



MILTON PARISH COUNCIL

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TO ALL MEMBERS OF THE PARISH COUNCIL MAINTENANCE COMMITTEE

You are summoned to attend an additional meeting of Milton Parish Council Maintenance Committee to be held in the Bowls Pavilion on Monday 20 September 2021 at 7.45pm. Members of the Public and the Press are cordially invited to attend but numbers may be restricted to meet health and safety requirements.

Clerk's signature: *Sarah Coker*
Date of issue: 14 September 2021

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on Monday 7 June 2021 (Appendix 1)**
3. **Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
5. **Allotments (Appendix 2 & 3)**
Update AH/SC
To **REVIEW** tenancy agreement
To **REVIEW** allotment rents for 2021/22
6. **Orchard**
Update: AH/SC
7. **Cemetery (Appendix 4 & 5)**
Update AH/SC
To **CONSIDER** quotes received for repainting the Cemetery gates: Morley Brothers: To remove gates and blast clean, zinc spray to stop future rusting and power coat in a stock colour and refit: £1030 plus VAT. Artisteel: Option 1: To remove the gate, have it sand blasted, and powder coated to standard RAL colour, then re-installed. **£5800 + vat.**
Option 2: To remove the gate, clean and hand strip the flakes of the original paint. Carry out the minor repairs, apply a wet spray undercoat and 2 standard RAL colour wet spray topcoat then re-install. **£3520 + vat**
Option 3: To send a team onsite, wire brush and clean the gate and brush apply a one coat wet paint in situ to an RAL standard colour. **£2150 + vat.**
8. **Play Areas (Appendix 6-6D and 7)**
To **RECEIVE** Wicksteed play inspection reports
To **CONSIDER** quote received from Wicksteed for repair work required: (Monkey bars: replace affected timber and replace spring balance beam) £959.62 + VAT

9. Bus Shelter (Appendix 8)

To **CONSIDER** planting daffodil bulbs by the Landbeach Road bus stop

To **CONSIDER** quote from GW Shelter Solutions for repair work required and replacement window panels on the 3 bus shelters (3 located on Cambridge Road) £2,827.28 + VAT

10. Rubbish Bins (From June 2021 meeting) (Appendix 9)

To **CONSIDER** a request to replace the existing bins with Duo use (general use and mixed recycling sections) and the email response from Cambridge Shared Waste on costs of the project

11. Removal of shrub on Coles Road (by War Memorial) (Appendix 10)

To **CONSIDER** removal of shrub and replace with a feature tree given more space around the War Memorial

12. Village Maintenance Report (Appendix 11)

To **RECEIVE** report compiled by JEC and PE on possible maintenance tasks required within the village

13. Dates of next meetings

Monday 20 December 2021– 7:45pm

Clerk's Office

Appendix 1

**Minutes of the Maintenance Meeting of Milton Parish Council held on
Tuesday 8 June 2021 at 7:30pm held in the Bowls Pavilion
(Deferred from Monday 7 June 2021 – Planning meeting over-run)**

Present: A Horne (AH)(Chairman), D Wildman (DW), A Markham (AM), JE Coston (JEC), A Latchem (AL)

In Attendance: S Corder (Clerk)

1 Election of Maintenance Chairman

JEC Proposed AH as Chairman – DW Seconded **ALL AGREED**

2 Apologies for absence

None – Full Committee

3 To APPROVE the minutes of the meeting held on Monday 15 March 2021

AH Proposed to accept the Minutes of the meeting of Monday 15 March 2021 as a true record – DW Seconded **ALL AGREED**

4 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

5 Public Participation – members of the public are invited to speak

No public attended

6 Allotments

Update AH/Clerk: 5 people on the waiting list. Tenants have been asked to be seen to be cultivating their plots not just maintaining them. **Allotment Rents review to be carried out at September's Maintenance meeting.**

SCDC have completed the required repair works to the allotment culvert and bridge installing a new pipe and sandbags to re-support the bank sides. It was agreed to send thanks to Lee and his team from SCDC for the great work carried out on the allotment bridge/culvert and clearing the award drains around the village.

7 Orchard

AH: Rabbits are still causing caused slight damage to some of the saplings. Bark chip has been placed around the base of the saplings to help and deter weeds. Clerk to ask Buchans to cut the Orchard area.

8 Cemetery

Clerk: Letters were sent to the owners of the 3 unauthorised benches placed at the Cemetery. 2 of the 3 unauthorised benches have now been removed. **DW and AH to arrange to remove the third bench.**

Memorial topple testing has been carried out by R S Memorial and any works required were passed on to family members to rectify.

Clerk to source additional quotes for repainting of the Cemetery gate

9 Landbeach Road Bus Stop – Extension of tarmac area

To **CONSIDER** amended quote from GW Shelter Solutions £4,800 + VAT to reposition the bus shelter (as per DW suggestion at the March Maintenance meeting), extend the hard standing tarmac area, retarmac the current shelter area. **AH requested that GW Shelter Solutions are asked to confirm their quote and that Murfitts are asked to re-quote for the amended work to compare costs.**

10 Rubbish Bins

To **CONSIDER** a request to replace the existing bins with Duo use (general use and mixed recycling sections). **Clerk to ask if SCDC are considering changing their bins in the village to duo use bins.**

Check with Cambridge City Council the process they use to empty duo use bins.

11 Highway Verges

To **CONSIDER** the future management of grass verges. Cambs County Council have asked the Parish Council to consider the number of times that the verges are cut. CCC suggest reducing the cut to once or twice a year, to encourage biodiversity and the growth of wildflowers. There are further benefits if the cuts are collected. Buchans have not been approached to determine whether their present equipment can collect grass cuttings as well as just cut. The County have not yet stated that this approach should be applied to the verges in their ownership, as of course this will affect the areas that are maintained for them under the Parish Council contract. **Clerk to write to Cambridgeshire County Highways regarding their policy for wildflower verges and their views on wildflowers areas in the village.**

Suggestions for MPC land: Reseed the Cemetery wildflower area, verge at the top of Humphries Way, slip road by Tesco and the possibility of the Orchard around the new trees to be a wildflower area. Clerk to ask Buchans the practicality of growing wildflower areas and costings.

12 Zero Carbon Communities Grant

To **CONSIDER** any project that may be applicable for a submission to Round 3 of the Zero Grant Application process. The Grant will be open 10 May to provide funding between £1,000 and £15,000 to parish councils for projects that support the shift to zero carbon emissions by 2050. Applications closing date is 30 July.

The main themes are:

- Community Buildings (40%)
- Nature (40%)
- Other Projects (20%)

Suggestion by AH: Clear fallen and dead trees from The Sycamores bund and replace with new trees. **Clerk to source quote from Town and County.**

Suggestion by AM: Installation of car charging points in the village possible the MCC car park. **Clerk to check with Cambridgeshire County Council for possible locations in the village and if they have any drive on this project. Pass information onto Milton Community Centre for suggestions.**

13 Dates of Next Meeting

Monday 20 September 2021 – 7:45pm

Meeting closed at 9.18pm Signed: Date: