



MILTON PARISH COUNCIL

Parish Council Office, Coles Road,
Milton, Cambridge, CB24 6BL.
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Email: clerk@miltonvillage.org.uk.
Website: www.miltonvillage.org.uk.

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the meeting of Milton Parish Council to be held in the
Bowls Pavilion on Monday 18 July 2022 at 7pm
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coker*
Date of issue: 12 July 2022

AGENDA

- 1. Apologies for absence:** to receive and approve apologies for absence
- 2. Charles Krolik-Root Community Flood Action Programme Manager from the local Lead Flood Authority, Cambridgeshire County Council** will attend by Zoom to advise us about clearing the ditch
- 3. To APPROVE the minutes of the meeting held on Monday 13 June 2022 and 4 July 2022 (Pages 1-7)**
- 4. Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
- 5. Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
- 6. Clerk's/Chairman's Report and see Works Schedule (Page 8)**
Willow Crescent – Action with Ashtons Solicitors to transfer the land to MPC from current owners. Fees have been paid for works to progress
Old School Lane – Ashtons Solicitors putting together an application with information for adoption of land from the Crown
Tomkins Mead: AB in consultation with Cambridgeshire County Council on how to take the clearing of the watercourse from Tomkins Mead to North Lodge Park Lake forward.
Clerk sourcing updated quote from ADC Drainage. See Item 9
The Rowans Safety Improvements - Clerk to put an application to the Local Highways Project Group for a Privately Funded Highways Improvement Scheme (PFHI). Assistant Clerk to provide wording for a Village View Article as consultation for the plans
Land in Milton: HMS update
- 7. Planning (Pages 9-11)**
To **RECEIVE** the minutes of the meeting of Monday 20 June and Monday 4 July 2022
Decisions:
None received to date
New:
22/02798/HFUL – 35 Willow Crescent, Milton – First floor side extension

22/0758/TTCA – TRO Milton Hall Attenborough Room, Ely Road, Milton – T1: Turkey Oak, remove deadwood and reduce over extended limb NE by up to 2m. T7: Hornbeam, raise crown over drive to 3m. T56: Ash, reduce height by 6m to address unbalanced crown, leaving tree at 14m. T132: Sycamore, reduce by 3m, restabilise movement. T134A: Sycamore, reduce by 5m to leave at 8m to alleviate weight on weak compression fork at base. T163: Ash, fell due to poor structural form and very weak main fork adjacent to internal roadway

To **RATIFY** decision made to allow HMS (Chairman) speak at the SDCD Planning Committee on behalf of MPC regarding the planning application for 1 High Street, Milton

8. Maintenance (Pages 12-15)

To **APPROVE** the grass cutting contract to go out for tender. (to follow)

To **RECEIVE** the minutes of the meeting of Monday 20 June 2022

To **CONSIDER** suggested name change from The Orchard to either “North Wood” or “North Copse”

To **CONSIDER** quote from HAGS to replace the panels of the play tower at The Rowans play area after graffiti incident £1,522 + VAT

To **CONSIDER** quote to replace both cradle swing seats at The Rowans play area, Wicksteed £271.25 + VAT

9. Tomkins Mead

To arrange a Working Group to take the project forward, including briefing residents and delivering information.

10. Community Care (Page 16)

To **RECEIVE** the minutes of the meeting on Wednesday 6 July 2022

11. Capital Projects Working Group (Pages 17-19)

To **AGREE** updated costs for proposed works and further recommendations: (funded from S106 Arts Budget)

To **AGREE** the quote for purchasing 3 art style benches: 1 on Edmund Green £2,800 for bespoke bench seat of the Repton Gates, 1 on Pond Green £1,192 for butterfly & bee bench and 1 for the Cemetery £1,192 for Sunflower bench Total **£5,434+ VAT** (includes delivery £205 and leg extensions £108). Plus £1,287 + VAT for installation (Buchans) + £195 additional cost for fixing benches to concrete base Total **£1,482 + VAT**

To **AGREE** location of benches: Cemetery bench – right hand side just after the dividing hedge, Pond Green – same location as current bench, Edmund Green – suggestion: 45% degree angle near the west end looking towards the daffodil patch

Village Gateways Signs: To **AGREE** budget spend of £12,000 and **AGREE** locations

Landbeach Road Bus Stop: To **CONSIDER** proposal for suggested art work categories and draft poster design

Village Pump: To **CONSIDER** what to see

Pump with Sculpture £6k

Pump with photo £6k

Pump with sculpture and photo £9.5k

- 12. Parish Online** Several years ago we voted to join Parish Online, to enable our assets, land registry details, insurance details, play equipment, allotments, cemetery and more to be geo-coded and plotted on map overlays. We have again signed up for a 30-day free trial, and the cost will be under £300 per annum going forward to be paid from the Subscription budget **PROPOSED** that we undertake this contract once the free trial ends (if it is successful). To be

paid from the Office budget.

- 13. Bills for Payment and Money Received (Pages 20-22)**
To **CONFIRM** and **AGREE** bills for payment
- 14. Incursion on Milton Parish Council Land**
To consider whether any further action should be taken.
- 15. To Receive County Councillor's Report – July 2022 (Pages 23-26)**
- 16. To Receive District Councillors Report – July 2022 (Pages 27-31)**
- 17. To Receive Milton Community Centre Report – July 2022 (Page 32)**
- 18. Correspondence – Emailed to Councillors**
CAPALC June 2022 Bulletin
CAPALC Training – Summer 2022
Urban & Civic planned cycle improvements – for Milton
IHMC Incident report – June 2022
Waterbeach barrack July 2022 Update
- 19. Dates of Next Meetings**
Monday 25 July 2022 – Planning 7pm – Finance & Administration 7:45pm
Monday 18 August 2022 – Planning
Monday 5 September 2022 – Parish Council

Clerk's Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.

**Minutes of the Meeting of Milton Parish Council held on
Monday 13 June 2022 at 7:30pm in the Bowls Pavilion**

Present: H Smith (Chair) (HMS), J E Coston (JEC), D Wildman (DW), R Farrington (RF), P Ellwood (PE), D Owen (DO), A Bradnam (AB), A Markham (AM)

In Attendance: S Corder (Clerk)

Public: 2

1 Apologies for absence

A Latchem (personal)

2 Resignation of Councillor

The resignation of Councillor A Horne was received and accepted

DW Proposed A Horne be co-opted onto the Maintenance Committee, and the 20mph Working Groups as a non-voting member.

DW Proposed PE to be co-opted onto the Maintenance Committee – **ALL AGREED**

PE will take over from AH as Defibrillator rep and RF is to become the MCC rep for MPC

3 To APPROVE the minutes of the meeting held on Monday 9 May 2022

HMS – amendment to Item 4 – to say “declaration of acceptance of office”

JEC Proposed to accept the minutes of the meeting on Monday 9 May 2022 as a true record, with amendment, - AM Seconded **ALL AGREED**

4 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: **AB Item 7 Planning**

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

5 Public Participation – members of the public are invited to speak

2 members of public to speak about Item 7 – 1 High Street, Milton. Points raised about the proposed planning application

6 Clerk's/Chairman's Report and Works Schedule

MVAS Update: MVAS is now repaired and will be shared with Landbeach

Willow Crescent – Action with Ashtons Solicitors to transfer the land to MPC from current owners

Old School Lane – Ashtons Solicitors looking into MPC adopting Crown land – Clerk will provide an update at next meeting

Tomkins Mead: SCDC advised that a silt backlog could be causing the water drainage issue – Clerk to source a company to quote to clear the silt – See Item 13

Land in Milton: HMS – No update as yet

Jubilee Picnics Sunday 5 June – Over 200 people gathered over the 3 locations in addition to the North Lodge Park picnic which happened the day before. Left over cake was delivered to Edmund House, Eddies Art Works, Barnabas Court, Community Care members and EACH. A big thank you to Linda Henderson and Sally Milligan for spearheading this event. Cakes were made by Christine Matthews from Histon. **MPC thanked all the Volunteers who helped support the Jubilee Picnics. JEC also thanked the group that put up bunting along the High Street and Cambridge Road.**

7 Planning

Decisions:

20/03444/FUL – 127 Cambridge Science Park, Milton CB4 0GD – Erection of a building for office/research and development use following demolition of existing buildings and associated infrastructure and works **WITHDRAWN**

22/00552/HFUL – 169 The Rowans, Milton CB24 6YZ – Two storey side and first floor side and rear extensions **WITHDRAWN**

New:

22/02402/FUL – 4 locations along the River Cam towpath and Cow Hollow Wood, Waterbeach – Installation of 11 sculptures and 5 benches and associated structures forming a sculpture trail if a scale model of the solar system for a temporary period from 25 July to 4 September 2022. From Midsummer Common towpath to Cow Hollow Wood, Waterbeach – this is a cross boundary application

(AB declared a non-prejudicial interest as a board member of the Conservators of the Cam)

HAS NO RECOMMENDATIONS Comment: The proposed site may be where the path is narrow. Anything installed should not constrict the width of the towpath.

