



MILTON PARISH COUNCIL

Parish Council Office, Coles Road,
Milton, Cambridge, CB24 6BL.
Telephone: 01223 861447.
Email: clerk@miltonvillage.org.uk.
Website: www.miltonvillage.org.uk.

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the meeting of Milton Parish Council to be held on
Monday 6 December 2021 at 7:30pm in the Bowls Pavilion
Members of the Public and the Press are cordially invited to attend.

Clerk's signature: *Sarah Coder*
Date of issue: 30 November 2021

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence
2. **To APPROVE the minutes of the meeting held on: Monday 1 November 2021 (Pages 1-5)**
3. **Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
5. **Clerk's/Chairman's Report, and see Works Schedule (Page 6)**
Gunnell Close/Woodman Way – Cambs County Council Highways have agreed to carry out the required works on extending the gap between the barriers
Gypsy, Roma & Traveller Inclusion Workshop Toolkit – Email update SCDC Community Safety: Delayed to April 2022
Deeds missing – Coles Road playing field – Ashtons Legal update: I am pleased to confirm Land Registry have received our application for first registration and have given the land the provisional title number, CB464125. Please note there are significant delays at Land Registry and it is likely that the application will take up to a year to complete.
MVAS – Data for the last 3-week period in November 2/11 – 24/11 is not reliable due to a problem with the MVAS's internal clock
Training – Clerk to register for Financial Introduction to Local Council Administration (FILCA) £120 + VAT (SLCC)
Pop-up Cycle Lane, Cambridge Road – AB:
Request for 20mph speed limit on Cambridge Road/High Street – Being discussed via the Working Group. See Item 14
Proposed office Christmas Closure - Friday 24 December to Monday 3 January 2022
6. **Planning (Page 7)**
To **RECEIVE** the minutes of the Planning meeting of Monday 15 November 2021
Decisions Received:
21/00561/FUL – 26 Fen Road, Milton CB24 6AD – Single storey 1 bedroom dwelling house
REFUSED PERMISSION
New:
21/04849/HFUL - 23 Shirley Close, Milton CB24 6BG – Part single, part double storey side

extension

21/04781/ADV – 1 Cambridge Science Park, Milton Road, Cambridge – Installation of 1no double sided and 1no single sided internally illuminated free standing signs

7. Finance and Administration (Pages 8-15)

To **RECEIVE** the minutes of the additional Finance Meeting of Wednesday 17 November 2021

To **RECEIVE** first draft of the annual budget 2022/23

To **RECEIVE** MCC bill payment request

8. Local Government Association Councillor Code of Conduct 2020 (Pages 16-31)

To **CONSIDER** adopting the updated version of the Councillor Code of Conduct

9. Internal Audit Report for Year 2021/22 (Pages 32-35)

To **RECEIVE** the Internal Auditors Report

To **DISCUSS** the use of a dedicated Councillor email address

10. Parish Council Meeting Dates 2022 – Revised Dates (Pages 36)

11. Bills for Payment and Money Received (Pages 37-38)

To **CONFIRM** bills for payment

12. Willow Crescent and Old School Lane ongoing maintenance and purchasing the land (Pages 39-41)

Email sent to the Company who may be the landowner at Willow Crescent and to see if they accept ownership and would consider transfer of the land to MPC.

MPC Solicitor looking into the process of claiming Crown land for Old School Lane.

To **CONSIDER** tree works quote of £1,560 + VAT (Town and County) for re-pollard of 3 willow trees on Willow Crescent

13. A14 Milton Interchange and Slip Roads (Page 41)

“Since the Jane Coston bridge provides a more direct route and safe route for non-motorised users, the original route via the interchange is effectively redundant”

To **CONSIDER** proposal from Cambs County Council in conjunction with National Highways to implement small scale measures to discourage use of the old route. These include:

North of interchange (Cambridge Road Eastbound at Tesco roundabout) – installation of timber knee fencing and conversion of a short length of existing footway to verge.

South of interchange (A1309 Milton Road junction with Cowley Road) – the footway on the east side heading north from the junction will be converted to verge for a distance of around 40 metres.

14. Urban & Civic Milton Cycle Path – Updated Plans (Pages 43-46)

To **COMMENT** on their proposals with reference to the document of Milton Parish Council Cycling and Walking Infrastructure Proposal sent to Councillors via email from the 20mph speed limit Working Group

15. The Connections Bus Project (Pages 47-54)

To **CONSIDER** provision of Youth Services for the 2022/23 financial year @£179 per session

To **RECEIVE** The Connections Bus Project AGM Minutes – 26 October 2021

16. Milton Community Centre Report – September 2021 (Page 55)

17. County Councillor’s Report October 2021 (Pages 56-59)

18. District Councillors Report October 2021 (Pages 60-63)

19. Correspondence

Letter received thanking the MPC for the ongoing maintenance of the footpath that runs from Butt Lane to The Sycamores recreation ground.

Greater Cambridge Local Plan First Proposals – Consultation runs from 1 November to 13

December 2021 www.greatercambridgeplanning.org/localplan Emailed to Councillors (Paper copy is being circulated to all Councillors)

Police and Crime Commissioner invite to virtual roundtable for local councillors – Tuesday 14 December 2021 18:00-19:30 – Email sent to Councillors.

Fulbourn Neighbourhood Plan – Seeking views. Comments can be made Tuesday 9 November to Tuesday 18 January 2022. To view the plan:

<https://www.scambs.gov.uk/planning/local-plan-and-neighbourhood-planning/fulbourn-neighbourhood-plan>

20. Dates of next meetings

Monday 20 December 2021 – Planning (7pm) – Maintenance 7:45pm

Monday 10 January 2022 – Parish Council

Wednesday 12 January 2022 – Community Care (11:30am)

Monday 17 January 2022 – Finance & administration

Monday 24 January 2022 – Parish Council Precept (7pm) – Planning (7:30pm)

<p>The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.</p>

**Minutes of the Meeting of Milton Parish Council held on
Monday 1 November 2021 at 7:30pm in the Bowls Pavilion**

Present: H Smith (Chair) (HMS), J E Coston (JEC), P Ellwood (PE), R Farrington (RF), A Horne (AH)
A Bradnam (AB), D Owen (DO), A Markham (AM), A Latchem (AL)

In Attendance: S Corder (Clerk), J Rippeth (District Councillor)

Public: 2

1 Apologies for absence

None– Full Committee

2 To APPROVE the minutes of the meeting held on Monday 4 October 2021

HMS amended to Item 5 Gunnell Close/Woodman Way: replace “widening of” to “increasing the distance between”
HMS Proposed to accept the minutes of Monday 4 October 2021 with amendment – RF Seconded:

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

4 Public Participation – members of the public are invited to speak

2 members of the public attended the meeting to discuss the state of the overgrown shrubs/hedges on the slip road into from Milton from the interchange. Who is responsible for maintaining it? Can the PC represent the village in asking for maintenance work to be carried out – can the PC contractor carry out the work?

AB: AB and HMS have in the past carried out minor cut back work. The land is County Council responsibility. AB (as County Councillor) and Clerk (PC) to take forward as an action to ask County for maintenance to be carried out.

(Public left 7:44pm)

5 Clerk’s/Chairman’s Report and Works Schedule

Works Schedule – reviewed list.

Gunnell Close/Woodman Way – Quotes being sourced to increase the distance between the barriers to 1.5m
Gypsy, Roma & Traveller Inclusion Workshop – Email update: SCDC (20/7/21) Delayed due to changes in the law.

Deeds missing – Coles Road playing field – Ashtons Legal: Application to register the land is now with the Land Registry.

The Sycamores Rec play equipment– Update: The Roundabout is now open.

Pop-up cycle Lane, Cambridge Road – AB: Nothing to report

Request for 20mph speed limit on Cambridge Road/High Street – Being discussed via the Working Group.

Land under the A10/Butt Lane Footbridge – Fly tipping/overgrown branches has been reported to County Highways report a fault on 29/07/2021. Report closed:08/10/2021 – no further action required.

HMS planted a new cherry tree at the top of Humphries Way, given to us by South Cambs Council.

Tesco has donated 5 back of Daffodil bulbs for planting on the bund by the Landbeach Road bus stop.

Clerk has invoiced AG Renewables for £8,000 compensation offered for disruption caused of laying of the gas pipe.

6 Planning

The minutes of the Planning meeting of Monday 18 October 2021 were received

New:

21/04625/FUL – Land between Green End and the Waterbeach Barracks Site, Waterbeach – Change of use from agricultural land for the construction of an A10 bridge structure with associated earthworks embankment bridge landing, construction of a shared route for non-motorised users between the Waterbeach Barracks site and Green End including a 3m shared footway cycleway and 2m grassed verge for equestrians and 1m grassed verge, hard and soft landscaping, lighting, construction compound and temporary haul road – **HAS NO RECOMMENDATION: Comment – Could steps be added on the eastern side of the ramp on the desire line to the bridge from the paths to the village and new town**

21/04301/FUL – Land rear of 49 Cambridge Road, Milton – Erection of 4 dwellings following demolition of No49b Cambridge Road and removal of 5 no static caravan pitches – **HAS NO RECOMMENDATION: Comment – Site**

plan shows incorrect boundary line at western end (includes the public highways). MPC asks that a fence is retained on the southern boundary at least 1.2 metres high to protect the PC hedge and deter pedestrian access/egress. Require the parking for the hairdresser to be marked

21/04458/HFUL – 14 Old School Lane, Milton – Front porch extension HAS NO RECOMMENDATION

20/04010/CONDG – Land South West of Milton Park and Ride, Butt Lane, Milton (Police Station) – Submission of details required by condition 9 (piling) of planning permission 20/04010/FUL Can a condition be placed on times of piling (not at night)

20/04010/CONDF – Submission of details required by condition 26 (EV charging points)

20/04010/CONDH – Submission of details required by condition 7 (Landscape and ecological management plan)

ALL FOR INFORMATION ONLY

The Planning Inspectorate – To **CONSIDER** what information should be provided in the Environment Statement or confirm no comment. Application by Anglian Water Services for an Order granting development consent for the Cambridge Wastewater Treatment Plant Relocation **MPC supports the choice of location and has no comment**

7 Finance and Administration

The minutes of the Finance and Administration meeting of Monday 18 October 2021 were received

8 Community Care

The minutes of the Community Care meeting of Wednesday 6 October 2021 were received

9 Capital Project Working Group – Project Report

To **AGREE** action plan, poster which will go in Village View, rules of the Bus Stop Art Competition, budget to this project, to agree up to £10,000 **HMS Proposed to spend up to £10,000 from the S106 Art Budget to cover the cost of the project (including producing the artwork and replacement bus stop windows) – JEC Seconded ALL AGREED**

(AM left 9:09pm)

10 Cemetery Advisory Committee

To **CONSIDER** request for a double kerb set, slab and headstone **AB Proposed REFUSAL (The size of the slab and kerbing is too wide, being double rather than single plot width (3'2') and the headstone is too wide, it needs to be at most 2'. The shape of the headstone (a heart) and wording submitted would be acceptable. Clerk to convey this decision to the Stone Mason**

11 Bills for Payment and Money Received

To **CONFIRM** bills for payment – JEC Proposed to pay invoice vouchers 206-234 – AB Seconded ALL AGREED

12 Local Government Finance Act 1992 – Parish Precept

To **CONSIDER** response to consultation question A for proposals for payment of Parish Precepts **HMS Proposed to agree with Band D council tax base 2022/23**

13 Parish Council Dispensations

To **CONSIDER** asking for dispensations for all MPC Councillors to vote on MCC finances
HMS Proposed the Clerk agrees Councillor's dispensations as they come in - **ALL AGREED**

14 Parish Council Meeting Dates

Defer to December meeting – meeting dates need to be altered

15 Tree Maintenance

To **CONSIDER** quote for £1,180 from Town & County for works required on Edmund Green (The Rowans) **AB Proposed to accept the quote – HMS Seconded ALL AGREED**

To **CONSIDER** quote for £1,820 + VAT from Town and Country for works required on MPC land (Invoice lists MCC and MPC works totalling £5,100 + VAT) **JEC Proposed to accept quoted works for The Sycamores and The Rowans but defer works for Willow Crescent as currently not MPC owned land – AL Seconded ALL AGREED. Clerk to find the minute where MPC confirmed continuing with maintenance of Willow Crescent land.**

(DO left 9:42pm) (JEC Proposed suspending Standing Orders limiting meeting time – AB Seconded ALL AGREED)

16 9th Liaison Meeting between Anglia Water and Milton Parish Air Quality Working Group

The minutes of the meeting of Wednesday 12 May 2021 were received

17 South Cambs District Council Parish/Cabinet Meeting – Monday 29 November 2021

To **CONSIDER** attendees and topics for discussion – **HMS attending**

18 MVAS in Milton

To **CONSIDER** request for purchasing a second MVAS for Milton – **The agreement to purchase a second shared MVAS was put on hold due to lack of volunteers to help move the unit between the 3 villages (Milton, Waterbeach and Landbeach). JEC to put out a press release asking for volunteers. To be discussed further at the December MPC meeting**

19 Milton Community Centre Report – September 2021

Maintenance: With the day light shortening and the increase in use of lights we are having to replace bulbs that have expired across the 3 sites. Work has been completed to remove taped floor markings in the Annexe, Main Building and North Lodge Pavilion that were put down at the start of lockdown. A new gate has been installed at the boundary of North Lodge to allow Colts Football to retrieve balls from the field. The wooden bench near the spider web has been removed and replaced with a metal one. The play area at Sycamore Rec is now fully open.

Bookings: Sadly Milton Netball Club is in the process of disbanding due to decreasing numbers however the adult friendly league has now started on a Thursday evening.

Kids-R-Us are still running Wraparound School Club sessions each weekday in the Annexe. Eddies Art Works continue to use The Youth Building at the Sycamores every week Monday to Friday. We have also seen the return of the Youth Club at the Youth Building on a Tuesday evening.

The Red Cross will be hiring the Bowls Pavilion from November the 8th to 28th of February. This will support the charity whilst they secure new premises and all existing users of the Pavilion will continue to be able to use it.

The 5 aside pitch continues to be popular in the weekday evenings with a mixture of both adult and children usage and Milton Colts have returned to using it.

Colts football has started with 18 teams for the season using all 3 sites in conjunction with adult football and Rangers football

Crime and Vandalism: Thankfully there has been no crime or vandalism to report.

20 County Councillor Report for Parish Council meetings in November 2021 - Cllr Anna Bradnam (Full report on MPC webpage)

Gas main installation works – Waterbeach and Milton (N to S)

Ely Road Milton – work is ongoing here and was due to complete this week but may need until 5 November.

Cambridge Road, Milton: Due for one final closure to connect to the parent main in Cambridge Road. This will require two-way traffic lights, first on one side, then on the other.

General: Final testing will run 8 – 22 Nov. No road closures will be needed.

Fulcrum aim to have the job finished by the end of November.

Information from Highways England about forthcoming works on/around the A14:

Next weekend, the 30th & 31st October, we will start night-time permanent lining works to the northern half of the J33 gyratory at Milton which will include a full closure of the A14 EB eastbound J33 exit slip (off the A14) with a diversion to J34 (Fen Ditton) and back (nights only).

The following weekend, the 6th & 7th November we will complete the lining works to the southern half of the gyratory. We will maintain access to the A10 NB & SB and also to Milton village throughout. We will switch from inner ring management to outer ring management throughout the shift to accommodate the lining works.

Transport – Rail: Network Rail advise us passenger numbers on the railway continue to increase, especially at weekends. We're continuing to focus on providing a reliable service to ensure a good passenger experience and to encourage others back to the network.

Education and Schools: From the 15th October to 21st October, we identified 1,240 cases across 199 settings. This is a **significant increase** from the 808 cases reported the previous week.

- We are currently considering how we respond to the high case rates of Covid-19 across the county. We will be notifying schools in the coming week of any further recommendation for measures. Any measures will be

dependent on the current rate of Covid-19 and an agreement from government on specific measures above those we can consider locally.

- We have sent out a press release covering half term and encourage schools to share with students our be part of the solution campaign to reduce Covid-19 transmission. [Peterborough - Be Part of the Solution \(4mins\) - Bing video](#) / [Cambridge - Be Part Of The Solution - YouTube](#)
- The first round of Household Support Grant vouchers were sent to parents today. After the team worked late into last night / this morning, a total of 18,421 £15 vouchers were sent to eligible parents with a further £10k going to colleges to support their eligible students.
- We sent out to all school a [letter from the Deputy Lieutenant of Cambridgeshire](#) outlining events schools are asked to support and participate in for the Queens Platinum Jubilee celebrations.

Vaccinations : Covid-19 vaccines are being offered to 12-15 year olds at large scale vaccination centres across Cambridgeshire and Peterborough

www.nhs.uk/covidvaccine or by calling 119. Appointments for this age group will be available on Saturdays and Sundays from 8.30 am to 4.00 pm and from 4.30 pm to 7.30 pm on certain evenings at different sites. In addition, during half term week (25 to 31 October), appointments will also be available between 8.30 am and 4.00 pm.”
“Vaccinations for 12-15 year olds cannot be accessed on a walk-in basis so please ensure you book an appointment before visiting our centres.”
“Alternatively, parents and young people can still choose to access the vaccination programme being delivered in schools”

Health: Rates of Covid-19 in Cambridgeshire are now the highest they have been since recording began with hospital admissions also starting to rise. This sharp increase in recent weeks has largely been driven by transmission in the school children and this is causing serious disruption in schools as well as putting vulnerable children and parents at risk. For the week ending 15 October, there were 808 identified cases across 193 educational settings. This is a significant increase from the 649 cases reported the week before. Rates are also starting to rise in the parental age ranges as well as in the over 60s and we are once again seeing outbreaks in care homes. The health service is also being impacted by increased Covid admissions as well as staff staying at home with children with Covid.

Environment and Climate Change: Community Heat Initiative – and an e-bike ride to celebrate the project:

An electric bike ride from Cambridge to Swaffham Prior, to highlight a landmark retrofit scheme took place on 21 October, to mark the global climate change conference COP26. The event was organised by Cambridgeshire County Council and the Cam and Pet Combined Authority. Riders picked up e-bikes from Newmarket Road P&R and cycled the nine miles to Swaffham Prior, nine miles away. The bike ride was held to highlight the efforts being undertaken in Cambridgeshire to make the county net carbon zero, with riders using either an electric or conventional bike.

The county council – which declared a climate emergency in 2019 - has set a target to cut 50% of its own direct carbon emissions by 2023 and it is on track to achieve this. For the wider Cambridgeshire area, the intention is to aim for net zero by 2030.

21 District Councillors Report November 2021 Cllrs Paul Bearpark, Anna Bradnam and Judith Rippeth (Full report on MPC webpage)

Waterbeach Community Forum (20/10/2021): At the recent Waterbeach Forum online we had presentations from planners and developers, on the Local Plan and on the GCP Better Public Transport team as well as a heads-up about proposed changes to level crossings in Waterbeach. Qs&As will be available on the webpage here [Waterbeach Community Forum - South Cambs District Council \(scambs.gov.uk\)](http://Waterbeach Community Forum - South Cambs District Council (scambs.gov.uk))

Parish Council Sport Facility Survey: Cambridge City Council and South Cambridge District Council are undertaking the development of a number of Sports Facilities Strategies, overseen by the Greater Cambridge Shared Planning Service and external consultants, Strategic Leisure Ltd. The purpose of these strategies is to provide a detailed overview of all indoor and outdoor sports facilities, including the quantity, quality, availability, and accessibility of these to help inform assessment of need and future planning for provision.

Children and young people grant fund 2022: Last week SCDC launched a new Children and Young People’s Grant, designed to support local voluntary organisations (including Parish Councils) that run groups and activities that support our young residents. Organisations can apply for funding grants of between £4,000 and £8,000 for projects which help to empower children and young people; helping them to build self-belief and make a positive difference to themselves and their community. The deadline to apply for the grants is Wednesday 10 November. Further information and an application form can be found on the [SCDC website](#).

Coronavirus pandemic: As of 17th October the South Cambs case rate is 514 cases per 100,000 population. In Cambridgeshire, the Local Education Authority advice is now for all secondary age children (unless exempt) to wear masks whilst moving around indoor areas of the school site and to wear masks on buses whilst travelling to and from school. Primary schools have also been encouraged to make more use of masks. At Impington Village College the case rate has now started to see a slight decline.

Post-Covid Community Support Workshop 22 Nov 6-7 pm: SCDC are keen to support, facilitate and enable all parishes and community groups to continue their work Post-Covid. Our online workshop will provide an opportunity to find out more about the Post-Covid Community support the council is providing to all Community groups and parish councils within South Cambridgeshire. Included in the session will be local case studies, information on how to start a Community Led Plan as well as a Q&A session. Details of the agenda and how to book a place will be circulated in the coming week. Please contact CLP@scambs.gov.uk with any questions related to Community-led plans.

Modern Day Slavery: 18th October marked Anti-Slavery Day raising awareness of its existence in society and how and what we can do to combat it.

New Consultations: We are often awash with consultations however it is important to take part and make your views known. Here is a list of those that are probably of greatest importance locally.

The Greater Cambridge Local Plan: First Proposals opens on 1st November and runs until 13th December so for a period of six weeks.

Network Rail are currently holding a consultation running until 28th November concerning the need to increase the capacity by closing some level crossings and improving the barriers at others, to improve safety allow more trains to run through Ely. This round is focusing on the network to the South of Ely and of specific local interest are significant proposed changes to level crossings at Bottisham Road (Bannold Road) and Burgess Drove, Waterbeach.

Visit <https://phase2b.elyareacapacity.com/> to make your views known.

"On Your Doorstep" - Promoting Local Businesses: For more information, please visit [On your doorstep - South Cambs District Council \(scambs.gov.uk\)](#)

22 Correspondence

Anglian Water Services Ltd – Cambridge Wastewater Treatment Plant Relocation Scoping Opinion: To **CONSIDER** comments on information to be provided in the Environmental Statement

Update from Waterbeach Barracks 15 October 2021 (Emailed to Councillors)

Cambs County Council online flood training for community groups (Emailed to Councillors)

COVID community update – 7 October 2021 (Emailed to Councillors)

COVID community update - 22 October 2021 (Emailed to Councillors)

Zero Carbon Communities Green Connect Event: "COP26: What it means for South Cambridgeshire" on the 9th November between 7.30pm and 8.30pm. (Emailed to Councillors)

Climate Change and Environment Strategy and Action Plan. Webinar on Thursday 11th November between 12:00 – 13:00 to hear about our ambitions and give you an opportunity to ask us any questions (Emailed to Councillors)

23 Dates of next meetings

Monday 15 November 2021 – Planning

Wednesday 17 November 2021 – Additional Finance & Administration

Monday 6 December 2021 – Parish Council

Monday 20 December 2021 – Planning (7pm), Maintenance 7:45pm

Meeting closed at 9:42pm **Signed:** **Date:**

Milton Parish Council

Work/Project Schedule List (as of Nov 2021)

Works Required	Committee	Progress
Removal of Trees by Allotments/A10 and planting of replacement trees	Carried out by County Highways	Email from N Burdon 4/5/21 – Currently trying to get a date from contractor of when they will be able to remove the 15 trees as per their quote Clerk: Email sent 23/11/21 asking for update
Play bark required at Humphries Way, Froment Way and The Rowans	Maintenance (reported on play inspection sheet)	Awaiting delivery
Improve crossing point at High Street/Fen Road	A14 Legacy Fund	Email update (14/1021) J Rutherford – County Highways: Safety audit is complete, it will be submitted to our contractor for pricing next week. All on track for delivery before end of March 2022, hopefully a bit sooner
Bus Stop repairs – to brick bus shelters	Maintenance	Sourcing quotes
IN PROGRESS		
Power to Pond Green – for Christmas lights etc	Capital Projects Group	Sourcing quotes – awaiting quote from Balfour Beatty
New Village Signs	Capital Project Group	Design and quotes to be sourced
Benche/s on Pond Green	Capital Project Group	Design and quotes to be sourced

**Minutes of the Planning Committee Meeting of Milton Parish Council held on
Monday 15 November 2021 at 7:30pm in the Bowls Pavilion**

Present: R Farrington (Chair), J Coston (JEC), D Owen (DO), P Ellwood (PE)

In Attendance: S Corder (Clerk)

1 Apologies for absence

H Smith (personal)

2 To APPROVE the minutes of the meeting held on Monday 18 October 2021

RF Proposed to accept the Minutes of the meeting on Monday 18 October 2021 as a true record
AGREED.

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

4 Public Participation – members of the public are invited to speak

No members of public in attendance

5 Decisions Received:

21/02712/FUL – The College of West Anglia, Landbeach Road, Milton – Removal of existing asbestos roofs and replace with Kingspan steel powder-coated roof **GRANTED PERMISSION**

20/02721/S73 – Land at 26 Butt Lane, Milton CB24 6DG – Variation of condition 2 (approved plans) pursuant to planning permission S/1320/16/FUL to allow for the realignment of internal access road and alterations to parking arrangement plot No 5 **GRANTED PERMISSION**

21/1229/TTCA – Works to TPO trees 1 Willow Crescent, Milton CB24 6BY – T1: Sycamore fell (tree is full of decay and has very weak regrowth after re-pollard) **GRANTED PERMISSION**

21/1054/TTPO – Works to TPO trees 2 Willow Crescent, Milton CB24 6BY – T4: Sycamore to reduce it by 5 metres all round (as it has just grown too big for residential area) **REFUSED PERMISSION**

6 New:

S/4824/18/COND9 – Land adjacent to Cambridge North Station, Milton Avenue, Cambridge CB4 0WZ – Submission of details requires by condition 9 (BREEAM) of planning permission S/4824/18/VC **FOR INFORMATION ONLY**

21/04597/S73 – Land South West of Milton Park and Ride, Butt Lane, Milton (Police Station) – S73 to vary condition 2 (approved drawings) of ref: 20/04010/FUL (one and two storey building containing offices, custody suite and associated facilities, new access, internal access road, hardstanding, car parking areas, landscaping, drainage attenuation features, lighting and means of enclosure) to show minor amendments **HAS NO RECOMMENDATIONS**

Flagship Homes (Housing association) - The proposals seek consent for a residential scheme for up to 50 homes and a 4.8ha Community Park to provide recreation and leisure facilities for the residents of Histon and Impington. 50% of new homes would be affordable. Before submitting an application, feedback is welcomed on the proposal: www.miltonroadimpington.com **Milton Parish Council has no comment to make on the proposal at present.**

7 Dates of next meeting

Monday 20 December 2021 – 7PM

Meeting closed at 8pm **Signed:** **Date:**

7

**Minutes of the Additional Meeting of Milton Parish Council Finance and Administration Committee
held on Wednesday 17 November 2021 at 7:30pm in the Bowls Pavilion**

Present: J Coston(Chair), R Farrington (RF), A Latchem (AL)

In Attendance: S Corder (Clerk), G Kinsman (RFO) (via Zoom), H Smith (via Zoom)

1 Apologies for absence

HMS gave apologies for not being present but was in attendance via Zoom. It was AGREED that JEC would chair the meeting to cover for HMS not being present

2 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None
To receive written requests for dispensations for disclosable pecuniary interests (if any); None
To grant any requests for dispensation as appropriate; None

3 Public Participation – members of the public are invited to speak

D Wildman (MCC Chairman) attended and spoke at relevant points

4 Review of Debtors and Creditors

Received

5 Review of Budget and Year to Date Actuals

Received

GK: Contingency budget has been used to evict a Traveller incursion on MPC land
£250 will be placed in the **Christmas budget** for the Christmas lights by Pond Green
The S106 Arts interest had been credited: S106 spreadsheet to be updated.

6 Milton Community Centre (MCC) Bills Paid Budget Review

To CONSIDER reports produced by MCC

DW: An accrual of £11.2k (budget for The Sycamores play area) was rolled over into this year's accounts for each of MCC and MPC. For MCC there was an overspend on bills for 2020/21 (of over £7,000) meaning a brought forward balance of £3,282.96 shows in the accounts. MCC have calculated the overspend at the end of 2021/22 will be £3,003.27 which includes the ongoing monthly expenditure. DW suggested that MCC could pay some of the ongoing bills to lower the possible overspend (MCC to confirm after their Finance meeting).

7 Finance Officer (RFO)

External Auditor report: The £672 unpaid direct debits recorded in the 2020/21 accounts need to be accounted for in this year's accounts and the total of investments in Box 8 is to be restated as £497,263 for 2020/21 when we give comparative figures at the end of this year.

The VAT return needs to be recalculated for the period July to September 2021 as incorrect reclaim figures were sent.

Smart Pensions had refused the October pension payments. GK will attempt to pay contributions in November and sort it out then.

MCC will be discussing their Buildings Insurance at their next meeting. The PC Office is not to be included as DW stated that there is an agreement that the PC covers this. (This Agreement is to be found and kept with the lease.)

A first draft of the 2022-23 budget should be available for our December meeting (budget lines from MCC and Maintenance would have to be estimated at that stage). **GK to prepare**

8 Dates of next meetings
Monday 17 January 2022

Meeting closed at 8:56pm Signed: Date:

DRAFT

MILTON PARISH COUNCIL

PARISH COUNCIL MEETING DATES FOR 2022

ALL MEETINGS WILL COMMENCE AT 7:30PM,
in the Bowls Pavilion, Coles Road, unless shown otherwise.

JANUARY

Monday 10th - Parish Council

Wednesday 12th - Community Care (11:30am)

Monday 17th – Finance & Administration Committee

Monday 24th – Parish Council Precept Meeting (7pm) - Planning (7:30pm.)

FEBRUARY

Monday 7th - Parish Council

Monday 21st - Planning Committee

MARCH

Monday 7th - Parish Council

Monday 21st - Planning Committee (7.00pm); Maintenance Committee (7.45pm.)

APRIL

Monday 4th - Parish Council

Monday 18th - Planning Committee (7.00pm) Finance & Administration Committee (7.45pm)

Wednesday 13th - Community Care (11.30am)

Monday 25th – Annual Parish Meeting (7:30pm)

MAY

Monday 9th – Parish Council – To approve accounts (7:00pm) Annual Meeting of the Parish Council (7:30pm)

Monday 23rd - Planning Committee

JUNE

Monday 13th - Parish Council

Monday 20th - Planning Committee (7.00pm); Maintenance Committee (7:45pm)

JULY

Monday 4th - Planning Committee

Wednesday 6th – Community Care (11.30am)

Monday 18th - Parish Council

Monday 25th – Planning Committee (7pm) Finance & Administration Committee (7:45pm)

AUGUST

Monday 8th - Planning Committee (7.30pm - if required)

SEPTEMBER

Monday 5th - Parish Council

Monday 19th - Planning Committee (7.00 pm); Maintenance Committee (7:45pm)

OCTOBER

Monday 3rd - Parish Council

Wednesday 5th - Community Care (11.30am)

Monday 17th - Planning Committee (7.00pm); Finance & Administration Committee (7.45pm.)

NOVEMBER

Monday 7th - Parish Council

Monday 21st - Planning Committee

DECEMBER

Monday 5th - Parish Council

Monday 19th - Planning Committee (7.00pm); Maintenance Committee (7:45pm)

Milton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
235 Telephone / Broadband	03/11/2021		Unity Trust Bank	DD	Office Phone & Broadband	BT	S	77.34	15.47	92.81
236 Website	04/11/2021		Unity Trust Bank	DD	Microsoft 365 Business Licence	1 and 1 Internet Ltd	S	6.99	1.40	8.39
237 Electricity	04/11/2021		Unity Trust Bank	DD	Electricity	British Gas	L	77.32	3.86	81.18
238 Postage	16/11/2021		Lloyds Corporate Card	DD	Postage	Post Office Ltd	E	27.12		27.12
239 Bank charges	16/11/2021		Lloyds Corporate Card	DD	Bank Charge	Lloyds Bank	E	3.00		3.00
240 Office expenses	16/11/2021		Unity Trust Bank		Alarm service	CJA Solutions	S	84.00	16.80	100.80
241 Bus Shelters	12/11/2021		Unity Trust Bank		Bus shelter repairs	GW Shelter Solutions	S	1,440.00	288.00	1,728.00
242 Bus Shelters	03/11/2021		Unity Trust Bank		Bus Shelters (cleaning)	Compass 24 Cleaning Service	E	94.00		94.00
243 MCC cleaning	01/11/2021		Unity Trust Bank		MCC Costs Contribution	Atkins Gregory (The Cleaning	S	1,116.50	223.30	1,339.80
244 Trolley Bus	29/10/2021		Unity Trust Bank		Dial-a-Ride	Cambridge Dial-a-Ride	E	114.00		114.00
245 S137: Warden's Phone	15/11/2021		Unity Trust Bank	DD	Mobile phone (Warden)	Tesco Mobile	S	16.75	2.39	19.14
246 Payroll Clerk	24/11/2021		Unity Trust Bank		Salary	S C	E	1,158.42		1,158.42
247 S137: Warden Salary	24/11/2021		Unity Trust Bank		Salary	T E	E	848.53		848.53
248 Payroll Asst Clerk	24/11/2021		Unity Trust Bank		Salary	J B	E	345.60		345.60
249 Payroll Highways	24/11/2021		Unity Trust Bank		Salary	P A	E	309.99		309.99
250 Audit Fees	19/11/2021		Unity Trust Bank		Professional Services	Canalbs Ltd	E	157.62		157.62
251 Subscriptions	22/11/2021		Unity Trust Bank		Scribe	Starboard Systems Ltd	S	567.50	113.50	681.00
252 Cleaning and Sundries	18/11/2021		Unity Trust Bank		Grease and hand pump	Screwfix	S	15.82	3.16	18.98
253 Allotment Maintenance	01/11/2021		Unity Trust Bank		Allotment	Buchans Landscaping & Gro.	S	279.54	55.91	335.45
254 Cemetery Maintenance	01/11/2021		Unity Trust Bank		Cemetery	Buchans Landscaping & Gro.	S	162.54	32.51	195.05
255 Grass Cutting	01/11/2021		Unity Trust Bank		Grass Cutting	Buchans Landscaping & Gro.	S	731.88	146.38	878.26
256 MCC grounds maintenance	01/11/2021		Unity Trust Bank		MCC Costs Contribution	Buchans Landscaping & Gro.	S	1,001.67	200.33	1,202.00
257 MCC-NLP grass cutting	01/11/2021		Unity Trust Bank		MCC Costs Contribution	Buchans Landscaping & Gro.	S	194.81	38.96	233.77
258 Website	24/11/2021		Unity Trust Bank	DD	1&1 WP Plus	1 and 1 Internet Ltd	S	6.99	1.40	8.39
259 Website	24/11/2021		Unity Trust Bank	DD	1&1 Mail Pro Licence	1 and 1 Internet Ltd	S	3.99	0.80	4.79
260 GJK - RFO	24/11/2021		Unity Trust Bank		Professional Services	GJK Accountancy Ltd	E	150.00		150.00
Total								8,991.92	1,144.17	10,136.09

37

Milton Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
117	21/10/2021		Unity Trust Bank		Allotment Rent	E0 and E1	E	33.00		33.00
118	02/11/2021		CBS General Purpose		Allotment Rent	B7	E	33.00		33.00
119	11/10/2021		Unity Trust Bank		Memorial	Memorials of Distinction	E	110.00		110.00
120	02/11/2021		Unity Trust Bank		Allotment Rent	C1	E	22.00		22.00
121	03/11/2021		Unity Trust Bank		Community Care Fee	MP	E	78.00		78.00
122	03/11/2021		Unity Trust Bank		Community Care Fee	E H	E	78.00		78.00
123	02/11/2021		Santander S106 Arts		Interest	Santander	E	17.95		17.95
124	05/11/2021		Unity Trust Bank		Community Care Fee	PH	E	66.00		66.00
125	05/11/2021		Unity Trust Bank		Community Care Fee	P Co	E	78.00		78.00
126	05/11/2021		Unity Trust Bank		Community Care Fee	E Hu	E	78.00		78.00
127	08/11/2021		Unity Trust Bank		Community Care Fee	EH/RH	E	156.00		156.00
128	09/11/2021		Unity Trust Bank		VAT refund	HMRC	R		2,634.84	2,634.84
129	09/11/2021		Unity Trust Bank		Allotment Rent	A1	E	31.00		31.00
130	09/11/2021		Unity Trust Bank		Community Care Fee	B C	E	78.00		78.00
131	10/11/2021		Unity Trust Bank		Community Care Fee	T S	E	78.00		78.00
132	12/11/2021		Unity Trust Bank		Allotment Rent	C3	E	11.00		11.00
133	07/11/2021		CBS General Purpose		Community Care Fee	T R	E	78.00		78.00
134	10/11/2021		CBS General Purpose		Community Care Fee	R B	E	78.00		78.00
135	04/11/2021		Unity Trust Bank		Community Care Fee	P C	E	78.00		78.00
136	04/11/2021		CBS General Purpose		Community Care Fee	N R	E	78.00		78.00
137	04/11/2021		CBS General Purpose		Community Care Fee	J B & M B	E	156.00		156.00
138	04/11/2021		Unity Trust Bank		Community Care Fee	M S	E	36.00		36.00
139	03/11/2021		Unity Trust Bank		Allotment Rent	F13/F14	E	44.00		44.00
140	05/10/2021		Unity Trust Bank		Allotment Rent	C12	E	33.00		33.00
141	19/11/2021		CBS General Purpose		Community Care Fee	C D	E	70.00		70.00
142	17/11/2021		Unity Trust Bank		Allotment Rent	A3	E	33.00		33.00
143	19/11/2021		Cambridge & Counties Bon		Interest	Cambridge & Counties Bank	E	1,734.28		1,734.28
144	22/11/2021		Unity Trust Bank		Allotment Rent	F18/F6A	E	55.00		55.00
145	08/11/2021		CBS General Purpose		Community Care Fee	T G	E	78.00		78.00
146	26/11/2021		Hampshire Trust Bank		Interest	Hampshire Trust Bank	E	850.00		850.00
147	13/11/2021		Unity Trust Bank		Allotment Rent	C5/D6	E	55.00		55.00
Total								4,404.23	2,634.84	7,039.07

Handwritten mark

P.O. Box 344
Histon
Cambridge
CB24 9WZ



admin@connectionsbusproject.org.uk
www.connectionsbusproject.org.uk

Mob: 07887 947748

Charity No. 1168343

11 November 2021

Dear Milton Parish Councillors

Provision of Youth Services for the 2022/23 Financial Year

Thank you first for your patience during this difficult time of the pandemic. Although initially we were unable to provide a service we have endeavoured to adapt and find new ways of meeting the needs of the young people. This has included

- our popular babysitting course that has been adapted to be used via Zoom which we were able to offer to young people from all the villages in which we were providing service pre-COVID. This was funded using reserves
- detached youth work sessions, and
- an outdoor youth club from a van, the purchase and equipping of which was funded by grants from The Pye Foundation, Cole Charitable Trust and Garfield Weston

As you will be aware we are now back to using most of our building based sessions, already have one youth bus back and have started a new pop-up youth club service. We are currently delaying the cost of getting the second bus up and running until we have sufficient staff to be able to run this service.

