



# MILTON PARISH COUNCIL

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## TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the meeting of Milton Parish Council to be held in the  
Bowls Pavilion on Monday 3 October 2022 at 7:30pm

Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coaker*

Date of issue: 27 September 2022

## AGENDA

- 1. Apologies for absence:** to receive and approve apologies for absence
- 2. To APPROVE the minutes of the meeting held on Monday 5 September 2022 (Pages 4-9)**
- 3. Declarations of interest and dispensations:**  
To receive declarations of interest from councillors on items on the agenda;  
To receive written requests for dispensations for disclosable pecuniary interests (if any);  
To grant any requests for dispensation as appropriate.
- 4. Public Participation – members of the public are invited to speak**  
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
  - 5. Clerk's/Chairman's Report and see Works Schedule (Pages 10-11)**
    - Willow Crescent** – Action with Ashtons Solicitors to apply for transfer of the land to MPC from current owners. (could take up to a year for transfer to complete (from March 2022))
    - Old School Lane** – Ashtons Solicitors putting together an application with information for adoption of land from the Crown
    - Tomkins Mead:** HMS and AB to meet with ADC Drainage to confirm works required. Meeting delayed due to Covid.
    - The Rowans Safety Improvements** - Application has been put to the Local Highways Project Group for a Privately Funded Highways Improvement Scheme (PFHI). Site meeting with County held 27 September. Costings and final drawings awaited.
    - Revamp of The Rowans Play Area** – Quotes and plans are sourced from Proludic, Elbe, Wicksteed and Sovereign
    - Land in Milton:** HMS update
    - Bench:** To **APPROVE** revised wording for the Repton Gate Bench:  
“The bench copies the style of the original entrance gate to Milton Rectory, designed by Humphrey Repton (1752-1818)
    - Christmas Lighting** – to **APPROVE** a provisional budget of £4,750 to provide new Christmas lighting to Pond Green (page )
    - Year End Audit 2022** – Received the Notice of Conclusion of Audit from External Auditor
  - 6. Planning (Pages 12-13)**  
To **RECEIVE** the minutes of the meeting of Monday 26 September 2022  
**Decisions received:**
    - 21/01349/FUL – 13 High Street Milton** – Demolition of bungalow and erection of 2 three bedroomed house. **REFUSED PERMISSION**

**22/02798/FUL** – 36 Willow Crescent, Milton CB24 6BY – First floor and two storey side extension **GRANTED PERMISSION**

**22/02989/FUL- 15 Fen Road, Milton CB24 6AD** – Single storey side extension **GRANTED PERMISSION**

**22/0016/FUL – Car Park Walkling Way, Milton** - Installation of a 10 bicycle shelter at the car park at Walkling Way **GRANTED PERMISSION**

**New:**

**22/03621/CLUED** – Annex 42 Fen Road, Milton – Certificate of lawfulness under S191 for the continued use of an annex other than ancillary to the main dwelling – **FOR INFORMATION ONLY.**

**22/02368/CONDA-** Land rear of 29 Cambridge Road, Milton – Submission of details required by Condition 3 (surface water), 8 (parking plan), 9 (ecology statement), 10 (landscape condition) and 17 (traffic management plan) of planning permission 22/02368/S73 **FOR INFORMATION ONLY.**

**22/03565/ADV** – Tesco Stores Ltd, Cambridge Road, Milton – Retention of 1 LCD media screen and 3 flag pole signs.

**22/03572/FUL** – 99-101 Cambridge Road, Milton CB24 6AT -Demolition of existing flat roof single storey element, construction of new single storey side and rear extension with roof terrace, new and repositioned windows, doors and overcladding.

**22/02094/FUL** – 1 High Street, Milton CB24 6 AJ – Creation of respite accommodation ( 4 bedrooms) as well as 2 x one person units in a new building replacing existing bungalow.

**22/0976/TTPO** – 2 Willow Crescent, Milton CB24 6BY – Tree works to lift canopy, remove thinner crossing branches, trim branch laterals.

**22/03715/FUL** – Grassy Corner Caravan Park Fen Road, Chesterton – Change of use of land to use as a residential caravan site accommodating 10 pitches together with laying of hardstanding.

To **RATIFY** the decisions to allow HMS (Chairman) to speak at the SCDC Planning Committee on behalf of MPC regarding the applications for 1 High Street Milton, and the application at Grassy Corner Caravan Park.

## **7. Grounds Maintenance Contract Quotes**

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 8. Grounds Maintenance Contract Quotes – To open and consider quotes received.

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

## **8. Maintenance (Pages 14-17)**

To **RECEIVE** the minutes of the meeting of Monday 26 September 2022

To **CONSIDER** recommendations:

To add additional regular ground maintenance work to the Grass Cutting contract for Edmund Green. ( Plan and spec attached.)

## **9. Incursions on Milton Parish Council Land (Deferred from July meeting)**

## **10. Bills for Payment and Money Received (Pages 18-21)**

To **CONFIRM** and **AGREE** bills for payment

To **AGREE** the 50% payment to confirm the order for the bespoke village signs.

**11. Cemetery Policy & Regulations (Pages 22-33)**

To **CONSIDER** amendments to the Policy

To **NOTE** that a request has been sent to the complainant family to withdraw their accusations of discrimination. Any responses will be copied to future meetings.

**12. Woodman Way/Gunnell Close Cycle Barrier (Pages 34-35)**

Plan shows re-positioning of barriers to allow cargo bikes access along the footpath. Adjoining properties have been notified. To **APPROVE** the barrier re-positioning.

To **CONSIDER** quote from Pro-Serv: Re-set cycle barrier gap to be 2.50m wide and replace missing bar £620.17 +VAT, and note the alternative quote of £654.10 + VAT or install 2 concrete posts (one at each end) in the centre of the footpath

**13. Local Highways Improvements**

To **CONSIDER** projects to be put forward

**14. To Receive County Councillor's Report – September 2022 (to be forwarded)**

**15. To Receive District Councillors Report – September 2022 (to be forwarded)**

**16. To Receive Milton Community Centre Report – September 2022 (Page 36)**

**17. Correspondence**

**Via email:**

Cambridge Acre August 2022 newsletter and AGM

TM Incident Report August 2022

**18. Dates of Next Meetings**

Wednesday 5 October 2022 – Community Care 11:30am

Monday 17 October 2022 – Planning 7pm – Finance & Administration 7:45pm

Monday 7 November 2022 – Parish Council

Clerk's Office

The full agenda papers are available on the website [www.miltonvillage.org.uk](http://www.miltonvillage.org.uk) and at the Parish Council office.