



# MILTON PARISH COUNCIL

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## TO ALL MEMBERS OF THE PARISH COUNCIL COMMUNITY CARE COMMITTEE

You are summoned to attend the next meeting of Milton Parish Council Community Care Committee to be held on Wednesday 11 January 2023 at 11:30am  
In the Parish Council Office, Coles Road, Milton

Clerk's signature: *Sarah Coker*  
Date of issue: 4 January 2023

### AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the Community Care meeting held on Wednesday 5 October 2022 (Appendix 1)**
3. **Declarations of interest and dispensations:**  
To receive declarations of interest from councillors on items on the agenda;  
To receive written requests for dispensations for disclosable pecuniary interests (if any);  
To grant any requests for dispensation as appropriate.
4. **Community Care Warden list of courses attended (Tabled)**
5. **Mobile Warden Scheme – Report from Mobile Warden (Tabled)**
6. **Client Care Waiting List – Update**
7. **Community Navigator Report**
8. **Barnabas Court Update**
9. **Any other business**
10. **Dates of next meetings**  
Wednesday 12 April 2023 – 11:30am

Clerk's Office

## **Appendix 1**

### **Minutes of the Community Care Committee meeting held on Wednesday 5 October 2022 at 11:30am in the Bowls Pavilion**

Present: H M Smith (HMS) (Chair), T Ebbon (TE) Warden - Community Care Scheme, D Wildman (DW), J Metcalfe (Non-voting Church representative), J Coston (JEC)(arrived 12:04pm)

In attendance: S Corder (Clerk)

#### **1. To Elect a Community Care Chairman**

This item was discussed after Item 6  
JEC Proposed HMS as Chair – DW Seconded **ALL AGREED**

#### **2. Apologies for absence**

A Bradnam (Councillor business)

#### **3. To APPROVE the minutes of the Community Care meeting held on Wednesday 6 July 2022**

HMS Proposed to accept the minutes of the meeting held on 6 July 2022 as a true record – **AGREED (by those in attendance)**

#### **4. Declarations of interest and dispensations**

- a) To receive declarations of interest from councillors on items on the agenda; None received.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None received.
- c) To grant any requests for dispensation as appropriate. None received.

#### **5. Community Care Warden list of courses**

Medication administration record chart training webinar, Lone working (face to face), Assisted moving and handling (face to face) and How to complete a Medication administration record chart webinar

#### **6. Mobile Warden Scheme Update – Report from Mobile Warden**

TE circulated her current report and gave an update on her clients. It was **AGREED** that this report should be marked up as “Confidential” and dated.

After the last meeting TE produced a long report for the Village View with lots of useful contacts and information - nothing was published. Agreed to try to get something into the next issue and to post some of this information on the Parish webpage and Facebook and Chat. This may help recruit more clients into the scheme

#### **7. Client Waiting List**

TE update: There are currently 3 vacant spaces on the scheme.

#### **8. Community Navigator Report**

Possible 1 new scheme member to join though TE's role as Community Navigator

#### **9. Barnabas Court Update**

The last of the new kitchens are being installed.  
Clerk to write to Cambridge Housing Society asking: how do you qualify for accommodation and the criteria for the Milton connection and what is the process to apply for accommodation

#### **10. Any Other Business**

None

#### **11. Date of Next Meeting**

Wednesday 11 January 2023 at 11:30am

**Meeting closed 12:35pm** Signed: ..... Dated: .....