The trustees have reviewed the effect that this will have on our budget for 2022/23 and have agreed that we can keep service fees at the level that was planned for April 2020. Therefore the fee for providing building based services to Milton from April 2022 will remain at £179 per session. This assumes that you book a minimum of weekly term time sessions (usually 39 in a year).

I would ask that you consider the needs of your young people and continue to value the work that we carry out with them. Would you then please let me know how you wish to proceed in the next financial year, by Monday 10 January 2022?

If you have any questions as a result of this letter, please do get in touch.

Yours sincerely

Alan Webb
Project Manager

The Connections Bus Project

Minutes of the Annual General Meeting held on Tuesday 26th October 2021
At St Andrew's Centre, School Hill, Histon, Cambridge, CB24 9JE from 7.30 to 8.15pm

Present:

Alan Webb	Project Manager
Andrew Smith	Chairperson and Trustee
Ed Cameron	Trustee
Mark Stanyer	Treasurer and Trustee
Russell Wilkinson	Sessional worker
Pete Gillings	Sessional worker
Rosemary Barrett	Administrator
Liz Morris	Youth & Community Manager, Cambridgeshire County Council
Yvonne Murray	Histon & Impington Parish Council
Simon Jocelyn	Histon & Impington Parish Council
Dan Buck	Girton Town Charity
Stella Barrett	Guest
Miriam Webb	Guest (from point 6)

1. Welcome

Andrew Smith opened the meeting, welcomed everyone and thanked Stella for providing catering.

2. Apologies

Apologies were received from:

David Stancombe, sessional worker	Lorna Dupre, Sutton County Councillor
Alison Lilley, sessional worker	Ben Mavely, Haslingfield
Claire Brind, sessional worker	Ruth Hufton, Doddington
Paul Manser, former Trustee	Warboys representative
Claudine Venter, Independent Examiner	Willingham Youth Trust representative
Paul Connelly	

3. Minutes of the 2020 Annual General Meeting

The minutes were approved as a true and accurate representation of the meeting.

4. Adapting and persevering

Alan Webb presented his report (Appendix 1) of the practical challenges of the work during the pandemic, the introduction of an outdoor youth club from a van, pop-up youth clubs and the return of the youth bus.

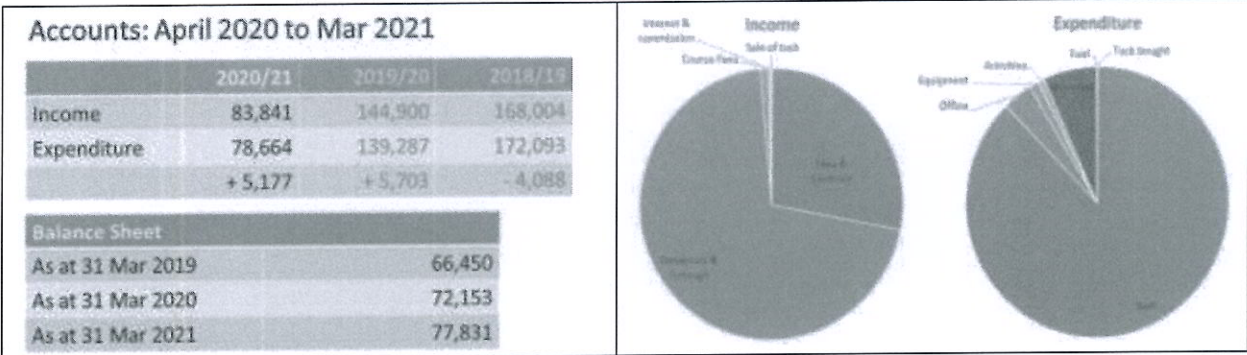
5. Chairperson's report

Andrew Smith presented his report (Appendix 2) stressing how proactively we reacted in a very difficult period. He gratefully acknowledged the support of everyone who has enabled us to keep going.

Liz Morris commented on the need for more youth workers and shared that recruitment is regionally and nationally a problem at the moment and wondered whether working together might be helpful in this area.

Andrew Smith suggested that we could offer placements for those going through training and expressed a desire to work together with Cambs County Council.

6. Treasurer's report



Mark Stanyer presented the financial report, noting that despite the unpredictable year (2020-21) income has remained healthy and a surplus of £5177 was achieved. This was due in large part to some generous grants, the Government's Furlough scheme and Alan's excellent management and creativity in finding new ways to provide youth work.

Reserves are still around 50% of expenditure as planned, giving the ability to manage the future circumstances. Income from fees was much reduced but expenditure was also less as staff costs and the costs of running the buses were less.

Budget 2021-22

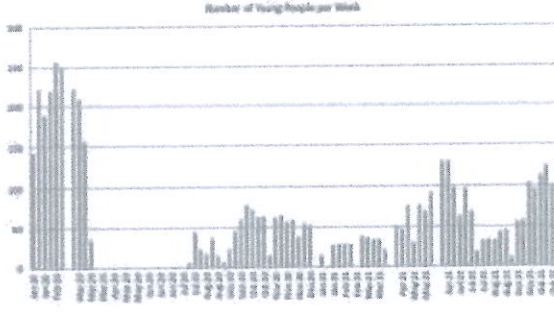
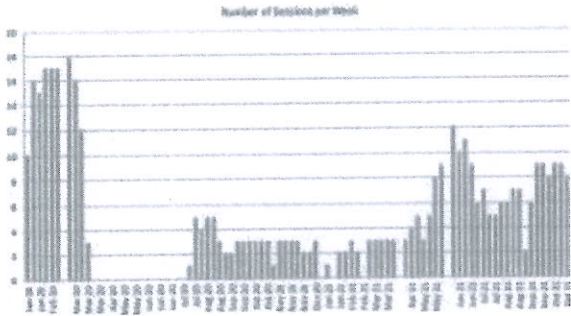
	Original	Revised
As at 01 Apr 2021	77,831	77,831
Income	101,503	119,855
Expenditure	106,930	130,103
As at 31 Mar 2022	72,404	67,583

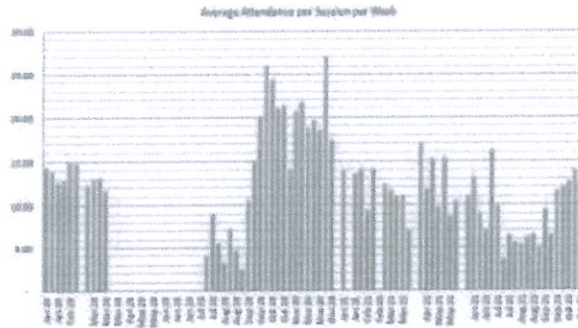
The budget for the future has been revised to take account of staff shortages and shows increased spending on bus repairs to get them roadworthy again.

Despite a challenging year and lots of questions about the future, the finances remain healthy and there's a large demand for the services we offer.

Andrew Smith commented that we're in a good place, and able to deliver much-needed youth work. We have the opportunity to invest in the second bus but the issue at the moment is staffing the sessions and recruitment.

7. Project Manager's report





Alan talked us through his report showing the various stages of youth work during the pandemic: nothing during lockdown, then detached youth work, then babysitting courses, then outdoor work from the new van, then building based work and then the youth bus. Before lockdown the number of young people we had contact with was about 250 per week and we were able to again achieve good numbers through detached work, especially being outside IVC at the end of the day. The summer 2021 was quiet and there were a few weeks of bad weather which made outdoor work hard. Now we're seeing just over 100 young people per week. 15 young people per session is a good target number and we have reached 25 outside IVC.

Situation from next week

Operating at full capacity	Requiring bus drivers (shortlisting)	Requiring youth workers	Venue number restrictions
Histon Oakington Babysitting Milton Warboys	Chatteris Cotterham	Girton Hasingfield Willingham Trump, Meadows Orchard Park Sutton (due April)	Sawtry

Plus Eversden, Somersham and Doddington on waiting list

The most pressing need now is for more staff to meet the demand for sessions and get the second bus working again. As a concrete example we now have to stop the work in Girton until we have 3 youth workers. Dan Buck asked how that is being communicated. Alan explained that the young people are sent text messages. Andrew stressed how devastating it is to have to pause sessions or move from weekly to fortnightly because we don't

have enough staff. We want to deliver to everyone but we need to find more youth workers, that's our focus now.

8. Questions

Dan Buck asked how long it takes before a new youth worker can start. Alan said that he's interviewing 3 or 4 candidates next week. Assuming they're good and their references and DBS are fine then it can be quick. Dan Buck asked where all the youth workers have gone. Andrew explained that a lot of them have gone into different employment so the pool of youth workers has shrunk. Youth services have been cut centrally so there was no need for them, so new ones weren't trained. Liz Morris shared that the County Council had 255 youth workers in 2012 and now have only 10 part-timers. Mark Stanyer said that Romsey Mill is still doing a lot of training and Liz Morris agreed and said this can only continue if they keep their funding. She also explained that many Universities were offering youth work degrees but then lost their funding for that so people stopped choosing it as a profession. She recommended that volunteers in parishes who can't provide youth work on their own can buy in some professional help from the Bus Project and work together. There are also grants to train volunteers and it can be a good route into paid employment. Andrew shared that the Bus Project hopes to be a placement opportunity for people and that the NYA apprenticeship will be launched in January.

Yvonne Murray asked if Duke of Edinburgh volunteers can be of any help to the Bus Project. Alan said only if they're over 18, unless they have had some involvement and then can be a young volunteer helping with minor duties.

9. Elections

Nobody had indicated that they would like to leave or change position and nominations were unopposed so the following were re-elected:

Chairperson: Andrew Smith
Treasurer: Mark Stanyer
Trustee: Ed Cameron
Youth Worker: Representative Russell Wilkinson

An Independent Examiner is required for next year and the positions of secretary and parish representative remain empty. We hope to fill those places.

Andrew closed the meeting at 8:15pm and again thanked Stella for the soup and rolls.
Dan Buck recorded his thanks to the Trustees for all their work.

Appendix 1 – Adapting and Persevering

As soon as the pandemic started (and throughout) we have sought the guidance of the National Youth Agency (NYA) to ensure our work adhered to government guidance, in order to maintain our high standard and to provide support for young people in a safe secure way.

Initially it became clear that use of our 2metre wide youth buses and buildings would in no way be possible and from 17 March 2020 we cancelled all our youth work sessions. The buses were quickly mothballed and what had been 17 youth work sessions a week dropped to zero.

While everyone was coming to terms with the first lockdown we started to get information from the National Youth Agency on what youth work was to be allowed. It's worth noting that the guidelines for youth work were much more like those for the general population rather than the ones applied to young people in school.

First attempts at any sort of online service clearly showed that the young people we work with were not interested in this, and this was put on hold.

As summer 2020 approached it was clear that it may be possible to provide detached youth work and so we took steps to provide online training for most of our sessional youth workers in detached youth work. This enabled them to go out in pairs and walk through villages engaging with the young people they met.

Government guidance meant that we were unable to promote these sessions (as this would be encouraging young people to congregate in larger groups) and so as autumn and winter approached, being outdoors meant we saw less young people.

However, Andrea was meanwhile working on adapting our popular babysitting course and in October 2020 we were able to take our babysitting courses online using Zoom very effectively.

Come January 2021 this was all that we were able to offer but looking forward to the spring, an idea from a couple of years ago came back to mind following some successful funding bids we were able to purchase a van and develop it across to stages.

Stage 1: May 2021 – saw the start-up of our Outdoor youth club with activities, games and hot chocolate all provided from the van. This gave us a base to work from and allowed us to promote our sessions again with 5 villages taking up the offer of this service. We were at last able to reconnect with young people in person. The next step was to accelerate an idea that we always hoped would happen with the purchase of our youth van, equipped with outdoor activities, games and a hot chocolate maker! This meant we could promote our session again and reconnect with young people in person, letting them know we were still there to help.

Over the summer, the van continued to be used in this way as plans were made to take it to stage 2, including the fitting of a ramp and purchase of a table tennis table.

With many restrictions being lifted, it is clear that our building based youth work would be able to recommence in autumn 2021 and possibly the youth buses, and so work was started on

- Risk assessing the buildings we used to use

- Making a bus roadworthy
- Acquiring flight cases to take the van to stage 2 – pop-up youth club

In September, three of our building based youth clubs were able to start-up again and in October the bus returned to 5 villages and a new pop-up youth club was started in Girton.

It is great to have youth work back up and running again but we are still operating less than what we had been before COVID. There is a demand for our services that we hope to be able to meet but we have a few challenges to come:

1. Some buildings still not allowing youth club use due to COVID restrictions
2. Second bus to be made roadworthy over next few months
3. Lack of staff – many of our staff have changed roles or moved on and despite recruitment efforts this is proving to be the most difficult challenge to overcome

Assuming we can deal with these successfully over the coming months, by April 2022 we have confirmed demand for: 9 bus sessions, 5 building based and 1 pop-up youth club, with space for more....

Appendix 2 – Chairperson’s Report

Overview of the year

Throughout 2021 the Covid-19 Pandemic continued to affect everyone in some form or another and the Connections Bus Project continued to face challenges with how we would be able to deliver our services to the young people of Cambridgeshire. I would like to record the fact that the management team have, throughout all of the challenges, been focused on the development of services that has enabled the Charity to continue delivering the open access youth provision that we have become known for.

The challenge faced by the Charity with regard to delivering our service was and remains a major focus and due to the dedication of the Alan, our project manager, Andrea, Rosemary, Russell and all the youth workers, we were able to organise training and equipment to allow the Charity to offer our services to the young people in their community.

It gives me great pleasure to inform you that the charity has been able to create a greater flexibility in its approach to delivering our services by investing in the ‘Youth Club in a Van’, whereby we have purchased a van and kitted it out with everything needed to be able to provide both detached youth work and building based youth clubs where there is little or no equipment.

In addition to our ‘Youth Club in a Van’ I am pleased to confirm that one of our busses has been returned to service, which means that we have been able to bring the much loved and missed bus back to some of the parishes. Our plan now will be to ensure that our second bus is serviceable and ready to come back into service when required.

The Connections Bus Project will continue to offer services following the guidance provided by the National Youth Agency where we can however, without the continued support from our Parish Councils, continued funding for new and ongoing projects and the generosity of those that donate to the Charity then the future will remain uncertain.

The Management Committee for 2021

Elected members:

- Trustees: Andrew Smith, Chair (elected 2012), Mark Stanyer treasurer (elected 2014) and Ed Cameron, (elected 2016)
- Secretary: (Vacant)
- Youth Worker representative: Russell Wilkinson (elected 2011).

- Parish Representative: (Vacant)

Non-elected ex-officio members

- Alan Webb (Project Manager)
- Rosemary Barrett (Senior Administrator) who joined us in March 2021.

Other posts which are not members of the Management Committee:

Independent examiner of accounts: (Vacant)

HR advisor: Lynne Pritchard (from September 2011).

The Committee continued to meet monthly during the year and in addition to our committee meetings there has been several individual and joint pieces of work from the Trustees and Management Team to continue bring the 'Youth Club in a Van' online as well as the continued research for funding and future delivery opportunities.

I wish to record my thanks to the Management Team for their dedication and commitment which they have given to the Charity during the past year under continued challenging circumstances.

Staff and Trustees

Our team of outstanding Youth Workers led by Alan supported by Andrea, have continued to provide exceptional support to the young people they engage with throughout the year. Also, we must not forget Rosemary who works behind the scenes ensuring that our administration runs smoothly. The success of the Charity is directly linked to their dedication and commitment and I wish to record the thanks of the Trustees for all they do for the Charity.

I would like to say thanks to Fiona, who was our long serving administrator, and decided it was time for a change in January this year and is now enjoying retirement with her husband Tom, with breaks away in their campervan! Fiona had been an essential part of our team for over 20 years.

We also welcome Rosemary, into the administrator role. She comes with skills and experience that suit the job perfectly and on top of that has the benefit of being the a long-time connection with the charity as her father was our much loved Treasurer of 25 years.

Finance

The Charity has continued to maintain a positive financial position meeting the requirements of the Charity Commission however, the reserves of the Charity have been called upon to sustain the delivery of our services along with the investment in our 'Youth Club in a Van'. In addition the Charity did secure a Government Bounce Back Loan for additional security, however I am pleased to say that we did not need to draw on these funds during the year.

Funding

Charitable donations from individuals continue to arrive for which we are forever grateful, and I would like to thank all those who have contributed to the charity however small. There is also the opportunity to support us through the 'easyfundraising' charity shopping website which raises funds every time you make a purchase.

Alan continued efforts to research and apply for new funding to support the development of services, has led to us successfully obtain essential funding during the year from the following organisations who we offer our sincere thanks to:

- Youth Centre Recovery Fund – this helped us to get the buses roadworthy again

- Pye Foundation – an additional donation towards the ‘Youth Club in a Van’ project
- Garfield Weston Foundation – grant towards the ‘Youth Club in a Van’ project
- Cole Charitable Trust – also towards the ‘Youth Club in a Van’ project

All of this funding has enabled us to maintain and develop our youth work during the year and it will allow us to continue to develop our services into 2022.

The future

The future of the trust remains positive with renewed interest in our services and with a number of new Parishes interested in having either the bus or building based youth engagement. We are also financially in a sound position, however our challenge is now the recruitment of youth workers to deliver our service as the pool of experience in this field has shrunk over the past 2 years and could prevent us from expanding further in the short term. This challenge as with others we have had is being actively focused on and I am sure that the Charities management team will come up with a solution moving forwards.

I am therefore pleased to confirm that the Connections Bus Project has and continues to fulfil its charitable objectives for the young people of Cambridgeshire.

Managers' Report, Milton Community Center, 29th November 2021

Maintenance/Improvements:

New and additional Cycle racks have now been installed at Coles Road and Sycamores Recreation Ground.

The shelter has been built and painted in the Tennis Court viewing area.

Bookings:

We are continuing to see high demand for hire of the main hall and the annex for children's birthday parties. The British Red Cross are hiring the Bowls Pavilion till the end of February whilst they seek new premises in the town center. The Falls Prevention Clinic have extended their booking on Fridays in the Lounge till the end of March.

Hard Courts

With the days shortening Milton Colts have started training on the 5 aside court in addition to Walking Netball, 5 aside football, Football Fun Factory. Milton Tennis Club are continuing to use the courts on a daily basis including the evenings.

