

**Minutes of the Meeting of Milton Parish Council held on
Monday 13 June 2022 at 7:30pm in the Bowls Pavilion**

Present: H Smith (Chair) (HMS), J E Coston (JEC), D Wildman (DW), R Farrington (RF), P Ellwood (PE), D Owen (DO), A Bradnam (AB), A Markham (AM)

In Attendance: S Corder (Clerk)

Public: 2

1 Apologies for absence

A Latchem (personal)

2 Resignation of Councillor

The resignation of Councillor A Horne was received and accepted

DW Proposed A Horne be co-opted onto the Maintenance Committee, and the 20mph Working Groups as a non-voting member.

DW Proposed PE to be co-opted onto the Maintenance Committee – **ALL AGREED**

PE will take over from AH as Defibrillator rep and RF is to become the MCC rep for MPC

3 To APPROVE the minutes of the meeting held on Monday 9 May 2022

HMS – amendment to Item 4 – to say “declaration of acceptance of office”

JEC Proposed to accept the minutes of the meeting on Monday 9 May 2022 as a true record, with amendment, - AM
Seconded **ALL AGREED**

4 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: **AB Item 7 Planning – 1 High Street (as a resident)**

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

5 Public Participation – members of the public are invited to speak

2 members of public to speak about Item 7 – 1 High Street, Milton. Points raised about the proposed planning application

6 Clerk's/Chairman's Report and Works Schedule

MVAS Update: MVAS still awaiting parts for repair but has been deployed as a speed indicator only (no data recorded)

Willow Crescent – Action with Ashtons Solicitors to transfer the land to MPC from current owners

Old School Lane – Ashtons Solicitors looking into MPC adopting Crown land – Clerk will provide an update at next meeting

Tomkins Mead: SCDC advised that a silt backlog could be causing the water drainage issue – Clerk to source a company to quote to clear the silt – See Item 13

Land in Milton: HMS – No update as yet

Jubilee Picnics Sunday 5 June – Over 200 people gathered over the 3 locations in addition to the North Lodge Park picnic which happened the day before. Left over cake was delivered to Edmund House, Eddies Art Works, Barnabas Court, Community Care members and EACH. A big thank you to Linda Henderson and Sally Milligan for spearheading this event. Cakes were made by Christine Matthews from Histon. **MPC thanked all the Volunteers who helped support the Jubilee Picnics. JEC also thanked the group that put up bunting along the High Street and Cambridge Road.**

7 Planning

Decisions:

20/03444/FUL – 127 Cambridge Science Park, Milton CB4 0GD – Erection of a building for office/research and development use following demolition of existing buildings and associated infrastructure and works **WITHDRAWN**

22/00552/HFUL – 169 The Rowans, Milton CB24 6YZ – Two storey side and first floor side and rear extensions **WITHDRAWN**

New:

22/02402/FUL – 4 locations along the River Cam towpath and Cow Hollow Wood, Waterbeach – Installation of 11 sculptures and 5 benches and associated structures forming a sculpture trail if a scale model of the solar system for a temporary period from 25 July to 4 September 2022. From Midsummer Common towpath to Cow Hollow Wood, Waterbeach – this is a cross boundary application

**(AB declared a non-prejudicial interest as a board member of the Conservators of the Cam)
HAS NO RECOMMENDATIONS Comment: The proposed site may be where the path is narrow. Anything installed should not constrict the width of the towpath.**

22/02050/HFUL – 26 Old School Lane, Milton CB24 6BS – Garage conversion to accommodation **HAS NO RECOMMENDATIONS – Note: Must be subsidiary to 26 Old School Lane**

22/02094/FUL – 1 High Street, Milton CB24 6AJ – Creation of respite accommodation and 3 one-person units in single building replacing existing bungalow **OBJECT: 1. Proximity and damaging to neighbouring listed building. 2. Overdevelopment of site – proposed extension of the current bungalow footprint will remove green space and make it difficult for emergency vehicles to gain access to rear of the property. 3. Density of proposed development on this sensitive site in the centre of the village. 4. Loss of light and overshadowing to neighbouring property. 5. Concerns of the height of the ridges. 6. Loss of amenity to surrounding area. 7. Insufficient parking spaces and location of bin store.
Milton Parish Council request a site visit and the application be referred to the District Council Planning Committee.**