22/02050/HFUL – 26 Old School Lane, Milton CB24 6BS – Garage conversion to accommodation **HAS NO RECOMMENDATIONS** – Note: Must be subsidiary to 26 Old School Lane

22/02094/FUL – 1 High Street, Milton CB24 6AJ – Creation of respite accommodation and 3 one-person units in single building replacing existing bungalow **OBJECT: 1. Proximity and damaging to neighbouring listed building. 2. Overdevelopment of site – proposed extension of the current bungalow footprint will remove green space and make it difficult for emergency vehicles to gain access to rear of the property. 3. Density of proposed development on this sensitive site in the centre of the village. 4. Loss of light and overshadowing to neighbouring property. 5. Concerns of the height of the ridges. 6. Loss of amenity to surrounding area. 7. Insufficient parking spaces and location of bin store.**
Milton Parish Council request a site visit and the application be referred to the District Council Planning Committee.

If the Committee approve the application can the following be considered: Banksmen on site (to oversee vehicles coming in and out), construction vehicles to lower volume of reversing siren so not to disturb neighbours, hard surface to be permeable and replacement boundary treatment at the front, appropriate to its location by the bus stop

TPO – 22/0575/TTCA – 3 Ely Road, Milton CB24 6DD – T1 Dismantle/fell 1 x Ash to ground level, T2 dismantle/fell 1 x Cherry to ground level. 11 x assorted trees in total along the building edge (G1) cut back to give 1-2m clearance from the building, including over the fencing compound and 2 x Hornbeam (T3 and T4) down the side towards the car park - **AGREED to T1, OBJECT T2 – recommend reducing height to 2-3 metres and cutting back 1-1.5 metres, AGREED G1, T3 and T4**

TPO - 22/0615/TTCA – 13 Fen Road, Milton CB24 6AD – Bay tree in garden for removal as it is displaying significant dieback. To be replaced with an apple tree in same location **HAS NO COMMENT**

8 Capital Projects Working Group

To **CONSIDER** recommendations: (funded from S106 Arts Budget)

To **AGREE** the quote for purchasing 3 art style benches: 1 on Edmund Green £2,800 for bespoke bench seat of the Repton Gates, 1 on Pond Green £1,192 for butterfly & bee bench and 1 for the Cemetery £1,314 for angel wings bench plus £75 for engraved heart plaque Total £5,694+ VAT (includes delivery £205 and leg extensions £108). Plus £1,287 + VAT for installation (Buchans) **Change angel wing bench to sunflower style bench – All agreed in principle. Location of benches to be agreed. Edmund Green project deferred until an overall plan for the Green is agreed.**

Village Gateways Signs: To **AGREE** budget spend of £11,325 and **AGREE** locations

Village Pump: To **AGREE** total budget cost of £8,600 (of which £1,550 has already been agreed)

Landbeach Road Bus Stop: To **AGREE** budget spend of £3,500 for artwork panels

JEC Proposed to agree budget figures for the above in principle and final designs to be agreed by Full Council. HS seconded – **ALL AGREED.** Clerk to contact County Highways to confirm locations of village gateway signs and whether these can replace the County's signs.

To **REALLOCATE** budget spend from the S106 Arts to Capital Projects for £1,447.97 and £1,130.09 for Pond Green electricity and £1,489.60 for Edmund Green electricity plus 5% allowance for increased costs if necessary (£4272) for the Balfour Beatty work – **JEC Proposed to allocate an additional budget of £4,272 to Capital Projects from the general reserve.**

9 Incursion on Milton Parish Council Land Defer until July meeting (Awaiting bailiffs' costs)

10 Bills for Payment and Money Received

To **CONFIRM** bills for payment – JEC Proposed to pay vouchers 44-77 DW Seconded **ALL AGREED**

11 Internal Audit Report

The Internal Audit Report was received with a pleasing outcome for the Council

To **CONSIDER** using Canalbs Ltd as the PC's Internal Auditor for this financial year (£47.50 ph) – **JEC Proposed to use Canalbs for this financial year – DW Seconded ALL AGREED**

12 Responsible Financial Officer

Proposal to change the Responsible Financial Officer from the start of July – **HMS reported that discussions had been had that the Clerk would take over from the current RFO from the beginning of July. The out-going RFO agreed to be available and charge an hourly rate for their services. HMS Proposed this change – DW Second**

ALL AGREED. Clerk to write to out-going RFO thanking them for the service they have provided over the many years and arrange a handover

HMS Proposed to suspend Standing Orders to allow for continuation of the meeting – ALL AGREED (9:30pm)

13 Tomkins Mead

To **CONSIDER** quote received from ADC Drainage Company for £1,450.00 + VAT to jet vac the culvert and silt. To **AGREE** to formulate a plan for the whole ditch from Coles Road to North Lodge Park's Lake- **HMS Proposed to arrange for the length of the culvert/ditch be cleared in one go from Coles Road to the North Lodge Park lake and to source a quote for the works. A working group could take this project further. AB to contact Cambridgeshire County Council Drainage Officer for further advice and if they would attend a PC meeting**

14 Cambridge Sport Lakes Trust

To **CONSIDER** supporting a grant application to the Community Chest Fund for kit for Wild Minds Health Referral Project for £1,119 **JEC Proposed to support the application – DW Seconded ALL AGREED**

15 MPC Store Cupboard (Maintenance)

To **CONSIDER** quotes for re-installing the access path to the rear store cupboard:

N Fleming - £2,750 for a concrete path with shuttered sides and a tampered finish to prevent slipping, all rubbish to be removed +£250 for additional concrete surface for Scouts storage (to be paid by Scouts) Pro-Serv - £2,859 + VAT (works as per quote) + £837 + VAT for additional concrete base for Scouts storage (to be paid by Scouts)

HMS Proposed to accept N Fleming quote – DW Seconded ALL AGREED

16 The County Councillor's Report for June 2022 was received (Full report on MPC webpage)

Highways and Transport - Two major Transport Consultations:

Greater Cambridge Partnership: A new road classification for Cambridge - Greater Cambridge Partnership explains the background. A4 brochure portrait (amazonaws.com) Page 5 contains a map showing the current situation. The B1049 (Histon Road) and B1047 (Horningssea Road, Fen Ditton) are the only B roads providing radial access into Cambridge, the others are A roads. The map on page 13 shows the proposal to make the B1049 and the B1047 from the A14 to Newmarket Road into a Primary Distributor Road (Main roads that all traffic could use). Functions would be: • The main roads for all traffic moving to/from/around the city • 'A' or 'B' roads that connect to smaller roads • Used by all (residents, commuters & visitors) and all vehicle types • Main arterial roads and the designated ring road, linking to the M11 & A14 • Generally no restrictions on access.

This is of concern because in addition to running through the heart of Fen Ditton, the B1047 currently has an 18t weight limit (maximum 2 axles), although it is not enforced.

You can submit your views here [A new road classification for Cambridge: Consultation 2022 | Consult Cambridgeshire \(engagementhq.com\)](#) or email your views to consultations@greatercambridge.org.uk by Monday 18 July 2022.

Cambridgeshire and Peterborough Combined Authority

The Combined Authority is preparing a new Local Transport and Connectivity Plan to replace the current Local Transport Plan 2020. The new plan needs to consider the increase in numbers of jobs in the area, the cost of public transport, journeys by train, bus, cycle and on foot as well as by car, the anticipated reduction in peak hour travel due to increased home working, the need to reduce carbon emissions and pollution and the health benefits of active travel. There is also a need to provide better digital connectivity for people working, enjoying leisure time and shopping from home.

The consultation is in four sections: Vision and Objectives, Our transport strategy, Local Area Strategies, Review and Submit. The nearest in-person consultation events are:

Thursday 23 June 2022	12.00 – 17.00	The Lighthouse Centre 13 Lynn Road, Ely, Cambridge CB7 4EG
Saturday 25 June 2022	14.00 – 19.00	Cambourne Church Centre Jeavons Lane, Great Cambourne CB23 6AF
Wednesday 6 July 2022	11.00 – 16.00	The Grafton Centre 6 Grafton Centre, Cambridge CB1 1PS

You can view the documents at

Cambridge Central Library, 7 Lion Yard, Cambridge, CB2 3QD

The Library is open Mon – Fri: 9.30 – 18.00, Sat: 10.00 – 18.00, Sun: 12.00 – 16.00

You have until the end of the day on 4 August 2022 to complete the survey

[Home - Phase 2 - Cambridgeshire & Peterborough Combined Authority \(yourltcp.co.uk\)](#)

You can also email your comments to contact@yourltcp.co.uk

Transport – Road closure Waterbeach: Denny End Road, Waterbeach will be closed 07/09-14/09/22 – to improve the A10 junction.

20 mph Group A working group has been set up to draw up criteria for applications for 20mph limits and zones. These are expected to be completed in the next few months.

HGV Policy We are expecting a draft revision of the Council's policy on heavy goods vehicles to be considered by the Highways & Transport Committee in the autumn.

Anglian Water Wastewater Treatment Plant Relocation – update for parish councils

The CWWTPR Working Group will meet on 28 June.

The Council's **Green Investment Advisory Group**—a group of councillors maintaining an overview of the Council's energy projects—has had its remit expanded to include considering the environmental impact of the Council's utilities procurements such as electricity, gas, and water.

Adults and Health

The Council has been grappling with the national changes in health decision-making structures brought about by the introduction of Integrated Care Systems. Cambridgeshire and Peterborough have chosen to address this by creating a joint Health & Wellbeing Board to replace the previous separate Cambridgeshire Board and Peterborough Board, and a joint Integrated Care Partnership, with mostly overlapping membership and with shared agendas. They will take on their new roles from 1 July this year to oversee the commissioning, performance, financial management and transformation of the local NHS.

Monkeypox – 172 cases have been identified in England between 7 and 29 May.

Education Reform: Significant reform is envisaged in the recent White Paper on Education and the Green Paper on Special Education Needs and Disability. Jon Lewis, Director of Education has prepared a Green and White Paper Summary with some local context. The focus is on recovery, responding to Ofsted and supporting school leadership.

Ukraine: At the end of the first summer half term, the council has received 156 applications from families seeking a school place in Cambridgeshire. Many schools have welcomed new pupils but some families are facing difficulties in securing a school place. Guidance has been provided to schools. Advice and guidance in appropriate languages has been provided to guest families on admissions and appeals, access to free school meals, and on Pupil Premium for refugee families.

Covid-19 in schools: The number of cases in education settings has declined in schools significantly.

County Council: At the Annual Council Meeting on 10 May Cllrs Stephen Ferguson and Sebastian Kindersley were re-elected as Chair and Vice-Chair respectively

Cambridgeshire and Peterborough Combined Authority – update: An Extraordinary Meeting of the Combined Authority Board took place on Friday 20 May, having been requisitioned by Conservative council leaders and the then Chair of the Business Board. The aim of the requisition was to force the resignation or suspension of the Mayor of Cambridgeshire & Peterborough, following various allegations which are still under investigation.

17 The District Councillors Report June 2022 Cllrs Paul Bearpark, Anna Bradnam and Judith Rippeth was received (Full report on MPC webpage)

Support for Ukrainian Refugees: Due to the generosity of local communities South Cambridgeshire is the district area with the highest number of visas granted in the country. This means the number of arrivals is high. The Council's housing officers have been carrying out the welfare checks to ensure hosts and guests are settling in. At the start of the outbreak of the conflict in Ukraine and beginning of the Homes for Ukraine scheme, South Cambridgeshire District Council mobilised at short notice to arrange payments for guests and hosts, DBS checks and in-person visits to confirm properties are suitable, and guests are settling in well. These processes are ongoing as guests continue to arrive.

All hosts receive information from the District Council directly relating to DBS checks, accommodation checks, £350 monthly host and £350 one-off guest payments.

Guest arrival payment being increased from £200 to £350 per guest Hosts and guests in South Cambridgeshire have told the District Council that guests are running out of money in the first month and before longer-term arrangements have been established (both Universal Credit and payment from employment can take a number of weeks before an initial payment is made). In response to this, South Cambridgeshire District Council is adding a further £150 payment

to each guest in our district. Guests who are yet to arrive will be paid the new amount of £350 per guest.

Pre-payment cards: Many guests have received, or will soon receive, a pre-paid card with the initial one-off payment to help with essential costs. Once activated it can be used for contactless payments in places such as on public transport where PIN verification is not always available.

Additional language support offer: The District Council offers English language tuition from Cambridge Regional College, Workers' Educational Association and Cambridgeshire Skills. Recently, another provider, CamRuss, has been added which is supporting Ukrainian guests and hosts in Cambridge and the surrounding area. On the [CamRuss website](#) guests can complete a form to request free English language and cultural adaptation sessions.

Free bicycles for guests from Ukraine : Guests from Ukraine can request a free, good quality, second-hand bicycle as part of a collaboration between the District Council and two local charities – OWL Bikes and Camtrust. Helmets and locks will also be supplied, free of charge. The Council will also provide guests with details of a free Bikeability cycle training course, which will include translation services.

All information can be found on our [Support for Ukraine webpages](#) – where '[Ukrainian Guest information hub](#)' can be found.

Launch of Markets Toolkit: The Business Support Team at the District Council has launched a 'Markets Toolkit' as part of its commitment to grow the local economy, support businesses and ensure a rich and diverse choice of products is widely available to our residents. It's an online Toolkit with two directories to encourage and support local communities in setting up their own markets. The online toolkit gives lots of useful information on how to go about setting up a market, while the directories detail local markets and local stallholders.

Business Webinars: Our Business Support team hosts a series of free webinars for South Cambridgeshire businesses – including two which are planned for the next couple of months. Further information can be found at [Business Support events page](#).

18 **The Milton Community Centre Report – June 2022 was received**

Maintenance/Improvements: The main entrance doors to the Annexe have been repaired as the frame had become loose. We have also repaired the toilet cubicle in changing room 4 at the Sycamores Pavilion that had been damaged.

Bookings: We continue to see an increase in bookings for Children's parties and enquiries for general hire at the Community Centre. We have a second weekly booking starting on the 8th of June for local adults who have had slips and trips and hips or knee replacements.

Hard Courts: The tennis courts are in use 7 days a week and most evenings with people playing Tennis. The 5 aside court continues to be popular for both football and netball. The Adult Friendly Netball has now finished on a Thursday evening.

Youth Building: Eddies Artworks continue to use the Youth Building daily Monday to Friday and Youth Club on a Tuesday evening.

North Lodge: 1st Milton Brownies and 1st Milton Guides have returned to All Saints Church. The Red Cross are still using the Pavilion Monday to Friday.

Sycamores Rec: We have reviewed the quotes to repair the Basketball Court and we are waiting for a start date for the work. This will include a root barrier to try and prevent further tree root damage to the court.

Vandalism and Crime: We continue to see high levels of recreational drug use at The Sycamores with alcohol cans and bottles and NOS canisters being left behind on a regular almost daily basis. We are having to clear the rubbish that is left most days to keep the area looking nice. We have seen a decrease in the use of disposable BBQ's following improved signage on the Youth Building.

We continue to see fly tipping of both household and commercial waste in the car parks and unauthorised use of the trade waste bins meaning that our own waste can't always be disposed of.

19 **The Minutes of the 10th Liaison Meeting between Anglian Water and Milton Parish Air Quality Working Group were received**

20 **Correspondence**

Virtual Roundtable for Local Councillors – Monday 13 June 2022 (Cambs City and South Cambs) 6-7:30pm
Waterbeach Barracks Monthly Update- May 2022
SCDC Parish e-bulletin May 2022

Waterbeach Barracks Monthly Update – June 2022
Zero Carbon Communities Newsletter – Summer 2022

21 Dates of next meeting

Monday 20 June 2022 – Planning 7pm – Maintenance 7:45pm

Monday 4 July 2022 – Planning 7pm – Parish Council (Review Policies) 7:30pm

Wednesday 6 Jul 2022 – Community Care 11:30am

Monday 18 July 2022 – Parish Council

Meeting closed at 9:46pm Signed: Date:

**Minutes of the Meeting of Milton Parish Council held on
Monday 4 July 2022 at 7:45pm in the Bowls Pavilion**

Present: H Smith (Chair) (HMS), J E Coston (JEC), D Wildman (DW), R Farrington (RF), P Ellwood (PE), D Owen (DO), A Bradnam (AB), A Latchem (AL)

In Attendance: S Corder (Clerk)

1 Apologies for absence

A Markham (personal)

2 Policies

To **REVIEW** the following policies:

Disability Discrimination, Disability Access, Complaints Procedure – Staff and Councillors, Freedom of Information Publication Scheme, MPC Aims, Statement of Intent as to Community Engagement, Unauthorised Use/Encampment Action Plan, Grant Awarding, Use of Photographs, Management of Records, Code of Practice for CCTV, Social Media, Whistleblowing, Data Protection, Cemetery Advisory Terms of Reference

DW and Clerk to review font and page layout of the Policies and Risk Assessments for website accessibility. Clerk to add date and version number to all policies.

DW – amendment to the Freedom of Information: Remove repeated wording and remove extra table row. Charge 20p per photocopy and add a statutory fee. Amendment to the MPC Aims: Change grant funding to “providing financial support to” the Community Centre. HMS: Update contact details on the Unauthorised Use/Encampment Action Plan and add “with accompanying flowchart” to the Public notice of Unauthorised Use/Encampment Action Plan for web page

Social media policy was agreed but will need reviewing

Committee Policies reviewed:

To **ACCEPT** the following policies:

Planning - Terms of Reference

Maintenance – Terms of Reference, Tree Assessment, Risk Assessments: Litter Picking for Volunteers, Face to Face meetings, Village Cleaner, Allotments, Bus Shelters, Cemeteries, Use of Contractors, Fire, Litter Picking for Staff, Open Spaces & Parks, Play Areas, Tree Maintenance, Erecting Christmas Decorations, Lone Working, Office

Staffing – Anti-Harassment and Bullying, Disciplinary, Grievance, Equality and Diversity, Health & Safety, Employees’ Code of Conduct, Internet and Email Use, Recruitment, Training Statement of Intent, Terms of Reference, Lone Working

Finance – Terms of Reference, Investment, Risk Management,
Community Care – Aims of the Scheme, DBS, How to Make a Complaint, Compliment or Donation, Safeguarding Adults, Terms of Reference, Risk Assessment: Community Care Warden

DW: Change the Risk Assessment Face to Face meetings to Indoor Face to Face meetings (during a pandemic)”
HMS: Updated grammar/spelling errors in the Risk Management

**HMS Proposed to accept the Policies and Risk Assessments with the amendments – 7 In Favour – 1 Abstain
AGREED**

3 Dates of next meetings

Wednesday 8 Jul 2022 – Community Care 11:30am

Monday 18 July 2022 – Parish Council

Monday 25 July 2022 – Planning 7pm – Finance and Administration 7:45pm

Meeting closed at 9pm Signed: Date:

Milton Parish Council

Work/Project Schedule List (as of April 2021)

Works Required	Committee	Progress
Removal of Trees by Allotments/A10 and planting of replacement trees	Carried out by County Highways	The 15 trees due to be removed Allotment/A10 side – works to be rescheduled for 2022 as a traffic order will be required.
Improve crossing point at High Street/Fen Road	A14 Legacy Fund	Work has been completed. Waiting to hear from Highways if funds can be found to complete agreed road surface for both crossings
Bus Stop repairs – to brick bus shelters	Maintenance	Works to begin 1 st week of August 2022
Gunnell Close Cycle barrier	Maintenance	Clerk sourcing updated quote for either widening of the barrier or removal of barrier and replacements bollards installed either end
Extension of double yellow lines – The Rowans Proposed new crossing point and extension of current footpath to meet new crossing point further into The Rowans	Parish Council	TRO applied for. Clerk to apply for PFHI with Local Highways. Advert to be compiled for the Village View informing residents of proposed works
IN PROGRESS		
Power to Pond Green Edmund Green	Maintenance/Capital Projects Group	Balfour Beatty – Due to start works end of July 2022 On hold until plans agreed
New Village Signs	Capital Project Group	On agenda to be agreed
Bench/s on Pond Green	Maintenance/Capital Project Group	On agenda to be agreed
Village Pump Renovation	Maintenance/Capital Project Group	Renovation of pump agreed – works booked in. Sculpture and backdrop works to be confirmed

**Minutes of the Planning Committee Meeting of Milton Parish Council held on
Monday 20 June 2022 at 7pm in the Bowls Pavilion**

Present: R Farrington (Chair), J Coston (JEC), D Owen (DO), P Ellwood (PE), H Smith (HMS)

In Attendance: S Corder (Clerk), D Wildman (non-voting Councillor), A Bradnam (non-voting Councillor)

1 Election of Chairman

DO Proposed RF for Chairman – HMS Seconded **ALL AGREED**
RF Proposed DO for Vice-Chairman – PE Seconded **ALL AGREED**

2 Apologies for absence

None – Full Committee present

3 To APPROVE the minutes of the meeting held on Monday 11 April 2022

RF Proposed to accept the Minutes of the meeting on Monday 11 April 2022 as a true record - **ALL AGREED.**

4 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None
To receive written requests for dispensations for disclosable pecuniary interests (if any); None
To grant any requests for dispensation as appropriate; None

5 Public Participation – members of the public are invited to speak

No members of public in attendance

6 Decisions Received:

None to date

7 New:

22/02235/FUL – 135 Cambridge Road, Milton CB4 6AT – Single storey side extension, door and window placement changes and façade cladding **HAS NO RECOMMENDATIONS. Comment: Possible change of use from retail to coffee shop due to amount of additional table and chairs, please can this be checked. The café could have an effect on parking**

22/02185/LBC (Listed building consent) – 2 Fen Road, Milton CB24 6AD – Single storey side extension and internal alterations

22/02184/HFUL - 2 Fen Road, Milton, CB24 6AD – Single storey side extension and internal alterations **OBJECT: 1. Impact on Queen Anne Lodge in the Conservation area. 2. Visual impact on street scene. 3. Will be detrimental to western side of Queen Anne Lodge. 4. No provision for bin storage**

Milton Parish Council support the objections given by the Conservation Officer

22/02152/ADV – 1 Cambridge Science Park, Milton Road, Cambridge – Installation of 1no internally freestanding dual aspect sign **HAS NO RECOMMENDATIONS**

8 Dates of next meeting

Monday 4 July – 7pm

Meeting closed at 7:45pm Signed: Date:

**Minutes of the Planning Committee Meeting of Milton Parish Council held on
Monday 4 July 2022 at 7pm in the Bowls Pavilion**

Present: R Farrington (Chair), J Coston (JEC), D Owen (DO), P Ellwood (PE), H Smith (HMS)

In Attendance: S Corder (Clerk)

1 Apologies for absence

None – Full Committee present

2 To APPROVE the minutes of the meeting held on Monday 20 June 2022

RF Proposed to accept the Minutes of the meeting on Monday 20 June 2022 as a true record - **ALL AGREED.**

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

4 Public Participation – members of the public are invited to speak

No members of public in attendance

5 Decisions Received:

22/00963/HFUL – 33 Willow Crescent, Milton, CB24 6BY – Front side and rear single storey extensions with demolition of existing garage and construction of new garage **GRANTED PERMISSION**

6 New:

22/02368/S73 – Land rear of 49 Cambridge Road, Milton – S73 variation of condition 2 (approved plans) of planning permission 21/04301/FUL (erection of 4 dwellings following demolition of No 49b Cambridge Road and removal of 5no static caravan pitches) additional loft accommodation with associated rooflights **HAS NO RECOMMENDATIONS**

22/02382/HFUL – 18 Sutton Close, Milton CB24 6DU – Two storey front extension, two storey and single storey rear extensions **HAS NO RECOMMENDATIONS. Comment: Milton Parish Council are concerned about the overshadowing and loss of light/amenity to number 16 due to the proposed two storey front extension**

22/02771/OUT – Land north of Cambridge North Station, Milton Avenue, Cambridge – A hybrid application for: a) An outline application 9all matters reserved apart from access and landscaping) for the construction of: three new residential blocks providing for up to 425 residential units and providing flexible Class E and Class F uses on the ground floor (excluding Class E (g) (iii)); and two commercial buildings for Use Classes E (g) i (offices), ii (research and development) providing flexible Class E and Class F on the ground floor (excluding Class E (g) (iii)), together with the construction of basements for parking and building services, car and cycle parking and infrastructure works. b) A full application for the construction of three commercial buildings for Use Classes E (g) i (offices) ii (research and development), providing flexible Class E and Class F uses on the ground floor (excluding Class E (g) (iii)) with associated car and cycle parking, the construction of basements for parking and building services, car and cycle parking and associated landscaping infrastructure works and demolition of existing structures **HAS NO RECOMMENDATIONS. Comments: Overdevelopment of site. Concerns over density/height of the development and lack of amenities: e.g. recreational and informal open spaces**

7 Support for a Speed Limit Reduction – Butt Lane, Milton

To **CONSIDER** supporting William King Homes to reduce Butt Lane to 20mph to safeguard both primary school aged children and the elderly following plans to build retirement bungalows at 26 Butt Lane, Milton
Response: Milton Parish Council are already supporting 20mph throughout the village

8 Dates of next meeting
Monday 25 July 2022 – 7pm

Meeting closed at 7:33pm Signed: Date:

DRAFT

**Minutes of the Maintenance Meeting of Milton Parish Council held on
Monday 20 June 2022 at 7:45pm held in the Bowls Pavilion**

Present: HM Smith (HMS), JE Coston (JEC), P Ellwood (PE), D Wildman (DW), A Markham (arrived 7:57pm)

In Attendance: S Corder (Clerk), P Adams (Village Maintenance Person), A Bradnam (Non-voting Councillor) A Horne (Non-voting member)

Public: 1

HMS opened the meeting due to previous Chairman resigning

1 Election of Chairman

JEC Proposed PE as Chairman – DW Seconded **ALL AGREED**

2 Apologies for absence

A Latchem (personal)

3 To APPROVE the minutes of the meeting held on Monday 21 March 2022

4 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

5 Public Participation – members of the public are invited to speak

1 member of the public attend to discuss Item 8 – Complaint received in relation to the state a family's neighbouring grave was left in after a new burial. Family had to clear the grave and headstone. It was asked that soil from a new grave is not put on an existing grave space to avoid any future upset to family members. **To be discussed further under Item 8**

6 Allotments

Update Clerk: Maintenance checks were carried out by PA and the Clerk – Clerk to write to allotment holders that require work/clearance to their plots. Currently no plots available. There are 2 people on the waiting list. AH raised an issue that the entrance/exit path needs topping up with gravel. **Clerk to arrange works**

7 Orchard (New woodland area)

Update: AH: Saplings have taken well. The area could do with a clearance of weeds and ragwort **Clerk to contact Buchans to arrange works**

Suggested new name for the Orchard: North Wood or North Copse. **To go to Full Council for decision**

8 Cemetery

Update Clerk:

To **CONSIDER** adding the wording "On rare occasions when due to cemetery operations soil from a new grave may be placed on a current neighbouring grave space. This will be for a limited period and the grave will not be damaged or altered in any way" **It was AGREED that the Cemetery Advisory Committee would suggest wording for the Policy and Procedure adding "the Clerk to discuss with the Grave Digger the location of the soil when a new grave is to be dug".**

To **CONSIDER** location of new bench – DW Proposed the location of the bench to be just in front of the dividing hedge line facing down the Cemetery – HMS Seconded: 4 In Favour – 1 Abstain **AGREED**

To **CONSIDER** changing the name of the Cemetery Advisory Committee to Cemetery Working Group

It was AGREED to keep the name the same and Terms of Reference be produced for the Committee by the Clerk

9 Play Areas

Update: Clerk – Nothing to report

The Wicksteed inspection reports for Froment Way, Humphries Way, The Rowans and The Sycamores fitness equipment were received and discussed

Clerk to source quotes to replace grass matting under the fitness equipment and replenish the play bark at all 3 parks

10 Grass Cutting Contract 2023-26

To **REVIEW** grass cutting contract due to go out for tender – **Amendments were raised by DW and HMS – Clerk to implement changes. DW and HMS to finalise changes before going to MCC for their review**

11 The Rowans Safety Improvements

To **CONSIDER** applying for a Local Highways Initiative Improvement Scheme or a Privately Funded Highways Improvements Scheme (PFHI) for the extension of the double yellow lines (on both sides) at the entrance to The Rowans (next to Tesco) and the extension of the footpath (Tesco side) to meet with the new crossing point further into The Rowans. Also to add a dropped kerb at the James Carlton passage

AH suggested that MPC fund the project (PFHI) under the Capital Projects budget – JEC Proposed – PE Seconded ALL AGREED

12 Village Pump

To **CONSIDER** location of proposed silhouette and information board – It was **AGREED** to locate the sculpture behind the pump just in front of the rear fence. It was suggested to use old photos of Milton as a backdrop with information sections – JEC/PE to source a photo. To be followed up by the Capital Projects Working Group

13 Dates of Next Meeting

Monday 19 September – 7:45pm

Meeting closed at 9.55pm Signed: Date:

**Minutes of the Community Care Committee meeting held on Wednesday 6 July 2022
at 11:30am in The Parish Council Office**

Present: H M Smith (HMS) (Chair), A Bradnam (AB), T Ebbon (TE) Warden - Community Care Scheme,
K English (Non-voting Church representative)

In attendance: S Corder (Clerk)

1. To Elect a Community Care Chairman

Defer to next meeting

2. Apologies for absence

D Wildman (personal), J Coston (personal)

3. To APPROVE the minutes of the Community Care meeting held on Wednesday 27 April 2022

HMS Proposed to accept the minutes of the meeting held on 27 April 2022 as a true record – **AGREED (by those in attendance)**

SCDC response to providing free Covid tests: SCDC does not provide free Covid tests to Parish Council Community Care Wardens due to the number of PC's. The PC may need to purchase them for their employees. In our case TE is testing twice a week for her County Council job.

4. Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda; None received.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None received.
- c) To grant any requests for dispensation as appropriate. None received.

5. Community Care Warden list of courses

Providing personal care with dignity, Equality, diversity and inclusion for employees (on-line), Equality, diversity and inclusion conversation (webinar), Assertiveness webinar, Medication competency assessment, Hand hygiene training and assessment

6. Mobile Warden Scheme Update – Report from Mobile Warden

TE circulated her current report and gave an update on her clients. It was **AGREED** that this report should be marked up as "Confidential" and dated.

7. Client Waiting List

TE update: There are currently 3 vacant spaces on the scheme.
TE is advertising on the Community Care Facebook page and has given the scheme particulars to the GP surgery and the Church representatives. Clerk to ask Dial-a-Ride for a list of their current clients, so we can see if any might be interest

8. Community Navigator Report

Offering advice and support to local residents as and when required – what benefits could be claimed, meals on wheels and other support agencies available

9. Barnabas Court Update

TE has built a good working relationship with the CHS staff – limited staff on at present

10. Any Other Business

None

11. Date of Next Meeting

Wednesday 5 October 2022 at 11:30am

Meeting closed 1pm Signed: Dated:

Milton Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
78 S137: Warden's Phone	15/06/2022		Unity Trust Bank	DD	Mobile phone (Warden)	Tesco Mobile	S	17.01	2.43	19.44
79 Photocopying	30/06/2022		Unity Trust Bank		Photocopying	CBS Office Solutions Ltd	S	42.80	8.56	51.36
80 GJK - RFO	30/06/2022		Unity Trust Bank		Professional Services	GJK Accountancy Ltd	X	150.00		150.00
81 S137: Agency Holiday Cover	13/06/2022		Unity Trust Bank		Agency	Elms Health Solutions	E	187.87		187.87
82 Stationery	14/06/2022		Unity Trust Bank		Stationery	ESPO	S	14.45	2.89	17.34
83 Website	23/06/2022		Unity Trust Bank	DD	1&1 Mail Pro Licence	IONOS Cloud Ltd	S	3.99	0.80	4.79
84 Website	24/06/2022		Unity Trust Bank	DD	1&1 WP Plus	IONOS Cloud Ltd	S	6.99	1.40	8.39
85 Payroll Asst Clerk	24/06/2022		Unity Trust Bank		Salary	JB	X	361.37		361.37
86 Payroll Highways	24/06/2022		Unity Trust Bank		Salary	P A	X	315.45		315.45
87 Payroll Clerk	24/06/2022		Unity Trust Bank		Salary	S C	X	1,107.55		1,107.55
88 S137: Warden Salary	24/06/2022		Unity Trust Bank		Salary	T E	X	875.83		875.83
89 Telephone / Broadband	28/06/2022		Unity Trust Bank	DD	Mobile phone Clerk	B T	S	22.79	4.56	27.35
90 Office expenses	20/06/2022		Lloyds Corporate Card	DD	Brightpay Connect	Thesaurus Software Ltd	E	15.00		15.00
91 Office expenses	20/06/2022		Lloyds Corporate Card	DD	Zoom	Zoom Video Communications	S	11.99	2.40	14.39
92 Bank charges	20/06/2022		Lloyds Corporate Card	DD	Bank Charge	Lloyds Corporate Card	E	3.00		3.00
93 Bank charges	30/06/2022		Unity Trust Bank	DD	Bank Charge	Unity Trust Bank	X	0.60		0.60
94 Bank charges	30/06/2022		Unity Trust Bank	DD	Bank Charge	Unity Trust Bank	X	33.00		33.00
95 Payroll Clerk	30/06/2022		Unity Trust Bank		PAYE/NIC	HMRC	X	598.61		598.61
96 S137: Warden Salary	30/06/2022		Unity Trust Bank		PAYE/NIC	HMRC	X	1,052.84		1,052.84
97 Payroll Highways	30/06/2022		Unity Trust Bank		PAYE/NIC	HMRC	X	227.00		227.00
98 Payroll Asst Clerk	30/06/2022		Unity Trust Bank		PAYE/NIC	HMRC	X	236.80		236.80
99 Payroll Pension (Employee)	28/06/2022		Unity Trust Bank	DD	Pension payment	Smart Pension	X	62.86		62.86
100 Payroll Pension (Employer)	28/06/2022		Unity Trust Bank	DD	Pension payment	Smart Pension	X	62.86		62.86
101 S137: Warden's Pension (Em	28/06/2022		Unity Trust Bank	DD	Pension payment	Smart Pension	X	61.10		61.10
102 S137: Warden's Pension (Em	28/06/2022		Unity Trust Bank	DD	Pension payment	Smart Pension	X	61.10		61.10
103 Electricity	05/07/2022		Unity Trust Bank	DD	Electricity	British Gas	L	75.63	3.78	79.41
104 Website	06/07/2022		Unity Trust Bank	DD	Microsoft 365 Business Licence	IONOS Cloud Ltd	S	6.99	1.40	8.39
105 Smart Pension Admin Charge	07/07/2022		Unity Trust Bank	DD	Pension Admin Charge	Smart Pension	X	18.00		18.00
106 Subscriptions	01/07/2022		Unity Trust Bank		SLCC Membership	SLCC (Society of Local Councils)	E	226.00		226.00
107 Allotment Maintenance	31/05/2022		Unity Trust Bank		Allotment	Buchans Landscaping & Gro	S	287.93	57.59	345.52
108 Cemetery Maintenance	31/05/2022		Unity Trust Bank		Cemetery	Buchans Landscaping & Gro	S	167.42	33.48	200.90
109 Grass Cutting	31/05/2022		Unity Trust Bank		Grass Cutting	Buchans Landscaping & Gro	S	753.83	150.77	904.60
110 MCC grounds maintenance	31/05/2022		Unity Trust Bank		MCC Costs Contribution	Buchans Landscaping & Gro	S	1,031.72	206.34	1,238.06
111 MCC-NLP grass cutting	31/05/2022		Unity Trust Bank		MCC Costs Contribution	Buchans Landscaping & Gro	S	200.65	40.13	240.78
112 Contingency	03/07/2022		Unity Trust Bank		Professional Services	Bryan Lecoche Ltd	S	901.35	180.27	1,081.62
113 S137: Warden's Mileage	30/06/2022		Unity Trust Bank		Mileage	T E	E	214.65		214.65

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Milton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
114 Trolley Bus	30/06/2022		Unity Trust Bank		Dial-a-Ride	Cambridge Dial-a-Ride	X	114.00		114.00
115 Office expenses	12/07/2022		Unity Trust Bank		New noticeboard	The Parish Noticeboard Comj	S	404.95	80.99	485.94
116 MCC cleaning	01/07/2022		Unity Trust Bank		MCC Costs Contribution	Atkins Gregory (The Cleaning	S	1,193.85	238.77	1,432.62
117 General Maintenance	10/07/2022		Unity Trust Bank		New concrete footpath	N S Fleming	E	3,345.00		3,345.00
Total								14,474.83	1,016.56	15,491.39

27

Milton Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
24	27/05/2022		CBS General Purpose		Community Care Fee	J A	E	36.00		36.00
25	09/06/2022		Unity Trust Bank		MWS Grant	SCDC	E	2,500.00		2,500.00
26	31/05/2022		Unity Trust Bank		Wayleave fee	UK Power Networks	E	3.45		3.45
27	03/06/2022		Unity Trust Bank		Community Care Fee	JB.MB	E	60.00		60.00
28	02/06/2022		Santander S106 Arts		Interest	Santander	E	28.63		28.63
29	02/07/2022		Santander S106 Arts		Interest	Santander	E	65.63		65.63
30	08/07/2022		Unity Trust Bank		Memorial	Ivett and Reed	E	110.00		110.00
Total								2,803.71		2,803.71

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County Councillor Report for Parishes – July 2022 – Cllr Anna Bradnam

County Council

The next Full Council meeting will take place on Tuesday 19 July at New Shire Hall, Alconbury. It will be the first time the Multi-Function Room has been used to its full capacity.

The costs of inflation - nationally

The County Councils Network and the Society of County Treasurers have revealed that spiralling inflation has left forty of England's largest councils with £729M of additional unfunded costs since they set their budgets in March 2022.

To balance their budgets—as they are legally required to—and control costs, councils warn they face a winter of 'difficult decisions'. The increased costs nationally include

- £428M for adult social care services
- £72M for children's social care
- £397M for capital projects
- £107M for energy prices
- £136M for external contract and labour costs
- £77M for school transport services
- £259M for staff pay

These inflationary costs far outstrip any increases in Government funding or council tax.

Highways

Milton and Waterbeach Virgin Media have permission to install cables on numerous roads in Milton and Waterbeach between 1 and 5 July. Roads will be dug up!

Environment

Flood Resilience Forum

Cambridgeshire County Council's Community Flood Action Programme has recently received a £14,000 grant from the Local Resilience Forum. The money is to be used for local flood groups to enhance their community flood kits and thus their resilience to flooding.

Flood kits contain a combination of products which are ideal for residents to respond quickly and effectively to flooding in their community. Each flood group is eligible to receive £500 which can be used to purchase additional PPE or tools through the scheme.

A flood group is a voluntary group of residents who meet on a regular basis to work on behalf of the wider community to help to try and reduce the impact of future flooding. The focus of the group can be based around emergency planning and can also tackle local issues, whilst providing a unified voice for the community to communicate ideas and queries to others.

The Council recognises that each flood group will have different needs so we would like to work with individual groups so they can order the most suitable flood-risk products for them.

If any local flood groups would like to apply for this money, please get in touch with the Community Flood Action Programme team on CFAP@cambridgeshire.gov.uk

If you are interested in setting up your own flood group, then take a look at <https://www.cambridgeshire.gov.uk/business/planning-and-development/flood-and-water/community-flood-action-programme> or email CFAP@cambridgeshire.gov.uk

Resourcing Net Zero

The Council's Environment & Green Investment Committee is moving ahead to implement its ambitious climate change strategy. The Committee is being asked on 7 July to approve a business case for the first phase of a three-phase approach to getting Cambridgeshire to Net Zero Carbon by 2045

Carbon pricing

Progress is being made in implementing internal carbon pricing at the County Council. This is a way of assessing the financial value of carbon emissions or carbon reductions, to help inform decisions about projects on environmental as well as financial grounds.

Nature & Climate Declaration and Climate & Ecology Bill

The Environment & Green Investment Committee on 7 July will consider recommending to Full Council that it sign the Nature & Climate Declaration and endorse the Climate & Ecology Bill. The cross-party Climate & Ecology Bill is a plan for a new UK law that addresses the full extent of the climate change and nature crisis in line with the most up to date science.

Energy retrofits

Cambridgeshire Energy Retrofit Partnership is a collaboration between the County Council and Cambridgeshire's District Councils. It is currently delivering energy efficiency projects in over 500 homes across the county with the poorest energy efficiency and lowest incomes, using over £9M of Government grant.

The Government has indicated that it will continue to make funding available to councils for this work until 2025, and the partners are looking to use a 'framework' contract to maximise success in attracting this funding, both for council schemes and also to enable private households to secure a 'trusted contractor' if they can afford to privately fund their own home retrofit works.

Flooding and nature restoration

The Council's Environment & Green Investment Committee is being asked on 7 July to agree to spend the £1.7M awarded by the Strategy & Resources Committee (see above) on - A natural flood risk management project in the town of March - Designing a number of 'shovel ready' flood mitigation projects - Community-led nature restoration schemes

Waterbeach waste facility

Preparations are being made at the Amey waste park at Waterbeach in advance of major works to reduce odour emissions, to comply with new legal recommendations. The works will allow district councils to continue to deliver waste for transfer to alternative processing sites and to landfill from August, while the odour emission works are done.

Updated operating procedures for the transfer station use have been submitted to the Environment Agency for their approval. A planning application has been submitted to the Council's Minerals and Waste Planning team seeking approval for the works proposed for the black bag waste facility.

Adults and Health - Care Reform costs

The cost of the Government's adult social care reforms could be a minimum of £10Bn higher than currently estimated, according to the County Councils Network. The reforms include a more generous means-test, a cap on care costs of £86,000, a move towards a 'fair' cost of care, and the ability for people who arrange and fund their own care to ask their council to do it on their behalf.

The higher costs could further impact on the workforce in social care, with over 5,000 extra staff projected to be required to carry out extra care and financial assessments for those seeking to benefit from the reforms.

Children and Young People

Special Educational Needs and Disability (SEND)

The Council's Children & Young People Committee will receive on 5 July a report on the strategy to deliver more SEND school places. It will also be asked to amend the specification of new build primary schools to include 55m² of additional SEND space per up to two forms of entry.

Household Support Fund

The Government has confirmed that it is extending the Household Support Fund for six months of 2022/23 and has allocated £3.58M of grant funding to Cambridgeshire for this. The Fund is intended to provide support to households through free school meals for eligible children during school holidays, and for payments to people in need. In order to meet the Joint Administration's commitment to provide free school meals in the holidays throughout the year, and to have a direct support scheme that is comprehensive, the Strategy & Resources Committee has allocated a further £1.87M to supplement this locally.

Are you interested in adopting?

Cambridgeshire & Peterborough Adoption have been promoting adoption in a month-long campaign 'Is Adoption Right For Me?' to highlight the process and raise awareness of what adoption means.

Building on this, the adoption agency are supporting this year's #YouCanAdopt new campaign 'A Life Less Ordinary' which has gathered information about the children waiting for adoption and the views of those who would consider adopting, to help find parents for children waiting longest to be adopted across the counties.

The campaign is aimed to breaking down the barriers surrounding common misconceptions over the belief that the adoption process is 'complex' and the different 'types' of adopters who are needed.

The team at Cambridgeshire & Peterborough Regional Adoption Agency will guide you throughout the adoption journey and a range of adoption support services are available. You can also watch Cambridgeshire & Peterborough Adoption Film on our YouTube channel. View here: [Cambridgeshire & Peterborough Adoption Film](#)

We are supporting the campaign via our Facebook page: [Cambridgeshire & Peterborough Adoption Service - https://www.facebook.com/candpadoptionsservice](https://www.facebook.com/candpadoptionsservice).

If you are interested in adoption and want to find out more, contact the council by: Emailing adoptionenquiries@cambridgeshire.gov.uk, calling 0300 123 1093 or visiting: www.cpadooption.co.uk.

Population in the County

Cambridgeshire has seen one of the UK's biggest population increases over the past ten years, data just published from the **2021 Census** shows.

Overall the number of people living in the county rose by more than 57,000 in the last decade to 678,600. This 9.2% rise is higher than the East of England average, in a national picture which saw the East grow faster than any part of the UK

The figures confirm the County Council's contention that previous Office of National Statistics figures – on which the government bases its grant allocations – under-estimated the size of the county's population.

An accurate gauge of the county's population is more important than ever before, following yesterday's announcement by the Secretary of State for Levelling Up Michael Gove, that later this year local government is to get a two year funding settlement.

Included within the Cambridgeshire Census figures is an overall 26% rise in the number of Cambridgeshire people aged 65+ - against an 18.6% national average rise – with a high percentage increase of people in the 70 to 74 age band in all districts.

And while the more urban areas of the county like Cambridge City have seen population growth across all age ranges, its more rural areas have seen small or no growth in the youngest age groups (0-19) but large increases in older populations.

See the results in full

- ONS website: www.ons.gov.uk/census
- Census website: www.census.gov.uk

Cambridgeshire and Peterborough Combined Authority

The Combined Authority has received a letter from auditors EY expressing concerns about its value for money as a result of various ongoing issues.

There is a consensus among Combined Authority officers, chief executives of the member councils, and the Mayor and his statutory deputy, that there is a need for external support for the Combined Authority in addressing the risks which the EY letter has identified. The Combined Authority Board has mandated its officers to continue their ongoing conversations with the Department for Levelling Up, Housing & Communities (DLUHC) about what this support may look like. It has been agreed that external support would be necessary for the Combined Authority to successfully address the concerns raised by the auditors; and agreed to invite DLUHC to its next meeting.

A quick reminder from last month's report about:

Greater Cambridge Partnership

A new road classification for Cambridge - Greater Cambridge Partnership

You can submit your views here [A new road classification for Cambridge: Consultation 2022 | Consult Cambridgeshire \(engagementhq.com\)](#) or email your views to consultations@greatercambridge.org.uk by **Monday 18 July 2022**.

Cambridgeshire and Peterborough Combined Authority

The Combined Authority is preparing a new Local Transport and Connectivity Plan to replace the current Local Transport Plan 2020. The nearest in-person consultation event is at The 6, Grafton Centre Wednesday 6 July 2022 from 11:00 to 16:00

You can view the documents at Cambridge Central Library, 7 Lion Yard, Cambridge, CB2 3QD
You have until the end of the day on **4 August 2022** to complete the survey

[Home - Phase 2 - Cambridgeshire & Peterborough Combined Authority \(yourltcp.co.uk\)](http://yourltcp.co.uk)

District Councillors' Report to Parish Councils – July 2022

Support for Ukrainian Refugees

The Council continues to dedicate a great deal of resource to supporting the Homes for Ukraine programme and welcoming guests to South Cambridgeshire. A few numbers on this provide an indication of the extent of the work being undertaken by very dedicated council officers:

- 329 groups/families who have so far applied to the scheme in South Cambridgeshire, who have matched with a sponsor, and have applied for visas. Some groups have not yet arrived.
- 742 guests within those groups that have been matched to sponsors.
- 67 parishes in South Cambridgeshire with Ukrainian guests that have arrived.
- 682 visa applications made in South Cambridgeshire, and 633 visas issued.
- 221 groups/families that have arrived in South Cambridgeshire so far.
- 476 guests that have arrived in South Cambridgeshire so far.
- Completed a total of 445 DBS checks on occupants of sponsor homes.
- Completed a total of 138 welfare visits with groups who have arrived.

Officers have been providing excellent support to the Homes for Ukraine programme. The [Support for Ukraine website pages](#) are regularly updated with the latest advice and guidance for hosts and guests.

MJ Awards 2022

SCDC has been nominated in the 'Leadership in responding to the Climate Emergency' category. The Council's 'Green to our core' programme of work is up against Cheshire West and Chester Council, Essex County Council, Manchester City Council, LB Enfield and LB Waltham Forest and Wokingham Borough Council.

A10 path Lighting

We are continuing to push for some form of lighting on the A10 cycle path. We feel that this is essential to make it clear where the edge of the path is in the winter. When travelling north on the path vision is impaired by the dipped headlights of vehicles travelling south.

Mere Way Lighting

We are continuing to push for appropriate lighting of the forthcoming Mere Way path. Currently no lighting is proposed which we think will discourage people from using it. Given the rural setting of this path the lighting does need to be appropriate. Hence, we have been campaigning for solar studs which will have very limited impact on the setting and wildlife.

Cycle Way to Cambridge Research Park

Cambridge Research Park will be surfacing an existing bridleway for use by cyclists. We think that the plans are insufficient to encourage people to cycle to CRP especially in winter. There is a long section

which will not be re-surfaced and a significant length of it is alongside a very deep drain. We have been pushing both CRP and CCC to come up with a better scheme.

SCDC Community Chest Grants

The Council's Grants Advisory Committee agreed to grant £2,000 to support the refurbishment of the Play Park at Chittering, which in addition to contributions from Amey and the Parish Council, will enable the project to be progressed.

The District Council also agreed to contribute £960 to Cambridge Sport Lakes Trust to support the Wild Minds project which provides outdoor activities to young people aged 14-17 who are coping with mental health issues. The money will enable Wild Minds to purchase a range of woodworking tools, wildlife observations kits and bench seating. Wild Minds enables young people to build their resilience, confidence and independence, as well as have fun through outdoor activities

All of us supported these applications.

Cllrs Paul Bearpark, Anna Bradnam and Judith Rippeth

Noteworthy schemes/strategies and projects to be consulted on in future / consultations recently closed

Scheme name	Type of scheme	Main consultation contact	Status of consultation	Website link
LTCP	Transport plan	CPCA	Live Closes 4/8/22	https://youritcp.co.uk/
C2C	Environmental impact assessment	GCP	Live. Closes 11/7/22	www.greatercambridge.org.uk/c2c-eia
New road classification	Road categorisation	GCP	Live Closes 18/7/22	www.greatercambridge.org.uk/RoadClassification2022
Water Resources East Water Resource Management Plan (WRMP)	Water Resources Management Plan updated every five years	Water Resources East Ltd	Closed	Link to Water Resources East website Link to Consultation
North East Cambridge Area Action Plan	Area Action Plan	South Cambridgeshire District Council & Cambridge City Council	Approval to progress to consultation Spring 22. Formal engagement phase (Reg 19) to follow conclusion of Development Consent Order process for Cambridge Wastewater Treatment plant	Link to Greater Cambridge Shared Planning website

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East West Rail	Nationally significant infrastructure project	East West Railway Company (Created by Department for Transport in 2018)	relocation (see above)	Link – East West Rail company
Waterbeach to Cambridge	Transport and Works Act Order (TWAO)	Greater Cambridge Partnership	Aim is to undertake a public consultation on the preferred route for the Waterbeach to Cambridge project later in 2022	Link to Greater Cambridge Partnership website
Cambridge South East Transport	Transport and Works Act Order (TWAO)	Greater Cambridge Partnership	Application to Government for TWAO to build busway and active travel route in 2022	Link to Greater Cambridge Partnership website
Cambridge Eastern Access	Transport and Works Act Order (TWAO)	Greater Cambridge Partnership	Consultation was held in late 2021. The results of this	Link to Greater Cambridge Partnership website

			consultation will be taken back to the GCP Executive Board - alongside further technical work – in 2022 to decide on next steps on the preferred options.	
Greenways	12 x local greenways feeding into Cambridge	Greater Cambridge Partnership	Outline business case being prepared. Consultation expected Oct 22.	Link to Greater Cambridge Partnership website
Cambridge South West Travel Hub	Local - A new Travel Hub site at Junction 11 of the M11	Greater Cambridge Partnership	Application currently with Cambridgeshire County Council – determination delayed	Link to Greater Cambridge Partnership website

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Managers' Report, Milton Community Centre, 31st of May 2022

Maintenance/Improvements:

All external windows at the Annexe and ground level at the Community Centre have been cleaned. Some gutters and storm drains in the main car park have been cleared.

Bookings:

Bookings for Children's parties in both the Annexe and the Main Hall are remaining popular as is the general hire at the Community Centre. We have seen an increase in the number of cancellations due to COVID increase over the past 3 weeks.

Hard Courts

The tennis courts are in use 7 days a week and most evenings with people playing Tennis. The 5 aside court continues to be popular for both football and netball.

Youth Building:

Eddies Artworks continue to use the building Monday to Friday and Youth Group on a Tuesday.

Repairs have been made to the shutter bolt fixings to try and reduce unwanted access to the building.

North Lodge

The Red Cross are still using the Pavilion Monday to Friday. We have erected signs to the North side boundary to the football pitches to try and reduce people climbing the fencing.

Sycamores Rec

The Basketball Court has been resurfaced and we are waiting for the tarmac to cure prior to the white lines being painted. Tree roots that had broken the surface and become trip hazards on the football pitches have been removed.

Vandalism and Crime:

We believe there have been 2 attempts to gain entry to the Youth Building with damage to the rear door rolling shutter and fixings this has been reported to the police. Sadly with the warmer weather we have seen damage at both Coles Road and The Sycamores from people using disposable BBQ's. We continue to see high levels of recreational drug use at The Sycamores and Coles Road with alcohol cans and bottles and NOS canisters being left behind on a regular basis.

There have been reports on social media over the last few days of an assault at the play area at Coles Road. This has not been confirmed to MCC and the police have not contacted us.

We continue to see fly tipping of both household and commercial waste in the car parks and un-authorized use of the trade waste bins meaning that our own waste can't always be disposed of.

Andy West, Community Centre Manager 11/7/22