Youth Building:

Eddies Artworks continue to use the Youth Building daily Monday to Friday. Youth Club have returned and Young Carers are having a trial session at the end of the month.

North Lodge

Inland Waterways have returned and 1st Milton Brownies and 1 Milton Guides are currently meeting on Monday and Tuesdays whilst All Saints Church continues to be closed to external groups.

Sycamores Rec

The renovation project is now complete in the play area. Work that was due to start this week on repairs to the Basketball Court have been paused as there is now significant damage to additional parts of the court from tree roots requiring the complete surface to be repaired.

Vandalism and Crime:

The lower panel in the entrance door to the Sycamores Pavilion has been repeatedly damaged possibly to gain entry. This has been repaired on several occasions and the ORC are seeking quotes to install a roller shutter to prevent access.

Andy West, Community Centre Manager 29/11/2021

County Councillor Report for Parishes – December 2021 – Cllr Anna Bradnam

Covid-19

Cambridgeshire and Peterborough's Enhanced Response Area status for tackling the Covid pandemic lasts until at least Monday 6 December. More information at

[Enhanced Response Area status vital to protect NHS and vital services - Cambridgeshire County Council](#)

Cambridge University Hospitals' Chief Executive Roland Sinker warned in early November that Addenbrooke's was 'ceasing to function as a hospital' and that 'You'd have to be asleep to not realise the profound nature of the crisis we're in'. At that time 150 of the 900-1,000 beds were closed due to infection control and pandemic-related reconfiguration. The hospital was caring for 58 people with COVID-19, 11 of them in the critical care unit. Ambulances were queuing outside the hospital, and one woman died in the back of an ambulance while waiting.

Covid in schools

Cases in schools have risen significantly in the last week and are expected to rise further. Pressure on staffing resources is now critical and a number of schools are close to closing classes due to safety considerations.

Attendance continues to be high, however. Cambridgeshire's school attendance benchmarking tool was sent to the Secretary of State for Education by his policy advisor as a case study of best practice on highlighting challenges with pupil attendance.

Vaccination rates among Cambridgeshire's 12-15 year olds are at or above the East of England average in all Cambridgeshire districts, and all are higher than the England average. Vaccination rates among 12-15 year olds in East Cambridgeshire are the second highest in Cambridgeshire.

Case rates in Cambridgeshire as of 27 November:

3,139 cases were recorded in Cambridgeshire in the previous seven days—477.6 cases per 100,000 population. This is above the East of England average of 455.9 cases per 100,000 population.

In South Cambs we have 905 cases (up 112 since last week) and an infection rate of 562 per 100,000 people. 79% of people have had two jabs.

In Cambridge City there are 542 cases (up 148 since last week) and an infection rate of 433 per 100,000 people.

Vaccinations

Booster vaccinations are now being offered to those aged 40 and above who had their second dose of the vaccine more than six months ago. However the NHS is struggling with capacity to deliver the booster programme, with appointments being offered (to me) in Peterborough, Bury St Edmunds and Newmarket and even people with pre-booked vaccination appointments are having to queue round the block at their chosen location.

In response, the large scale vaccination centres are opening seven days a week for walk-ins. The nearest for us are The Grafton Centre - from 29 November daily 8:30am – 4pm and Tue and Wed 8.30am – 7.30 pm. Chesterton Indoor Bowls Club, Logans Way, Chesterton. The Guildhall opened for walk-ins (27&28th Nov).

Holiday Activity & Food in Cambridgeshire

Enriching experiences and a nutritious lunch are being made available in the Christmas holidays for the children of families receiving benefits-related free school meals.

The Holiday Activity and Food (HAF) programme offers fun with friends and free food for primary and secondary school children in Cambridgeshire. Sessions will include a healthy meal, a variety of

exciting activities or sports and the opportunity to socialise with other children. Any child receiving benefits-related free school meals is eligible for the programme.

Funded by the Department for Education (DfE) for the next three years, the HAF scheme enables councils like Cambridgeshire to coordinate free holiday childcare and activities locally. The programme will be delivered by approved providers, and co-ordinated locally by Cambridgeshire County Council.

Each eligible child will be able to access up to 16 hours of free holiday childcare or activities experiences through the school Christmas holiday period. Bookings have already opened and information about how to book with participating providers can be found at [Holiday Activities and Food Programme - Cambridgeshire County Council](#)

As part of the HAF programme, eligible children will be able to access:

- Fun and play opportunities that provide children with new skills and knowledge.
- At least one meal a day.
- Guidance on healthy eating and getting children involved in food preparation and cooking.
- Support for parents, carers or other family members with guidance on how to source, prepare and cook nutritious and low-cost food.
- Information and signposting to other services and support which might be helpful.

The Council is working with local schools, voluntary and community organisations, and childcare providers to deliver the HAF programme.

Household Support Fund

Cambridgeshire's Household Support Fund, funded by the Department for Work and Pensions, has been created to help people experiencing immediate financial hardship to pay for food, household energy or other essential items. The scheme will run until 31 March 2022.

Support is offered in two ways:

- Support with food, household energy and other essentials for individuals and families: residents are eligible to access this support if they earn less than £17,940 per year, or are in receipt of certain state benefits
- Direct food voucher scheme: as in previous school holidays, supermarket vouchers will be issued to families meeting the low income criteria for free school meals, funded childcare for two-year-olds, early years pupil premium, or sixth form students eligible for free school meals.

[Household Support Fund - Cambridgeshire County Council](#)

Rail The Ely Area Capacity Study Phase 2 proposed upgrading the barriers at Bannold Road. I have asked for widening to allow safer pedestrian access across the railway. It also proposes closing, either partially or fully, the crossing a Burgess Drove. I have met and discussed with residents and County officers and took the County Highways Asset Manager for a walk along Burgess Drove to show him why I am concerned that even if it is built to adoptable standards, the ongoing maintenance of costs which will fall to the County, will be enormous. I supported maintaining pedestrian access but also suggested upgrading the crossing a Burgess Drove. Thank you to residents who copied their responses to me. The consultation closed on 28 November. There will be a phase 3 consultation on (NR) preferred options in summer 2022

Gas main installation

It seemed that the gas main installation was nearing completion through Milton and Waterbeach, with bulbs having been planted along Car Dyke Road but major problems have been experienced by residents in Cattells Lane, where sewage main connections to homes have been damaged, with unwelcome results. Anglian Water are tankering out twice a day, undertaking repairs and may need to check other connections by camera. The installation works (gas and electricity) have continued along Chittering Drove.

Gulley cleaning

The Council has instigated a major programme of gulley cleaning for the entire county through a system called Kaarbontech, which takes very high resolution imagery to then inform prioritisation of repairs. We have had some gulley cleaning done in Milton but I'm not sure if that was part of the programme. I will advise you when the programme is due to come to this area.

Land Use Framework for Cambridgeshire

The motion on land use submitted for debate at the County Council's full council meeting on Tuesday 9 November, was passed by a majority, with members of the Liberal Democrat, Labour and Independent joint administration voting in favour of it, and the Conservatives opposing it. The motion will now be circulated locally by the Food Farming & Countryside Commission to be used as a model for partner organisations to use if they wish to indicate their support for this important piece of work.

Full Council - 9 November other items:

- The appointment of Stephen Moir as the Council's new Chief Executive— Stephen used to work for the County Council some years ago and was a strong choice as the new Chief Executive.
- Various changes to the Council's constitution, which were agreed.
- The parental leave policy for councillors which was approved.
- The Pension Fund Committee annual report, which was also agreed,
- Motions on surface water flooding, resettlement of Afghan citizens, the Government's social care plan, and cuts to Universal Credit, were all agreed. A motion on Universal Credit resolved that the County Council would work with partners to set up a funding scheme to support children and young people whose families are on UC or free school meals to have reduced cost access to out of school activities, in order to support them to reach their educational and personal potential.

The County Council's Environment & Green Investment Committee on which I sit approved a draft revised **Local Flood Risk Management Strategy**, which will go out to public consultation shortly. The overall objectives of the strategy are:

1. Understanding flood risk in Cambridgeshire
2. Managing the likelihood of flooding
3. Helping Cambridgeshire's citizens to manage their own risk
4. Ensuring appropriate development in Cambridgeshire
5. Improving flood prediction, warning and post flood recovery

The new strategy will cover the period 2021-2027. It has been updated to reflect the effects of climate change, changes in policy and legislation, the importance of working in partnership and the floods in winter 2020. The strategy identifies that there needs to be much greater clarity on the roles of each flood risk management authority, and greater reference to riparian ownership and community involvement.

Climate Change & Environment Strategy

A draft of the County Council's revised Climate Change & Environment Strategy will be considered by the Council's Environment & Green Investment Committee on 16 December. This follows a series of engagement meetings with parish councils, local businesses, and Council staff across the organisation. The final version of the Strategy will be considered by the Full Council at the budget meeting in February. The Council's annual report on its carbon footprint will go to the Committee for consideration in January.

Climate-related research

Meanwhile, work is ongoing by postgraduate students from the University of Cambridge on two pieces of climate-related work.

- The first looks at the potential for a Cambridgeshire Decarbonisation Fund and how it might work.
 - The second considers how Local Area Energy Planning could work in Cambridgeshire. Local area energy usually refers to energy projects that are led by local organisations, whether public, private or third sector, and run for local benefit. Local area energy plans can cover lots of different activities taking place within a local area such as:
 - Improving the energy efficiency of homes within a local area
 - Installing micro-generation, like solar panels on the roofs of houses and community buildings
 - Creating local generation, e.g. a local wind farm to produce energy for consumers in that area
 - Managing local distribution, potentially via a 'smart' local grid (a network that moves energy around a small geographic area)
 - Making public or on street electric vehicle charging points more widely available
 - Taking action on climate change including requiring low carbon heat in new buildings, creating heat from waste, or public and private transport/clean air priorities such as low emission zones.
- We look forward to receiving the reports from the students in the new year.

More schools moving to renewable heating - In early November a new air source heat pump was installed at a school in King's Hedges in Cambridge. The Council has a growing programme to replace school gas and oil boilers with greener options.

Cambridgeshire and Peterborough Combined Authority

The Combined Authority has introduced a new 'Sustainable Growth Ambition Statement' to accompany its budget. This Statement restates the commitment in the Devolution Deal signed between the Cambridgeshire and Peterborough councils and Government, 'to double the size of the Cambridgeshire & Peterborough economy in the 25 years from the date of the Deal'. It also lists the six themes which will inform the Combined Authority's investment programme:

- Health and skills
- Climate and nature
- Infrastructure
- Innovation
- Reducing inequalities
- Financial and systems

The Combined Authority Board also considered the final report of the Independent Commission on Climate, and agreed to address the proposed actions for which the Combined Authority is responsible, and consider the additional recommendations for other 'stakeholders' such as local councils, businesses, Government, and others.

The Combined Authority has recognised the need to develop a new Further Education campus in Ely to address gaps in provision. 'This is to meet sufficiency requirements for the projected growth in the 16-19 cohort, tackle 'cold-spots' in FE provision for adults and create new facilities for specialist curricula. The proposed provision will also expand access to Technical Education through expanding T-Levels and green skills courses. It will reduce travel times for students by providing local provision.' This will not happen quickly, but it is great to see this in the budget papers at last.

The Board also agreed to spend nearly £350,000 in Ely—on CCTV, the general appearance of some city centre business frontages, and signage and street furniture. This is part of the £1M awarded to each of the 'market towns' in Cambridgeshire, to fulfil the recommendations of a series of 'market town masterplans' produced by consultants

The Combined Authority has portioned out to Cambridgeshire and Peterborough the Capability Fund money received from Government for active travel. Cambridgeshire's share is £258,939, to be spent on workplace travel planning, school travel planning, active travel communications, updating of cycle maps, active travel scheme planning and design, data and evidence collecting.

And finally - Season's Greetings to everyone in Milton, Chesterton Fen, Landbeach, Waterbeach, Chittering, Horningsea and Fen Ditton and very good wishes for the year to come.

Anna Bradnam

County Councillor for Waterbeach Division, anna.bradnam@cambridgeshire.gov.uk 07950 241845

District Councillors' Report to Parish Councils – December 2021

Burgess Road, Waterbeach Level Crossing

The consultation on closing the crossing at Burgess Rd has now closed. All 3 District Councillors strongly opposed the complete closure, instead arguing for option 1 which is to retain access for pedestrians, cyclists and equestrians.

A10 Cycle Path

The revised design for the A10 cycle path has been approved.

District Councillors met with U&C to discuss this design. There are issues with narrow sections of path and lack of separation from the carriageway. However, U&C have argued that costs have risen significantly since the sec 106 was agreed and the scheme is expected to be temporary due to an expectation that the A10 will eventually be upgraded. U&C are aware there will inevitably be delays on the A10 when the path improvements are made and recognize the inconvenience this will cause to residents.

New Golden Number

South Cambs DC has introduced a single Golden Number to be used to contact the council. This should help you to be able to talk to the best person within the council more effectively. A call back facility has been introduced so that you don't have to hang on the phone during busy periods. The number is: 01954 713000.

Finance & Audit

Recent public comment on the South Cambs Audit process has been misleading. South Cambs finances are in good health and it is one of just 5 councils in the country not facing a budget shortfall. The Council is continuing to improve its accounting systems and deal with problems inherited from the previous administration. It has however taken significantly longer than the Council expected to transfer 12,000 records on the council's fixed assets from the hopeless old system of spreadsheets used by the previous administration to the new robust system that's designed and managed by CIPFA.

Domestic Abuse: Highlighting support available

As part of the Council's work towards its Domestic Abuse Housing Alliance (DAHA) accreditation, we have come-up with a small social-media based campaign to assist with signposting and support around the topic of domestic abuse. It began on White Ribbon Day 2021, Thursday 25 November. This awareness day was established as part of the global White Ribbon movement to end male violence against women. The campaign SCDC is putting together which will start on White Ribbon Day and run throughout the '16 days of action' afterwards recognises that there are many aspects to domestic abuse. It is not just physical violence perpetrated by a man against a woman. It is any type of abuse from someone you have (or have had) a relationship with, including financial, emotional, sexual or psychological abuse. Abusive behaviour includes acting in a controlling, coercive or threatening manner; typical actions might include demanding you keep house in a specific way, taking your money, stopping you seeing your friends and family, or threatening your children or pets. Domestic abuse can affect anyone.

Free Trees Scheme

This year's Free Tree Scheme has been a success with applications from over 70 parish councils who could choose between 6 small trees or one whopper – so this year a total of 420 new trees will be planted.

Waste

South Cambs won a grant to run a trial scheme aimed at reducing waste by helping to take back packaging thereby reducing what goes into landfill. We have a further grant to set up centres for recycling electrical goods. There will be 8 locations around Cambridge and South Cambs where small household electrical items can be dropped off. The council has also produced a toolkit for parishes on ways to reduce residents' waste.

Visit South Cambridgeshire

The new Visit South Cambs website is now up and running. Please use it if you would like to discover new places to visit, eat, for shopping. If you are a food outlet, B& B or pub please do put your details on the website so that we can help you to grow your business.

Business Support

South Cambs is unusual for a district council in that it is heavily involved in supporting local businesses through the regular newsletter and a programme of webinars and events. No business is too small or too big to benefit and we're very pleased that so many Waterbeach, Landbeach and Milton businesses are benefitting from the grant funding that the council has provided.

Cllr Judith Rippeth
Cllr Paul Bearpark
Cllr Anna Bradnam

Noteworthy schemes/strategies and projects to be consulted on in future / consultations recently closed

Scheme name	Type of scheme	Main consultation contact	Status of consultation	Website link
Making Connections	City Access	Greater Cambridge Partnership	Live public consultation on City Access proposals. Known as 'Making Connections'. Closing date 20/12/21.	Link to consultation
North Area Community Forum for above	City Access	GCP	14 Dec 6-8pm	Webinar registration link
Greater Cambridge	Local Plan	South Cambridgeshire District Council	Preferred options consultation started 1	Link to Greater Cambridge Shared Planning website

Joint Local Plan		& Cambridge City Council	November 2021. Closes 13 Dec.	
North East Cambridge Area Action Plan	Area Action Plan	South Cambridgeshire District Council & Cambridge City Council	Approval to progress to consultation Spring 22. Formal engagement phase (Reg 19) to follow conclusion of Development Consent Order process for Cambridge Wastewater Treatment plant relocation (see below)	Link to Greater Cambridge Shared Planning website
Cambridge Wastewater Treatment Plant relocation	Nationally significant infrastructure project	Anglian Water	Second phase of consultation closed in August. Development Consent Order to be submitted by Anglian Water	Link – Anglian Water project page
Water Resources East Water Resource Management Plan (WRMP)	Water Resources Management Plan updated every five years	Water Resources East Ltd	Consultation expected in spring 2022	Link to Water Resources East website
East West Rail	Nationally significant infrastructure project	East West Railway Company (Created by Department for Transport in 2018)	Latest consultation closed in June. A statutory consultation is expected next year when communities will be asked to give their comments on detailed proposals.	Link – East West Rail company
Cambridge South Station	Transport and Works Act Order (TWAO)	Network Rail	Closed. Following two rounds of public consultation in 2020, a TWAO application and a request for deemed planning permission to build the new station has been submitted to the Secretary of State for Transport.	Link to Network Rail website
Cambourne to Cambridge	Transport and Works Act Order (TWAO)	Greater Cambridge Partnership	Environmental Impact Assessment consultation due to take place during 2022	Link to Greater Cambridge Partnership website

Waterbeach to Cambridge	Transport and Works Act Order (TWAO)	Greater Cambridge Partnership	Aim is to undertake a public consultation on the preferred route for the Waterbeach to Cambridge project later next year	Link to Greater Cambridge Partnership website
Cambridge South East Transport	Transport and Works Act Order (TWAO)	Greater Cambridge Partnership	Application to Government for TWAO to build busway and active travel route in 2022	Link to Greater Cambridge Partnership website
Cambridge Eastern Access	Transport and Works Act Order (TWAO)	Greater Cambridge Partnership	Consultation to take place in late 2021	Link to Greater Cambridge Partnership website
Greenways	12 x local greenways feeding into Cambridge	Greater Cambridge Partnership	GCP holding further workshops with local residents and other interested parties to explain the designs and listen to feedback	Link to Greater Cambridge Partnership website
Cambridge South West Travel Hub	Local - A new Travel Hub site at Junction 11 of the M11	Greater Cambridge Partnership	Application currently with Cambridgeshire County Council – determination expected Spring 2022	Link to Greater Cambridge Partnership website
Foxton Travel Hub	Local - 500 car parking spaces and in the region of 150 high quality cycle parking spaces	Greater Cambridge Partnership	2021 engagement period now closed. Results being analysed for GCP. On the agenda for the next GCP Board meeting.	Link to Greater Cambridge Partnership website
Combined Authority Spatial Plan	Non-Statutory framework	Cambridgeshire and Peterborough Combined Authority	Not currently live	Link to Combined Authority website
CPCA Local Transport and Connectivity Plan	Local Transport Plan - statutory document under Transport Act 2000	Cambridgeshire and Peterborough Combined Authority	Consultation closed on 28 November	Link to Combined Authority website