



MILTON PARISH COUNCIL

Parish Council Office, Coles Road,
Milton, Cambridge, CB24 6BL.

Telephone: 01223 861447.

Email: clerk@miltonvillage.org.uk.

Website: www.miltonvillage.org.uk.

TO ALL MEMBERS OF THE PARISH COUNCIL COMMUNITY CARE COMMITTEE

You are summoned to attend the next meeting of Milton Parish Council Community Care Committee to be held on Wednesday 12 April 2023 at 11:30am
In the Parish Council Office, Coles Road, Milton

Clerk's signature: *Sarah Coker*
Date of issue: 4 April 2023

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the Community Care meeting held on Wednesday 5 October 2022 and Wednesday 11 January 2023 (Appendix 1)**
3. **Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
4. **Community Care Warden list of courses attended (Tabled)**
5. **Mobile Warden Scheme – Report from Mobile Warden (Tabled)**
6. **Client Care Waiting List – Update**
7. **Community Navigator Report**
8. **Barnabas Court Update**
9. **Any other business**
10. **Dates of next meetings**
Wednesday 5 July 2023 – 11:30am

Clerk's Office

Appendix 1

Minutes of the Community Care Committee meeting held on Wednesday 5 October 2022 at 11:30am in the Bowls Pavilion

Present: H M Smith (HMS) (Chair), T Ebbon (TE) Warden - Community Care Scheme, D Wildman (DW), J Metcalfe (Non-voting Church representative), J Coston (JEC)(arrived 12:04pm)

In attendance: S Corder (Clerk)

1. To Elect a Community Care Chairman

This item was discussed after Item 6
JEC Proposed HMS as Chair – DW Seconded **ALL AGREED**

2. Apologies for absence

A Bradnam (Councillor business)

3. To APPROVE the minutes of the Community Care meeting held on Wednesday 6 July 2022

HMS Proposed to accept the minutes of the meeting held on 6 July 2022 as a true record – **AGREED (by those in attendance)**

4. Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda; None received.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None received.
- c) To grant any requests for dispensation as appropriate. None received.

5. Community Care Warden list of courses

Medication administration record chart training webinar, Lone working (face to face), Assisted moving and handling (face to face) and How to complete a Medication administration record chart webinar

6. Mobile Warden Scheme Update – Report from Mobile Warden

TE circulated her current report and gave an update on her clients. It was **AGREED** that this report should be marked up as “Confidential” and dated.

After the last meeting TE produced a long report for the Village View with lots of useful contacts and information - nothing was published. Agreed to try to get something into the next issue and to post some of this information on the Parish webpage and Facebook and Chat. This may help recruit more clients into the scheme

7. Client Waiting List

TE update: There are currently 3 vacant spaces on the scheme.

8. Community Navigator Report

Possible 1 new scheme member to join though TE’s role as Community Navigator

9. Barnabas Court Update

The last of the new kitchens are being installed.

Committee wanted to understand the Barnabas Court lease, legal requirements of the planning permission, and terms for accommodation in relation to the stipulation for connection to Milton Village. Clerk to write to Cambridge Housing Society asking: how do you qualify for accommodation and the criteria for the Milton connection and what is the process to apply for accommodation

10. Any Other Business

None

11. Date of Next Meeting

Wednesday 11 January 2023 at 11:30am

**Minutes of the Community Care Committee meeting held on Wednesday 11 January 2023
at 11:30am in the Bowls Pavilion**

Present: H M Smith (HMS) (Chair), T Ebbon (TE) Warden - Community Care Scheme, A Bradnam (AB),
J Metcalfe (Non-voting Church representative)

In attendance: S Corder (Clerk)

1. Apologies for absence

D Wildman (personal), J Coston (personal)

2. To APPROVE the minutes of the Community Care meeting held on Wednesday 5 October 2022

Deferred as meeting was not quorate

HMS: Add to Item 9: Committee wanted to understand the Barnabas Court lease, legal requirements of the planning permission, and terms for accommodation in relation to the stipulation for connection to Milton Village.

Clerk: Response from CHS to Item 9 - To qualify for accommodation at Barnabas Court, you have to be aged 55+. A connection is also required to Milton, you live, work or have relations living in Milton to qualify. To apply for a property, applicants need to register via Homelink.

AB was asked to check the number of lets and priority of lets to people with a Milton connection, as specified under the Agreement with SCDC and the Cambridge Housing Society.

AB agreed to investigate further as some Milton residents seemed to be on the waiting list for overly long.

3. Declarations of interest and dispensations

a) To receive declarations of interest from councillors on items on the agenda; None received.

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None received.

c) To grant any requests for dispensation as appropriate. None received.

4. Community Care Warden list of courses

Modern Day Slavery, Information Governance, Introduction to Health and Safety, Level 1 Food Safety and Hygiene and MCA and DoLS an introduction (Level 1)

5. Mobile Warden Scheme Update – Report from Mobile Warden

TE circulated her current report and gave an update on her clients. It was **AGREED** that this report should be marked up as “Confidential” and dated.

6. Client Waiting List

TE update: Currently 1 vacancy and no-one on the waiting list

8. Community Navigator Report

Supporting residents in Barnabas Court – proving information and support when required

9. Barnabas Court Update

TE: There is currently a fly tipping issue on the grounds – CHS to put up notices

10. Any Other Business

Clerk: Could MPC look into providing disabled parking bays nearer the Doctor’s Surgery front door -Clerk to liaise with MCC

11. Date of Next Meeting

Wednesday 12 April 2023 at 11:30am - Provisional date – Tuesday 4 April 2023 In case AB is needed on SCDC Planning Committee on 12th.

Meeting closed 12:45pm Signed: Dated: