



MILTON PARISH COUNCIL

Parish Council Office, Coles Road,
Milton, Cambridge, CB24 6BL.
Telephone: 01223 861447.
Email: clerk@miltonvillage.org.uk.
Website: www.miltonvillage.org.uk.

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the meeting of Milton Parish Council to be held on
Monday 12 July 2021 at 7pm. In the Lounge Milton Community Centre
Members of the Public and the Press are cordially invited to attend.

Clerk's signature: *Sarah Coder*
Date of issue: 6 July 2021

AGENDA

- 1. Apologies for absence:** to receive and approve apologies for absence
- 2. To APPROVE the minutes of the meetings held on: (Pages 1-7)
Monday 24 May 2021 and Monday 21 June 2021**
- 3. Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
- 4. Waterbeach – Milton A10 Cycle Improvements: Urban & Civic PLC**
To put questions forward to Urban & Civic in relation to: Waterbeach Barracks and airfield site Denny End Road, Waterbeach – Submission of details required by Condition 29 (A10 pedestrian and cycle route) of planning application S/0559/17/OL
- 5. Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
- 6. Clerk's/Chairman's Report:**
A10 Trees – See Works Schedule (Page 8)
Gypsy, Roma & Traveller Inclusion Workshop – Awaiting receipt of Toolkit (next steps to take)
Deeds missing – Update email (28/6/21) Ashton's Solicitors: Coles Road playing field - It looks like the leasehold is registered but not the freehold –that is why that parcel doesn't have its own title number. Unfortunately, only the trustees can register it. Ashton's will also be checking the location of the deed boxes for MPC as requested.
A14 Parish Legacy Fund – See Item 10
The Sycamores Rec play equipment– Update: The agreed grounds works has started and all the equipment is now installed. The area will be fenced off for at least 6 weeks for the turf to take.
Gunnell Close Dual Use Path Barriers – Clerk to seek clarification from County Highways on spacing required between the chicanes for use by cargo bikes, trailers etc. AB received a message from J Rutherford – County Highways saying that the gap should be 4 metres between the bollards for cargo bike etc to access.
Pop-up cycle Lane, Cambridge Road – AB update
Request for 20mph speed limit on Cambridge Road/High Street – Being discussed via the Working Group
Land under the A10/Butt Lane Footbridge – Further Email received 23/6/21 from SCDC Enforcement Officer – “Good afternoon, unfortunately as we have discussed previously, neither the local authority nor the Environment Agency is under any legal obligation to remove the waste if it is on private land. Placing a duty on the authorities to remove all waste from private land would simply encourage illegal dumping rather than tackle the problem. People would not pay

the costs of legitimate disposal if they knew they could fly tip it in the nearest field and the local tax payer would foot the clearance bill. Similarly, with the dumping of waste, furniture or a build-up of animal or human faeces from a neighbouring garden or on other private land the Environmental Health Team may be able to help using section 2 (c) of the Prevention of Damage by Pests Act 1949 or other legislation that are available to them and not myself. Inert materials such as builders waste or old appliances are not likely to provide nesting, harbourage, or food, for rats and mice but are still unsightly and may be detrimental to the amenity of the area.

I have copied in the Environmental health team for them to assess the situation, and I will ask someone in that team to take this matter over accordingly”.

7. Planning (Pages 9-11)

To **RECEIVE** the minutes of the Planning meeting of Wednesday 23 June 2021

8. Bills for Payment and Money Received (Pages 12-13)

To **CONFIRM** bills for payment

9. To RATIFY the amendments made to the Cemetery Policy: 5H “A coffin shall not be interred in a grave in such a manner that any part of it is less than 24inches/60cms below the level of the adjacent ground” and 10.3 c “The concrete foundation landing around the grave shall be no more than:

Single plot – 7ft (84inches/213cm) long by 3’ 2” (38inches/96.5cm) wide

Double plot – 7ft (84inches/213cm) long by 7’ (84inches/213cm) wide

All elements of the memorial must fit within these dimensions. Nothing must be placed outside”.

10. A14 Parish Legacy Scheme – Improve crossing by EACH office Ely Road (Pages 14-15)

To **CONSIDER** proposed design for improvements to the two crossing points on Ely Road

11. Landbeach Road Bus Stop – Extension of tarmac area (Pages 16-18)

To **CONSIDER** amended quotes from GW Shelter Solutions £4,800 + VAT and CJ Murfitts £6,495.25 + VAT to reposition the bus shelter, extend the hard standing tarmac area and retarmac the current shelter area.

12. Cambridge Waste Water Treatment Plant Relocation Project – Phase two Consultation launch (Pages 19-21)

To **CONSIDER** CWWTPR Project Team providing additional in-person consultation activities with the support of the Parish Council

13. Queens’s Green Canopy

To **CONSIDER** applying for “Plant a Tree for the Jubilee “– from Woodland Trust

To **CONSIDER** location for planting of the tree

14. Community Hedge Fund (Page 22)

To **CONSIDER** applying for a grant of up to £2,500 to plant new hedgerow 9closing date 8 August 2021 for planting to place between November-January

15. SCDC Visitor Attraction and Tourism Website (Page 23)

To **CONSIDER** visitor attractions in Milton and any local events due to take place to be put on the SCDC website (closing date 23 July 2021)

16. County Council Report July 2021 (Pages 24-26)

17. District Councillors Report July 2021 (Pages 27-29)

18. Correspondence – Milton (Page 30)

The Connections Bus Project July Newsletter

19. Dates of next meetings

Monday 19 July 2021 – Finance & Administration 7:30pm

Monday 26 July 2021 - Planning 7:30pm

Monday 9 August 2021 – Planning 7:30pm (if required)

Monday 6 September 2021 – Parish Council 7:30pm

Clerk's Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.

**Minutes of the Annual Meeting of the Milton Parish Council held on
Monday 24 May 2021 at 7.30pm in the Milton Community Centre Lounge**

Present: D Wildman (Chair) JE Coston (JEC) RJ Farrington (RJF), HM Smith (HMS), D Owen (DO) A Horne (AH), A Markham (AM), A Bradnam (AB), P Ellwood (PE), A Latchem (AL)

In Attendance: S Corder (Clerk)

1 Election of chairman and signing of declaration of acceptance of office of Chairman
It was Proposed by RF to elect DW as Chairman - HMS Seconded **ALL AGREED.**

2 Apologies for Absence:
None received – Full Council in attendance

3 Election of Vice Chairman and signing of declaration of acceptance of office of Vice Chairman
It was Proposed by DW to elect HMS as Vice-Chairman – JEC Seconded **ALL AGREED.**

The Chairman and Vice-Chairman would sign the declaration of office in the next day or so.

4 To Confirm the Following Committees and Memberships:

Community Care	AB, RJF, TL, HMS, DW, Rev D Chamberlin*
Maintenance	(incorporating Allotments, Cemetery, Play, Tomkins Mead and Milton Environment) JEC, AH, AL, AM, DW
Finance & Admin	JEC, RJF, AL, HMS, DW
Planning	JEC, PE, RJF, DO, HMS,
Staffing	PE, DO, HMS, DW

The following Working Groups and membership were agreed:

Capital Projects	JEC, RJF, AM, DW
Cemetery	HMS, DW
Milton Air Quality	AB, JEC, HMS
Website & IT	JEC, PE, AH, DW
MVAS	AB (volunteers: John Halfpenny)
External Communications	JEC, PE, AH, DW
20mph speed Limit	JEC, AH, AL, AM

5 To Confirm the Following Representatives and Volunteers
The following special responsibility roles were agreed:

Specific Responsibility:

Footpath Officer	AB
Press Officer	JEC
Tree Warden	AB
Youth Liaison	HMS
Defibrillator reps:	AH, Clerk

The following representatives for outside bodies were agreed:

CAPALC & SCDC	Chairman, Clerk
Chisholm Trail Local Liaison Forum	HMS (Mike England*)
Milton Charities	JEC
Milton Community Centre	DW
Patient Participation Group	DW
Milton Primary School Liaison	Clerk, AL
North East Cambridge Forum	JEC, DW

* indicates representatives who are not parish councillors and are non-voting

6 To CONSIDER the following proposal for delegation of powers

In the event of the Council being prevented from holding formal meetings the following delegated powers shall apply:

1) The Clerk shall have delegated authority to authorise bills for payment of items of approved expenditure

provided that a list of such payments shall be submitted to the next appropriate meeting of Council. A record of payments made under this delegation shall be drawn up and be signed by two members on each and every occasion when payment is authorised. In the event that the situation prevents signature in a timely manner an email authorisation shall be carried out and the list signed by those members at the earliest opportunity.

2) The Clerk together with the Chair of the Planning Committee and one other member shall have delegated authority to respond to Planning applications provided that a record of the response shall be submitted to the next meeting of the Planning Committee or Council whichever occurs sooner. In the event of the Chair being unavailable within the time limit to respond a member of the Planning Committee may deputise.

These contingency delegations do not replace any existing powers described within Standing Orders, Finance Regulations, or other formal Council document.

JEC Objected to the above delegations of powers as the PC can now meet in person – DW explained that should the PC not be able to meet for reasons out of PC control, the PC could still carry on with payment of bills and any planning applications that needed a response as recommended by NALC and CAPALC.

HMS and AB suggested an amendment to the original proposal: “If in person or virtual meetings are not allowed” – DW Proposed the amended wording: “In the event that the Parish Council is prevented from having face to face or virtual formal meetings the following delegations of powers shall apply. RF Seconded

AM Proposed a further amendment to add a time limit - will be reviewed at the next Annual Parish Council meeting” (May 2022) – HMS Seconded

JEC Proposed to add “In the event that due to lockdown” – PE Seconded: 3 In Favour – 4 Against – 2 Abstain NOT AGREED

A vote was then taken on the proposal: “In the event that the Parish Council is prevented from having face to face or virtual formal meetings the following delegations of powers shall apply and will be reviewed at the next Annual Parish Council meeting”.

1) The Clerk shall have delegated authority to authorise bills for payment of items of approved expenditure provided that a list of such payments shall be submitted to the next appropriate meeting of Council. A record of payments made under this delegation shall be drawn up and be signed by two members on each and every occasion when payment is authorised. In the event that the situation prevents signature in a timely manner an email authorisation shall be carried out and the list signed by those members at the earliest opportunity.

2) The Clerk together with the Chair of the Planning Committee and one other member shall have delegated authority to respond to Planning applications provided that a record of the response shall be submitted to the next meeting of the Planning Committee or Council whichever occurs sooner. In the event of the Chair being unavailable within the time limit to respond a member of the Planning Committee may deputise.

These contingency delegations do not replace any existing powers described within Standing Orders, Finance Regulations, or other formal Council document.

6 In Favour – 3 Against – 1 Abstain AGREED

It was agreed that those to whom have planning powers were delegated would endeavour to consult members of the Planning Committee informally before sending in their decisions.

RF welcomed the PC back to face to face meetings and thanked the Councillors and Clerk for their perseverance during what has been a difficult year.

7 Dates of Next Meeting

Monday 7 June 2021 – Planning 7pm – Maintenance 7:45pm
Monday 21 June 2021 – Parish Council 7:30pm

Meeting closed at 8:40pm

Signed: Dated:

**Minutes of the Meeting of Milton Parish Council held on
Monday 21 June 2021 at 7:30pm in the Lounge Milton Community Centre**

Present: H Smith (Chair) (HMS), J E Coston (JEC), P Ellwood (PE), A Horne (AH), R Farrington (RF), A Latchem (AL), A Bradnam (AB), D Owen (DO)

In Attendance: S Corder (Clerk)

1 Apologies for absence

D Wildman (personal), J Rippeth (District Councillor – personal)

2 To APPROVE the minutes of the meetings held:

Monday 12 April 2021, Monday 4 May 2021, Monday 10 May 2021 and Wednesday 2 June 2021

HMS minor amendments required to 10 May 2021 minutes – Item 4 “Emailed to Email”. Item 5 add “footway Cowley Road.” JEC Proposed to accept the minutes with the amendments – AB Seconded **ALL AGREED**

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

4 Public Participation – members of the public are invited to speak

No members of the public attended

5 Clerk's/Chairman's report:

From previous meetings:

A10 Trees – See Works Schedule

Gypsy, Roma & Traveller Inclusion Workshop – Awaiting receipt of Toolkit (next steps to take)

Deeds missing – Ashtons Solicitors awaiting for a copy of the sports pitch deed to be sent from the Land Registry

A14 Parish Legacy Fund – See Works Schedule

The Sycamores Rec play equipment– Update: Installation works started on 17 May 2021. Double slide due to be installed week of 21 June 2021. The agreed grounds works will also start on 21 June 2021. The area will be fenced off for at least 6 weeks for the turf to take. DW and RF agreed to the extra cost of £50 per week for hiring the fencing for this period.

Gunnell Close Dual Use Path Barriers – Clerk to seek clarification from County Highways on spacing required between the chicanes for use by cargo bikes, trailers etc. AB received a message from J Rutherford – County Highways saying that the gap should be 4 metres between the bollards for cargo bike etc to access.

Fen Road Dirt Track – Has now been removed by the owner of the field as a requirement of the Enforcement notice

Pop-up cycle Lane, Cambridge Road – AB: No further update received

Request for 20mph speed limit on Cambridge Road/High Street – Being discussed via the Working Group

Land under the A10/Butt Lane Footbridge – Email sent 09/03/21 to SCDC Environmental and CCC Minerals

and Waste reporting issues of fly tipping in both fields. Email received 25/03/21 from SCDC Enforcement

Officer/Environment – Complaint will be investigated. Emailed received 8/6/21 from SCDC Enforcement Officer –

“I cannot make a private landowner clear up their property. If it is so bad that a pest or rodent infestation will result, then Environmental Health may be able to assist in this. If land has had fly tipping on it, I can investigate that if there are witnesses or evidence to follow up but I cannot arrange for the cleaning of that waste”. **Clerk to reply to the email informing that rats have been reported on the site.**

6 Planning

The Minutes of the Planning meetings of Monday 17 May 2021 and 7 June 2021 were received.

7 Maintenance

The minutes of the Maintenance meeting held on Monday 26 April 2021 were received

8 Bills for Payment and Money Received

To **CONFIRM** bills for payment – HMS **PROPOSED** to pay Vouchers 37–83 and voucher 24 (to ratify from 10 May 2021 meeting)– ICCM Cemetery training for the Clerk – JEC Seconded **ALL AGREED**

- 9 **To CONSIDER** acceptance of the amended Social Media Policy
HMS Proposed to accept the policy – PE Seconded **ALL AGREED**
- 10 **To CONSIDER** acceptance of the amended Cemetery Policy
HMS – minor amendments required at 10.3 a – add “from ground level”
JEC Proposed to accept the Cemetery Policy with the added wording – AH Seconded **ALL AGREED. Clerk to double check with ICCM the minimum allowable depth of the top of the coffin below ground level interment.**
The Procedure Flow Chart, Internment Booking Form, Memorial Application and Cemetery Layout Plan were previously accepted at the March 2021 Maintenance meeting.
- 11 **To CONSIDER request for burial of Ashes**
A request from a non-Milton resident was received for a burial of ashes. Request was denied due to no previous link to Milton.
- 12 **To CONSIDER Memorial application**
AH Proposed to reject the application due to the concrete plinth being 7ft long (current accepted length 6ft 8) and not labelled up as being underground – AB Seconded **ALL AGREED. Clerk to refer application back to Memorial Mason for clarification.**
- 13 **Standing Orders**
To **CONSIDER** NALC’s revised 2020 Standing Orders – revised by HMS and JEC (April 2021 meeting). **Further amendments to be made at: 3.s to add “An individual Councillor can request that their own vote for or against to be recorded. 4.d.vi be removed. 4.d.vii remove “other than a standing committee”. 5.k add in at ii “The remaining items ii to xxi will be handled as far as possible or may be deferred to later in the year”. 12c add “the minutes” shall be signed. 18. i to k to be removed.** HMS Proposed to accept the Standing Orders with those amendments – JEC Seconded **ALL AGREED**
- 14 **Internal Audit Report**
The Independent Internal Audit Report for year end 2020/21 was received.
HMS – correct Precept is £133,000 not £1330,000 as recorded. **Clerk to inform Internal Auditor of error. Clerk to contact CAPALC about the “Council email address” risk, to clarify both the risk and supposed offer of free email domain on gov.uk**
- 15 **Cambridgeshire County Council (various roads, Landbeach Road, Milton and Waterbeach) (40pmh speed limit) order (Pages 67-74)**
To **CONSIDER** comments on the effect of the proposed introduction of a 40mph speed limit -deadline 23 June 2021.
Comments: Milton Parish Council supports the proposal for 40mph speed limits along various roads, Landbeach, Milton and Waterbeach.
- In addition to the proposal Milton Parish Council would ask that:**
- The 40mph speed restriction is extended all the way from Waterbeach to the A14 roundabout. (Landbeach Road junction includes a cycle crossing).
Ely Road (A10 C282) into Milton also becomes 40mph.
Landbeach Road, Milton going into Landbeach from the A10 (past the cemetery) becomes 40mph.
All of Butt Lane becomes 40mph.**
- Please could we have a copy of the statistics for accidents at the Landbeach Road, Milton/A10 junction.**
- 16 **Milton Household Recycling Centre (HRC) pre-application consultation from 15 June to 28 June 2021**
To **CONSIDER** any feedback to the non-statutory consultation of the proposal to expand and redevelop the Milton HRC on Butt Lane in Milton
- Feedback**
Milton Parish Council objects to green belt land being used
Milton Parish Council prefers the alternative layout designs
- What other sites have been investigated?
Was a transparent process followed to decide on this site? Could we see the evidence that was considered, leading to the choice of this site in the greenbelt?

17 Local Government (Miscellaneous Provisions) Act 1982 – Street Trading

To **CONSIDER** views on the proposal for District Council to specifically adopt The Act giving provisions relating to controlling street trading:

Views: Milton Parish Council support your proposal and would seek for Milton to become a consent street village.

18 20's Plenty for Cambridgeshire Briefing Note

To **CONSIDER** supporting 20's Plenty for Cambridgeshire's aim for wide-area default signed 20mph limits
JEC PROPOSED "This Parish supports 20's Plenty for Cambridgeshire's aim for wide-area, default signed 20mph limits with public engagement for this Parish and across Cambridgeshire's urban village settlements" – AH
Seconded **ALL AGREED**

19 Minutes of Parish Council Meetings

To **CONSIDER** that all appropriate minutes be sent to the Chairman and Vice-Chairman for checking before further distribution. **HMS Proposed that Parish Council Minutes (not including Committee minutes) be checked by the Chairman and Vice-Chairman for accuracy before being circulated to Councillors – PE**
Seconded **ALL AGREED**

20 County Councillor and District Councillors Report June 2021 (full report with Agenda on webpage)
County Council Election 6 May 2021: Sixty one councillors were either re-elected or newly elected to 59 electoral divisions. Councillors are elected for a four year term. The Council is now composed as follows: 28 Conservatives, 20 Liberal Democrats, 9 Labour, 2 Independent, 2 St Neots Independent.

At the first County Council meeting on 18 May at the Imperial War Museum Duxford (to allow for social distancing) the Joint Administration appointed Chairs and Vice-Chairs of Committees and agreed to reduce the number of Committees and Special Allowances. Meetings have been suspended until after 21 June, when it is hoped that Covid restrictions will be released and make it easier to deliver indoor meetings safely. The new Service and Policy Committees will be: Adults and Health / Children and Young People / Environment and Green Investment / Communities, Social Mobility and Inclusion / Highways and Transport.

There are Regulatory and other committees to manage Planning, Finance, Growth and Commercial Investment and Governance and Pensions as well as those working with the Combined Authority and Greater Cambridge Partnership, the Schools Forum and Health and Wellbeing Board. The County Council has representation on the Police and Crime Panel as well as the Cambs. and Peterborough Fire Authority.

Adults and Health - early discussions stated very clearly that regardless of the release in restrictions, we are still operating in a state of Covid Emergency

Around the Parishes:

Chisholm Trail – the jetty path under the railway and pedestrian bridge and over the river has opened. Following my request with your photos, I am advised the dangerous bollard has now been removed.

Flood Action Plan – In January the County Council, the Lead Local Flood Authority, announced a workshop on flooding hotspots, to inform a review in February. AB will be asking for the report from those workshops. You can report a flood here [Report a flood - Cambridgeshire County Council](#).

Waterbeach and Milton

GCP Waterbeach to Cambridge - Following protests from Waterbeach residents, the GCP is no longer considering the 'East Area' of interest route. This effectively also rules out the A10 and Central Options, leaving only the western option which runs north and west of Landbeach along the Mere Way.

Glasshouses and gas main - The application for glasshouses and CHP gas engines north of Chittering in East Cambs has caused consternation; although the application has approval and the utility company has a statutory obligation to connect, the route of the gas main runs through the centre of Milton and Waterbeach. AB has attended a number of meetings with the applicants, parish councils and County Street Works to consider the least harmful routes. Following representation from District Councillors, SCDC has requested an extension of time to consider the sustainability of the application in a climate emergency.

Histon Road and Milton Road – The GCP-led Histon Road Bus Prioritisation Scheme is nearing completion, although the GCP website is not reflecting that. It won't be long before Histon Road is opened in both directions and Milton Road is shut to reconstruct the road to give priority to buses, cycles and pedestrians. The next GCP Joint Assembly is due to take place on 10 June, although a venue has yet to be agreed.

Anyone can 'attend' the meeting. Public questions must be submitted by 10 am on 7 June for the meeting on 10th June. The details are here: [Greater Cambridge Partnership Joint Assembly - 10 June 2021 - Greater Cambridge Partnership](#) The Executive Board Meeting will be on 1 July.

A14/A10 junction roadworks, cones and north bound lane merge.

AB continues to be advised that Highways await new signage before they can open the merge lane to traffic and remove the cone maze. Meanwhile the signage on carriageway of the A14 off-slip is misleading, and potentially dangerous.

Autonomous Shuttles - were tested on roads in Cambridge on 27 May 2021. The trial led by the GCP, Smart Cambridge and the engineering company Aurrigo is looking at the practicality of autonomous technology.

