

**Minutes of the Meeting of Milton Parish Council Cemetery Advisory Committee  
held on Wednesday 18 January 2023 at 9:30am in the Bowls Pavilion**

**Present:** H Smith (HMS)(Chair), J Coston (JEC), A Bradnam (AB), P Ellwood (PE), D Wildman (DW)

**In Attendance:** S Corder (Clerk)

1. **Apologies for absence:** to receive and approve apologies for absence.  
No apologies received – Full committee in attendance
2. **To APPROVE the Minutes and the Confidential Minutes of the Meeting of Tuesday 23 August 2022 and Wednesday 31 August 2022** - AB Proposed to accept the Minutes – HMS Seconded **ALL AGREED**
3. **Declarations of interest and dispensations:**  
To receive declarations of interest from councillors on items on the agenda; None  
To receive written requests for dispensations for disclosable pecuniary interests (if any); None  
To grant any requests for dispensation as appropriate. None
4. **Public Participation – members of the public are invited to speak**  
No members of the public attended
5. **To Look at our Practical Policy and Enforcement of it**  
To **CONSIDER** breaches of policy and next steps  
**AB Proposed to go into confidential session- HMS Seconded - ALL AGREED (meeting closed at 9:42am)**

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 5. To look at our practical policy and enforcement of it.

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

PE, DW along with the Clerk attended the Cemetery and took photos of all the graves that were in breach of the Cemetery policy. The Committee went through each one. There was discussion of the breaches and action that might be taken. No decision was made, nor any proposal to put to Parish Council for approval.

HMS would try to word a letter that could be sent to each Next of Kin informing them of the breach and actions to be taken.

Lawn graves to be returned to lawn after 6 months of burial.

Clerk: Ask ICCM for a template Enforcement Policy

6. **Dates of next meetings**  
To be arranged when required

**Meeting adjourned 11:27am Signed: ..... Date: .....**