

**Minutes of the Meeting of Milton Parish Council held on  
Monday 9 January 2023 at 7:30pm in the Bowls Pavilion**

**Present:** H Smith (Chair) (HMS), J E Coston (JEC), D Wildman (DW), P Ellwood (PE), R Farrington (RF), A Markham (AM), D Owen (DO), A Bradnam (AB)(arrived 7:56pm)

**In Attendance:** S Corder (Clerk)

**The Council held a one minute silence in memory of R Summerfield – previous Chairman and Councillor for MPC and SCDC District Councillor and Deputy Leader**

**1 Apologies for absence**

None – Full Committee present

**2 To APPROVE the Minutes of the meeting held on Monday 5 December 2022**

RF Proposed to accept the minutes of 5 December 2022 as a true record – JEC Seconded - AM Abstained **AGREED**

**3 Declarations of interest and dispensation**

To receive declarations of interest from councillors for items on agenda: AM for item 6 **22/04041/HFUL** (non-prejudicial)

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

**4 Public Participation – members of the public are invited to speak**

No public on attendance

**5 Clerk's/Chairman's Report and Works Schedule**

**Ditch below Tomkins Mead:** Silt sampling work to be undertaken by ADC Drainage

**The Rowans Safety Improvements** – PE and Clerk applied for an LHI – awaiting outcome (see item 9)

**Revamp of The Rowans Play Area** – Quotes and plans received from Proludic, Sovereign, Eibe and Wickstead.

Clerk, JEC, AM, HMS and AH (Advisory) to meet to discuss quotes. **AGREED** that AH should be involved as he chaired the committee when this project was started. In the meantime the fence should be made safe: **ACTION** Clerk

**Landbeach Road Bus Stop Art Competition** – See item 11

**SCDC 6 Free Trees** – Clerk has applied for 6 free trees. Delivery due March 2023

**Local Council Award Scheme – Reminder:** Councillors to provide picture and short introduction about themselves

**Gunnell Close Barrier** - A revised quote of £520 + VAT from MFT Prestige Construction Ltd for repositioning of the barrier on Gunnell Close has been accepted (previous quote accepted was from Pro-Serv who cannot now do the work)

**6 Planning**

The minutes of the meeting of Monday 19 December 2022 were received

**Decisions received:**

**22/04/399/FUL** – 330 Cambridge Science Park, Milton – Installation of fume cupboard extract flues and fresh air make up plant to be sited close to side of building and the addition of 2no additional lab vent louvres **GRANTED PERMISSION**

**22/04552/HFUL** – 78 Coles Road, Milton – Single storey extension and porch to front – **REFUSED PERMISSION**

**22/04314/HFUL** – 121 The Rowans, Milton – Single storey extension to side – **REFUSED PERMISSION**

**22/04100/HFUL** - 8 Repton Gardens – Dormer extension to rear with pitched roof dormers to the front elevations, new window to side elevation at new second floor – **GRANTED PERMISSION**

**22/03967/HFUL** – 321 The Rowans, Milton – Two storey extension to front, first floor extension to rear – **GRANTED PERMISSION**

**New:**

**22/05463/FUL** – 29 Cambridge Science Park, Milton – Installation of a plant condenser unit on the roof of the Auton Building **HAS NO RECOMMENDATIONS**

**22/04041/HFUL** – 30 Butcher Close, Milton – Detached double garage to front (correction to red line site location plan) **HAS NO RECOMMENDATIONS**

**22/05276/HFUL** – 7 Lander Close, Milton – Second storey rear extension – **HAS NO RECOMMENDATIONS:**

**Comment: The second storey extension will be oppressive to the neighbouring property at number 9 and will**

## take evening light from rear of property

**22/1487/TTCA** – Milton Hall, Church Lane, Milton (Tree work conservation area) – T47: previously pollarded London Plane – reduce regrowth by 3.5 metres and thin remaining crown by 15% **HAS NO COMMENT**

**22/1485/TTCA** – Milton Hall, Church Lane, Milton – T131: Elm – 60% dead, pollard at 4 metres **HAS NO COMMENT**

**22/1453/TTCA** – Ground Floor 44 High Street, Milton (Tree work conservation area) – Judas tree – Reduce height and spread by approximately 2m and shape round **OBJECT:**

1) The Judas Tree **is unlikely to significantly shade** the garden at 6 Fen Road. The tree is several metres south of the corner of the applicant's shed, which is in turn is some 5m-6m south of their garden fence - in other words some distance from their garden. I suspect that most of the shading comes from the Sycamore Tree near the Post Office. We could ask the applicant if they have photographic evidence of shading from this tree.

The Judas Tree does shade the area where the applicant parks a Land Rover but this is not a location where the applicant sits out in the garden.

2) **Height** The Judas Tree is slow growing and I suspect is already at, or nearly at its maximum height.

3) **Effect of trimming** I have described to the parish council before how trees react to cutting; they grow a mass of adventitious shoots ('broccoli heads') which increase the amount of twiggery, foliage AND SHADING rather than reducing it.

4) **Conservation area** The Judas Tree is within the Conservation Area and is visible from public land on High Street and Coles Road. It is an attractive tree when it flowers in Spring, with purple flowers springing directly from the bark, unusual round bright green leaves and attractive purplish pods in the autumn.

5) The **applicant** is the neighbour (6 Fen Road), not the landowner/owner of the tree. The offices are not occupied at present so it may be that the application is being made when it is anticipated that there is unlikely to be an objection from the landowner.

## 7 Maintenance

The minutes of the meeting of Monday 19 December 2022 were received

## 8 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment - DW Proposed payments for invoices 302-334 – RF Seconded **ALL AGREED**

The net position report was received

## 9 The Rowans Safety Improvements – LHI Application

To **RATIFY** agreement to pay 25% towards costs (agreed at November meeting) and **CONSIDER** budget of £6k to allow for minor cost increases

**DW Proposed – JEC Seconded ALL AGREED (Budget – Capital Projects)**

## 10 Village Pump Photo and Sculpture (Pages 15-16)

To **AGREE** final wording and colour of the photo (additional wording added - Sculpture: “Mrs Patmore and Son” by Vanessa Morris. Manufactured by Morris Cast Signs Ltd. Photograph: Cambridge Road circa 1930. Courtesy of Milton Parish Council photo archive **HMS Proposed to change the wording to “Sculpture of mother and child by Vanessa Morris” and to say “courtesy of Milton Photo Archive” AGREED**

To **AGREE** pump cap style (as per photograph) – **ALL AGREED PE and JEC to seek foundries that might create a moulding and cast a new iron top.**

To **RATIFY** payment of £1,580.00 +VAT for installation of the sculpture by CJ Muffitt (agreed at December meeting) **HMS Proposed – AB Seconded ALL AGREED (S106 Arts budget)**

## 11 Landbeach Road Bus Stop Art Competition

To **AGREE** the winners of the art competition – **3 winners have been selected to have their artwork appear on the back 3 panels of the Landbeach Road bus stop – Clerk to contact the winners**

To **CONSIDER** wording for information plaque “Under 18’s Bus Shelter Arts Competition Winners. Remembering the Platinum Jubilee Year of Queen Elizabeth II in 2022” **AB Proposed the wording – JEC Seconded ALL AGREED**

To **CONSIDER** quote from GW Shelters of £1,095.54 + VAT for 3 new window panels for artwork to be displayed **DW Proposed to accept the quote – JEC Seconded ALL AGREED (S106 Arts budget)**

To **CONSIDER** quote from Big Printing to print off winning entries and attach vinyl to new window panels £399.00 + VAT **DW Proposed to accept the quote – JEC Seconded ALL AGREED (S106 Arts budget)**

To **CONSIDER** prize of £25 vouchers for winners of the competition – **It was AGREED to increase the voucher to £50 (S106 Arts budget)**

**HMS to meet with the winners (and parents) to present them with their prize. Once art work is installed a**

date will be arranged with the winners for a picture to be taken by their art work.