JEC congratulated AB on becoming the Chairman of South Cambridgeshire District Council

21 Correspondence – Milton

Nothing received

22 Dates of next meetings

Wednesday 23 June 2021 – Planning 7pm

Monday 5 July 2021 – Planning 7pm, Finance & Administration 7:45pm MOVED

Wednesday 7 July 2021 – Community Care 11:30am

Monday 12 July 2021 – Parish Council 7:30pm

Monday 19 July 2021 – Finance & Administration 7:30pm NEW DATE

Meeting closed at 9:35pm Signed: Date:

Milton Parish Council

Work/Project Schedule List (as of June 2021)

Works Required	Committee	Progress
Back store cupboard door replacement and widening of entrance	MPC	Work to start 12 July 2021
Allotment bridge repair	Maintenance	Completed
Removal of Trees by Allotments/A10 and planting of replacement trees	Carried out by County Highways	Email from N Burdon 4/5/21 – Currently trying to get a date from contractor of when they will be able to remove the 15 trees as per their quote
Play park required at Humphries Way, Froment Way and The Rowans	Maintenance (reported on play inspection sheet)	Buchans to quote to refill all 3 play areas
Landbeach Road Bus Stop – extension of tarmac standing area and relocation of current bus stop	MPC	Quote/Works to be accepted
Improve crossing point at High Street/Fen Road	A14 Legacy Fund	Proposed plan received – to be accepted by MPC
Power to Pond Green – for Christmas lights etc	Capital Projects Group	Sourcing quotes
New Village Signs	Capital Project Group	Design and quotes to be sourced
2 new benches on Pond Green	Capital Project Group	Design and quotes to be sourced

**Minutes of the Additional Planning Committee Meeting of Milton Parish Council held on
Wednesday 23 June 2021 at 7pm in the Bowls Pavilion**

Present: R Farrington (Chair), H Smith (HMS), J Coston (JC), P Ellwood (PE), D Owen (DO)

In Attendance: S Corder (Clerk)

1 Apologies for absence

None – Full Committee present

2 To APPROVE the minutes of the meeting held on Monday 7 June 2021

RF Proposed to accept the Minutes of the meeting on Monday 7 June 2021 as a true record **ALL AGREED.**

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

4 Decisions Received:

None

5 New

S/0559/17/COND29 – Waterbeach Barracks and airfield site Denny End Road, Waterbeach, Cambridge – Submission of details required by condition 29 (A10 pedestrian and cycle route) of planning application S/0559/17/OL **FOR INFORMATION ONLY. Clerk to arrange a meeting with MPC and Urban & Civic. Comments: Milton Parish Council is concerned that this is a dual use cycle way and we understand that the width of the proposed path is due to lack of highway/verge to use. Part of the Condition 29 mentions a cycle route through Milton but does not show any details/plans.**

20/03523/FUL – Land in the North part of St Johns Innovation Park, Cowley Road, Milton – Erection of a storey building and a 6 storey building for commercial/business purposes, erection of a transport hub, gymnasium, surface parking, landscaping and associated infrastructure including demolition of the existing building (St John's House) and associated structures **FOR INFORMATION ONLY**

20/03524/FUL – Upgrade to existing access road and Cowley Road (as part of a wider proposal for the erection of a storey building and a 6 storey building for commercial/business purposes, erection of a transport hub, gymnasium, surface parking, landscaping and associated infrastructure including demolition of the existing building (St John's House) and associated structures) **FOR INFORMATION ONLY. No further comments to make.**

21/01349/FUL – 13 High Street, Milton CB24 6AJ – AMENDMENT: The applicant has submitted a Design and Access Statement to accompany the application for demolition of existing bungalow and erection of two three-bedroom houses. **(DO Declared an Interest – as a neighbour) OBJECT: The Design and Access Statement did not provide any significant new information so our previous objections still stand:**

Previous planning application S/1196/18/FL approved one replacement dwelling on this site. With the current application for two further dwellings the bungalow is effectively being replaced by three detached houses with the same resulting structures on site shown in an earlier plan S/1289/16/FL - replacement of bungalow with three detached houses (withdrawn) to which the Parish Council objected.

1. The proposed layout and density is significant overdevelopment of the site.
2. The height of the proposed units appear to be greater than the previously approved unit that would have an adverse impact on the overall street scene, and would be overbearing to neighbouring properties particularly 1 Butt Lane.

3. The rising height of the development compared to surrounding buildings would also have an adverse impact on the historic street scene in the heart of the old village with several listed buildings nearby
4. Loss of amenity. The windows that are present to Units 1 and 2 can have rear views of the garden of 1 Butt Lane.
5. Note that Unit 2 has 3 first floor bedrooms and also a large area marked as study/Bedroom 4 on the ground floor so is not a 3 bedroom property as described in the application.
6. Insufficient parking for number of bedrooms in the planned properties.
7. Highway safety
 - a) Traffic issues when reversing out on to Butt Lane and High Street. The vehicle access to Unit 2 is very close to blind corner junction of High Street and Butt Lane. Although indicated as current access it has not been used for vehicular access for many years if ever, and currently opens on to lawn. This position is extremely close to a busy junction and school crossing point with School Crossing Control and vehicle entrance/exit would be a danger to other vehicles and pedestrians.
 - b) Extending the length of drop kerb on High Street brings it closer to the junction with Butt Lane
8. We request that this application be referred to the Planning Committee

Comment: Should a development proceed on the site consideration should be given to widening the very narrow footpath adjacent to the property. The old boundary wall should be replaced with a new wall of similar proportion with an appropriate low level planting scheme.

21/00979/FUL – 42-44 High Street, Milton CB24 6DF – AMENDMENT: Noise impact assessment received and alteration to the proposed fencing for installation of 2no EV car charging points and two pairs of air conditioning condenser unit to rear. Extension of existing bin store to house one pair and erection of hit and miss fence enclosure to house second pair. **HAS NO RECOMMENDATIONS**

21/02223/FUL – Land rear of 49 Cambridge Road, Milton, Cambridge – Erection of 6 dwellings following demolition of no 49B Cambridge Road and removal of 5no. static caravan pitches. **OBJECT:**

1. The proposed 3 storey buildings are too high for the surrounding area they should be of single storey height to fit in with the rural area.
2. Too dense
3. Overlooking the bungalows in Recreation Close
4. Over shadowing of bungalows in Recreation Close. These properties have solar panels which will be affected by the height of the properties more so in winter.
5. Milton Parish Council would ask that the 6ft wall meets the hedge with no access onto the recreational area. Plans show a footpath accessing the recreation area. No access route will be granted over private land.
6. Bin store location is too far from the properties
7. Milton Parish Council object to the wording used in the Design and Access statement “urban context”.

Milton Parish Council asks for this planning application to be referred to the Planning Committee.

21/02627/FUL – 198 Cambridge Science Park, Milton CB4 0AB – Installation of a plant compound, external alteration to façade of the building to accommodate services and alteration to the existing elevation to provide goods in access and other minor amendments to the building. **HAS NO RECOMMENDATIONS**

21/02202/HFUL – 4 Old School Lane, Milton, Cambridge – Demolition of existing single storey rear extension and garage and the construction of a single storey rear extension and a garden studio at the Southern boundary of the garden. **HAS NO RECOMMENDATIONS**

21/02577/PRI01A – 70 Coles Road, Milton CB24 6BW – PRIOR APPROVAL: Ground floor rear extension. **HAS NO RECOMMENDATIONS**

21/02472/HFUL – 29 Cambridge Road, Milton Cb24 6AW – Two storey rear extension. **HAS NO**

RECOMMENDATIONS

- 6 Dates of next meeting**
Monday 5 July 2021 – 7PM

Meeting closed at 8:05pm Signed: Date:

DRAFT

Milton Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
84 Bank charges	30/06/2021		Unity Trust Bank	DD	Bank Charge	Unity Trust Bank	E	2.10	0.00	2.10
85 Bank charges	30/06/2021		Unity Trust Bank	DD	Service charge	Unity Trust Bank	E	30.75	0.00	30.75
86 Payroll Clerk	24/06/2021		Unity Trust Bank		PAYE/NIC	HMRC	E	515.93	0.00	515.93
87 S137: Warden Salary	24/06/2021		Unity Trust Bank		PAYE/NIC	HMRC	E	989.17	0.00	989.17
88 Payroll Highways	24/06/2021		Unity Trust Bank		PAYE/NIC	HMRC	E	215.60	0.00	215.60
89 Payroll Asst Clerk	24/06/2021		Unity Trust Bank		PAYE/NIC	HMRC	E	165.60	0.00	165.60
90 Payroll Pension (Employee)	29/06/2021		Unity Trust Bank	DD	Pension payment	Smart Pension	E	65.30	0.00	65.30
91 Payroll Pension (Employer)	29/06/2021		Unity Trust Bank	DD	Pension payment	Smart Pension	E	65.30	0.00	65.30
92 S137: Warden's Pension (Em	29/06/2021		Unity Trust Bank	DD	Pension payment	Smart Pension	E	58.83	0.00	58.83
93 S137: Warden's Pension (Em	29/06/2021		Unity Trust Bank	DD	Pension payment	Smart Pension	E	58.83	0.00	58.83
94 Payroll Asst Clerk	24/06/2021		Unity Trust Bank		Salary	JB	E	220.80	0.00	220.80
95 Payroll Highways	24/06/2021		Unity Trust Bank		Salary	P A	E	277.89	0.00	277.89
96 Payroll Clerk	24/06/2021		Unity Trust Bank		Salary	S C	E	1,141.19	0.00	1,141.19
97 S137: Warden Salary	24/06/2021		Unity Trust Bank		Salary	T E	E	848.53	0.00	848.53
98 Electricity	22/06/2021		Unity Trust Bank	DD	Electricity	British Gas	L	72.65	3.63	76.28
99 GJK - RFO	22/06/2021		Unity Trust Bank		Professional Services	GJK Accountancy Ltd	E	150.00	0.00	150.00
100 Trolley Bus	30/06/2021		Unity Trust Bank		Dial-a-Ride	Cambridge Dial-a-Ride	E	114.00	0.00	114.00
101 Photocopying	30/06/2021		Unity Trust Bank		Photocopying	CBS Office Solutions Ltd	S	67.83	13.57	81.40
102 Stationery	18/06/2021		Unity Trust Bank		Stationery	ESPO	S	37.55	7.51	45.06
103 Bus Shelters	15/06/2021		Unity Trust Bank		Bus shelters	Compass 24 Cleaning Service	E	94.00	0.00	94.00
104 S137: Warden's Phone	01/07/2021		Unity Trust Bank	DD	Mobile phone (Warden)	Tesco Mobile	S	17.65	2.52	20.17
105 Equipment Maintenance	01/07/2021		Unity Trust Bank		Fire alarm service contract	Econgard Services Ltd	S	197.00	39.40	236.40
Total								5,406.50	66.63	5,473.13

67

Milton Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
27 VAT	02/06/2021		Unity Trust Bank		VAT refund	HMRC	R	0.00	3,560.03	3,560.03
28 Grass Cutting	30/06/2021		Unity Trust Bank		Grass Cutting	Cambridgehire County Coun	E	1,130.00	0.00	1,130.00
29 Telephone / Broadband	21/06/2021		Unity Trust Bank		Mobile phone Clerk	Three	S	10.63	2.13	12.76
Total								1,140.63	3,562.16	4,702.79

13

Parish Councillors asked that the shelter be moved further to the end of the layby.

The revised costs have been received.

Murfitts	£6,495.25 + VAT
G W Shelters	£4,800.00 + VAT

Both cost estimates have been made based on the same drawing and brief specification notes. The last revisions included repositioning the shelter to the end of the extended footpath, which in itself results in shifting the earth mound. The mound is then seeded and bulbs replanted.



Quotation				
Quote No	GWQ212.4	Date	09/04/2021	
Customer	Milton Parish Council	Site Address	Landbeach Road Milton Cambridgeshire CB24 6DN	
Contact	John Barrett clerk@miltonvillage.org.uk	Delivery Period	6-8 weeks	
Item No	Description	Qty	Unit cost	Total
1. Description	To carry out the following site works:	1	£4,800.00	£4,800.00
1a	To excavate and relocate existing 3m Arun enclosed shelter.			
1b	To remove old tarmac from footprint of existing shelter position and relay with new hot roll tarmac			
1c	To lay a new tarmac hardstand for relocated shelter position including all excavation and disposal of grass mounds			
1d	To lay a new extended tarmac area to extend the current footpath at the rear end of the current footpath, as per the sketch and details supplied - approximate area 1.8m long x 1.8m wide.			
1e	To resite bin including excavation of grassed bank area and new concrete hardstand			
1f	Excavate soil bank, re-use excavated earth, re-seed and plant daffodils			
2. Installation				
2a	All installation work including concrete and reinstatement materials are included	inc		
2b	Work to be carried out as per revised (April 2021) drawing and specification supplied by Milton Parish Council	inc		
2c	Standard traffic management	inc		
2d	CAT scan areas before excavation (during same visit)	inc		
3. Exclusions				
3a	Out of hours or exceptional working	exc		
3b	Exceptional Traffic management	exc		
	<i>Any site specific method statements, risk assessment, permits, opening notices or additional information requested by the contractor are excluded and may be charged extra</i>			
			Total	£4,800.00

SPECIFIC TERMS & CONDITIONS OF THIS QUOTATION

- 1 Quotation is valid for 30 days
- 2 Terms of payment - strictly 30 days nett
- 3 GW Shelter Solutions shelters are to be dug-in to the ground unless otherwise stated (to approximately 350mm)
- 4 Slopes in excess of 150mm must also be notified
- 5 Prices are exclusive of VAT and any charges relating to obtaining opening/planning notices & utility plans etc
- 6 Prices include for standard chapter 8 traffic management, anything extra such as traffic lights will be an extra cost

Please refer to additional document for full terms and conditions

GW Shelter Solutions Ltd
28 Woodstock Avenue
Horndean, Waterlooville
Hampshire PO8 9TG

www.gwsheltersolutions.co.uk
glen@gwsheltersolutions.co.uk
02392 210052

Registered in England: 11996824 VAT Number: 323 2730 36

Clerk Milton Parish Council

From: David Coulson <david@cjmurfitt.com>
Sent: 29 June 2021 10:54
To: Clerk Milton Parish Council
Subject: Quote- Landbeach Road Bus Shelter

Dear John

Further to your email dated 9th June we hereby detail our quotation to carry out the re-siting of the bus shelter as per your drawing and amendments dated April 2021.

To provide all labour, plant and material required to re-site bus shelter and bin along with resurfacing works as listed below and on the accompanying drawing. All for the sum of £6,495.25 Plus V.A.T.

We have allowed to spread the spoil generated to form a new graded bank with grass seed and daffodil bulbs added.

Please note due to current issues with material prices and availability our quotation is only open for acceptance for the next 30 days.

Kind Regards
David

David Coulson

C J Murfitt Limited
12A The Shade
Soham
Cambs, CB7 5DE

T: 01353 720002
F: 01353 722931
E: david@cjmurfitt.com

The Information contained in this e-mail is confidential and may be privileged

It is intended for the addressee only

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We cannot accept any responsibility for viruses, so please scan all attachments.

The statement and opinions expressed in this message are those of the author and do not necessarily reflect those of the company.

The company does not take any responsibility for the views of the author.

From: Clerk Milton Parish Council <clerk@miltonvillage.org.uk>
Sent: 29 June 2021 10:27
To: David Coulson <david@cjmurfitt.com>
Subject: FW: Landbeach Road - Bus Shelter

David

I'm trying to meet Committee dates !

Would you be able to provide the amended estimate within the next few days please ?

18

Clerk Milton Parish Council

From: Info CWWTPR <info@cwwtpr.com>
Sent: 23 June 2021 13:44
Subject: CWWTPR - Phase Two Consultation Launch
Attachments: CWWTPR Phase Two Consultation Letter.pdf

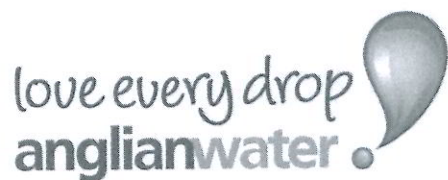
Dear Parish Councillors

Anglian Water has today launched its phase two consultation on proposals to relocate its Cambridge Waste Water Treatment Plant on Cowley Road and build a new, low carbon waste water treatment plant that will continue to provide vital services for the community and the environment, recycling water and nutrients, producing green energy, and helping Cambridge to grow sustainably.

Our phase two public consultation will run for eight weeks, closing on 18 August 2021. We welcome all comments during our consultation period, and attach a covering letter explaining the consultation process, and Consultation Leaflet which can be found here: https://cwwtpr.com/wp-content/uploads/2021/06/210616_Anglian-Water-CL-A4-AW-WEB.pdf, which presents and summarises our emerging proposals.

Kind regards

CWWTPR Project Team
Cambridge Waste Water Treatment Plant Relocation Project
Information Line: 0808 196 1661
Email: info@cwwtpr.com



**Cambridge Waste
Water Treatment
Plant Relocation
Project**

FREEPOST:
CWWTPR

Tel: 0808 1961661
www.cwwtpr.com
info@cwwtpr.com

23 June 2021

Dear Parish Councillors,

As you will be aware, Anglian Water has today launched its phase two consultation on proposals to relocate its Cambridge Waste Water Treatment Plant on Cowley Road and build a new, low carbon waste water treatment plant that will continue to provide vital services for the community and the environment, recycling water and nutrients, producing green energy, and helping Cambridge to grow sustainably.

Last year South Cambridgeshire District Council and Cambridge City Council consulted on a draft Area Action Plan (AAP) for a new low carbon city district in North East Cambridge, which could create 8,000 homes and 20,000 jobs over the next 20 years. Achieving the regeneration of the area relies on the relocation of Anglian Water's Cambridge Waste Water Treatment Plant. Anglian Water will continue to work closely with stakeholders and the local community to develop the project with consideration to the feedback it receives.

As part of this phase two consultation we want to hear your views on our emerging proposals for the new site, including our mitigation measures and any other opportunities for environmental enhancement you would like us to explore further. Our phase two public consultation will run for eight weeks, closing on 18 August 2021. We welcome all comments during our consultation period, and attach a Consultation Leaflet, which presents and summarises our emerging proposals.

Further information is also provided through topic specific factsheets, which include more detail on key areas of the project, including on the tunnel / pipeline corridors and a connection to Waterbeach. Copies of the leaflet and accompanying factsheets are available via our website (www.cwwtpr.com) and on request via our contact details listed on the back of this leaflet. More information is also presented through our website via our virtual exhibition and digital engagement platform.

Our consultation process is open to anyone who may be interested or in any way feels impacted by our proposals for the relocation project, including by phone or post.

We are seeking to actively engage with the widest possible range of individuals and groups, and wish to make it as easy as possible for everyone to respond, regardless of their personal circumstances. Anglian Water has developed the consultation to be accessible to all groups in the community. This is particularly important in the current situation, where public gatherings may continue to be restricted owing to Government guidance and health protection measures because of COVID-19.

We would welcome the opportunity to discuss with you further, the possibility of providing additional in-person consultation activities with the support of the parish council. We would envisage this comprising of a display of physical consultation materials attended by a small number of members of the project team in a suitable venue accessible to the local community. This event would be open to a small number of attendees at a time by appointment and socially distanced owing to COVID-19 restrictions and the need to keep people safe. Anglian Water would welcome your support in facilitating and publicising such an event in your community should you wish us to do so.

If you would like to discuss the proposals or how we can ensure our consultation is fully accessible with the project team, including arranging an in-person consultation event for your local community, please do not hesitate to get in contact with us using the details provided below.

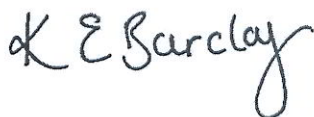
Freephone information line: 0808 196 1661

Postal Address: FREEPOST: CWWTPR

Project email: info@cwwtpr.com

We look forward to receiving your feedback.

Yours sincerely,



Karen Barclay
Head of CWWTPR Programme
Anglian Water Services Limited

From: Louise Bowe <hedgerows@treecouncil.org.uk>
Sent: 15 June 2021 18:19
To: Clerk Milton Parish Council
Subject: Funds available to plant a hedge in your community!

[View this email in your browser](#)

Plant a hedge in your community!

Community Hedge Fund now open for winter planting applications



As part of our year-long Close the Gap programme, we're delighted to announce that our Community Hedge Fund is now open for applications. We will be awarding grants of up to £2,500 for volunteer Tree Wardens and community groups to plant new hedgerows, hedgerow trees and to gap up existing hedgerows in rural and urban areas across England this winter.

Clerk Milton Parish Council

From: Brockman Tracey <Tracey.Brockman@scambs.gov.uk>
Sent: 01 July 2021 11:20
Subject: SCDC Visitor attraction and tourism website

Dear Parish Council clerks and councillors

South Cambridgeshire District Council is embarking on an exciting new project to build a new tourism website to showcase all the wonderful things there are to see and do across the district. The website will be called Visit South Cambs and the purpose is to help promote our local assets – such as places to visit and stay – and will help support our local businesses as they recover from the pandemic.

The website is not only to build the visitor and tourism economy, but to also promote staycations and to encourage local residents to spend with our local businesses and utilise the many local features our district offers.

This is where we need your help.

We fully understand that some of our villages are small and peaceful and may not be suitable for visitors, nor do they offer any attractions, but, whilst there are many establishments and key attractions of which we are already aware, we need your help to identify local secrets. This could be walks, parks, open spaces and places of interest or attractions open to visitors.

Whilst we will endeavour to capture all of the information from around the district, inevitably, there will be some that are unfortunately overlooked and we will be providing a contact form on the website for those that would like to be listed.

The website will also help to promote local events that take place, so we would also like to know about any village celebrations that take place, whether these are annual or bi-annual and who the best contact for these events would be.

If you would be kind enough to respond by 23 July with a list of what you feel should be included from your parishes, we would be pleased to receive that information. You can provide information by clicking on the form link [here](#). Equally, if you feel there is nothing to add, we would appreciate an email stating 'nothing to add' from you.

We would also be interested in receiving any high quality landscape images that would be suitable to use for promoting areas. If you have any images you would like us to consider using, please email them directly to visit@scambs.gov.uk, clearly stating what the images are of.

If you wish to discuss this further, please do not hesitate to contact me on 07895 214530 or by emailing me directly Tracey.Brockman@scambs.gov.uk.

Thank you for your help in advance.

Tracey Brockman | Business Development Officer

23

County Councillor Report for Parish Council meetings in July 2021 - Cllr Anna Bradnam

A number of Consultations are due to close soon – please have your say:

Waterbeach Settlement Naming Strategy

U&C are seeking public views about 1) the naming of the New Town as a whole and how to distinguish it from the existing settlement of Waterbeach and 2) Names for streets and public spaces.

Have your say here [Waterbeach Consultation: Home](#) by 7 July.

Milton Household Recycling Centre

The District Council is responsible for collection of waste and the County Council is responsible for disposal of waste. The County Council is planning to redevelop Milton Household Recycling Centre (HRC), to replace the current facility which must close by 2026 under its existing planning consent. The upgraded HRC, which would be located at the same place, will provide increased capacity to match the increased development in the area, while also being operationally safer. You can see the documents here:

<https://www.cambridgeshire.gov.uk/asset-library/Site-location-plan.pdf> and

<https://www.cambridgeshire.gov.uk/asset-library/milton-household-recycling-centre-consultation-document.pdf> There is a virtual exhibition at www.miltonhrc.info

You can [comment on the proposals for Milton HRC on the Survey Monkey website](#)

The consultation closes at 11.55pm on Tuesday 27 July 2021.

County Council's Coronavirus (Covid-19) Walking and Cycling Schemes

Tranche 1 schemes will be reviewed in October 2021 to decide whether to make them permanent. Milton PC has objected to the cycle lane on the southbound carriageway of Cambridge Road on the grounds that it makes the residual road space too narrow and is dangerous. I have conveyed the request that the lane should be removed. Tranche 2 schemes include: 1) Side out and cutback vegetation on existing cycle path on Butt Lane between A10 and Histon. 2) High Street, Milton 20mph speed limit (subject to speed data), widen footway between White Horse and Lion and Lamb £6,500. In Waterbeach the Tranche 2 proposal was "Way Lane, Waterbeach Chicanes - suspend parking £5,000.00" It is not clear to me how these projects were arrived at. Let me know if you are aware of/happy with these proposals.

County Council Cultivate and Innovate Fund

This fund is to help voluntary, community and social enterprise sector organisations realise their projects and ideas that help address the needs of local residents. Cultivate – offers grants of £2,000 - £15,000 – to help local networks where local people help themselves. You can apply up until 1 August 2021. (Innovate used to offer grants of up to £50,000 for innovative projects but is being reviewed.)

[Innovate and Cultivate Fund - Cambridgeshire County Council](#)

Other Projects ongoing:

GCP - Histon Road and Milton Road

Construction on Histon Road to improve access for buses, cycles and pedestrians is progressing and the section from Huntingdon Road to Victoria Ave nearing completion. The work is creating wider cycle lanes and safer junctions at side roads. Works on Milton Road will not start until Histon Road has been completed.

Greater Cambridge Partnership – Better Public Transport - Waterbeach to Cambridge

On 1 July the Greater Cambridge Partnership Executive Board will be considering the outcome of the public consultation on the proposed 'areas of search'. It is too late to book to attend but the meeting will be live-streamed and the enclosed agenda contains a link to the GCP YouTube channel.

[GCP-Executive-Board-Agenda-Pack-1st-July-2021.pdf](#) (greatercambridge.org.uk) Page 38 gives a map.

RL

Following consultation on the original four routes (west, central, A10 and east), just the western route and (an infuriatingly) revised central route is being presented to the Board – a route which was not part of the original consultation. It crosses Waterbeach Road and runs due south, crossing the green space east of the village and High Street just south of the last house. I am pleased for Waterbeach residents on the Mill Estate and Cambridge Road that they are no longer under threat but naturally residents in Landbeach are alarmed that this revised (unconsulted) route is being proposed to the Board. I arranged a site visit with LPC and GCP last week to alert the GCP to the local concerns for historic setting of the Tithe Barn and local archaeology as well as the rural character of the village. Against that must be set the opportunities for better connectivity for the village. The Board will also agree the next stage to review P&R provision and seek to secure a commercial agreement for relocation of Waterbeach railway station.

Work in Committees

Children and Young People

The latest government funding grant for free school meals doesn't cover the demand across the County. At the first meeting of the new Children and Young People Committee today, members voted to provide £537k of additional funding to provide supermarket vouchers to support families who qualify for free school meals during the summer holidays. In addition members intend to develop an anti-poverty strategy to assist vulnerable families with support for debt management, employment training and opportunities.

Environment and Green Investment

On Thursday 1 July the Committee will consider adoption of the new Cambridgeshire and Peterborough Minerals and Waste Local Plan as well as investments into a Smart Energy Grid at St Ives P&R, low carbon heating alternatives for maintained schools where their boilers are due for replacement and we'll be reviewing our Climate Change and Environment Strategy and the Environment Fund to ensure it meets our resourcing strategy.

Alconbury Civic Hub

The County Council has been having its in-person Committee meetings at the Sports Centre and spacious village halls across the county (Bluntisham). Meantime the Civic Hub is progressing. It will be handed over to the County Council on Thursday for final commissioning of IT, furniture and Audio-Visual equipment during July and August. The aim is for the building to be fully operational by 6 September. A shuttle bus will operate to and from Cambridge North Station to Alconbury Weald,

Around the Parishes:

Waterbeach Station Cycle Parking

At a site meeting today (29th) Cllr Bearpark joined me at a meeting with GTR, U&C, local residents and the County operator of the car park. GTR have who have installed a two-tier cycle rack in place of the Sheffield stands, as part of the delivery of the Passenger Benefit Fund (which was set up to 'compensate' passengers for the inconvenience and disruption caused by the last timetable roll-out. Whilst doubling the capacity is welcomed, the two-tier racks are not as easy to use as Sheffield stands. Whilst some are happy to use the top racks, they are not really useable by a woman (me!) nor would they be for children or for heavier electric bikes. GTR agreed to install some additional covered Sheffield stands nearby, subject to agreement with the County (car park operator)

Waterbeach, Landbeach, Milton and Horningsea

The gas main installation along the A10 and Cambridge Road, Waterbeach are progressing apparently efficiently. The installation on Cambridge Road Milton has been delayed while the contractors apply to close the northbound cycle lane. This is causing increased rat-running through our villages. Additionally, from the

beginning of July, High Street, Landbeach will be closed to through traffic while a water main is installed. I have made suggestions for specific wording to alert drivers that there will be no through-access to the A10.

A10 safety – At a recent meeting with the Louis Thorold Foundation on 25th June, the County Council reported that they would be reducing the speed limit from 50 to 40 mph. The speed limit will run from Denny End Road to the northern end of Ely Rd, Milton. They intend to start installing signs commencing 19 July and will subsequently paint the road, both as overnight operations. They undertook to reconsider the extent of the speed limit following the many requests to extend the zone as far as the A14 roundabout.

Horningsea and Fen Ditton

Cambridge Wastewater Treatment Plant Relocation - On 30 June AW are holding a webinar for the parish councils. Cllr Daunton and I are both unable to attend because we have another meeting but we attended an earlier briefing from AW, so will have been informed in the same way that you have been about the proposed layout for the works and the mitigations to minimise impact on the landscape and to residents.

29/06/2021

Joint District Councillor report to parish councils – July 2021

A10 cycle path improvements

The planning application relating to the condition to S/0559/17/COND29 to improve the A10 cycle path was submitted with 3 weeks provided for comments (1 to 22 June). There has been no engagement with user groups about the proposed changes.

There were 4 public comments and 2 consultee comments. Given the proximity of this path to the A10 safety is paramount and should be given proper consideration. This includes discussions with user groups. Paul Bearpark is looking to have meetings set up with the developer, local highways, SCDC officers, and user groups.

The A10 cycle path improvements must have been implemented before first occupation.

Mere Way cycle path

Urban and Civic are consulting on their plans for NMU route linking the new town and Cambridge for Landbeach along Akeman St and Mere Way. This consultation will end on 25 July 2021.

<https://waterbeachbarracks.co.uk/mere-way/>

It includes a bridge over the A10. Urban and Civic have announced that there will be two webinars on 1 July and 5 July.

This route must have been developed prior to occupation of the 150th home. The northern section east of the A10 will require a full planning application. The Mere Way and Akeman St will be brought forward as section 278 agreement since this is an existing byway.

Food waste trial

SCDC have been analysing the contents of domestic bins. One of their findings was that 33% of black bin waste is food waste. This is significant problem because it goes to landfill. It's also a concern that so much food is being wasted. Often the food that is being thrown into the black bin is completely unused and still in its plastic wrapping. SCDC are undertaking a trial, part of which is in Milton, providing a separate caddy and bio-degradable plastic liners for food waste. The hope is that this will result in much less food going into the black bin and it will also make it much more obvious to householders how much food is being wasted. The average household wastes £600 worth of food a year. The trial is also examining whether the bio-degradable caddy liners provided breakdown quickly enough.

Zero Carbon Communities Grants

The Zero Carbon Communities grant is a scheme to encourage South Cambridgeshire communities to reduce their carbon emissions. There are three themes:

- Community buildings
- Tree planting/nature
- Other projects to reduce carbon emissions

There is £100,000 of grant funding available. Milton and Waterbeach groups have been successful in applying for grants for previous ZCC grant schemes. The deadline for applications to this scheme is 30 July 2021. Local groups should be encouraged to consider whether there are projects they would like to do that could be funded by these grants. District councillors are happy to support and help with application for funding and with the subsequent project if successful.

Waterbeach New Town naming Urban and Civic have been holding workshops to discuss new town naming and the area and street naming approaches more generally. At the one held for Waterbeach parish councillors and district councillors the main topic of conversation was whether to include Waterbeach in the new town name. An RLW representative was also at the meeting along with Urban and Civic's consultants. Very few people had responded to the hard copy consultation

document that had been posted to Waterbeach residents so it was difficult to establish what the preferences were. Urban and Civic have also held a workshop with heritage representatives and are arranging some engagement with youth groups.

Covid-19 – meal delivery scheme

The South Cambs and C3 Churches pre-cooked meal scheme and the food hub at Waterbeach have now come to an end. The meal scheme had been supporting households across 'Milton & Waterbeach' and other wards in the district. As well as supporting those who were struggling to cook hot meals, one of its main purposes was to provide a connection for those who were feeling socially isolated during lockdown. Now that lunch clubs and other social settings have been starting to open up with the easing of lockdown, the scheme has reached its natural conclusion.

Emmaus update

The community is currently running at full capacity with every room occupied. Emmaus has diversified over the last sixteen months to help maintain its income stream with an expansion of its core business with an E-Bay site, online shop for furniture and white goods, sales on Depop and a computer re-boot scheme. With the opening up of retail in April, sales in the social enterprise - the shop and café - have been doing well over the past two months. Donations have also been flowing to such an extent that for the time being donations will not be accepted in the first week of each month so the companions can catch up with processing them. Donations will continue to be accepted Wednesdays to Fridays from 10am – 4pm the rest of the month.

The community is very grateful for the food it regularly receives from Marks and Spencer and Fare Share although currently so much is being donated that the companions are struggling to consume it all even with batch cooking and freezing large quantities. To avoid any food waste, for one or two days a week, Emmaus will be holding a 'social supermarket' whereby customers can take the spare food from a table, no questions asked. This can't be policed as such but the hope is that those most in need will take the food. The CEO at Emmaus will keep in touch so I can pass on information of when the food will be available.

Just before the first lockdown last year, Emmaus had just started to work with South Cambs and Hill Partnerships (local housebuilding company) to install pods on the site which would provide additional and self contained accommodation for those who can live more independently. Companions housed in the pods would still be able to access support from the staff on site and the pods would offer an alternative accommodation for companions who are looking to move on, to provide a stepping stone to life in wider society. This was paused but work towards achieving this is now very much up and running. Hill will gift eight pods to Emmaus as part of their scheme to give back to the community, which once planning permission is obtained, will be installed in the main car park. Bellway Homes, as part of their charitable giving, have offered to deliver a new car park on site and both companies will do the work of applying for planning permission. South Cambs Housing fully supports the scheme and the project has enabled the Council to work more closely with Emmaus in supporting the homeless. In July, as a trustee I will meet with the chief executive and the companions to decide on a criteria for the allocation of the pods.

DAHA (Domestic Abuse Housing Alliance) accreditation

Since roughly a year ago the South Cambs housing support team have been working towards DAHA accreditation to better support our residents in the district who are experiencing or at risk from domestic abuse. Cllr Judith Rippeth has been providing local member input and on 8th July local members are being offered a briefing on our work to date followed up by a training session. The briefing will cover the context and statistics on local domestic abuse figures, general DA information and background, information on staff training and policy actions such as tenant policy. This will be followed by a short training session on initial recording and signposting should a local member receive a disclosure about domestic abuse. Last Autumn SCDC updated the website on DA with

short cut ways to exit and remove browsing history through using a private window with a Go to homepage button to leave the page quickly. This summary provides a snapshot of the work which is ongoing to support some of our most vulnerable residents.

Covid Recovery Grant Scheme

22 out of the 23 grant applications for this scheme were approved by the grants committee on 28th May with 8 of the 22 passed back to officers pending further information. Landbeach Parish Council were successful in their bid for £660 for a community wildflower meadow planting scheme. This is intended to help with mental wellbeing and our important connection with nature which is paramount as we emerge from the pandemic and numerous lockdowns.

Cllrs Paul Bearpark, Anna Bradnam and Judith Rippeth

July 2021

1st Aid Complete

Outdoor Youth Club up
and running

Summer Holidays

youth buses
Generation Game training course
youth club in a van **detached youth work**
building-based clubs
babysitting courses ...and much more

1st Aid Courses
in Person!



1st Aid Complete

Having run five online Babysitting courses, we had a backlog of young people needing to complete their First Aid Certificate. Guidelines allowed us to do this in person (with additional measures in place) and over two Saturdays, 70 young people successfully passed this stage of their babysitting course. Just a handful left to finish off their folders and we have 70 trained babysitters!

A new course will be starting for Histon young people in September. If you would be interested in having this course available to young people in your village, please get in touch.

Outdoor Youth Club

Our new van project has started well and is now running 6 sessions a week in Oakington, Chatteris, Haslingfield, Trumpington Meadows, Cottenham and Warboys.

Numbers are beginning to build and we have started to invite year 6s to join us to enable contact before the move to secondary school after the holidays. We are adding some new activities over the next week but so far, learning to juggle, petanque, frisbee and basket ball have been very popular. Oh and of course the free hot chocolates have been well received, especially on damp evenings!

Summer Holidays and Beyond

There have been no changes to the guidelines for building based youth clubs so we would still have to operate under social distancing, face coverings and hygiene requirements. We are hoping that by September things will be more flexible and opening our building based youth clubs and even the youth buses might be possible.

In the meantime we will be continuing to use the youth van over the summer holidays with bookings coming in fast. We have confirmed bookings for 2 sessions a week in Northstowe, weekly sessions in Little Paxton and interest from Chatteris, Cottenham and Milton.

If you would be interested in booking some sessions for the summer holidays please do get in touch. It would be a great way to build up to reopening building or bus based sessions in September.

We have received a generous grant from the Julia and Hans Rausing Trust in order to make the youth buses roadworthy again. At our Management Committee meeting on 6 July we will be discussing whether to get both buses up and running or just one over the summer holidays, as well as taking the van project to step 2 with a full set of youth club equipment in flight cases.