

**Minutes of the Maintenance Meeting of Milton Parish Council held on  
Monday 19 December 2022 at 7:45pm held in the Bowls Pavilion**

**Present:** P Ellwood (PE)(Chair), HM Smith (HMS), D Wildman (DW),

**In Attendance:** S Corder (Clerk)

**1 Apologies for absence:**

A Markham (personal), J Coston (personal), A Horne (non-voting member)

**2 To APPROVE the Minutes of the meeting held on Monday 26 September 2022:**

PE Proposed to approve the Minutes of the meeting of Monday 26 September 2022 as a true record –  
**ALL AGREED**

**3 Declarations of interest and dispensation:**

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

**4 Public Participation:**

No public in attendance

**5 Allotments**

Clerk's Update: All allotment plots are now occupied. No one on the waiting list. Plots are being cleared down for the winter season

**6 Paddock Wood**

Clerk/PE Update: On recent inspection of the tree saplings, we are hopeful that not as many saplings as previous thought suffered in the extreme summer heat. Clerk applied for 105 free tree saplings from Woodland Trust – due to delivered in March, to replace the ones that have died and other areas needing replacement trees.

**7 Cemetery**

Update: Clerk/PE – From previous meeting location plan of new benches received. **Art bench to be located by central hedge on the right hand side and black bench to be located by rows P and Q on far left hand side**

To **CONSIDER** purchase of a noticeboard for current Cemetery Regulations and Plan:

The Parish Noticeboard Company - £1,095.00 + VAT – Classic range 1630mm x 1210mm (2 x 9xA4)

Greenbarnes - £585.29 + VAT 1330mm x 1080mm (18 x A4)

KBS Depot - £582.00 + VAT – 1000mm x 1350mm (18 x A4)

**Clerk to source full quote from Greenbarnes to include cost of legs and delivery charge with a heading added to the noticeboard.**

**8 Play Areas:**

To **RECEIVE and CONSIDER** Wicksteed Play Inspection Reports for Froment Way, Humphreys Way, The Rowans and The Sycamores fitness equipment **Received – To look at removal of unsafe parts of the fence at The Rowans play area**

Faulker Close Play Area – To consider revamp ideas (previous idea to change area to wildflower grassed area with new fence surround) **Deferred to next Maintenance meeting**

**9 Parish Council Office**

To **CONSIDER** quote received from MFT Prestige Construction Ltd for £1,050.00 + VAT for remodelling and repairing of Parish Council office roof to eliminate water damage and potential damp ingress to the Scout Garage **PE Proposed to accept the quote – HMS Seconded ALL AGREED**

**10 Village Maintenance Walkabout**

The report compiled by Clerk on maintenance tasks required within the village was received

**Tour 1: Cemetery and The Bund**

Clerk to arrange for Town and Country to cut back overhanging branches of graves (left hand side)

DW: suggested an extra bench to be placed on the left hand side by rows O and P

The Bund: Clerk to arrange for Town and County to remove small dead trees on first part of the Bund.

**Tour 2: The Village**

Clerk to contact SCDC to clear ditch alongside Cambridge Road/Edmund Green and MCC Car Park/Coles Road

Fen Road: Clerk to write to resident to cut hedge back as obstructing the footpath

Dog Poo Bin/Fen Road – Clerk to ask SCDC to relocate the bin **Update: response from SCDC is bin location has been passed as acceptable (not the only bin in that location/height)**

Clerk to ask SCDC about installation of a direction sign to the Community Centre, Parish Council (located on Cambridge Road/top of Coles Road)

**11 The Village Sign – Pond Green**

To **DISCUSS** possible renovation works to the post and sign

Clerk to look up who made/installed the signpost, who painted the village sign picture and source a company to quote to restore the post and investigate having the picture repainted

**12 Dates of Next Meeting**

Monday 21 March 2023 – 7:45pm

Meeting closed at 8.40pm Signed: ..... Date: .....