

**Minutes of the Meeting of Milton Parish Council held on
Monday 6 February 2023 at 7pm in the Bowls Pavilion**

Present: H Smith (Chair) (HMS), J E Coston (JEC), P Ellwood (PE), R Farrington (RF), A Markham (AM), A Bradnam (AB)(arrived 7:23pm), D Owen (DO)(arrived 7:50pm)

In Attendance: S Corder (Clerk), J Rippeth (District Councillor – arrived 7:53pm)

1 Cambridge Science Park North

Kanda Consulting were due to attend the meeting to give an update on the Vitrum development – cancelled and rescheduled for the MPC meeting on 6 March 2023

2 Apologies for absence

D Wildman (Personal)

3 To APPROVE the Minutes of the meeting held on Monday 9 January 2023 and Monday 23 January 2023

RF Proposed to accept both sets of minutes as a true record – JEC Seconded – **ALL AGREED**

4 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

5 Public Participation – members of the public are invited to speak

No public on attendance

6 Clerk's/Chairman's Report and Works Schedule

Ditch below Tomkins Mead: Update: Silt samples taken and have been sent off for analysis

The Rowans Safety Improvements – PE and Clerk applied for an LHI grant – awaiting outcome

Revamp of The Rowans Play Area – Quotes and plans received from Proludic, Sovereign, Eibe and Wicksteed.

Clerk, JEC, AM and HMS suggested changes to the plans. Clerk to contact each supplier with changes required and updated quotes to be received.

Landbeach Road Bus Stop Art Competition – Winners were presented with their prize by HMS. Awaiting date for installation of artwork

Gunnell Close/Woodman Way Cycle Barrier – Work to increase gap between barriers has been completed

Coles Road Defibrillator Cabinet – A new cabinet is now up and running on the Bowls Pavilion wall

SCDC 6 Free Trees – Delivered. 3 locations along the A10 bund were chosen by PE and HMS

Woodland Trust Free Trees – Delivery due March 2023

Local Council Award Scheme – Reminder: Councillors to provide picture and short introduction about themselves

JEC reported that the son of Richard Summerfield (previous Chairman and Councillor) has offered to fund a memorial to go in the village in memory of all that Richard achieved for the village . Councillors to think of a suitable memorial

7 Planning

The minutes of the meeting of Monday 23 January 2023 were received

Decisions received:

22/04536/FUL – 1 Cambridge Square, Milton Avenue, Cambridge – Change of use from Class B1 (a) and Class A1/A3 to Class E at One Cambridge Square **GRANTED PERMISSION**

22/04666/FUL – Cambridge Regional College, Kings Hedges Drive, Cambridge – Creation of 2Nr. Padel courts with perimeter fencing and floodlighting **GRANTED PERMISSION**

22/04041/HFUL – 30 Butcher Close, Milton – Detached double garage to front **GRANTED PERMISSION**

22/1453/TTCA – Ground floor 44 High Street, Milton – (Tree work) – Judas tree: reduce height and spread by approximately 2m and shape round **HAS NO OBJECTION TO**

New:

23/00156/HFUL – 26 The Rowans, Milton – Single storey front extension, single storey rear linked extension; convert garage into single storey annexe **OBJECT: 1. Overdevelopment of site in a relatively constrained site. 2.**

Support neighbour's objections: Shadowing of neighbour's garden and loss of light.

Comment: Should permission be granted, future use of the converted garage and adjoining extension to be ancillary to the house

8 Finance and Administration

The minutes of the meeting of Monday 23 January 2023 were received. Noted that MCC will need to spend community facilities money received from S106.

9 Community Care

The minutes of the meeting of Wednesday 11 January 2023 were received

10 Cemetery Advisory Committee

To **CONSIDER** recommendation:

To **AGREE** to the added objective to the Terms of Reference – Support the Clerk in implementation of the Policy and Procedure **JEC Proposed to add the objective – AB Seconded ALL AGREED**

(Item 16 next – JR left 8:04pm)

11 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment - HMS Proposed payments for invoices 335-375 (excluding 345) – JEC Seconded **ALL AGREED** 345 to be paid if a satisfactory explanation is given why the contractor didn't follow our latest plan.

12 Internal Auditor Report

The Internal Auditor report was received – Point raised: Councillor email addresses – Clerk to source costings and ask other Clerks what domain they use. Risk Assessment to be thoroughly reviewed at Finance Committee.

13 Repton Gate

To **SEEK** All Saint's Church permission to restore the Repton Gate – **DO will ask the Parochial Church Council for permission for MPC to restore the gate, and propose that the gate comes into the ownership of the owner of the location found to display it**

To **CONSIDER** quote from Cambridge Restoration for £870.50 + VAT for restoration works on the Repton Gate – **ALL AGREED Council is minded to go ahead with the quote**

To **CONSIDER** location of restored Repton Gate – **All Saint's Church and MPC to consider location (possible location MCC hall) Noted that the restorer had volunteered to store it for us for a period.**

14 King's Coronation 6-8 May 2023

To **CONSIDER** celebrations for the King's Coronation (if any) the following:

Which day to organise celebrations

What sort of activities to organise

What budget is to be put aside

Roles and responsibilities

HMS had received an email from a volunteer group preparing an event under The Big Lunch Banner for the King's Coronation and asked if MPC would help support the event. AB Proposed a budget of £500 – JEC Seconded 6 In Favour – 1 Abstain (family member on the group) AGREED (Contingency budget). To be ratified at the March meeting

**AM suggested a stall at the event promoting MPC and becoming a Councillor
Councillors to come up with ideas for the Volunteer Day on 8 May 2023**

(AM and RF left 8:59pm)

15 The County Councillor's Report for February 2023 was received (Full report on MPC Agenda webpage)

Highways and Transport 20 mph schemes: It is hoped the webpage for 20 mph scheme applications will be open by the end of February 2023 and then applications will be accepted during March. No applicant contribution will be needed. The schemes will be evaluated and for approved schemes, any lines and signs needed will be delivered towards the end of 2023/24 and some in 2024/25.

Potholes – The County Council and its contractors are well aware of the terrible state of our roads and are working hard to try and repair them. The long period of sub-zero temperatures mid-December froze water held in crazed surfaces or in poorly sealed pothole or utility company repairs, causing them to burst open. County is aiming to

- fill the most dangerous potholes first with temporary work
- use the 2 Dragon Patchers on permanent assignment
- re-visit emergency repairs to do a long term patch when available

Please continue to report potholes and pothole repairs which have 'blown' in the frost using the 'Report it' page on the County website [Cambridgeshire County Council - ReportIt](#)

Gritting: The County Council core officers are on a voluntary rotas to drive the gritting lorries and quad bikes.

Subsiding roads: A large number of roads across Cambridgeshire, mostly but not solely in the Fens, have been particularly badly affected by extremely hot weather in 2022. Officers are engaging with colleagues in Lincolnshire, Norfolk and Suffolk and with our MPs to meet with officials at the Department of Transport to bring these maintenance issues to their attention.

Network Rail Anglia – Update: Network Rail will be delivering renewal of track across the region. This makes the service safer and more reliable but will inevitably cause some disruption

Waste (Amey/Thalia at Waterbeach) : Work is continuing to plan and construct improvements to the Mechanical Biological Treatment facility, including additional biofilters, pipework, ducting and stack, to reduce emissions, to improve the site surface water system and to ensure waste is loaded inside the building to reduce fugitive odour. This work is necessary to improve the quality of and lessen emissions in line with EU regulations.

Visit from the Police and Crime Commissioner: The PCC visited Waterbeach Community Primary School and the Innovation Park then met the Vice Chair of the Parish Council and AB.

New mental wellbeing service for victims of crime announced: The Commissioner has launched a new £200k service supporting the mental health needs of victims and witnesses of crime. Mental health charity Cambridgeshire, Peterborough and South Lincolnshire Mind (CPSL Mind) has secured a three-year contract worth over £218k from the PCC to provide mental health and wellbeing support to help victims cope in the aftermath of crime.

16 The District Councillors Report for February 2023 Cllrs Paul Bearpark, Anna Bradnam and Judith Rippeth (Full report on MPC webpage)

Homes for Ukraine: Hosts still needed for guests already in South Cambridgeshire: Hosts are still desperately needed across South Cambridgeshire to support families who have already arrived from Ukraine, with hosts eligible to receive up to £500 a month as a thank you payment. Under the Homes for Ukraine scheme, hosts sign up to provide a home to guests for a minimum of six months. Hosts receive comprehensive support from the District Council, along with a £350 monthly Government 'Thank you' payment. The District Council also offers an additional opt-in monthly payment to hosts of £150. This takes the total host payment to £500 per month. Anyone who can offer a spare room and warm welcome is being asked to text ROOM to 88802 so the Council can support them through the process and match hosts to guests who have already started to settle in the local area.

Waterbeach to Cambridge busway consultation: The consultation has just gone live and is open until midday on Friday 24th March 2023. The GCP are consulting on two elements. Firstly on two route alignments, one of which would go to the west of Landbeach and the other more eastern one would be a more central route through the village of Landbeach. Secondly, the GCP are consulting on three possible site locations for an additional new Park & Ride site on the A10 to the west of Waterbeach New Town.

Six new pods at Emmaus, Landbeach: The Hill Group approached the charity with the offer of pods as part of their 'Foundation 200' initiative to combat homelessness. The homes are purpose-built, fully furnished and highly energy efficient, being heated via an air source heat pump which will keep running costs low. This will enable the six companions living in them to be more independent.

Youth Engagement at Shirley Community Primary School: Last Tuesday 24th January, Cllr Judith Rippeth was very privileged to attend an awards ceremony for Year 5 pupils for their bench designs for the St John's Innovation Centre. Jane Coston (Milton Parish Council and former County Councillor) was also there giving a talk about her campaign to have a bridge built over the A14. This provides a safe connection for pedestrians and cyclists between Milton and on into the city of Cambridge.

Introducing the Oxford – Cambridge Partnership: Government has confirmed support for the establishment of an Oxford to Cambridge Pan Regional Partnership. Backing for the pan-regional partnership unlocks access to up to £2.5million of Government funding for the Partnership to support its priorities in delivering sustainable growth and environmental enhancements for the region. The Partnership's role will be to champion the region as a world leader of innovation and business.

17 The Milton Community Centre Report for February 2023 was received

Maintenance/Improvements: The annual boiler services and gas checks have been completed at all relevant locations. A Carbon Monoxide alarm has been installed in the Annexe as there was not one in situ.

The Solar Panels at North Lodge are now working and we are waiting for the work to be signed off once a MiFi has been installed to allow access to data on the productivity of the panels.

The Waste Pump has had its floats replaced and been serviced but further work is required to repair the non-return valve.

Bookings: Bookings for Children’s parties in both the Annexe and the Main Hall are remaining popular with events booked for most weekends.

We have had several enquiries for regular weekday classes but have lost one adult exercise class due to low attendance.

The charity HSS are now using the Annexe on a Sunday evening for members of the local community to attend and will move to the Main Hall when it is available.

Hard Courts: With the recent cold weather, we have had a few days where the courts were not playable and continue to work closely with users to ensure that the safety of users is considered.

Youth Building and Sycamores Pavilion: Eddies Artworks continue to use the building Monday to Friday and Youth Group have moved to a Thursday evening.

There has been little progress with repairs at the Sycamores Pavilion with some contractors declining the work or delays in getting quotations, in total we had 5 burst pipes that have all now been repaired and we continue to work with the loss adjuster and drying contractor to make progress with repairs.

North Lodge: The Cambridge based Charity Rowan have used the Pavilion again for an art day and it has been used to run 2 First Aid workshops.

Vandalism and Crime: Generally, we have seen little vandalism although we have recently had some damage to ceiling tiles in the Landing area on the first floor.

18 **Correspondence**

Via email:

Police & Crime Commissioner’s Precept Survey

Public meeting: Aircraft noise from Luton approach – 23 February 2023 7:30pm Little Gransden Village Hall

19 **Dates of Next Meetings**

Monday 20 February 2023 – Planning

Monday 6 March 2023 – Parish Council

Urban & Civic – Meeting date to be arranged to discuss further works on the cycle paths (dates to follow)

Meeting closed at 9:04pm Signed: Date: