.com/>

South Cambs District Council has issued guidance to parishes and advises any groups setting up events to contact the Council's Safety Advisory Group before 21st April. Go to www.scams.gov.uk/environmental-health/health-and-safety-regulation/event-safety-advisory-group/ for general guidance which also provides a helpful link to the County site for any event which may involve a street closure.

In the forthcoming parish e-bulletin SCDC are providing advice about collecting and disposing of waste and recycling arising from the festivities.

16 The Milton Community Centre Report for April 2023

Maintenance/Improvements: The 5-year fixed electrical test at the Bowls Pavilion has been completed.

The Solar Panels and batteries at North Lodge are now working and we are able to access the information to see how much electricity is being consumed, stored and feed to the grid.

The Spiders Web climber at Coles Road should be replaced by the end of May. We are still waiting for an installation date for the wooden platform at the top of the slide at the Sycamores.

The lights in the Main Hall have been replaced with LED lights that will reduce electrical consumption by 1.5 KW per hour.

Planned tree works have now been completed at Coles Road Recreation Ground.

Bookings: Both the Annexe and the Main Hall remain popular for children's parties and the Main Building is now in use 7 days a-week for regular bookings.

Hard Courts: Repairs have been made to the shelter in the Tennis Courts roof following the high winds. Adult Walking Football has started on a Friday lunch time for a 10-week period.

Youth Building and Sycamores Pavilion: Eddies Artworks continue to use the building Monday to Friday and Youth Group on a Thursday evening. The repairs to the Sycamores Pavilion are almost complete with the electrical fittings that were damaged being currently replaced.

North Lodge: We have had damage to the smaller car park barrier with a car driving into it. This is due to be repaired in the coming days.

Vandalism and Crime: Thankfully we have seen a decrease in vandalism and anti-social behaviour in recent weeks.

17 15th Liaison Meeting between FCC Environment and Milton Air Quality Working Party

The minutes of the meeting on Wednesday 19 October 2022 were received

18 Correspondence

Complaint received from resident of Barnabas Court – Issue with 5 a side footballs coming over the fence into their properties and causing damage: Clerk has spoken with Andy, MCC Manager, and a possible extension of netting across the top of the current fencing is being looked into

Via email:

TMC Incident Report February 2023

19 Dates of Next Meetings

Wednesday 12 April 2023 – Community Care 11:30am

Monday 17 April 2023 – Planning 7pm – Finance and Administration 7:45pm

Monday 24 April 2023 – MPC To approve accounts 7pm – Annual Parish Meeting 7:30pm

Tuesday 9 May 2023 – Annual Meeting of the Parish Council

Urban & Civic – Meeting date to be arranged to discuss further works on the cycle paths (dates to follow)

Meeting closed at 9:30pm Signed: Date: