



MILTON PARISH COUNCIL

Parish Council Office, Coles Road,
Milton, Cambridge, CB24 6BL.
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TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the meeting of Milton Parish Council to be held in the
Bowls Pavilion on Monday 7 November 2022 at 7:30pm
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coker*
Date of issue: 1 November 2022

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence
2. **To APPROVE the minutes of the meeting held on Monday 3 October 2022 (Pages 1-5)**
3. **Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
5. **Clerk's/Chairman's Report and see Works Schedule (Pages 6-7)**
Tomkins Mead: HMS and AB update
The Rowans Safety Improvements – See Item 15
Revamp of The Rowans Play Area – Quotes and plans received from Proludic, Sovereign and Eibe. Awaiting quotes and plans from Wicksteed
Land in Milton: HMS update
Stagecoach new bus timetable and stops for Milton – The revamped bus stop on the South side will not be used on the new route through the village
Local Council Award Scheme – Councillors to provide picture and short introduction about themselves
Willow Crescent – Emailed received regarding concerns over inconsiderate parking opposite Red Balloon
42 Fen Road – Clerk has written to the owner and Greater Cambridge Planning regarding land ownership
6. **Planning (Pages 8-9)**
To **RECEIVE** the minutes of the meeting of Monday 17 October 2022
Decisions received:
22/03061/HFUL – 36 The Oaks, Milton CB24 6ZG – Demolition of existing detached garage. Two storey side extensions and part single and part two storey rear extensions **GRANTED PERMISSION**
New:
22/02368/CONDB – Land rear of 49 Cambridge Road, Milton – Submission of details required by condition 3 (surface water drainage), 8 (parking plan), 9 (ecological enhancement) and 17 (traffic management plan) of planning permission 22/02368/S73 **FOR INFORMATION ONLY**

22/0100/HFUL – 8 Repton Gardens, Milton CB24 6UE – Dormer extension to rear with pitched roof dormers to the front elevation, new window to side elevation at new second floor Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/04100/HFUL>

22/04140/HFUL - 169 The Rowans, Milton CB24 6YZ – First floor extension to side. Two storey extension to rear Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/04140/HFUL>

22/04323/HFUL - 93 The Sycamores, Milton CB24 6XJ – Two storey extension to side Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/04323/HFUL>

22/03967/HFUL – 321 The Rowans, Milton CB24 6ZR – Two storey extension to front. First floor extension to rear (amendment to location plan and certificate B) Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/03967/HFUL>

7. Finance and Administration (Pages 10-11)

To **RECEIVE** the minutes of the meeting of Monday 17 October 2022

To **CONSIDER** recommendation:

To **AGREE** to increase the donation to The Royal British Legion (Poppy Appeal) from £50 to £75

8. Community Care (Page 12)

To **RECEIVE** the minutes of the meeting of Wednesday 5 October 2022

9. Grounds Maintenance Contract Quote (Pages 13-14)

To **CONSIDER** corrected quote from Buchans – previous quote accepted £32,934.88 – new quote £36,583.30 (error in original quote due to calculation errors)

10. Armistice Day Arrangements and Poppies

To **CONSIDER** to:

- a. arrange the Armistice gathering for 11:00am on 11 November 2022 at the War Memorial
- b. to **RATIFY** ordering two poppy wreaths, one for a village representative who would speak and the other for the Chairman to lay on behalf of the PC
- c. to donate £75 to poppy appeal for wreaths

11. Bills for Payment and Money Received (Pages 15-19)

To **CONFIRM** and **AGREE** bills for payment

To **RATIFY** the 50% payment to confirm the order for the bespoke village signs of £4,567.50

12. Parish Council Meeting Dates for 2023 (Page 20)

To **CONSIDER** proposed Committee meeting dates

13. Repton Gate Bench (Page 21)

To **CONSIDER** extra panel with the wording “Repton Gate” £50 + VAT

14. Village Pump Photograph Wording (Page 22)

To **CONSIDER** the proposed wording for the information section to be placed on the photograph

15. The Rowans Safety Improvements – Feasibility Study and Prelim Design Plans (PFHI)(Pages 23-30)

To **CONSIDER** project put forward by Cambridgeshire County Council Highways and quote for works £22,978.04

16. Landbeach Road Bus Stop Competition (Pages 31-33)

To **CONSIDER** applications received

17. Pond Green Christmas Lighting (Page 34)

To **AGREE** to spending up to £3,500 to buy extra lights for the tree on Pond Green and accessories. To include putting up and taking down the lights including those above the bus shelter (Waggon & Horses). The Working group recommend: 1,000 or 2,500 extra lights from

Xmas Direct. Quotes to be tabled for putting up and taking down of the lights

18. Milton Cemetery

To **CONSIDER** purchasing metal bench from Ogilvie £741 + VAT + delivery for 1500mm bench or £814+ VAT + delivery for 1800mm bench (delivery £50+ VAT) (to be placed on left hand side by rows O and P, continuing row of benches)

19. Scout Group – Additional Storage (Pages 35-36)

To **CONSIDER** updated proposed plans for storage at rear of Scout garage

To **CONSIDER** installation of a security light on rear of Scout garage and installing a security camera to cover the area behind both buildings (off the MPC system) (Scout Group to cover costs)

20. Edmund Green – Shrub Work (Page 37)

To **CONSIDER** quote from Buchans £343.50 + VAT to clear unwanted brambles and shrubs

21. Cambridge Congestion Charge Consultation (Page 38)

To **CONSIDER** responding to the consultation. Weblink:

<https://consultcambs.uk/engagementthg.com/making-connections-2022>

22. The Queen’s Green Canopy (Pages 39-45)

To **CONSIDER** purchasing a tree from Woodland Trust for marking the Queen’s passing

To **CONSIDER** applying for a free pack of trees (105 Wildlife pack) for replacing saplings in Paddock Wood

23. The Connections Bus Project (Page 46)

To **CONSIDER** Youth Club session cost at £194 (from 1 April 2023. Note: The club is moving to Thursdays from 10 November 2022

24. 14th Liaison Meeting between FCC Environment and Milton Air Quality Working Party (Pages 47-50)

To **RECEIVE** the minutes of the meeting held on Thursday 24 March 2022

25. To Receive County Councillor’s Report – November 2022 (Pages 51-53)

26. To Receive District Councillors Report – November 2022 (Pages 54-58)

27. To Receive Milton Community Centre Report – November 2022 (Page 59)

28. Correspondence

Non-statutory consultation about a proposed reservoir in the Fens – closing 21 December 2022

www.fensreservoir.co.uk

Via email:

Sept/Oct Waterbeach Barracks Update

East West Rail News and Feedback

Policing South Cambs Presentation

CAPALC Webinars

Communities Prepared – Floor Group conferences

29. Dates of Next Meetings

Monday 21 November 2022 – Planning

Monday 5 December 2022 – Parish Council

Monday 19 December 2022 – Planning 7pm – Maintenance 7:45pm

Clerk’s Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.
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**Minutes of the Meeting of Milton Parish Council held on
Monday 3 October 2022 at 7:30pm in the Bowls Pavilion**

Present: H Smith (Chair) (HMS), J E Coston (JEC), D Wildman (DW), P Ellwood (PE), R Farrington (RF), A Markham (AM), A Bradnam (AB)(arrived 8:50pm)

In Attendance: S Corder (Clerk), J Barrett (Assistant Clerk)

1 Apologies for absence

D Owen (Personal)

2 To APPROVE the Minutes of the meeting held on Monday 5 September 2022

JEC Proposed to accept the minutes of 5 September 2022 as a true record – PE Seconded - DW Abstained
AGREED

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

4 Public Participation – members of the public are invited to speak

No public on attendance

5 Clerk's/Chairman's Report and Works Schedule

Willow Crescent – Action with Ashtons Solicitors to apply for transfer of the land to MPC from current owners - could take up to a year for transfer to complete (from March 2022) **Clerk to chase up in January 2023**

Old School Lane – Ashtons Solicitors putting together an application with information for adoption of land from the Crown

Tomkins Mead: HMS and AB to meet with ADC Drainage to confirm works required. Meeting delayed due to Covid.

Clerk to reschedule a meeting

The Rowans Safety Improvements - Application has been put to the Local Highways Project Group for a Privately Funded Highways Improvement Scheme (PFHI). Site meeting with County held 27 September. Costings and final drawings awaited; expected before November PC meeting.

Revamp of The Rowans Play Area – Quotes and plans have been sourced from Proludic, Elbe, Wicksteed and Sovereign

Land in Milton: HMS – nothing to report

Bench: To **APPROVE** revised wording for the Repton Gate Bench:

“The bench copies the style of the original entrance gate to Milton Rectory,

designed by Humphry Repton (1752-1818)” **DW Proposed to accept the wording, (Humphry spelt without an e) – HMS Seconded ALL AGREED**

Christmas Lighting – to **APPROVE** a provisional budget of £4,750 to provide new Christmas lighting to Pond Green. **JEC, HMS, DW and Assistant Clerk to source quotes for lights and installation, for agenda item at next meeting.**

Year End Audit 2022 – Received the Notice of Conclusion of Audit from External Auditor

HMS received a **Freedom of Information request** asking for information on what fertilisers were used on the Coles Road sports pitch in the last 2 years, that might explain the blue algae appearing on the nearby lake. Information was provided by Buchans and HMS reported this back to the requester.

HMS, JC, AB and DW attended a presentation from the **police**. They are now more pro-active over unauthorised encampment evictions if nuisance has been caused. More information is expected.

HMS thanked the **Assistant Clerk** for covering for the Clerk's holiday absence.

6 Planning

The minutes of the meeting of Monday 26 September 2022 were received

Decisions received:

21/01349/FUL – 13 High Street Milton – Demolition of bungalow and erection of 2 three bed roomed house. **REFUSED PERMISSION**

22/02798/FUL – 36 Willow Crescent, Milton CB24 6BY – First floor and two storey side extension **GRANTED PERMISSION**

22/02989/FUL- 15 Fen Road, Milton CB24 6AD – Single storey side extension **GRANTED PERMISSION**

**22/0016/FUL – Car Park Walking Way, Milton - Installation of a 10 bicycle shelter at the car park at Walking Way
GRANTED PERMISSION**

To **RATIFY** the decision to allow HMS (Chairman) to speak at the SCDC Planning Committee on behalf of MPC regarding the application at Grassy Corner Caravan Park.

JEC Proposed – DW Seconded **ALL AGREED – Clerk to check legislation to discover whether the PC Planning Committee can authorise a representative to speak at SCDC.**

7 Grounds Maintenance Contract Quotes

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda item 7. Namely: Grounds Maintenance contract quotes – To open and consider quotes received

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw

JEC Proposed to go into Confidential Session – DW Seconded All Agreed – meeting closed at 7:57pm

Clerk: Only one quote has been received. 3 companies were approached to put in a tender, 2 of which could not put in a tender at this time. The quote received was from Buchans (MPC current contractors) for £32,934.88.

JEC Proposed to accept the quote – DW Seconded **ALL AGREED**
(Meeting opened 8:06pm)

8 Maintenance

The minutes of the meeting of Monday 26 September 2022 were received

To **CONSIDER** recommendations:

To add the clarification of regular ground maintenance work as in the plan showing strips A,B,C and D, to the Grounds Maintenance contract, for Edmund Green – **ALL AGREED**

9 Incursions on Milton Parish Council Land (Deferred from July meeting)

AGREED to review further reinforcement of playing field boundaries should future incursions occur. MPC will continue to act vigorously should an incursion occur.

10 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment - DW Proposed payments for invoices 181-215 – HMS Seconded **ALL AGREED**

To **AGREE** the 50% payment to confirm the order for the bespoke village signs.
Total quote £10,962.00 – 50% deposit of £4,567.50 +VAT required - ALL AGREED
To ratify spend at the November MPC meeting as not itemised on this agenda.

11 Cemetery Policy & Regulations

To **CONSIDER** amendments to the Policy

Change policy number to version 5 and amend date, minor amendments, add Clerk to arrange with Grave Digger location of soil for newly dug graves, to allow double headstone on a single used grave when plot is reserved next door, add charges for kerb sets – **JEC proposed with updates – HMS Seconded ALL AGREED**

PE will review what changes need to be made to the flowchart. Flowchart to be added to the document list and reviewed regularly.

The map referred to in the Policy and Regulations will be uploaded to the website.

To **NOTE** that a request has been sent to the complainant family to withdraw their accusations of discrimination. Any responses will be copied to future meetings **Clerk to follow up**

12 Woodman Way/Gunnell Close Cycle Barrier

Plan shows re-positioning of barriers to allow cargo bikes access along the footpath. Adjoining properties have been notified.

To **CONSIDER** quote from Pro-Serv: Re-set cycle barrier gap to be 2.50m wide and replace missing bar £620.17 +VAT, and note the alternative quote of £654.10 + VAT to install 2 concrete posts (one at each end) in the centre of the footpath – **RF Proposed to accept the quote for £620.17 for repositioning the barriers – AB Seconded (Capital Projects budget)** – the left hand side barrier will be relocated further back leaving a 2.5m gap between it and the right hand side barrier (looking from Gunnell Close).

13 Local Highways Improvements

To **CONSIDER** project to be put forward – AB suggested 20mph through the village. It was AGREED that the 20mph group would meet to discuss this further. AB to join the Working Group.

The window for submission of bids is 31 Oct – 6 Jan 2023. The group would aim to get the views of village residents through a survey question online, and article in the Village View (press date 1 Nov).

14 The County Councillor's Report for September 2022 was received (Full report on MPC webpage)

Cost of living crisis: The County Council has been working with partners including District Councils and the Fire Authority on the help that needs to be made available to local residents facing huge cost of living challenges in the months ahead.

Advice and information on a single page: The Council is collating helpful information and advice on a single webpage. This includes information about schemes the Council is running or administering, as well as schemes run by others. More information will be added as it becomes available.

<https://www.cambridgeshire.gov.uk/council/communities-localism/support-with-the-cost-of-living>

Household Support Fund: The Council is reminding residents about the Household Support Fund to make sure that eligible people of pensionable age claim what they are entitled to. The Council is producing a leaflet on this fund for distribution through faith and community groups and at foodbanks.

<https://www.cambridgeshire.gov.uk/residents/coronavirus/household-support-fund#support-for-pensioners-who-are-struggling-financially-0-0>

Council budget gap widens: Rapid inflation is a problem for households and businesses, but also for the Council. It has significantly widened the Council's budget gap, as well as leaving more residents in need of serious financial help from the Council as energy bills soar and the cost of living continues to rise.

Adults and Health Committee – NHS Dentistry shortages: Nine in 10 NHS dental practices across the UK are not accepting new adult patients for treatment under the health service.

Communities, Social Mobility and Inclusion Committee

Warm hubs - Cambridgeshire ACRE is working with South and East Cambridgeshire District Councils on the provision of a network of 'warm hubs' to enable people to stay safe and warm over what is likely to be a very challenging winter of fuel and food poverty for many people.

If you would like to know more, contact Alison Brown, Head of Business Services, Direct Dial: 01353 865 029, Alison.brown@cambsacre.org.uk

Environment and Green Investment Committee

Fens reservoir consultation to launch in autumn

Consultation on proposals for a new reservoir in the Fens will launch in autumn, when Anglian Water and Cambridge Water's preferred site will be announced. The project aims to provide significant additional resilience for public water supply, agriculture and the environment across Cambridgeshire, Norfolk, Suffolk and Essex.

<https://wre.org.uk/project/future-fens-the-south-lincolnshire-and-fenland-reservoirs/>

Climate challenges: The exceptionally hot, dry weather this summer has presented challenges to the fire service in Cambridgeshire, with extremely busy days in July and August. Soil shrinkage prompted strain on railway lines and caused slow running between Cambridge and Ely in recent weeks.

Decarbonising community buildings: Cambridgeshire ACRE has been considering how it can support the county's 280+ community-run buildings to reduce carbon emissions, improve resilience to climate impacts and encourage and enhance the natural environment.

If you would like to know more, contact Alison Brown, Head of Business Services, Direct Dial: 01353 865 029, Alison.brown@cambsacre.org.uk

Highways and Transport Committee

Greater Cambridge Partnership 'Public Transport & City Access' consultation

The Greater Cambridge Partnership Assembly have been considering proposals for a consultation on improved public transport and active travel into and around Cambridge, with a Sustainable Travel Zone including a road user charging scheme. On 28 September they agreed to (a) Note the feedback from the 2021 Making Connections consultation, the focus groups and workshop with Citizens' Assembly members; and (b) Agree a public consultation on a proposed package of measures to improve public transport services and active travel and introduce a Sustainable Travel Zone comprising a road user charging scheme.

Stagecoach Bus Service (Service 9, Citi 2, P&R, 19) have published their "New Sustainable Bus Network for the East" to start from 30 October 2022. Some routes have been cut altogether but others have had drastic timetable reductions. **Service 9** will now only travel along the A10 (hourly at peak times, two-hourly at off-peak times) and will not serve Waterbeach or Milton. However **P&R5** from Drummer St will continue to Landbeach crossroads and Waterbeach Pembroke Avenue, every 15 mins then 20 mins off-peak M-F.

The **Citi 2** will be extended to Milton Tesco and Milton P&R before turning south to Cambridge North Station and heading to Addenbrookes. Services will run every 20 mins in the peak and every 30 mins in the evening.

Milton Road – bus, cycling and walking improvements

Works are progressing both overnight and during the day and works have now started at the northern end, near Cowley Road. If you have any queries you can email Milestone miltonroad@milestoneinfra.co.uk or call their 24-hour contact centre: 0800 023 4762.

Local Highways Improvement Scheme

The current Local Highways Improvement (LHI) process has been reviewed and changes suggested, which will be discussed at the Highways and Transport Committee on Tuesday, 4 October.

Aircraft Noise - The Luton Airspace Change Proposal consultation - on the proposed change in stack location and approach routes- was run by NATS from October 2020 to Feb 2021, so has now closed. You can see the details and results here: [Changes to London Luton Airport Arrivals - The Civil Aviation Authority and Airspace Change sponsors - Citizen Space.](#)

Anglian Water – waste water treatment plant relocation

Anglian Water will be drawing up the Development Consent Order application (DCO) including the Environmental Statement for submission to the Planning Inspectorate (PINS) in Autumn 2022.

Waterbeach waste facility

As reported last month, preparations are being made at the Amey waste park in advance of major works to reduce odour emissions, to comply with new international legal recommendations.

Cambridgeshire and Peterborough Combined Authority

Interim staff are beginning to be appointed to various roles in the Combined Authority, and improvement work continues.

A10 – and an update on U&C works – Denny End Road

U&C have started the overnight closures of Denny End Road for preparatory works at the junction of the A10 and Denny End Road.

15 The District Councillors Report for September 2022 Cllrs Paul Bearpark, Anna Bradnam and Judith Rippeth (Full report on MPC webpage)

C3R – Cambridge Re-signalling, Re-lock and Re-control project: The stated aim the Cambridge Re-signalling Relock & Recontrol Project is to upgrade the re-signalling system to a 35-year life and improve the reliability and performance of the signalling system in the Cambridge interlocking area, and thereby improve the performance and reliability of the network. The project includes the re-signalling of the Cambridge station interlocking area and the upgrade of the relevant level crossings, and any other works and operations incidental or ancillary to such works. In our ward it impacts the crossings on Station Rd, Waterbeach and Fen Rd, Milton.

Waterbeach Greenway: The GCP has stated that the work on the Waterbeach Greenway will be paused briefly for a review. The recent GCP Joint Assembly report stated “The Waterbeach Greenway alignment was originally agreed by the Executive Board in February 2020.

Council Declares Cost of Living Emergency: At the Council Meeting on 22 September the Council declared a cost of living emergency.

Making historic homes more energy efficient: The Greater Cambridge Shared Planning (GCSP) team has produced guidance on making historic homes more energy efficient which draws on best practice and can help homeowners make the right decisions before applying for planning or listed building consent, if required. Important carbon savings can be made by making historic buildings more energy efficient, and this can be done without damaging their historic significance. There is a big carbon cost to demolishing existing buildings. The retention and re-use of buildings will help tackle climate change. Further information about this programme of work is available from the GCSP Historic Environment Team Leader.

Waterbeach Community Forum: The next Waterbeach Forum will be on **Wednesday 16 November 2022**

16 The Milton Community Centre Report for September 2022 was received

Maintenance/Improvements: PAT testing is underway across the buildings and we have replaced the 2 heaters in the Bowls Pavilion so they are now on demand as opposed to storage heaters.

A leak in the Boiler at the Community Centre has been fixed and the fire extinguishers and drain macerator have been serviced.

We have had an infestation of rats nesting under the concrete slab in the store at North Lodge Park. When the building was completed polystyrene foam was used to block the gaps leading to gaps and access. Most of this has now been covered with a course of bricks to prevent further access.

Bookings: Bookings for Children's parties in both the Annexe and the Main Hall are remaining popular as is the general hire at the Community Centre. We currently average 14 separate groups using the facilities per day Monday to Friday.

Hard Courts: The tennis courts are in use 7 days a week and most evenings with people playing Tennis. We have seen a declining trend in the use of the 5-a-side court however it continues to be popular for both football and netball.

Youth Building: Eddies Artworks continue to use the building Monday to Friday and Youth Group on a Tuesday.

North Lodge: The Red Cross are still using the Pavilion Monday to Friday however this is due to cease within the next month.
Milton Colts have returned following the start of the football season.

Sycamores Rec: The Basketball Court repairs have now been completed and the 5-a-side area has also been re-lined.
Milton Football Club have returned to The Sycamores following the end of the Cricket season.

Vandalism and Crime: We have had a few instances of vandalism and graffiti at Coles Road and the Sycamores and we continue to see high levels of recreational drug use at both sites with alcohol cans and bottles and NOx canisters being left behind on a regular basis.
All instances are reported to the police however they continue to occur and CCTV of instances is not called for.

17 Correspondence

Via email:

Cambridge Acre August 2022 newsletter and AGM
TM Incident Report August 2022

18 Dates of next meeting

Wednesday 5 October 2022 – Community Care 11:30am
Monday 17 October 2022 – Planning 7pm – Finance & Administration 7:45pm
Monday 7 November 2022 – Parish Council

Meeting closed at 9:32pm Signed: Date:

Milton Parish Council

Work/Project Schedule List (as of September 2022)

Works Required	Committee	Progress
Removal of Trees by Allotments/A10 and planting of replacement trees	Carried out by County Highways	The 15 trees due to be removed Allotment/A10 side – works to be rescheduled for 2022 as a traffic order will be required.
Improve crossing point at High Street/Fen Road	A14 Legacy Fund	Work has been completed. Waiting to hear from Highways if funds can be found to complete agreed road surface for both crossings
Gunnell Close Cycle barrier	Maintenance	Works has been booked in with Pro-serv
Extension of double yellow lines – The Rowans Proposed new crossing point and extension of current footpath to meet new crossing point further into The Rowans	Parish Council	See agenda item
IN PROGRESS		
Power to Pond Green	Maintenance/Capital Projects Group	Completed
Edmund Green	Capital Project Group	On hold until plans agreed
New Village Signs	Capital Project Group	Order placed
Bench/s on Pond Green	Maintenance/Capital Project Group	Order placed
Village Pump Renovation	Maintenance/Capital Project Group	Renovation of pump works being carried out. Sculpture ordered and wording for photo to be confirmed
Willow Crescent transfer of deeds	MPC	Action with Ashtons Solicitors to apply for transfer of the land to MPC from current owners. (could take up to a year for transfer to complete (from March 2022)

Old School Lane adoption of land

Ashtons Solicitors putting together an application with information for adoption of land from the Crown

**Minutes of the Planning Committee Meeting of Milton Parish Council held on
Monday 17 October 2022 at 7pm in the Bowls Pavilion**

Present: R Farrington (Chair), D Owen (DO), P Ellwood (PE), H Smith (HMS), J Coston (JC)

In Attendance: S Corder (Clerk)

1 Apologies for absence

None

2 To APPROVE the minutes of the meeting held on Monday 26 September 2022

RF Proposed acceptance of the Minutes of the meeting on 26 September 2022 as a true record - **ALL AGREED.**

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

4 Public Participation – members of the public are invited to speak

No members of public in attendance

5 Decisions Received:

22/01075/OUT – 1 Butt Lane, Milton – Demolition of existing bungalow and erection of 3no detached two storey dwellings with off street parking **REFUSED PERMISSION**

22/03621/CLUED – Annexe 42 Fen Road, Milton – Certificate of lawfulness under S191 for the continued use of an annexe other than ancillary to the main dwelling **CERTIFICATE GRANTED**

21/03953/FUL – 26 Butt Lane, Milton – Erection of 1no dwelling and garage following demolition of the existing domestic garage **REFUSED PERMISSION**

22/03437/HFUL – 14 The Sycamores, Milton – Two storey side extension, single storey rear extension and front porch **GRANTED PERMISSION**

22/03564/ADV – Tesco Stores Ltd, Cambridge Road, Milton – Retention of 1no LCD media screen and 3no flag pole signs **GRANTED PERMISSION**

6 New:

22/1063/TTCA Tree Work – 42-44 High Street, Milton – Proposal T1: Walnut, clear roof of building by 1.5m and crown reduce entire tree by 2m. T2: Judas, crown reduce to clear adjacent roofs by 1.5m. T3: Apple, cut back to clear neighbours house by 1-1.5m and crown reduce rest of tree by 1-1.5m to shape
NO COMMENT

22/04224/PRIOR – 19 Pearson Close, Milton – ground floor rear extension and garage conversion
HAS NO RECOMMENDATIONS

22/03823/HFUL – 2 Fen Road, Milton – Single storey side extension **HAS NO RECOMMENDATIONS**

22/0396/HFUL – 321 The Rowans, Milton – Two storey extension to front. First floor extension to rear
OBJECT. 1. Loss of privacy. 2. Front extension will overshadow and cause loss of light to 32 The Oaks. 3. Rear extension windows will overlook into the rear of 10 and 28 The Oaks.
4. Overdevelopment of site

22/04041/HFUL – 30 Butcher Close, Milton – Detached double garage to front
HAS NO RECOMMENDATIONS

22/02860/S73 – 198 Cambridge Science Park, Milton (Amendment description of development) – The S73 application seeks to vary conditions 2 (approved plans) and 3 (materials) of planning permission
21/02627/FUL (installation of a plant compound, external alteration to façade of the building to accommodate services and alteration to the existing elevation to provide goods in access and other minor

amendments to the building) to alter the internal routing of the venting equipment, remove an external riser, change of materials and change of scale of the plant compound **HAS NO RECOMMENDATIONS**

- 7 **Dates of next meeting**
Monday 21 November 2022 7:30pm

Meeting closed at 7:43pm Signed: Date:

DRAFT

**Minutes of the Meeting of Milton Parish Council Finance and Administration Committee
held on Monday 17 October 2022 at 7:45pm in the Bowls Pavilion**

Present: D Wildman (DW)(Chair), H Smith (HMS), J Coston (JEC), R Farrington (RF)

In Attendance: S Corder (Clerk/RFO)

1 Apologies for absence

None – Full Committee in attendance

2 To APPROVE the minutes of the Finance meeting held on Monday 22 August 2022

HMS amendment to Item 8: To transfer budget figure of £4,272 from General Reserves to Capital Project, add “for power to Pond Green and Edmund Green”

HMS Proposed to accept the minutes with the amendment - **AGREED (RF abstain)**

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; All Councillors resident in Milton Parish have been granted a dispensation to discuss and vote on finance and the precept.

4 Public Participation – members of the public are invited to speak

No public attended

5 Bank Reconciliation and Balances

To review balance sheet

DW checked the figures in the Scribe report against the bank statements in the Parish Office – all figures correct and verified.

6 Review of Debtors and Creditors

Received and reviewed – April-June 2022 VAT refund received

7 Review of Budget and Year to Date Actuals

DW reported that expenditure by Cost Centre is currently under YTD budget figures

DW Proposed to vire £3k from Play Areas budget to General Maintenance – HMS Seconded **ALL**

AGREED

Clerk to change budget cost code for new noticeboard from Office Expenses to Capital Projects

To recommend to MPC to increase donation to The Royal British Legion for the poppies from £50 to £75 (S137 budget)

8 To Review Bank Balances and to Consider Reinvesting the Cambridge and Counties Bank 2 year bond and the Hampshire Trust Bank 1 year bond

Bank balances were reviewed

DW Proposed to roll £85k from Cambridge and Counties into a 1yr bond at 3.3% and roll £85k from Hampshire Trust Bank to a variable account whilst the Finance Committee consider other investment options **ALL AGREED**

DW Suggested to transfer £15k from Unity Trust Bank to the CBS Council Saver account **ALL AGREED**

9 To Review S106 Spreadsheet

Reviewed – Clerk to add Community Facilities spend to the S106 spreadsheet (new heaters for the Bowls Pavilion – which the PC shares maintenance responsibility)

10 Responsible Finance Officer Review

July-September 2022 VAT return has been sent off

Allotment rents are being received

Clerk and MPC Chairman to meet Internal Auditor in November for Administration review

11 Dates of next meetings

Monday 16 January 2023 at 7:45pm

Meeting closed at 8:55pm Signed:

Date:

DRAFT

**Minutes of the Community Care Committee meeting held on Wednesday 5 October 2022
at 11:30am in the Bowls Pavilion**

Present: H M Smith (HMS) (Chair), T Ebbon (TE) Warden - Community Care Scheme, D Wildman (DW)
J Metcalfe (Non-voting Church representative), J Coston (JEC)(arrived 12:04pm)

In attendance: S Corder (Clerk)

1. To Elect a Community Care Chairman

This item was discussed after Item 6
JEC Proposed HMS as Chair – DW Seconded **ALL AGREED**

2. Apologies for absence

A Bradnam (Councillor business)

3. To APPROVE the minutes of the Community Care meeting held on Wednesday 6 July 2022

HMS Proposed to accept the minutes of the meeting held on 6 July 2022 as a true record – **AGREED (by those in attendance)**

4. Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda. None received.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None received.
- c) To grant any requests for dispensation as appropriate. None received.

5. Community Care Warden list of courses

Medication administration record chart training webinar, Lone working (face to face), Assisted moving and handling (face to face) and How to complete a Medication administration record chart webinar

6. Mobile Warden Scheme Update – Report from Mobile Warden

TE circulated her current report and gave an update on her clients. It was **AGREED** that this report should be marked up as “Confidential” and dated.

After the last meeting TE produced a long report for the Village View with lots of useful contacts and information - nothing was published. Agreed to try to get something into the next issue and to post some of this information on the Parish webpage and Facebook and Chat. This may help recruit more clients into the scheme

7. Client Waiting List

TE update: There are currently 3 vacant spaces on the scheme.

8. Community Navigator Report

Possible 1 new scheme member to join though TE's role as Community Navigator

9. Barnabas Court Update

The last of the new kitchens are being installed.

Clerk to write to Cambridge Housing Society asking: how do you qualify for accommodation and the criteria for the Milton connection and what is the process to apply for accommodation

10. Any Other Business

None

11. Date of Next Meeting

Wednesday 11 January 2023 at 11:30am

Meeting closed 12:35pm Signed: Dated:

Milton Parish Council
PAYMENTS LIST

1 November 2022 (2022-2023)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
216 S106 Arts	06/10/2022		Unity Trust Bank		New village signs	Morris Cast Signs Ltd	S	4,567.50	913.50	5,481.00
217 Electricity	05/10/2022		Unity Trust Bank	DD	Electricity	British gas	L	74.96	3.74	78.70
218 Smart Pension Admin Charge	07/10/2022		Unity Trust Bank	DD	Pension Admin Charge	Smart Pension	E	18.00		18.00
219 Stationery	22/09/2022		Unity Trust Bank		Stationery	50th Cambridge (Milton & La	X	-23.95		-23.95
220 S106 Arts	12/10/2022		Unity Trust Bank		Pump Sculpture	Morris Cast Signs Ltd	S	1,660.00	332.00	1,992.00
221 Payroll Clerk	19/10/2022		Unity Trust Bank		PAYE/NIC	HMRC	E	488.83		488.83
222 S137: Warden Salary	19/10/2022		Unity Trust Bank		PAYE/NIC	HMRC	E	975.04		975.04
223 Payroll Highways	19/10/2022		Unity Trust Bank		PAYE/NIC	HMRC	E	222.20		222.20
224 Payroll Asst Clerk	19/10/2022		Unity Trust Bank		PAYE/NIC	HMRC	E	202.60		202.60
225 Payroll Clerk	25/10/2022		Unity Trust Bank		Salary	S C	X	1,154.89		1,154.89
226 S137: Warden Salary	25/10/2022		Unity Trust Bank		Salary	T E	X	905.65		905.65
227 Payroll Asst Clerk	25/10/2022		Unity Trust Bank		Salary	JB	X	449.26		449.26
228 Payroll Highways	25/10/2022		Unity Trust Bank		Salary	P A	X	296.30		296.30
229 S137: Warden's Phone	17/10/2022		Unity Trust Bank	DD	Mobile phone (Warden)	Tesco Mobile	X	19.44		19.44
230 Office expenses	17/10/2022		Lloyds Corporate Card	DD	Zoom	Zoom Video Communications	S	11.99	2.40	14.39
231 S137: Sundries	17/10/2022		Lloyds Corporate Card	DD	Flowers for the Queen's death	The Milton Flower Shop	X	55.00		55.00
232 Bank charges	17/10/2022		Lloyds Corporate Card	DD	Bank Charge	Lloyds Bank	E	3.00		3.00
233 Tree Maintenance	06/10/2022		Unity Trust Bank		Trees	Town & Country/Tree Surger	S	260.00	52.00	312.00
234 Tree Maintenance	06/10/2022		Unity Trust Bank		Trees	Town & Country/Tree Surger	S	520.00	104.00	624.00
235 S137: Warden's Mileage	12/10/2022		Unity Trust Bank		Mileage	T E	X	165.15		165.15
236 Trolley Bus	03/10/2022		Unity Trust Bank		Dial-a-Ride	Cambridge Dial-a-Ride	X	114.00		114.00
237 MCC cleaning	01/10/2022		Unity Trust Bank		MCC Costs Contribution	Atkins Gregory (The Cleaning	S	1,193.85	238.77	1,432.62
238 Postage	17/10/2022		Unity Trust Bank		Stamps	Post Office Ltd	X	15.70		15.70
239 Cleaning and Sundries	04/10/2022		Unity Trust Bank		Black bin bags	ESPO	S	22.50	4.50	27.00
240 Stationery	04/10/2022		Unity Trust Bank		New diaries	ESPO	S	4.05	0.81	4.86
241 S137: Sundries	26/10/2022		Unity Trust Bank		Poppy Wreath	The Royal British Legion	X	75.00		75.00
242 Youth Workers/Courses	25/10/2022		Unity Trust Bank		Youth Club Sessions	The Connections Bus Project	X	1,253.00		1,253.00
243 Allotment Maintenance	12/10/2022		Unity Trust Bank		Allotment	Buchans Landscaping & Gro	S	287.93	57.59	345.52
244 Cemetery Maintenance	12/10/2022		Unity Trust Bank		Cemetery	Buchans Landscaping & Gro	S	167.42	33.48	200.90
245 Grass Cutting	12/10/2022		Unity Trust Bank		Grass Cutting	Buchans Landscaping & Gro	S	753.83	150.77	904.60
246 MCC grounds maintenance	12/10/2022		Unity Trust Bank		MCC Costs Contribution	Buchans Landscaping & Gro	S	1,031.72	206.34	1,238.06
247 MCC-NLP grass cutting	12/10/2022		Unity Trust Bank		MCC Costs Contribution	Buchans Landscaping & Gro	S	200.65	40.13	240.78
248 Shrub Maintenance	12/10/2022		Unity Trust Bank		Shrub clearing	Buchans Landscaping & Gro	S	49.00	9.80	58.80
249 Office expenses	27/10/2022		Unity Trust Bank	DD	1&1 Mail Pro Licence	IONOS Cloud Ltd	S	3.99	0.80	4.79
250 Office expenses	27/10/2022		Unity Trust Bank	DD	1&1 WP Plus	IONOS Cloud Ltd	S	30.98	6.20	37.18
251 Office expenses	27/10/2022		Unity Trust Bank	DD	Microsoft 365 Business Licence	IONOS Cloud Ltd	S	6.99	1.40	8.39

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Milton Parish Council
PAYMENTS LIST

1 November 2022 (2022-2023)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
252	27/10/2022		Unity Trust Bank	DD	1&1 Mail Pro Licence	IONOS Cloud Ltd	S	3.99	0.80	4.79
253	27/10/2022		Unity Trust Bank	DD	1&1 WP Plus	IONOS Cloud Ltd	S	6.99	1.40	8.39
254	28/10/2022		Unity Trust Bank	DD	Mobile phone Clerk	B T	S	22.79	4.56	27.35
255	31/10/2022		Unity Trust Bank		Photocopying	CBS Office Solutions Ltd	S	29.08	5.82	34.90
256	31/10/2022		Unity Trust Bank		Dial-a-Ride	Cambridge Dial-a-Ride	X	114.00		114.00
257	31/10/2022		Unity Trust Bank		Allotment	Buchans Landscaping & Gro.	S	287.93	57.59	345.52
258	31/10/2022		Unity Trust Bank		Cemetery	Buchans Landscaping & Gro.	S	167.42	33.48	200.90
259	31/10/2022		Unity Trust Bank		Grass Cutting	Buchans Landscaping & Gro.	S	753.83	150.77	904.60
260	31/10/2022		Unity Trust Bank		MCC Costs Contribution	Buchans Landscaping & Gro.	S	1,031.72	206.34	1,238.06
261	31/10/2022		Unity Trust Bank		MCC Costs Contribution	Buchans Landscaping & Gro.	S	200.65	40.13	240.78
Total								19,854.87	2,659.12	22,513.99

Transfer £1514 from Unity to CBS Council Saver -dq

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Milton Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
59 Precept	21/09/2022		Unity Trust Bank		Precept	South Cambs District Council	X	66,500.00		66,500.00
60 Community Care fees	06/10/2022		Unity Trust Bank		Community Care Fee	MP	X	78.00		78.00
61 Community Care fees	07/10/2022		Unity Trust Bank		Community Care Fee	PH	X	48.00		48.00
62 Community Care fees	07/10/2022		Unity Trust Bank		Community Care Fee	E Hu	X	78.00		78.00
63 Community Care fees	10/10/2022		Unity Trust Bank		Community Care Fee	B C	X	126.00		126.00
64 Community Care fees	10/10/2022		Unity Trust Bank		Community Care Fee	TS	X	130.00		130.00
65 Community Care fees	10/10/2022		Unity Trust Bank		Community Care Fee	RH/EH	X	156.00		156.00
66 Allotments Rents	14/09/2022		Unity Trust Bank		Allotment Rent	F2	X	22.00		22.00
67 Allotments Rents	05/10/2022		Unity Trust Bank		Allotment Rent	A5 A6	E	55.00		55.00
68 Allotments Rents	05/10/2022		Unity Trust Bank		Allotment Rent	C13/D11	E	64.00		64.00
69 Allotments Rents	05/10/2022		Unity Trust Bank		Allotment Rent	C1	E	23.00		23.00
70 Allotments Rents	05/10/2022		Unity Trust Bank		Allotment Rent	D5	E	41.00		41.00
71 Allotments Rents	05/10/2022		Unity Trust Bank		Allotment Rent	F4	E	41.00		41.00
72 Allotments Rents	05/10/2022		Unity Trust Bank		Allotment Rent	F10	E	23.00		23.00
73 Allotments Rents	06/10/2022		Unity Trust Bank		Allotment Rent	A2	E	23.00		23.00
74 Allotments Rents	06/10/2022		Unity Trust Bank		Allotment Rent	F12/F12b	E	41.00		41.00
75 Community Care fees	06/10/2022		Unity Trust Bank		Allotment Rent	E4/E5	E	82.00		82.00
76 Allotments Rents	06/10/2022		Unity Trust Bank		Allotment Rent	C12	E	41.00		41.00
77 Allotments Rents	06/10/2022		Unity Trust Bank		Allotment Rent	B2	E	41.00		41.00
78 Allotments Rents	06/10/2022		Unity Trust Bank		Allotment Rent	F7	E	41.00		41.00
79 Allotments Rents	06/10/2022		Unity Trust Bank		Allotment Rent	B9	E	32.00		32.00
80 Allotments Rents	06/10/2022		Unity Trust Bank		Allotment Rent	D1a	E	23.00		23.00
81 Allotments Rents	06/10/2022		Unity Trust Bank		Allotment Rent	A2	E	23.00		23.00
82 Allotments Rents	06/10/2022		Unity Trust Bank		Allotment Rent	C6	E	41.00		41.00
83 Allotments Rents	07/10/2022		Unity Trust Bank		Allotment Rent	C2	E	23.00		23.00
84 Allotments Rents	10/10/2022		Unity Trust Bank		Allotment Rent	F16	E	41.00		41.00
85 Allotments Rents	10/10/2022		Unity Trust Bank		Allotment Rent	F11	E	41.00		41.00
86 Allotments Rents	10/10/2022		Unity Trust Bank		Allotment Rent	D4	E	32.00		32.00
87 Allotments Rents	10/10/2022		Unity Trust Bank		Allotment Rent	B10	E	23.00		23.00
88 Allotments Rents	10/10/2022		Unity Trust Bank		Allotment Rent	F17	E	23.00		23.00
89 Allotments Rents	10/10/2022		Unity Trust Bank		Allotment Rent	F1	E	23.00		23.00
90 Allotments Rents	10/10/2022		Unity Trust Bank		Allotment Rent	C4	E	41.00		41.00
91 Allotments Rents	10/10/2022		Unity Trust Bank		Allotment Rent	B1	E	41.00		41.00
92 Allotments Rents	10/10/2022		Unity Trust Bank		Allotment Rent	F19	E	41.00		41.00
93 Allotments Rents	10/10/2022		Unity Trust Bank		Allotment Rent	D7	E	41.00		41.00
94 Allotments Rents	12/10/2022		CBS General Purpose		Allotment Rent	B6	E	41.00		41.00

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Milton Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
95	10/10/2022		CBS General Purpose		Allotment Rent	A4	E	8.00		8.00
96	05/10/2022		CBS General Purpose		Allotment Rent	A4	E	33.00		33.00
97	05/10/2022		CBS General Purpose		Allotment Rent	D2	E	41.00		41.00
98	06/10/2022		CBS General Purpose		Allotment Rent	F15b	E	23.00		23.00
99	10/10/2022		CBS General Purpose		Allotment Rent	E2	E	23.00		23.00
100	06/10/2022		CBS General Purpose		Allotment Rent	C11	E	14.00		14.00
101	08/10/2022		CBS General Purpose		Allotment Rent	C3	E	32.00		32.00
102	06/10/2022		CBS General Purpose		Allotment Rent	D3	E	41.00		41.00
103	06/10/2022		CBS General Purpose		Allotment Rent	B11 B12 D8	E	82.00		82.00
104	10/10/2022		CBS General Purpose		Allotment Rent	D4	E	14.00		14.00
105	08/10/2022		CBS General Purpose		Allotment Rent	B4 B5	E	82.00		82.00
106	06/10/2022		CBS General Purpose		Community Care Fee	M S	E	78.00		78.00
107	06/10/2022		CBS General Purpose		Community Care Fee	T G	E	130.00		130.00
108	06/10/2022		CBS General Purpose		Allotment Rent	C3/C5	E	40.00		40.00
109	06/10/2022		Petty Cash		Change given for allotment rer	C3/C5	E	-3.00		-3.00
110	12/10/2022		CBS General Purpose		Community Care Fee	D F	E	78.00		78.00
111	13/10/2022		CBS General Purpose		Community Care Fee	C D	E	72.00		72.00
112	06/10/2022		CBS General Purpose		Allotment Rent	F3	E	32.00		32.00
113	11/10/2022		CBS General Purpose		Allotment Rent	C10	E	41.00		41.00
114	24/10/2022		Unity Trust Bank		Allotment Rent	B8	X	41.00		41.00
115	24/10/2022		Unity Trust Bank		Allotment Rent	B8	X	33.00		33.00
116	24/10/2022		Unity Trust Bank		Grant received	Milton Parachial Charities	E	10.00		10.00
117	19/10/2022		Unity Trust Bank		Allotment Rent	A7	E	41.00		41.00
118	19/10/2022		Unity Trust Bank		Ashes plaque	AA7	E	45.00		45.00
119	17/10/2022		Unity Trust Bank		Allotment Rent	B3	E	23.00		23.00
120	17/10/2022		Unity Trust Bank		Allotment Rent	F10	E	23.00		23.00
121	17/10/2022		Unity Trust Bank		Allotment Rent	B3	E	23.00		23.00
122	14/10/2022		Unity Trust Bank		Allotment Rent	F9	E	41.00		41.00
123	13/10/2022		Unity Trust Bank		Allotment Rent	A6	E	32.00		32.00
124	12/10/2022		Unity Trust Bank		Allotment Rent	F1	E	23.00		23.00
125	12/10/2022		Unity Trust Bank		Allotment Rent	C11	E	32.00		32.00
126	11/10/2022		Unity Trust Bank		Allotment Rent	D7	E	23.00		23.00
127	25/10/2022		CBS General Purpose		Allotment Rent	B7	E	41.00		41.00
128	25/10/2022		CBS General Purpose		Allotment Rent	C2	E	23.00		23.00
129	14/10/2022		CBS General Purpose		Community Care Fee	DM	E	78.00		78.00
130	09/10/2022		CBS General Purpose		Community Care Fee	T R	E	78.00		78.00
131	11/10/2022		CBS General Purpose		Community Care Fee	P C	E	78.00		78.00
132	16/10/2022		CBS General Purpose		Community Care Fee	R B	E	78.00		78.00
133	07/10/2022		CBS General Purpose		Community Care Fee	JK	E	36.00		36.00

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Milton Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
134	13/10/2022		CBS General Purpose		Allotment Rent	C7	E	41.00		41.00
135	15/10/2022		CBS General Purpose		Allotment Rent	E3	E	32.00		32.00
136	18/10/2022		CBS General Purpose		Allotment Rent	F13/F14	E	46.00		46.00
137	21/10/2022		CBS General Purpose		Allotment Rent	C5/D6	X	64.00		64.00
138	25/10/2022		Unity Trust Bank		Allotment Rent	D10	X	41.00		41.00
139	28/11/2022		Unity Trust Bank		Allotment Rent	D9	X	41.00		41.00
140	26/10/2022		Unity Trust Bank		Grant received	Milton Parochial Charities	X	990.00		990.00
Total								71,102.00		71,102.00

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MILTON PARISH COUNCIL

DRAFT PARISH COUNCIL MEETING DATES FOR 2023

ALL MEETINGS WILL COMMENCE AT 7:30PM,
in the Bowls Pavilion, Coles Road, unless shown otherwise.

JANUARY

Monday 9th - Parish Council

Wednesday 11th - Community Care (11:30am)

Monday 16th – Finance & Administration Committee

Monday 23rd – Parish Council Precept Meeting (7pm) - Planning (7:30pm.)

FEBRUARY

Monday 6th - Parish Council

Monday 20th - Planning Committee

MARCH

Monday 6th - Parish Council

Monday 20th - Planning Committee (7.00pm); Maintenance Committee (7.45pm.)

APRIL

Monday 3rd - Parish Council

Wednesday 12th - Community Care (11.30am)

Monday 17th - Planning Committee (7.00pm) Finance & Administration Committee (7.45pm)

Monday 24th – Parish Council To approve accounts (7:00pm) - Annual Parish Meeting (7:30pm)

MAY

Tuesday 2nd (alternative date) – Parish Council To approve accounts

Monday 8th – Annual Meeting of the Parish Council

Monday 22nd - Planning Committee

JUNE

Monday 12th - Parish Council

Monday 19th - Planning Committee (7.00pm); Maintenance Committee (7:45pm)

JULY

Monday 3rd - Planning Committee

Wednesday 5th – Community Care (11.30am)

Monday 17th - Parish Council

Monday 24th or 31st – Planning Committee (7:00pm) Finance & Administration Committee (7:45pm)

AUGUST

Monday 7th or 14th - Planning Committee (7.30pm - if required)

SEPTEMBER

Monday 4th - Parish Council

Monday 18th - Planning Committee (7.00 pm); Maintenance Committee (7:45pm)

OCTOBER

Monday 2nd - Parish Council

Wednesday 4th - Community Care (11.30am)

Monday 16th - Planning Committee (7.00pm); Finance & Administration Committee (7.45pm.)

NOVEMBER

Monday 6th - Parish Council

Monday 20st - Planning Committee

DECEMBER

Monday 4th - Parish Council

Monday 18th - Planning Committee (7.00pm); Maintenance Committee (7:45pm)

QUOTATION



70 Frog End: Shepreth: Nr Royston: Herts: SG8 6RF
Tel: 01763 260887
E-Mail: s.buchan304@btinternet.com
VAT No: 856 3360 14

<u>Client Details</u> Milton Parish Council	Contact Name: Sarah
	Date: 31 October 2022
	Reference Number: SQ- 102219 Clearance

DESCRIPTION OF WORKS

A: To clear out the brambles and unwanted shrubs from Edmund Green as discussed.

Schedule Of Costs:

	A	B	C	D	E
Schedule of Costs	343.50	0.00	0.00	0.00	0.00
V.A.T @20%	68.70	0.00	0.00	0.00	0.00
Total Cost	412.20	0.00	0.00	0.00	0.00



All prices are valid for acceptance for sixty days from date of written quotation. Any additional works other than quoted will be priced separately and invoiced on completion. By accepting this quotation you are deemed to have accepted the terms and conditions of Buchans Landscapes a copy of which can be supplied on request.

14th Liaison Meeting between FCC Environment and Milton Air Quality Working Party

Thursday 24th March 2022, 4.30pm on Zoom

1	<p>Attendees:</p> <p>Anna Bradnam District and County Councillor, Milton Parish Council, MAQWP (Chair)</p> <p>Roisin Bennet FCC Environment, site manager</p> <p>Deborah Jeakins Cambs County Council (County planning)</p> <p>Louise Greenwood Environment Agency</p> <p>Naomi Henson Environment agency (new lead officer for the site)</p> <p>Hazel Smith Milton Parish Council and Milton resident</p> <p>Jane Coston Milton Parish Council and Milton resident</p> <p>Suzanne Webster Milton resident</p>
2	<p>Apologies:</p> <p>Nigel Wilson Infinis</p> <p>Alex Rankine Cambs County Council (County planning)</p> <p>Adam Smith Cambs County Council (group manager - waste management)</p> <p>Kay White Milton resident</p>
3	<p>Minutes of the 13th meeting, held on 20th October 2021:</p> <p>Minutes were recirculated earlier this week. RB asked for an additional day or two to review and feed back. All other parties agreed that the minutes were an accurate reflection of the last meeting.</p> <p align="center">Action: RB to communicate any amendments to AB by the end of the week.</p>
	<p>Review of action points from the last meeting:</p> <p>1) AB/SW to amend the Minutes from the 12th liaison meetings and then send them to the Parish Clerk to be published on the Parish web page.</p> <p>- AB will now do this</p> <p>2) RB to communicate the site re-opening date once it has been confirmed.</p> <p>- As below</p>
4	<p>FCC operational update since 20th October 2021:</p> <p>Plan to open for restoration soil from 1st May 2022</p> <p>Potential to re-open for waste in July 2022.</p> <p>Still expect to complete the site by 2026 deadline (is this December 2026? – RB to check).</p> <p>The Household Waste Recycling Centre is currently located on land within the landfill site boundary so is subject to the landfill timelines but wishes to continue beyond 2026.</p> <p>DJ confirmed that the FCC Landfill permission includes the the Household Waste Recycling Centre so to enable the HWRC to continue after 2026, 2 separate applications are now required:</p> <p>1) Permission to implement the FCC restoration plan for 2026 with a revised site boundary</p> <p>Permission to redesign, modernise & improve the household waste recycling centre in a new red line boundary to enable it to continue post 2026.</p> <p>The revised restoration plan for the landfill still appears to include the Household Waste Recycling Centre land. This will need to be resolved before planning permission is agreed.</p>

	Action: DJ will speak to the case officer next week and report back to the Committee
5	<p>Milton residents - odour incidents reported: KW circulated a Village Log reports update prior to the meeting. Three reports since the last meeting; two on 25th October which were not reported further and one on 11th March which was also reported to Anglian Water.</p> <p>AB reported a smell from Tesco car park on 11th March – likely to be Anglian Water. JC reported a smell of dirty water within the last month – also likely to be Anglian Water. SW had noticed an odour from the FCC site on one occasion whilst driving past on the A14, but no report was made.</p> <p>RB confirmed that the site has not received any odour complaints since the last meeting. Weekly odour checks are conducted & any potential issues are remediated promptly.</p> <p>The site identified a problem with one of the leachate wells, so they dug out & replaced the well on 7th / 8th March. This does not coincide with the dates of the reports above.</p>
6	<p>FCC Environment: See points 4 and 5 above. Also:</p> <ul style="list-style-type: none"> - Dedicated left-turn lane at the roundabout is now finished. - Miscanthus on site will be mowed shortly but this shouldn't cause any odours. <p>HS asked about the possibility of trees being planted for screening and noted that the original restoration plan mentioned small hedgerows to break up the grass expanse. RB confirmed that this type of thing will be covered in the forthcoming restoration plan but that she has not yet seen a copy.</p> <p>Action: RB to review the latest version of the restoration plan for screening & report back to the committee</p> <p>RB noted that FCC had got agreement from the National Highways Agency that a closed board fence would be erected along the whole of the A14 side of the site following the recent works, but National Highways have since put fencing around a few of the boreholes only, so the site is now much more open than it was previously.</p> <p>Action: RB to follow up again with the National Highways Agency about the fencing. Action: AB to ask National Highways Agency about trees along the A14 boundary</p> <p>AB noted that the Corrie McKeague enquiry findings have been published recently and asked if the site has been contacted again. RB confirmed that they have not.</p>
7	<p>Environment Agency: NH confirmed that EA has received no odour complaints regarding the site since the last meeting. EA has issued 4 compliance assessment reports that are now on public record:</p> <ul style="list-style-type: none"> • 12/11/21 – confirmation of approval of construction quality assurance for gas pin-wells • 22/12/21 – site inspection- no breaches identified; temporary cap was still in place & 3rd leachate tank had been added. • 07/01/22 – methane assessment all within thresholds • 07/01/22 – reviewed monitoring results from August to October last year which revealed that leachate levels had been exceeded in some areas of the site and that methane had exceeded in 2 areas. The latter has since been

	<p>rectified. The site is currently Band D.</p> <p>DJ asked how long the 3rd leachate tank has been on site as it would need planning permission. RB confirmed it has been on site for some time, but only recently connected. Action: DJ recommends that RB adds this to the forthcoming application.</p>
8	<p>AOB</p> <p>DJ noted that on a previous visit after a period of heavy rain the access road was flooded and asked if a plan for surface drainage would be included as part of the restoration plan. AB confirmed that this happens regularly and has been raised with County Highways previously - but noted that the Butt Lane grips have still not been re-cut. DJ confirmed that an objection has been raised recently by the local lead flood authority as there is no surface water strategy or flood water assessment. Action: RB to review the latest version of the restoration plan for entrance road resurfacing & flood prevention measures & report back to the committee Action: AB to follow up with County Highways regarding recutting of the Butt Lane grips</p> <p>For this reason, AB had asked, in the planning process for the HWRC, if the pit to accommodate skips at a lower level, proposed as part of the redesign would be viable, or would it flood. She had been assured that a surface water drainage scheme would be required. Action: DJ to speak to the case officer next week and report back to the Committee</p> <p>HS asked if FCC has been spoken to by the planners responsible for the new Cambridge Science Park (North) proposed by Trinity College which will potentially be serviced from Butt Lane. RB confirmed that they have not yet been contacted but she would be happy to be a point of contact going forwards.</p> <p>AB asked if the site will be impacted by a recent proposal for a cycle route along the Mere Way (4 metres wide). RB did not think it would impact more than it does currently.</p>
9	<p>Round-up - Summary of actions.</p> <ol style="list-style-type: none"> 1) RB to review minutes from the 13th meeting & confirm to AB if ok to publish 2) AB/SW to finalise the Minutes from the 12th & 13th liaison meetings and then AB to send them to the Parish Clerk to be published on the Parish web page 3) DJ to speak to the case officer about the ambiguity around the sites in the revised restoration plan & any flood prevention measures that could be added in 4) RB to review the latest version of the restoration plan for screening, road resurfacing & other flood prevention measures 5) RB to consider adding the 3rd leachate tank into the forthcoming application 6) RB to follow up again with the National Highways Agency about the fencing 7) AB to ask National Highways Agency about trees along the A14 boundary 8) AB to follow up with County Highways regarding recutting of the Butt Lane grips <p>After the meeting RB confirmed, I have raised the fencing and possible tree planting along A14/A10 site boundary with the contact I have for the A14 works and have had the below response:</p>

	<p>"I'll raise the fencing, landscape and land issues with the National Highways team directly in the Brampton office on Monday 28th March 2022."</p>
	<p>Date of next meeting: Wednesday 19th October 2022 at 4.30pm on Teams. Action: RB to suggest possible dates for a tour of the site</p>

County Councillor Report for Parishes – November 2022 – Cllr Anna Bradnam

Making Connections: A City Access Public Consultation – Have Your Say

Cambridge and the surrounding area is a vibrant, economically successful and beautiful but suffers from congestion and pollution, especially in Cambridge. For many journeys, there is currently no alternative to going by car, which means those who cannot afford to run a car have fewer opportunities. Equally as the number of jobs and houses increase, pressure on our roads will get worse and our quality of life will suffer.

On 17 October the Greater Cambridge Partnership launched a consultation on access to the City called 'Making Connections'. The proposals being considered are:

- From 2023, transform the bus network with more services to more locations with cheaper fares at £1/£2 per journey.
- Invest in better walking and cycling links.
- From 2027/28, it is proposed to create a Sustainable Travel Zone. At some times of day, drivers would be charged to travel into the zone, by Cambridgeshire County Council as the Highway Authority.
- There would be discounts, exemptions and reimbursements for some, including those on low incomes and blue badge holders.

These proposals are the result of extensive consultations; the GCP is seeking our views on this step-by-step plan to provide funding for better, cleaner, safer transport.

Have your say - You can complete the survey online here www.greatercambridge.org.uk/mc-2022 or contact the GCP by post, phone, email or social media **until midday Friday 23rd December**. You can hear more about the proposals at a series of drop-in events across the region. There are also online events. All events are listed here: www.greatercambridge.org.uk/mc-2022.

...and confusingly, there is another consultation at the same time:

County Council Consultation on Active Travel

The County Council aims to achieve net zero carbon by 2045. Cambridgeshire's Active Travel Strategy provides a set of policies that will enable provision of active travel infrastructure and initiatives to help reach that target. By encouraging more people to travel by bike, scooter or walking, the number of journeys made by car can be reduced.

Cambridgeshire's Local Cycling and Walking Infrastructure Plan (LCWIP) has been developed and will sit under Cambridgeshire's Active Travel Strategy. The LCWIP process identified the top and second priority active travel routes in each district for new or improved infrastructure for walking and/or cycling. These routes are included in the Tier 1 or Tier 2 list of schemes in the Active Travel Strategy Action Plan.

The draft strategy was produced with input from stakeholders during May and June 2022.

The public consultation on this draft Active Travel Strategy runs from 26 September to 7 November 2022. Have your say here [consultation page here](#). [Active travel strategy for Cambridgeshire public consultation | Consult Cambridgeshire \(engagementhq.com\)](#)

Following analysis of consultation responses, the strategy and action plan will be reviewed. The final document will be considered for adoption at our Highways and Transport Committee in March 2023.

Stagecoach 'Sustainable' Bus Services – changes proposed for 31 October 2022

Stagecoach announced that it will cut 18 services completely as of 30 October. Locally although the **Service 9 and Citi 2** will still run, there will be changes to the routes – and to the **P&R5** service. You

can see the details here [East Bus Network | Stagecoach \(stagecoachbus.com\)](#) Scroll down the Cambridgeshire Route Map and Cambridgeshire Timetables. If you click on the service number on the right side of the table, you can see the new timetable.

Service 11/X11 Cambridge – Newmarket – Bury St Edmunds and **12** Cambridge – Newmarket – Ely, were cut by Stagecoach but a Suffolk-based operator has bid to replace the service.

I asked Stagecoach East Managing Director for clarification. Here is our Q&A:

AB Q1 - Residents in Milton, Waterbeach and Landbeach are very worried that the altered bus services will change their lives.

Stgch - Milton to Cambridge have a 20 minutes service 2 and 15 minutes PR5 Milton P&R to Cambridge, please see the timetable for those services. Waterbeach is linked to Cambridge every 30 mins using the Milton Park and Ride bus.

AB Q2) Under the changes to the Service 9 route proposed for 30 Oct, can you let me know if the bus will stay on the A10, passing Waterbeach, Landbeach and Milton or will it stop anywhere and if so, where? The formal stops are proposed to be Cambridge Research Park – Cambridge Science Park – Drummer Street.

Stgch - Stop at Research Park, Waterbeach Caravan Park on A10 and all stops on Milton Rd. (AB – I don't know which Caravan Park he means but I think he is referring to the layby south of Bluebell Woods)

AB Q3) Will the bus go straight from Cambridge Research Park to the Cambridge Science Park along the A10, with no stops in Waterbeach or Milton?

Stgch - Yes this is correct.

AB Q4) Will riders be able to request stops?

No reply

AB Q5) Will it stop on the A10 near School Lane, Chittering or in the laybys on the A10 south of Bluebell Woods Park?

Stgch - Yes, School Lane is a stop on A10.

AB Q6) I understand the P&R5 will extend to Pembroke Avenue (Denny End Road, Waterbeach) but will the bus simply turn around there and go straight back to the A10, or carry on to Waterbeach Green and Car Dyke Road to return to the A10 and will it stop anywhere in Waterbeach?

Stgch - The Pr5 will carry on to Waterbeach Green and Car Dyke Rd.

(AB – He doesn't say the bus will stop...)

AB Q7) I note the Citi2 will extend to Tesco Milton and then to the Milton P&R. Will it also stop at the stops in Milton on Cambridge Rd, High St., Waggon and Horses and Humphries Way?

No reply

AB Q8) Can you confirm that the Service 19 will be unaffected?

Stgch - This service isn't affected.

Environment and Waste – Recycle Week

17-21 October was **Recycle Week**. Cambridgeshire County Council urged residents to wash containers and put them in the correct bin or at the Household Recycling Centre (HRC).

Over the last 20 years, the recycling rate in Cambridgeshire has increased from 24% in 2002/2003 to 53% in 2021/22, but recyclable materials are often wasted because they are dirty or put in the wrong bin. If you want to see what happens to your waste, see the webpage <https://www.cambridgeshire.gov.uk/residents/waste-and-recycling/what-happens-to-your-waste> for further information.

Lots of different kinds of waste are accepted by Household Recycling Centres in Cambridgeshire – more unusual items include carpets, fire extinguishers and shoes. You can find out more at <https://www.cambridgeshire.gov.uk/residents/waste-and-recycling/household-recycling-centres/what-can-i-take-to-a-household-recycling-centre>

If you're not sure about what you can and cannot recycle, then look at the 'Recycling Locator' which has been helping residents to be better recyclers by providing information about where and what they can recycle at <https://www.recyclenow.com/recycle-an-item>.

For details of household recycling collections in your area check with the District Council at scambs.gov.uk/recycling-and-bins

Children – and food

Special help with the rising cost of living will be made available over the October half-term holiday to eligible families in Cambridgeshire.

The County Council agreed to earmark £3.6m to extend **the Holiday Voucher Scheme** in Cambridgeshire for each of the school holidays until the February 2023 half-term.

The scheme offers parents vouchers for a choice of supermarkets. These vouchers will be sent to eligible families automatically using school data and information held by the local authority. Those eligible for the vouchers will be pupils who meet the following criteria:

- Early Years Pupil Premium
- Children eligible for income related funded two-year-old education
- Eligible for income-related Free School Meals
- Students eligible for 16+ bursary.

The Council will issue each eligible child or young person with a £15 supermarket voucher to cover the October half term holiday period. This will be sent on 21 October. The voucher will be sent by email and/or text to the nominated parent or carer. The voucher does not need to be used in a single shopping trip and once claimed will last for at least a year.

Any child eligible for income-related free school meals, or any of the other criteria listed above, will automatically receive a voucher for the October half term holiday. Any children who become eligible up until 30 October 2022 will also receive a voucher.

Further details here: [Cambridgeshire Holiday Voucher Scheme - Cambridgeshire County Council](#)

Fire Chief warns of reductions to county's service if funding is not addressed

The Chief Fire Officer for Cambridgeshire is warning there will have to be reductions to the county's fire and rescue service unless the way in which it is funded changes.

Chief Fire Officer Chris Strickland had budgeted to give the service a 2% pay rise but as part of national negotiations with the Fire Brigades Union, a revised cost of living pay award of 5% was offered for firefighters. Combining this with the offer already on the table for support staff, the Service will be in budget deficit of at least £1.1m at the start of April 2023. Having made £8 million worth of efficiencies over the last 12 years, the Fire Chief anticipates having to close up to three on-call fire stations and redundancies for support staff, unless he can raise more through council tax. Currently fire and rescue services can only ask for a maximum of 2% increase in council tax, (around an additional £1.50 per year for taxpayers (based on a Band D property)). If the government allows services to ask for a higher increase of around £10 per year this would provide extra income and lessen the service reductions that would need to be made. The Service expects to know its budget for 2023/24 in December, including whether there will be any change to council tax rules.

18/10/2022

District Councillors' Report to Parish Councils – Nov 2022

Update on Ukrainian Refugees

The most recent data shows that 720 Ukrainian guests have now arrived in South Cambridgeshire involving 71 parishes. SCDC Officers have now made 278 welfare visits and conducted 790 DBS checks.

Due to the rising cost of living, an additional payment of £150 per month is to be offered to hosts and council officers are now contacting hosts directly with more details. The Homes for Ukraine scheme was initially set up for a six-month period and many Ukrainian refugees who came to the UK during the early part of the scheme are now reaching the end of the six-month hosting period. The majority of guests will be able to continue with their current hosts, but some will not. In such a case, the council will try to find a new host (from the existing pool of volunteers) that is as close as possible to the guest's existing host so they can continue with the employment and/or education arrangements that are already set up. It is not always possible to do this, however, since the pool of potential hosts for rematching is limited, so we are looking for more potential volunteers. If you are aware of anyone who may be interested in becoming a host, please encourage them to contact South Cambs District Council on HFULiaison@scambs.gov.uk. People who are hosts to Ukrainian guests and/or an have interest in SCDC's ongoing work in this area can sign up to the regular community updates by emailing duty.communities@scambs.gov.uk

"Visit South Cambs" celebrates its first birthday

SCDC's "Visit South Cambs" tourism directory (<https://visitsouthcambs.co.uk>) is now one year old and if you haven't visited the site, it's worthwhile doing so. During the year, around 200 local venues have enjoyed free listings and more than 230 local events have been promoted, from village fetes to art exhibitions. The site now has had more than 8,000 unique visitors from around the world, reaching countries including America, Australia, and Japan. SCDC's Business Support and Development Team will soon be using social media (Facebook, Instagram and Twitter) to ask residents and businesses to share what they love most about South Cambridgeshire using #WeLoveSouthCambs. The idea is to build-up recommendations and insider secrets about the district's hidden gems. You can nominate who you think serves the best ice cream, who gives the friendliest service, where are the most scenic country walks or most relaxing pub garden.

Four day working week trial

You may have heard about SCDC's proposal for a three-month trial of a four-day week for desk-based staff at the Council which will begin in January 2023. There will be further trials involving bin crews to follow if it's successful. Similar trials, involving around 3,300 staff, are already underway at 70 other UK organisations but SCDC is the first local authority to initiate a trial. A four-day week is when people work one less day per week but still get paid the same salary. It is not the same as compressed hours. It is important to note that the

opening hours of the Council during the trial will be maintained so that they are at least the same as they are now.

SCDC and its associated shared services (e.g. Planning) struggle to attract suitably qualified people primarily because it cannot match pay rates available in the private sector and because of high housing costs in the Cambridge area. A four-day week can make an organisation stand out from others and be more attractive to talent. It is also seen as an incentive to encourage staff to stay with the council so that South Cambs residents benefit from the retention of their knowledge and experience. It may seem counter-intuitive, but it has also been shown to increase productivity during trials elsewhere.

The news of this trial has found its way into national, as well as local, news but unfortunately some of the reporting has been inaccurate so a new website page is now available that contains a short form, which members of the public can fill-out if they want to ask a question, or make a comment about, the trial.

<https://www.scambs.gov.uk/your-council-and-democracy/four-day-working-week-trial/>

Greater Cambridge Shared Waste Depot Solar Farm

Plans for a solar farm to power electric bin lorries used by the Greater Cambridge Shared Waste Service have taken a step forward. SCDC pledged financial support some months ago and now Cambridge City has also pledged financial support. On top of this, the Cambridgeshire and Peterborough Combined Authority has outlined proposals to help fund the project, which they will discuss in mid-November.

The Shared Waste service currently operates two electric bin lorries and several electric vans; these are powered by solar panels installed on the Depot buildings. However, there isn't enough charging capacity in the Depot's local electricity network to meet the requirements of the Councils' programme and there is an urgent need for an on-site renewable energy supply to enable a higher number of electric bin lorries to be charged using clean energy and this will be achieved by installing solar panels and a battery storage system on land adjacent to the Depot. The new installation will have the capacity to charge around 30 electric vehicles, reducing the councils' carbon emissions significantly. Lorries that operate in parts of the district furthest from the depot will be replaced by ones that use alternative fuel sources such as biofuels.

Electric Vehicle Charge Point Grant

It is expected that proposals will be approved by the end of October for a new grant scheme to parish councils and operators of community buildings, for grants of up to £5,000 to support installation of publicly accessible electric vehicle charge points in order to encourage electric vehicle uptake within the district.

This would be for 'fast' chargers (7-22kW). Installations of a dual-socket 7kW chargers are typically £6,000-8,000 so this scheme could complement existing funding such as the Government's On-street Residential Chargepoint Scheme, or could top up existing funds for EV charging.

In addition to serving residents without off-street parking it also allows anyone visiting South Cambs villages to recharge while they visit, for whatever reason it might be, effectively doubling their EV range.

Waterbeach Community Forum

The next Waterbeach Forum will be on **Wednesday 16 November**. There will be a drop-in from 6-7pm where you can visit information stalls, followed by presentations from the main stakeholders, with an opportunity to ask questions from 7pm. Details will be available here when the agenda is confirmed [Waterbeach Community Forum - South Cambs District Council \(scambs.gov.uk\)](https://www.scambs.gov.uk)

GCP North Area Community Forum

The next Greater Cambridge Partnership forum will be held on Tuesday, 29 November 6 – 8pm

The topics to be discussed will be:

- Making Connections 2022 consultation (<http://www.greatercambridge.org.uk/mc-2022>)
- Milton Road
- Waterbeach to Cambridge
- Waterbeach Railway Station
- Greenways

To attend this event, please register on

https://us06web.zoom.us/webinar/register/WN_vL_bIODJQTuBUiDEJZSSWw

CLLrs Paul Bearpark, Anna Bradnam and Judith Rippeth

Noteworthy schemes/strategies and projects to be consulted on in future / consultations recently closed

Scheme name	Type of scheme	Main consultation contact	Status of consultation	Website link
Active Travel for Cambridgeshire	Strategy	Cambs County Council	Live. Closes 7 Nov 22	https://consultcambs.uk/engagementhq.com/active-travel-strategy-for-cambridgeshire-public-consultation
Sustainable Travel Zone	City Access	Greater Cambridge Partnership	Live. Closes midday 23 Dec	https://consultcambs.uk/engagementhq.com/making-connections-2022
North East Cambridge Area Action Plan	Area Action Plan	South Cambridgeshire District Council & Cambridge City Council	Approval to progress to consultation Spring 22. Formal engagement phase (Reg 19) to follow conclusion of Development Consent Order process for Cambridge Wastewater Treatment plant relocation (see above)	Link to Greater Cambridge Shared Planning website
East West Rail	Nationally significant infrastructure project	East West Railway Company (Created by Department for Transport in 2018)	Latest consultation closed in June 2021. Next steps are uncertain.	Link – East West Rail company
Cambourne to Cambridge	Transport and Works Act Order (TWAO)	Greater Cambridge Partnership	EIA consultation closed on 11 July 22	Link to Greater Cambridge Partnership website
Waterbeach to Cambridge	Transport and Works Act Order (TWAO)	Greater Cambridge Partnership	Aim is to undertake a public consultation on the preferred route for the Waterbeach to Cambridge project later in 2022	Link to Greater Cambridge Partnership website

Cambridge South East Transport	Transport and Works Act Order (TWAO)	Greater Cambridge Partnership	Application to Government for TWAO to build busway and active travel route in 2023	Link to Greater Cambridge Partnership website
Cambridge Eastern Access	Transport and Works Act Order (TWAO)	Greater Cambridge Partnership	Consultation was held in late 2021. The results of this consultation will be taken back to the GCP Executive Board - alongside further technical work – in 2022 to decide on next steps on the preferred options.	Link to Greater Cambridge Partnership website
Greenways	12 x local greenways feeding into Cambridge	Greater Cambridge Partnership	Outline business case being prepared. Consultations on Haslingfield and Comberton Greenways have taken place. Waterbeach Greenway consultation is expected Jan 23. Melbourn Greenway is being consulted on until 28 Oct.	https://consultcambbs.uk/engagementthq.com/gcp-melbourn-greenway/survey_tools/name-2022-survey
Cambridge South West Travel Hub	Local - A new Travel Hub site at Junction 11 of the M11	Greater Cambridge Partnership	County Council planning application has been approved.	Link to Greater Cambridge Partnership website

Managers' Report, Milton Community Centre, 26th October 2022

Maintenance/Improvements:

PAT testing and the 5 year electrical testing has been completed. We have replaced the lights in the storeroom to LED strip lights that use a quarter of the electricity. We have also replaced the lights at each end of the building that were starting to fail to LED floodlights that are more efficient.

Bookings:

We continue to see high demand for the Main Hall with several bookings for the Main Hall in 2023 and the Hall is booked most weekends for the rest of the year. Bookings for Children's parties in both the Annexe and the Main Hall are remaining popular.

Hard Courts

The tennis courts are in use 7 days a week and most evenings with people playing Tennis.

We have seen an increase in use of the 5 aside court with Colts returning for the winter period and 2 new adult bookings.

Youth Building:

Eddies Artworks continue to use the building Monday to Friday and Youth Group are moving to a Thursday evening.

North Lodge

The Red Cross are still using the Pavilion Monday to Friday however this is due to cease within the next month as their new premises are ready and just waiting for sign off.

Sycamores Rec

Milton Football have started to use the new wheeled goals meaning that the pitch area can be moved reducing damage to areas such as the goalmouth.

Vandalism and Crime:

We have thankfully seen a reduction in instances of vandalism at Coles Road and the Sycamores.

We continue to see high levels of recreational drug use at both sites with alcohol cans and bottles and NOS canisters being left behind on a regular basis.

Andy West, Community Centre Manager 26/10/22