## 12 Coles Road Defibrillator Cabinet

To **CONSIDER** replacement cabinet (due to failure in heated floor panel) - St John Ambulance £505 + VAT for a Defibsafe 2 external lockable cabinet, Wel Medical £495.00 + VAT **DW Proposed Wel Medical – JEC Seconded ALL AGREED**

## 13 Greater Cambridge Planning – Joint Planning Compliance Policy Consultation (closes 20 January 2023)

<https://oc2.greatercambridgeplanning.org/document/1292>

The discretion in paragraph 6.9 has been applied for far too long in Chesterton Fen. Please could the GCSPS attend a parish council meeting together with the caravan site licensing officer and explain the Council's strategy for Chesterton Fen?

The **response** to the consultation on the compliance policy:

Please add a section to the compliance policy to explain how the Council will control development when the discretion in 6.9 has been applied and has created a precedent.

We are aware of unplanned development getting out of hand in Chesterton Fen: sites with no planning permission, apparently no controls on safe spacing between caravans, and apparently no standards for sewage arrangements or approved SCDC bin provision. This appears to have been considered too difficult to enforce against in the past, and the result is what appears to be a free-for-all. Enforcement has concentrated on 'easy targets', rather than the most unsanitary sites or most flagrant offenders.

## 14 The County Councillor's Report for December 2022 was received (Full report on MPC Agenda webpage)

**AB gave an update on the County Councils 20mph policy. JEC suggested that as the Parish Council had already agreed to ask for 20mph speed limit for the whole of the village and that could include a buffer zone limit of 30mph on the approach to the village and therefore there was no need for the 20mph Group to meet. All Agreed that the clerk to write to the County asking for the 20mph limit for the village including the 30mph buffer zones where possible when the window of time for putting in bids opens.**

### ADULTS AND HEALTH

#### Director of Public Health – Annual Report

The annual report of Cambridgeshire's Director of Public Health to the Adults & Health Committee in

### COMMUNITIES, SOCIAL MOBILITY AND INCLUSION (COSMIC)

#### Births, deaths and marriages

#### Mobile library service review

Mobile libraries - Cambridgeshire County Council

Mobile Libraries stop monthly in Landbeach (2<sup>nd</sup> Friday), three stops in Milton (2<sup>nd</sup> and 4<sup>th</sup> Friday) and Horingsea and Fen Ditton (3<sup>rd</sup> Tuesday). Waterbeach has its own Community Library run by volunteers Waterbeach Library ([cambridgeshire.gov.uk](http://cambridgeshire.gov.uk)).

### ENVIRONMENT AND GREEN INVESTMENT

#### POPs in WUDS

Persistent Organic Pollutants (POPs) are found in various Waste Upholstered Domestic Seating (WUDS) such as sofas and upholstered dining chairs. For this reason, furniture materials should not be landfilled. The Environment Agency has not identified facilities that offer an appropriate incineration service. This does however mean that from 1 January 2023 the Council will not be able to dispose of soft furnishings until a method of disposal acceptable to the Environment Agency has been identified and put in place.

#### Swaffham Prior energy scheme in the spotlight

### HIGHWAYS & TRANSPORT

#### 20 mph schemes

The Highways & Transport Committee approved the changes to the Council's policy on 20mph speed limits.

#### Making Connections consultation

The Greater Cambridge Partnership *Making Connections* 2022 consultation closed on Friday 23 December. Around 23,000 responses have been received, and the Greater Cambridge Partnership expects to publish a final report on the consultation outcomes and next steps, for consideration by its Board in June 2023.

### **Civil Parking Enforcement**

The County Council is taking the legal steps required to introduce Civil Parking Enforcement (CPE) in Fenland, Huntingdonshire and South Cambridgeshire. (It is already in place in Cambridge City.) This would mean that parking enforcement could be managed by parishes and District Councils, rather than by the Police. It is however, a complicated legal process and once a Designation Order has been made, it cannot be rescinded.

**Signs and lines survey** - A major part of the preparation for commencing CPE, is ensuring that Traffic Regulation Orders (TROs), signs and lines associated with parking restrictions are accurate, enforceable and comply with current Traffic Regulations. This is to ensure the motorist understands the restrictions in place and traffic orders can be robustly enforced through the appeals process.

### **Gullies**

The Council is in the process of delivering a two-year programme of works to clean and plot all gullies and surface drainage features countywide using the Kaarbontech Asset Management System.

### **King Charles III coronation street parties**

The Council has published guidance for local groups seeking to organise street parties and highways events to mark the coronation of King Charles III in May 2023.

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/highway-events/coronation-events>

## **CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY**

### **15 The District Councillors Report for December 2022 Cllrs Paul Bearpark, Anna Bradnam and Judith Rippeth (Full report on MPC webpage)**

#### **Local Plan Update**

Greater Cambridge Shared Planning Service agreed an updated timetable for the Local Plan in a revised Local Development Scheme, adopted in July 2022.

In line with the updated timetable committee reports were published on 4 January 2023 which will be considered by Councillors.

#### **Platinum Jubilee Village Hall Fund**

Village halls in England can now apply for grants to improve and modernise their facilities through the Platinum Jubilee Village Hall Fund. Village halls interested in applying for this national scheme can request grants from £7,500 to £75,000, and up to a maximum of 20 per cent of eligible project costs. Capital grants will be allocated to support infrastructure improvements, the refurbishment of facilities, such as kitchens and toilets, and measures to improve energy efficiency. The application window opened just before Christmas and will close on 20 January 2023.

Successful applicants being able to draw on the funding from April 2023.

#### **Domestic Abuse Housing Accreditation**

Two years ago, the Council signed up to complete its Domestic Abuse Housing Alliance (DAHA) accreditation. The accreditation was not limited to Housing Services but covered the whole organisation and involved a thorough review of policies and procedures for staff and customers.

### **15 The Milton Community Centre Report for December 2022 was received**

**Maintenance/Improvements:** A high level clean in the Main Hall has been completed removing cobwebs, dust and shuttles from the internal girders.

The 6 monthly fire alarm service had been completed at the Main Community Centre and North Lodge Pavilion.

The Solar Panels at North Lodge are now working and we are just waiting for the work to be signed off.

**Bookings:** We continue to see high demand for the Main Hall with several bookings for the Main Hall in 2023. Bookings for Children's parties in both the Annexe and the Main Hall are remaining popular.

I am still in discussion with the charity HSS about hiring the Annexe on a Sunday evening for members of the local community to attend and we now have a 3-month booking for Sunday evenings for a local Ballroom dancing teacher and increased bookings for diabetes prevention workshops.

**Hard Courts:** With the recent cold weather, we have had a few days where the courts were not playable but expect groups to return after the Christmas break.

**Youth Building and Sycamores Pavilion:** Eddies Artworks continue to use the building Monday to Friday and Youth Group have moved to a Thursday evening.

We have had significant damage to the interior ceilings at the Sycamores Pavilion in the changing rooms following 3 burst pipes due to the prolonged cold spell. We are currently dealing with the insurance company but due to high levels of claims is likely to continue into the New Year.

**North Lodge:** We have had the Cambridge based Charity Rowan use the Pavilion for an art day for their attendees however there has been little other interest in hiring the facility.

**Vandalism and Crime:** We have seen a welcomed decrease in unwanted activity across the 3 sites.

With the night's drawing in and the recent poor weather we have seen a reduction of alcohol cans and bottles and the small NOS canisters being left behind. We are still however seeing high levels of litter.

**16 To Receive the Connection Bus Project Youth Club Termly Report Sept-Dec 2022**

Received

**17 Correspondence**

**Via email:**

SCDC November 2022 Parish E-bulletin

The Flood Preparedness Webinar – 14 December 2022

TMC Incident Report November 2022

CAPALC December 2022 Bulletin

**18 Dates of Next Meetings**

Wednesday 11 January 2023 – Community Care 11:30am

Monday 16 January 2023 – Finance and Administration 7:30pm

Monday 23 January 2023 – Parish Council Precept meeting 7pm – Planning 7:30pm

**Cemetery Advisory Committee – Wednesday 18 January 2023 9:30am**

**Staffing Committee meeting – Monday 30 January 2023 7:30pm**

**Urban & Civic – Meeting date to be arranged to discuss further works on the cycle paths (dates to follow)**

**Meeting closed at 9:28pm    Signed: .....    Date: .....**