If the Committee approve the application can the following be considered: Banksmen on site (to oversee vehicles coming in and out), construction vehicles to lower volume of reversing siren so not to disturb neighbours, hard surface to be permeable and replacement boundary treatment at the front, appropriate to its location by the bus stop

TPO – 22/0575/TTCA – 3 Ely Road, Milton CB24 6DD – T1 Dismantle/fell 1 x Ash to ground level, T2 dismantle/fell 1 x Cherry to ground level. 11 x assorted trees in total along the building edge (G1) cut back to give 1-2m clearance from the building, including over the fencing compound and 2 x Hornbeam (T3 and T4) down the side towards the car park - **AGREED to T1, OBJECT T2 – recommend reducing height to 2-3 metres and cutting back 1-1.5 metres, AGREED G1, T3 and T4**

TPO - 22/0615/TTCA – 13 Fen Road, Milton CB24 6AD – Bay tree in garden for removal as it is displaying significant dieback. To be replaced with an apple tree in same location **HAS NO COMMENT**

8 Capital Projects Working Group

To **CONSIDER** recommendations: (funded from S106 Arts Budget)

To **AGREE** the quote for purchasing 3 art style benches: 1 on Edmund Green £2,800 for bespoke bench seat of the Repton Gates, 1 on Pond Green £1,192 for butterfly & bee bench and 1 for the Cemetery £1,314 for angel wings bench plus £75 for engraved heart plaque Total £5,694+ VAT (includes delivery £205 and leg extensions £108). Plus £1,287 + VAT for installation (Buchans) **Change angel wing bench to sunflower style bench – All agreed in principle. Location of benches to be agreed.**

Village Gateways Signs: To **AGREE** budget spend of £11,325 and **AGREE** locations

Village Pump: To **AGREE** total budget cost of £8,600 (of which £1,550 has already been agreed)

Landbeach Road Bus Stop: To **AGREE** budget spend of £3,500 for artwork panels

JEC Proposed to agree budget figures for the above in principle and final designs to be agreed by Full Council. HS seconded – ALL AGREED. Clerk to contact County Highways to confirm locations of village gateway signs and whether these can replace the County's signs.

To **REALLOCATE** budget spend from the S106 Arts to Capital Projects for £1,447.97 and £1,130.09 for Pond Green electricity and £1,489.60 for Edmund Green electricity plus 5% allowance for increased costs if necessary (£4272) for the Balfour Beatty work – **JEC Proposed to allocate an additional budget of £4,272 to Capital Projects from the general reserve HMS Seconded ALL AGREED**

9 Incursion on Milton Parish Council Land

Defer until July meeting (Awaiting bailiffs' costs)

10 Bills for Payment and Money Received

To **CONFIRM** bills for payment – JEC Proposed to pay vouchers 44-77 DW Seconded **ALL AGREED**

11 Internal Audit Report

The Internal Audit Report was received with a pleasing outcome for the Council

To **CONSIDER** using Canalbs Ltd as the PC's Internal Auditor for this financial year (£47.50 ph) – **JEC Proposed to use Canalbs for this financial year – DW Seconded ALL AGREED**

12 Responsible Financial Officer

Proposal to change the Responsible Financial Officer from the start of July – **HMS reported that discussions had been had that the Clerk would take over from the current RFO from the beginning of July. The out-going RFO agreed to be available and charge an hourly rate for their services. HMS Proposed this change – DW Second**

ALL AGREED. Clerk to write to out-going RFO thanking them for the service they have provided over the many years and arrange a handover

HMS Proposed to suspend Standing Orders to allow for continuation of the meeting – ALL AGREED (9:30pm)

13 Tomkins Mead

To **CONSIDER** quote received from ADC Drainage Company for £1,450.00 + VAT to jet vac the culvert and silt. To **AGREE** to formulate a plan for the whole ditch from Coles Road to North Lodge Park's Lake- **HMS Proposed to arrange for the length of the culvert/ditch be cleared in one go from Coles Road to the North Lodge Park lake and to source a quote for the works. A working group could take this project further. AB to contact Cambridgeshire County Council Drainage Officer for further advice and if they would attend a PC meeting**

14 Cambridge Sport Lakes Trust

To **CONSIDER** supporting a grant application to the Community Chest Fund for kit for Wild Minds Health Referral Project for £1,119 **JEC Proposed to support the application – DW Seconded ALL AGREED**

15 MPC Store Cupboard (Maintenance)

To **CONSIDER** quotes for re-installing the access path to the rear store cupboard:

N Fleming - £2,750 for a concrete path with shuttered sides and a tampered finish to prevent slipping, all rubbish to be removed +£250 for additional concrete surface for Scouts storage (to be paid by Scouts) Pro-Serv - £2,859 + VAT (works as per quote) + £837 + VAT for additional concrete base for Scouts storage (to be paid by Scouts)

HMS Proposed to accept N Fleming quote – DW Seconded ALL AGREED

16 The County Councillor's Report for June 2022 was received (Full report on MPC webpage)

Highways and Transport - Two major Transport Consultations:

Greater Cambridge Partnership: A new road classification for Cambridge - Greater Cambridge Partnership explains the background. A4 brochure portrait (amazonaws.com) Page 5 contains a map showing the current situation. The B1049 (Histon Road) and B1047 (Horningssea Road, Fen Ditton) are the only B roads providing radial access into Cambridge, the others are A roads. The map on page 13 shows the proposal to make the B1049 and the B1047 from the A14 to Newmarket Road into a Primary Distributor Road (Main roads that all traffic could use). Functions would be: • The main roads for all traffic moving to/from/around the city • 'A' or 'B' roads that connect to smaller roads • Used by all (residents, commuters & visitors) and all vehicle types • Main arterial roads and the designated ring road, linking to the M11 & A14 • Generally no restrictions on access.

This is of concern because in addition to running through the heart of Fen Ditton, the B1047 currently has an 18t weight limit (maximum 2 axles), although it is not enforced.

You can submit your views here [A new road classification for Cambridge: Consultation 2022 | Consult Cambridgeshire \(engagementhq.com\)](#) or email your views to consultations@greatercambridge.org.uk by Monday 18 July 2022.

Cambridgeshire and Peterborough Combined Authority

The Combined Authority is preparing a new Local Transport and Connectivity Plan to replace the current Local Transport Plan 2020. The new plan needs to consider the increase in numbers of jobs in the area, the cost of public transport, journeys by train, bus, cycle and on foot as well as by car, the anticipated reduction in peak hour travel due to increased home working, the need to reduce carbon emissions and pollution and the health benefits of active travel. There is also a need to provide better digital connectivity for people working, enjoying leisure time and shopping from home.

The consultation is in four sections: Vision and Objectives, Our transport strategy, Local Area Strategies, Review and Submit. The nearest in-person consultation events are:

Thursday 23 June 2022	12.00 – 17.00	The Lighthouse Centre 13 Lynn Road, Ely, Cambridge CB7 4EG
Saturday 25 June 2022	14.00 – 19.00	Cambourne Church Centre Jeavons Lane, Great Cambourne CB23 6AF
Wednesday 6 July 2022	11.00 – 16.00	The Grafton Centre 6 Grafton Centre, Cambridge CB1 1PS

You can view the documents at

Cambridge Central Library, 7 Lion Yard, Cambridge, CB2 3QD

The Library is open Mon – Fri: 9.30 – 18.00, Sat: 10.00 – 18.00, Sun: 12.00 – 16.00

You have until the end of the day on 4 August 2022 to complete the survey

[Home - Phase 2 - Cambridgeshire & Peterborough Combined Authority \(yourltp.co.uk\)](#)

You can also email your comments to contact@yourltp.co.uk

Transport – Road closure Waterbeach: Denny End Road, Waterbeach will be closed 07/09-14/09/22 – to improve the A10 junction.

20 mph Group A working group has been set up to draw up criteria for applications for 20mph limits and zones. These are expected to be completed in the next few months.

HGV Policy We are expecting a draft revision of the Council's policy on heavy goods vehicles to be considered by the Highways & Transport Committee in the autumn.

Anglian Water Wastewater Treatment Plant Relocation – update for parish councils

The CWWTTPR Working Group will meet on 28 June.

The Council's **Green Investment Advisory Group**—a group of councillors maintaining an overview of the Council's energy projects—has had its remit expanded to include considering the environmental impact of the Council's utilities procurements such as electricity, gas, and water.

Adults and Health

The Council has been grappling with the national changes in health decision-making structures brought about by the introduction of Integrated Care Systems. Cambridgeshire and Peterborough have chosen to address this by creating a joint Health & Wellbeing Board to replace the previous separate Cambridgeshire Board and Peterborough Board, and a joint Integrated Care Partnership, with mostly overlapping membership and with shared agendas. They will take on their new roles from 1 July this year to oversee the commissioning, performance, financial management and transformation of the local NHS.

Monkeypox – 172 cases have been identified in England between 7 and 29 May.

Education Reform: Significant reform is envisaged in the recent [White Paper on Education](#) and the [Green Paper on Special Education Needs and Disability](#). Jon Lewis, Director of Education has prepared a [Green and White Paper Summary](#) with some local context. The focus is on recovery, responding to Ofsted and supporting school leadership.

Ukraine: At the end of the first summer half term, the council has received 156 applications from families seeking a school place in Cambridgeshire. Many schools have welcomed new pupils but some families are facing difficulties in securing a school place. Guidance has been provided to schools. Advice and guidance in appropriate languages has been provided to guest families on admissions and appeals, access to free school meals, and on Pupil Premium for refugee families.

Covid-19 in schools: The number of cases in education settings has declined in schools significantly.

County Council: At the Annual Council Meeting on 10 May Cllrs Stephen Ferguson and Sebastian Kindersley were re-elected as Chair and Vice-Chair respectively

Cambridgeshire and Peterborough Combined Authority – update: An Extraordinary Meeting of the Combined Authority Board took place on Friday 20 May, having been requisitioned by Conservative council leaders and the then Chair of the Business Board. The aim of the requisition was to force the resignation or suspension of the Mayor of Cambridgeshire & Peterborough, following various allegations which are still under investigation.

17 The District Councillors Report June 2022 Cllrs Paul Bearpark, Anna Bradnam and Judith Rippeth was received (Full report on MPC webpage)

Support for Ukrainian Refugees: Due to the generosity of local communities South Cambridgeshire is the district area with the highest number of visas granted in the country. This means the number of arrivals is high. The Council's housing officers have been carrying out the welfare checks to ensure hosts and guests are settling in. At the start of the outbreak of the conflict in Ukraine and beginning of the Homes for Ukraine scheme, South Cambridgeshire District Council mobilised at short notice to arrange payments for guests and hosts, DBS checks and in-person visits to confirm properties are suitable, and guests are settling in well. These processes are ongoing as guests continue to arrive.

All hosts receive information from the District Council directly relating to DBS checks, accommodation checks, £350 monthly host and £350 one-off guest payments.

Guest arrival payment being increased from £200 to £350 per guest. Hosts and guests in South Cambridgeshire have told the District Council that guests are running out of money in the first month and before longer-term arrangements have been established (both Universal Credit and payment from employment can take a number of weeks before an initial payment is made). In response to this, South Cambridgeshire District Council is adding a further £150 payment

to each guest in our district. Guests who are yet to arrive will be paid the new amount of £350 per guest.

Pre-payment cards: Many guests have received, or will soon receive, a pre-paid card with the initial one-off payment to help with essential costs. Once activated it can be used for contactless payments in places such as on public transport where PIN verification is not always available.

Additional language support offer: The District Council offers English language tuition from Cambridge Regional College, Workers' Educational Association and Cambridgeshire Skills. Recently, another provider, CamRuss, has been added which is supporting Ukrainian guests and hosts in Cambridge and the surrounding area. On the [CamRuss website](#) guests can complete a form to request free English language and cultural adaptation sessions.

Free bicycles for guests from Ukraine : Guests from Ukraine can [request a free, good quality, second-hand bicycle](#) as part of a collaboration between the District Council and two local charities – [OWL Bikes](#) and [Camtrust](#). Helmets and locks will also be supplied, free of charge. The Council will also provide guests with details of a free Bikeability cycle training course, which will include translation services.

All information can be found on our [Support for Ukraine webpages](#) – where '[Ukrainian Guest information hub](#)' can be found.

Launch of Markets Toolkit: The Business Support Team at the District Council has launched a 'Markets Toolkit' as part of its commitment to grow the local economy, support businesses and ensure a rich and diverse choice of products is widely available to our residents. It's an online Toolkit with two directories to encourage and support local communities in setting up their own markets. The online toolkit gives lots of useful information on how to go about setting up a market, while the directories detail local markets and local stallholders.

Business Webinars: Our Business Support team hosts a series of free webinars for South Cambridgeshire businesses – including two which are planned for the next couple of months. Further information can be found at [Business Support events page](#).

18 **The Milton Community Centre Report – June 2022 was received**

Maintenance/Improvements: The main entrance doors to the Annexe have been repaired as the frame had become loose. We have also repaired the toilet cubicle in changing room 4 at the Sycamores Pavilion that had been damaged.

Bookings: We continue to see an increase in bookings for Children's parties and enquiries for general hire at the Community Centre. We have a second weekly booking starting on the 8th of June for local adults who have had slips and trips and hips or knee replacements.

Hard Courts: The tennis courts are in use 7 days a week and most evenings with people playing Tennis. The 5 aside court continues to be popular for both football and netball. The Adult Friendly Netball has now finished on a Thursday evening.

Youth Building: Eddies Artworks continue to use the Youth Building daily Monday to Friday and Youth Club on a Tuesday evening.

North Lodge: 1st Milton Brownies and 1st Milton Guides have returned to All Saints Church. The Red Cross are still using the Pavilion Monday to Friday.

Sycamores Rec: We have reviewed the quotes to repair the Basketball Court and we are waiting for a start date for the work. This will include a root barrier to try and prevent further tree root damage to the court.

Vandalism and Crime: We continue to see high levels of recreational drug use at The Sycamores with alcohol cans and bottles and NOS canisters being left behind on a regular almost daily basis. We are having to clear the rubbish that is left most days to keep the area looking nice. We have seen a decrease in the use of disposable BBQ's following improved signage on the Youth Building.

We continue to see fly tipping of both household and commercial waste in the car parks and unauthorised use of the trade waste bins meaning that our own waste can't always be disposed of.

19 **The Minutes of the 10th Liaison Meeting between Anglian Water and Milton Parish Air Quality Working Group were received**

20 **Correspondence**

Virtual Roundtable for Local Councillors – Monday 13 June 2022 (Cambs City and South Cambs) 6-7:30pm
Waterbeach Barracks Monthly Update- May 2022
SCDC Parish e-bulletin May 2022

21 Dates of next meeting

- Monday 20 June 2022 – Planning 7pm – Maintenance 7:45pm
- Monday 4 July 2022 – Planning 7pm – Parish Council (Review Policies) 7:30pm
- Wednesday 6 Jul 2022 – Community Care 11:30am
- Monday 18 July 2022 – Parish Council

Meeting closed at 9:46pm Signed: Date: