



MILTON PARISH COUNCIL

Parish Council Office, Coles Road,

Milton, Cambridge, CB24 6BL.

Telephone: 01223 861447.

Email: clerk@miltonvillage.org.uk.

Website: www.miltonvillage.org.uk.

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the meeting of Milton Parish Council to be held on Monday 21 June 2021 at 7:30pm. In the Lounge Milton Community Centre Members of the Public and the Press are cordially invited to attend.

Clerk's signature: *Sarah Coder*
Date of issue: 15 June 2021

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence
2. **To APPROVE the minutes of the meetings held: (Pages 1-13)**
Monday 12 April 2021, Monday 4 May 2021, Monday 10 May 2021 and Wednesday 2 June 2021
3. **Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
5. **Clerk's/Chairman's Report:**
From previous meetings:
A10 Trees – See Works Schedule (Page 14)
Gypsy, Roma & Traveller Inclusion Workshop – Awaiting receipt of Toolkit (next steps to take)
Deeds missing – Ashtons Solicitors awaiting for a copy of the sports pitch deed to be sent from the Land Registry
A14 Parish Legacy Fund – See Works Schedule
The Sycamores Rec play equipment– Update: Installation works started on 17 May 2021.
Double slide due to be installed week of 21 June 2021.
Gunnell Close Dual Use Path Barriers – Clerk to seek clarification from County Highways on spacing required between the barriers for use by cargo bikes, trailers etc
Fen Road Dirt Track – Has now been removed by the owner of the field as a requirement of the Enforcement notice
Pop-up cycle Lane, Cambridge Road – AB Update
Request for 20mph speed limit on Cambridge Road/High Street – Being discussed via the Working Group
Land under the A10/Butt Lane Footbridge – Email sent 09/03/21 to SCDC Environmental and CCC Minerals and Waste reporting issues of fly tipping in both fields. Email received 25/03/21 from SCDC Enforcement Officer/Environment – Complaint will be investigated. Emailed received 8/6/21 from SCDC Enforcement Officer – “I cannot make a private landowner clear up their property. If it is so bad that a pest or rodent infestation will result, then Environmental Health may be able to assist in this. If land has had fly tipping on it, I can investigate that if there are

witnesses or evidence to follow up but I cannot arrange for the cleaning of that waste”.

6. Planning (Pages 15-19)

To **RECEIVE** the minutes of the Planning meetings of Monday 17 May 2021 and Monday 7 June 2021

7. Maintenance (Pages 20-21)

To **RECEIVE** the minutes of the Maintenance meeting Tuesday 8 June 2021

8. Bills for Payment and Money Received (Pages 22-24)

To **CONFIRM** bills for payment

9. To **CONSIDER** acceptance of the amended Social Media Policy (Pages 25-25a)

10. To **CONSIDER** acceptance of the amended Cemetery Policy (Pages 26-35)

11. To **CONSIDER** request for burial of ashes (Page 36)

12. To **CONSIDER** Memorial application received (Pages 37-40)

13. Standing Orders (Pages 41-64)

To **CONSIDER** NALC's revised 2020 Standing Orders – revised by HMS and JEC (April 2021 meeting)

14. Internal Audit Report (Pages 65-66)

To **RECEIVE** the Independent Internal Audit for year end 2020/21

15. Cambridgeshire County Council (various road, Landbeach Road, Milton and Waterbeach) (40mph speed limit) order (Pages 67-74)

To **CONSIDER** comments on the effect of the proposed introduction of a 40mph speed limit - deadline 23 June 2021.

16. Milton Household Recycling Centre (HRC) pre-application consultation from 15 June to 28 June 2021 (Pages 75-84)

To **CONSIDER** any feedback to the non-statutory consultation of the proposal to expand and redevelop the Milton HRC on Butt Lane in Milton

17. Local Government (Miscellaneous Provisions) Act 1982 – Street Trading (Page 85)

To **CONSIDER** views on the proposal for District Council to specifically adopt The Act giving provisions relating to controlling street trading

18. 20's Plenty for Cambridgeshire Briefing Note (Pages 86-99)

To **CONSIDER** supporting 20's Plenty for Cambridgeshire's aim for wide-area default signed 20mph limits

19. Minutes of Parish Council Meetings

To **CONSIDER** that all appropriate minutes be sent to the Chairman and Vice-Chairman for checking before further distribution

20. County Council and District Councillors Report June 2021 (Pages 100-101)

21. Correspondence – Milton

Nothing received to date

22. Dates of next meetings

Monday 5 July 2021 – Planning 7pm, Finance & Administration 7:45pm

Wednesday 7 July 2021 – Community Care 11:30am

Monday 12 July 2021 – Parish Council 7:30pm

Clerk's Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.

**Minutes of the Meeting of Milton Parish Council held on
Monday 12 April 2021 at 7pm via Zoom on-line**

Present: D Wildman (DW) (Chair), J E Coston (JEC), P Ellwood (PE), A Horne (AH), R Farrington (RF), A Markham (AM), A Latchem (AL), A Bradnam (AB), H Smith (HMS)

In Attendance: S Corder (Clerk),

Members of the Public: 2

DW: On behalf of Milton Parish Council, I should like to express our sadness at the death of HRH Prince Philip Duke of Edinburgh. He was an extraordinary man. Our condolences to HM The Queen and to the Royal Family.

A minutes silence was held in remembrance of HRH Prince Philip.

1 Apologies for absence

D Owen (work), J Rippeth – District Councillor

2 To APPROVE the minutes of the meeting held on Monday 1 March 2021

HMS – Minor spelling amendments required

RF Proposed to accept the Minutes of Monday 1 March 2021 as amended as a true record - AH Seconded

AGREED (HMS Abstain)

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

4 Public Participation – members of the public are invited to speak

2 members of the public attended to discuss Item 8 and 9 on behalf of the Milton Cycling Group

5 Clerk's/Chairman's report:

Online Meetings – Clerk is seeking clarification from CAPALC/SLCC in relation to face to face meetings taking place from 7 May 2021

Gypsy, Roma & Traveller Inclusion Workshop – The Clerk and DW attended the workshop and carried out the Cultural awareness Training via Teams on Thursday 22 March 2021. AB and HMS also attended the session as South Cambs District Councillors. This is a Police initiative adopted by South Cambridgeshire Community Safety Partnership

From previous meetings:

A10 Trees – Email update 24/03/21 regarding a date for tree work to be carried out: J Clarke (CCC) – “I have just spoken with Dennis and ask he updates me following a conversation with Nicola. I will be in contact once this has taken place”.

Deeds missing – Ashtons Solicitors awaiting for a copy of the Coles Road sports pitch deed to be sent from the Land Registry

A14 Parish Legacy Fund to improve the crossing by EACH office – Update: further email received 09/02/21 J Rutherford (CCC) – “Milton's A14 project will be delivered in isolation as no LHI bid from the PC was received for the coming 21/22 fin year” (It is expected that this project will be delivered separately from any other LHI work in surrounding areas).

Double Yellow Lines – The Rowans and Fen Road/Coles Road – See Item 14

The Sycamores Rec Play Equipment – Update: Installation start date 17 May 2021

Fen Road Dirt Track – HMS Update: T Williams, Chief Planning Officer, had discussions with Tony Wallis, Enforcement Officer, in relation to moving forward with the removal of the humps – Officers intending to act

Pop-up cycle Lane, Cambridge Road – See Item 9

Request for 20mph speed limit on Cambridge Road/High Street – Being discussed via the Working Group

Flooding – As District and County Councillor AB is drawing together information on the award drains and flooding issues, which she will share with the Clerk. This information will be used to put a file together on the award drains and flooding issues

Butt Lane/A10 fence – Has now been replaced by CCC

Coles Road Phone Box – Has now been cleaned inside and outside and refitted the glazing
Land under the A10/Butt Lane Footbridge – Email sent 09/03/21 to SCDC Environmental and CCC Minerals and Waste reporting issues of fly tipping in both fields. Email received 25/03/21 from SCDC Enforcement Officer/Environment – Complaint will be investigated

6 Planning

The minutes of the Planning meeting held on Monday 15 and 29 March 2021 were received.

Decisions:

20/04010/FUL – “Police Hub” – One and two storey building containing offices, custody suite and associated facilities, new access, internal access road, hardstanding, car parking areas, landscaping, drainage attenuation features, lighting and means of enclosure **GRANTED PERMISSION. CCTV has been agreed to be installed on the A10 footbridge**

New:

S/2436/17/NMA2 – Development Site, Plots 1-21 Cambridge Science Park, Milton – Non material amendment of planning permission S/2436/17/NMA (demolition of existing buildings and erection of two four storey buildings for B1 use and a multi-storey car park including access and landscaping) for an amendment to rear entrance doors to substitute double swing doors with cylinder double sliding doors to match front entrance **FOR INFORMATION ONLY**

21/00800/HFUL – 17 High Street, Milton CB24 6DF – Erection of home office and gym building **HAS NO RECOMMENDATIONS**

21/00794/HFUL – 4 Coulson Close, Milton – Single storey front extension to provide secure bike store **HAS NO RECOMMENDATIONS**

7 Maintenance

The minutes of the Maintenance meeting held on Monday 15 March 2021 were received

To **CONSIDER** recommendations:

To **APPROVE** the new version of the Cemetery Policy – **Defer to a future meeting. Further changes required to be reviewed by the Maintenance Committee**

8 Gunnell Close Dual Use Path Barriers

(To make the barriers wider for use by cargo bikes, child trailers etc or to replace barriers with bollards)

To **CONSIDER** taking the question to consultation within the village asking: to remove the barriers and replace with bollards, widen the current barriers or take no further action

JEC Proposed that the barriers stay and to consult with County Highways regarding the spacing required between the barriers - RF Seconded 8 In Favour – 1 Abstain AGREED

9 Pop-up Cycle Lanes – Milton (from AB County Councillor March Report)

Does MPC wish to confirm their request for removal of the pop-up cycle lanes as in June 2020 Minutes.

JEC Proposed to stay with previous request for removal of the pop-up cycle lanes – PE Seconded 6 In Favour – 2 Against – 1 Abstain AGREED

**(DW proposed to suspend the Standing Order limiting meeting time and continue to 9pm – ALL AGREED)
(Public left 8:30pm)**

Item 22 discussed next: AB - County Councillor April Report

HMS queried proposed spending figures on the B1050, mentioned in March's report, (just under £7 million in para 2 then £170,000 referred to in para 4). To clarify, the first figure is the proposed spending over five years, the second was the proposed spending in the forthcoming year.

AB provided the following updates:

For paragraph 2:

"The Council plan to spend £29.7 million on highways over the budget period 2021-2026 (~~£6 million/yr~~), £20 million on footpath maintenance (£4 mill/year in each of 5 years), £2.73 mill on flood attenuation (£1.090 million in 2021 then £0.410 million/year for the each of the following four years) and ~~just under £7million~~ £6.97 million on improvements to the B1050 between Willingham, Earith and Chatteris – which is falling apart (£170,000 in 2021/22 and £6.8 million in 2022/23)."

For paragraph 4 I have emphasised that it referred to the year 2021/22

"The new investments for 2021/22 are an extra £4 million on Footpaths and Pavements, £170k on saving the B1050 (between Willingham, Earith and Chatteris, which is in danger of collapsing) and £1 million on flood attenuation and biodiversity. **Funding will be transferred from reserves to balance the budget.**"

Face to Face meetings: Awaiting outcome of High Court Judgement on 21 April 2021 if face to face meetings are to go ahead

Item 17 discussed next:

Item 24 discussed next: DW reported that this is HMS final District Councillor report and thanked HMS for all the information provided in the reports and her work on behalf of the village over many years. HMS will be staying on as Parish Councillor for Milton.

Item 13 discussed next:

- 10 Renewal of Milton Parish Council Building Insurance Policy**
To **CONSIDER** renewal quote of £1,086.15 from Community Action Suffolk
DW Proposed to pay the renewal quote (renewal quote has increased due to the rebuild cost of the Parish Office increasing) – RF Seconded ALL AGREED
- 11 CAPALC Membership 2021-22**
To **CONSIDER** CAPALC membership renewal quote of £794.07 – HMS Proposed to pay the extra £50 for the Data Protection Officer scheme, total of £844.07 – DW Seconded **ALL AGREED**
- 12 Standing Orders**
To **CONSIDER** NALC's revised 2020 Standing Orders – **Defer to future meeting. HMS, JEC and DW to review changes**
- Item 22 discussed next: MCC report received**
- 13 Bills for Payment and Money Received**
To **CONFIRM** and **AGREE** bills for payment – **AH Proposed to pay vouchers 398-456 and 1-3 – HMS Seconded ALL AGREED**
- 14 Double Yellow Lines – The Rowans and Fen Road/Coles Road**
To **CONSIDER** predicted cost of work £1,707.18 from CCC Highways - **RF Proposed to the estimate given – JEC Seconded ALL AGREED**
- 15 Youth Building Sycamores Rec – Eddies**
To **CONSIDER** email received from Edmund Trust (02/03/21) on the possibility of a lease agreement for the Youth Building - **Defer to future meeting**
- 16 The Communications Working Group**
The notes taken from the meeting held on Monday 22 March 2021 were received
To **CONSIDER** the setup of a Milton Parish Council Facebook page – **Defer to future meeting. Social Media Policy needs to be put together.**
- 17 Local Authority Remote Meeting – Call for evidence GOV.UK**
To consider response to the call for evidence Link: <https://www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence/local-authority-remote-meetings-call-for-evidence>
DW asked that all Councillors fill in the questionnaire as individuals and email a copy of the comments to the Clerk for an amalgamated response from the Parish Council
- 18 Waterbeach Barracks Development First Primary School – Consultation**
To **CONSIDER** comments on the proposed arrangements – **MPC has No Comment**
- 19 Zero Carbon Communities Grant – SCDC**
To **CONSIDER** applying for a grant of between £1,000 and £15,000 for replanting of the bund area – **To go to Maintenance Committee for consideration**
- 20 The Connections Bus Project**
Update on restart of Youth building/bus-based services – **Defer to future meeting**

21 NALC Star Council Awards 2021 (Pages 98-99)

To **CONSIDER** entries for the 5 categories: Clerk of the year, County Association project of the year, Young Councillor of the year, Councillor of the year and Council of the year – **Clerk to email link to Councillors for individual submissions**

22 Milton Community Centre April 2021 Report

COVID vaccinations are still taking place in the Community Centre and Over Community Centre both servicing the villages to the North of Cambridge. We have had sessions on the 3rd, 18th and 24th of March. We have been informed that there will vaccination clinics for second doses on the 9th, 10th, 13th and 14th of April.

All of our regular groups have been cancelled for the majority of the month due to Lockdown. Kids-R-U's have been running After School Club sessions each day in the Annex and North Lodge Park following the return to school for all children on the 8th of March.

From the 29th of March we have seen a return of children's tennis and football clubs and adult outdoor 5 aside and walking netball returning to the tennis courts and 5 aside pitch in line with the easing of lockdown and the government's roadmap. We have also seen the return of Eddies Art Works to the Youth Building at the Sycamores.

Andy West has been appointed as Community Center Manager following the recruitment process and started on the 15th of March with Andy Gray taking retirement from the 31st of March. Andy Gray will still be supporting the Community Center and Andy West when needs arise.

23 County Councillor April 2021 Report (Full report on webpage)

Shire Hall sold: Following a decision in 2017, the seat of Cambridgeshire County Council since 1933, Shire Hall, has been leased to a developer for 40 years and will be handed over in April but the new Civic Hub at Alconbury will not be ready to use until September at the earliest.

Local Authority Remote Meetings – call for evidence - published 25 March 2021

The launch of a consultation with all levels of local government regarding remote meetings. This includes parish councils. [Local authority remote meetings: call for evidence - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence)

Topic of this consultation: This call for evidence seeks views on the use of the current arrangements which have provided express provision for local authorities to hold meetings remotely or in a hybrid format during the coronavirus pandemic.

Scope of this consultation: This call for evidence seeks to understand the experience of local authorities in the whole of the UK regarding remote meetings.

Duration: 12 weeks from 25 March 2021 to 11:45 on Thursday 17 June 2021.

Enquiries: For any enquiries about this call for evidence please contact: Megan.McKibbin@communities.gov.uk.

How to respond: You can only respond to this call for evidence through our online consultation platform, [Citizen Space](https://www.citizen-space.com).

Audit report completed on the tenancy of Manor Farm Girton

Highways and Transport Waterbeach: Following the tragic accident at the Car Dyke Road junction on the A10, AB submitted a written question, compiled in conjunction with the Thorold family, at County Council on 16 March. AB asked for a meeting with officers, early action to address the safety issues at the junction, speed cameras, a reduction in the speed limit, recognition of the danger of the junction and consideration of a signalised crossing over the A10. At a meeting a few days later with Lucy Frazer MP, Mayor Palmer, the Chief Executive of the County Council and Senior Officers we were relieved that the Council agreed to

- complete the A10 Route Safety Study from A14 to Denny End Road by the end of March
- install speed monitoring equipment to gather evidence to support a reduction in the speed limit, which through the Traffic Regulation Order process would be completed by June 2021
- bring forward works agreed through the U&C phase one application to provide a segregated cycle and footpath from Milton to Waterbeach

Milton - Voi eScooters

AB spoke to a resident recently who finds the two Voi eScooters often parked on the southern corner of The Rowans/Cambridge Road junction something of an obstruction for those using a wheelchair; on one occasion one of the eScooters had rolled into the road. An operative was seen fishing one out of a ditch recently. AB also had an email from a resident whose children had spent an evening exploring Milton by Voi eScooters and felt they were a good idea, easy to use - and they would use them if they couldn't use their bikes for any reason.

A14 / A10 – I await an explanation for the continued presence of traffic cones. There are concerns about the safety of traffic merging so close to the beginning of the A10.

Health: It is a year since the first national Covid-19 lockdown on 23 March 2020. **Dr Liz Robin, Director of Public Health** at Cambridgeshire and Peterborough, who leaves us soon, said: "Our work with communities in Cambridgeshire and Peterborough has been integral to our fight against Covid-19 throughout the pandemic. We were among the first local authorities to produce vlogs in multiple languages for all residents and our community and faith leaders have been invaluable in helping us to promote vital safety messages. "The pandemic has been hugely difficult for everyone. There's been so many personal tragedies and effects on our residents, both from the virus and its impacts on mental health. "A year ago, I never would have predicted that we would so quickly have developed not one, but multiple vaccines and already be well on the way to distributing them to everyone. The vaccine is a real milestone, but it's important for us to remember it takes time to have its effect. Up to three weeks after the first dose, and for maximum protection it is essential to have the second dose too. "Because of this, and the fact that many working age and young adults have not yet been vaccinated, it's so important that we continue to follow social distancing guidance and the changes in the lockdown rules closely, as well as getting tested when necessary. We are at a transition point. It will get better, but it will take time. "However, I have great faith in our residents and communities who have gone above and beyond this last year to keep each other safe. Communities working together have real power in helping the residents that live in them live long and healthier lives."

If you, or someone you know is vulnerable and does not have support of friends, family or neighbours, then don't hesitate to get in touch with your local support hub. Contact details are as follows: [South Cambridgeshire Hub](#) – visit the [website](#) or call 03450 450 063.

Community, faith and volunteer groups have gone above and beyond the call of duty to keep residents safe. Our **care homes and domiciliary care providers** have done an amazing job looking after our most vulnerable residents.

Free school meals - Over 16,877 free school meal vouchers have been distributed to families since the start of the pandemic. They've gone to families of 2- to 16-year-olds through local schools, voluntary and community organisations, and childcare providers as part of the Holiday Activities and Food Programme. £30 vouchers for each child eligible, to cover the cost of a meal each school day for both weeks of the forthcoming **Easter Holidays**, will be going out shortly.

Vaccinations – 350,000 residents across Cambridgeshire and Peterborough have now received their first Covid-19 vaccination through our network of 36 vaccination sites.

Fostering - Lockdown has been a challenging but rewarding time for foster carers. To find out more about fostering in Cambridgeshire call 0800 052 0078, email fostering@cambridgeshire.gov.uk

Education - Headteachers, staff, governors and education officers have done an extraordinary job in keeping our children educated in what has been an intensely challenging time. Children have suffered a lot less because of the care, commitment and support of all our staff.

24 **District Councillor's April 2021 Report (Anna Bradnam, Hazel Smith – retired and Judith Rippeth)**

Virtual Meetings – request to continue: A group of local government organizations has launched a legal challenge to the government's decision to terminate the arrangements which allow councils to hold virtual public meetings. Local Government Lawyers (LLG) and the Association of Democratic Services Officers (ADSO), along with Hertfordshire County Council, have raised a challenge on the issue, which will be heard at the High Court on 21 April 2021. This follows last week's announcement by the Ministry of Housing, Communities and Local Government (MHCLG) that from 7 May it will again require councils to give the public physical access to full council and committee meetings. The rule was changed as an interim measure in April 2020 to enable remote meetings during the Covid-19 lockdown. In order to comply with Health and Safety requirements of social distancing, the District Council and Parish Council's alike find themselves having to find larger premises in which to hold meetings, or reduce the number of attendees, which reduces democratic and public involvement.

Planning – Permitted Development Rights (PDR): From 31 March 2021 Housing Secretary Robert Jenrick announced a package of measures to 'revitalise England's high streets and town centres'. This will include, from 1 August 2021:

- New planning laws which enable unused commercial buildings to be changed into homes
 - o New homes will be delivered through a prior approval process rather than full planning – but will look at flooding, noise impact, natural light and minimum space for habitable rooms, loss of commercial premises in conservation areas and loss of health centres.

- New planning rules to allow swift extension of public buildings including schools, colleges, universities and hospitals
 - Amendment of existing PDRs for ports to have the same freedoms as airports for development.
- This is of concern for parish planning committees, many of whom deal with commercial developments on High Streets, although it is most likely to impact more urban areas.

Shielding ends in England: From 1 April clinically extremely vulnerable people in England will no longer be advised to shield. People should continue to follow the national rules and take the additional precautions set out in the guidance to keep themselves as protected as possible.

Business rates relief: On 25 March, the Government has announced £1.5 billion further funding for councils to provide additional targeted support to those businesses that have not already received business rates relief. The funding will be allocated to councils based on the stock of properties in the area whose sectors have been affected by the coronavirus outbreak and they will use their knowledge to make awards to local businesses. The Government will work with and support local government to enable ratepayers to apply as soon as possible this year. You can see the detail here: <https://www.gov.uk/government/news/business-rates-relief-boosted-with-new-15-billion-pot>

Business support insolvency measures extended: On 25 March the Government extended a number of insolvency measures introduced in March 2020, to support businesses during the coronavirus outbreak until June 2021. The measures were introduced in the Corporate Insolvency and Governance Act in March 2020, and include protection for businesses from aggressive creditor enforcement and removal of personal liability on company directors. These measures have been previously extended on a number of occasions. The measures being extended until the end of June 2021 are:

- Statutory demands and winding-up petitions will continue to be restricted to protect companies from creditor enforcement action due to debts related to coronavirus.
- Small suppliers will not have to continue to supply a business in insolvency. However, larger suppliers will not be able to cease their supply or ask for additional payments while a company is going through a rescue process.
- Entry into a moratorium will remain relaxed and a company will be able to enter a moratorium if they have been subject to an insolvency procedure in the previous 12 months. These measures will be extended until 30 September 2021.

HMS decided in 2018 to serve as District Councillor for just another 2 years, then to retire triggering a by-election, so HMS's resignation is actually a year later than she had planned, due to Covid-19.

HMS thanked all the parish councillors for their help in serving Milton. I will still remain on the parish council while I'm useful, and look forward to having more time to do things in the village.

East West Rail: The second non-statutory consultation on the rail project linking Oxford to Cambridge has just opened and runs until 9th June. To make your views known please visit <https://eastwestrail.co.uk/consultation>

Five Year Housing Land Supply: As of 1st April 2021 South Cambs and the City jointly have a 5YHLS of 6.1 years for the period 2021-2026.

Help for families in need of housing: 466 families in need were helped into Council or social housing between 1st April 2020 and 1st March this year. This includes 185 families who were either homeless or at risk of being homeless. This represents a slight increase on the previous year in spite of the pandemic and challenges that has thrown up. Housing advice from SCDC is available at www.scambs.gov.uk/housing or by emailing housingadvice@scambs.gov.uk or calling 03450 450 051.

Covid Recovery Community Chest Grant funding: To help groups and projects begin to resume their activities as we come out of lockdown, we have earmarked a £30 000 Covid recovery grant fund as part of our Community Chest funding. This is specifically designed to help local community groups and Parish Councils resume community activities which have been difficult or impossible during the pandemic. The eligibility criteria has been temporarily amended to allow applications for grants of up to £2000 for Covid recovery related projects and initiatives. Until 10th May all parish councils and community groups can apply to the scheme with applications being heard at the Grants Advisory Committee on 28th May

25 Correspondence – Milton

Letter from Lucy Frazer MP – East West Rail Project – Council to reply to Lucy Frazer strongly opposing the

Northern route should it come back into consideration because of the damage it would cause to Milton and surrounding areas. DW Proposed – ALL AGREED

General: Copies on request

Cambridgeshire County Council – IHMC Incident Report February 2021

26 Dates of next meetings

Monday 19 April 2021 – Planning 7pm - **Cancelled**

Wednesday 21 April 2021 – Finance and Administration 7pm **Move to 26 April 2021**

Monday 26 April 2021 – Annual Parish Meeting 7pm **Move to Tuesday 4 May 2021**

Meeting closed at 9:11pm Signed: Date:

**Minutes of the Meeting of Milton Parish Council held on
Monday 4 May 2021 at 7:45pm via Zoom on-line**

Present: D Wildman (DW) (Chair), J E Coston (JEC), R Farrington (RF), D Owen (DO), A Horne (AH), A Markham (AM), H Smith (HMS), P Ellwood (PE) A Latchem (AL)

In Attendance: S Corder (SC) (Clerk), J Barrett (Assistant Clerk), G Kinsman (RFO)

Members of the Public: None

1 Apologies for absence

A Bradnam (SCDC business)

2 To APPROVE the year end accounts 2020/21

HMS Proposed to accept the year end accounts - Seconded by RF **ALL AGREED.**

3 Annual Governance Statement

The Annual Accounting Statement had been signed by RFO

The Accounting Governance Statement to be signed by the Chairman and Clerk was considered by the Parish Council – HMS noted an error in Item 9 Fixed Assets figure, should state £190,694 and not £160.694. It was Proposed by HMS and Seconded by DW that the Accounting Statement be approved with this amendment made - **ALL AGREED.**

4 Dates of next meetings

Monday 10 May 2021 – Annual Meeting of the Parish Council **Postponed** – Clerk to arrange an **additional MPC meeting for 10 May 2021.**

Meeting closed at 8:07pm Signed: Date:

**Minutes of the Additional Meeting of Milton Parish Council held on
Monday 10 May 2021 at 7pm via Zoom on-line**

Present: D Wildman (DW) (Chair), J E Coston (JEC), P Ellwood (PE), A Horne (AH), R Farrington (RF), A Markham (AM), A Latchem (AL), A Bradnam (AB), H Smith (HMS)

In Attendance: S Corder (Clerk), J Barrett (Assistant Clerk)

Members of the Public: None

1 Apologies for absence

D Owen (work)

2 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

3 Public Participation – members of the public are invited to speak

No members of the public attended

4 Clerk's/Chairman's report:

A10 Trees – Email 24/03/21: regarding a date for tree work to be carried out: J Clarke (CCC) – “I have just spoken with Dennis and ask he updates me following a conversation with Nicola. I will be in contact once this has taken place”. Update: Email sent 04.05.21 to J Clarke and N Burdon asking for date of works

Deeds missing – Ashtons Solicitors awaiting for a copy of the sports pitch deed to be sent from the Land Registry

A14 Parish Legacy Fund to improve the crossing by EACH office – Update: further email received 09/02/21 J Rutherford (CCC) – “Milton's A14 project will be delivered in isolation as no LHI bid from the PC was received for the coming 21/22 fin year”. (it is expected that this project will be delivered separately from any other LHI work in the surrounding area).

Double Yellow Lines – The Rowans and Fen Road/Coles Road – Now installed

The Sycamores Rec play equipment– Update: Installation start date 17 May 2021

Gunnell Close Dual Use Path Barriers – Clerk to seek clarification from County Highways on spacing required between the barriers for use by cargo bikes, trailers etc. AM asked if the barriers could be swapped round as signs of wear and tear on the path surface.

Fen Road Dirt Track – HMS awaiting update. AB to follow up.

Pop-up cycle Lane, Cambridge Road – AB Update: Emailed received from County Highways advising on outcome of removal of the pop-up cycle lane. Parish Council confirmed that the decision for removal still stands.

Request for 20mph speed limit on Cambridge Road/High Street – Being discussed via the Working Group

Land under the A10/Butt Lane Footbridge – Email sent 09/03/21 to SCDC Environmental and CCC Minerals and Waste reporting issues of fly tipping in both fields. Email received 25/03/21 from SCDC Enforcement Officer/Environment – Complaint will be investigated

Gypsy, Roma & Traveller Cultural Awareness Training – HMS reported the training is open to all Councillors to attend. Clerk to email Councillors the link. **Awaiting Toolkit to discuss unauthorised encampments and steps to take.**

5 Planning

Decisions:

21/00685/ADV – 216 Cambridge Science Park, Milton, Cambridge CB4 0WA – Installation of building mounted fascia company branded illuminated signage and associated site signage (some illuminated) **GRANTED PERMISSION**

21/00800/HFUL – 17 High Street, Milton, Cambridge CB24 6DF – Erection of home office and gym building **GRANTED PERMISSION**

21/00426/HFUL – 14 Froment Way, Milton, Cambridge C24 6DT – Loft conversion, raising of ridge and providing a dormer with Juliette balcony to the rear and roof light and solar panels to the front **GRANTED PERMISSION**

21/01133/PRI01a – 1 Cambridge Road, Milton, Cambridge CB24 6AW – Ground floor rear extension **PRIOR APPROVAL NOT REQUIRED**

20/04124/FUL – 39 High Street, Milton, Cambridge CB24 6DF – Creation of 3 no. detached en-suite letting rooms in rear garden of public house **GRANTED PERMISSION**

21/00334/OUT – 1 Butt Lane, Milton, Cambridge CB24 6DG – Outline planning permission for the demolition of the existing bungalow and replacement with 5 no. two storey dwelling houses with off street parking with all matters reserved **WITHDRAWN**

New:

S/2372/17/COND43A – Land North of Cambridge North Station, Milton Avenue, Cambridge – Submission of details required by Condition 43 (Travel Plan) of planning permission **S/2372/17/FL FOR INFORMATION ONLY**

21/01089/FUL – The College of West Anglia, Landbeach Road, Milton Cb24 6DB – The removal of existing asbestos roofs to be replaced with Kingspan teal powder coated roof – **HAS NO RECOMMENDATIONS**

21/01185/HFUL – 14 Butcher Close, Milton CB24 6ED – First floor side extension above existing garage – **HAS NO RECOMMENDATIONS**

21/00979/FUL – 42-44 High Street, Milton CB24 6DF – Installation of 2 no. EV car charging points and two pairs of air conditioning condenser units to rear. Extension of existing bin store to house one pair and erection of hit and miss fence enclosure to house second pair – **HAS NO RECOMMENDATIONS with Comment: Milton Parish Council feel that some appropriate acoustic cladding should be provided in order to reduce the level of noise to neighbouring properties from the air conditioning units.**

Email received - Milton Parish Council objected to the application to remove the condition and I copy the comments below.

“S/1084/18/VC – Land at Chesterton Sidings, Cowley Road, Cambridge – Removal of condition 38 (2.5 metre footway along Cowley Road) from Planning consent **S/1302/15/FL. OBJECT: Current footpath unlit, only lighting available comes from business site if they are still on. Personal safety issues due to length of route with no exit routes over ditch and overgrowth. There needs to be an alternative route due to these issues for those who travel in hours of darkness in particular or quiet times when the route is lonely. These are the concerns of current users and why the route is not used by everyone. The Cowley Road footway would be an alternative.”**

The application to remove the condition has not yet been determined. I write to you now due to the length of time that has passed since your comments were received and due to further matters arising since then, which I shall describe. The proposed new section of footway failed a safety audit and for this reason could not be built. Planning application reference number **S/4478/17/FL** for a hotel/office scheme was subsequently received and as part of the permission for this, a footway link across Cowley Road has been built near the missing section of footway. Through a Section 106 Agreement, the Highway Authority has received money for the building of a bridge over the drain which runs alongside the path on the south side of Cowley Road. The exact location for this is currently under consideration by the Highway Authority. It is notes that street lighting has been installed along this cycleway/footpath.

I would be grateful if the Parish Council could confirm whether it would like to maintain its objection to the application to remove Condition 38 and I would be pleased to receive this within the next 21 days. However, if no further comments are received, I will assume that Milton Parish Council wishes to maintain its earlier objection and as such the application may be required to go to the Joint Development Control Committee for Members to determine the application. **Response: Milton Parish Council would like to maintain its objections and would like to be consulted on location of any possible bridges over the drain.**

6 Community Care

The minutes of the Community Care meeting held on Wednesday 7 April 2021 were received

7 Finance & Administration

The minutes of the Finance and Administration meeting held on Monday 26 April 2021 were received

8 Bills for Payment and Money Received

To **CONFIRM** bills for payment – DW: Vouchers 5 – 36 (except voucher 24) to be paid by Delegation to Clerk – as agreed in the regular payments list (stated in the Finance Regulations). Voucher 24 – ICCM Cemetery training for the Clerk (agreed by AH and DW for Clerk to attend). Ratify payment at June MPC meeting

9 Youth Building Sycamores Rec – Eddies (deferred from April's meeting)

To **CONSIDER** email received from Edmund Trust (02/03/21) on the possibility of a lease agreement for the Youth Building: **Questions to be put to Eddies – Could MCC or MPC apply for the grants to progress the proposed alterations? What length of lease or tenureship would you need to apply for these grants? (RF,**

DW, HMS and Clerk to arrange meeting with Eddies).

10 The Communications Working Group

To **CONSIDER** the setup of a Milton Parish Council Facebook page – **Clarify what would be posted on Facebook**

To **CONSIDER** proposed Social Media Policy – The Communications Working Group will review comments received and amend policy as necessary. Bring back to a future MPC meeting.

11 The Connections Bus Project (deferred from April's meeting)

Update on restart of Youth building/bus-based services. **Questions to raise: Waiting for clarification on start-up date in Youth Building. Would the van and activity equipment be in addition to the Youth Building? Would there be a cost to the village? What do you need on site? HMS to follow up**

12 Tree Works – Complaint Received

To **CONSIDER** response to complaint received regarding cutting of trees on Parish land outside 46 The Sycamores. **AB (Tree Warden) shared a suggested response to the complaint in relation to the works carried out to the trees and the outcome. Additional wording was added to included what works were carried out and the future health of the trees – AB to check amended response before response being sent to the complainant.**

(AM left 9:06pm)

13 Correspondence – Milton

Nothing received

14 Dates of next meetings

Monday 17 May 2021 – Planning 7:30pm

Monday 7 June 2021 – Planning 7:30pm

Monday 21 June 2021 – Annual Meeting of the Parish Council 7:30pm

Meeting closed at 9:18pm Signed: Date:

**Minutes of the Extraordinary Meeting of Milton Parish Council held on
Wednesday 2 June 2021 at 7:30pm held in Room 1 & 2 Milton Community Centre**

Present: D Wildman (DW) (Chair), J E Coston (JEC), P Ellwood (PE), A Horne (AH), R Farrington (RF), A Markham (AM), A Latchem (AL), H Smith (HMS)

In Attendance: S Corder (Clerk)

Members of the Public: None

1 Apologies for absence

A Bradnam (Work), D Owen (work)

2 To CONSIDER extension of the contracted work at The Sycamores recreation ground to ensure continuity and safety of the general play area surface and to improve and extend the safety area of the roundabout

General Play area:

Option 1 (Recommended)

To apply a light spreading of soil and install turf over the remainder of the area £3910.00

To supply 90 Grass mats £33.00 Per mat £2970.00

To Install 90 Grass Mats £26.00 per mat £2340.00

Total Price £9220.00 less discount £8113.00

Or Option 2

To dig out and remove from site 150mm of bark then install topsoil and turf £6596.00

Less discount £5084.00

For Roundabout

To extend area and install stone base 14m @ £50m £700.00

To overlay existing tiles and extended area with 40mm thick eco flec wet pour @26m £71.50 =£1859.00

Total £2559.00 less discount £2251.00

Total cost of recommended options are £10,364.00 (From Capital Budget)

All prices are excluding VAT , discount prices apply provided all work is carried out at the same time

Concerns/questions raised by Councillors included:

That the proposed work will even out the level differences across the site particularly where the level of compaction varies including some areas that have been dug out by children.

That the drop from the end of the existing slide to the new wear pad included in the original quotation will meet current safety standards.

That new turf will be laid abutting that recently laid under the matting, and that there will be an even transition between both sets of matting to ensure a uniform level across the whole area for safety and ease of maintenance.

That an independent final ROSPA safety report will be completed in addition to Wicksteed's own report prior to handover of the completed play area to Milton Parish Council.

On a site visit, some of our Councillors noted that several cable ties were protruding above the matting which could be a hazard. Also some older children gained access through the safety fence with an

electric scooter. They were observed hanging on to the moving roundabout at speeds estimated at around 29mph. Can you confirm if that model is fitted with a speed governor that may not be operating properly, or if not, whether it is possible for one to be fitted.

DW to format the concerns/questions raised to be put forward to the Project Manager from Wicksteed. Clerk to arrange a meeting with Wicksteed's Project Manager, DW, RF and M Elsome (MPC Project manager) on-site to discuss the concerns.

DW Proposed to accept Option 1 £8,113.00 plus the roundabout work £2,251.00 – AM Seconded 7 In Favour 1 Against AGREED

MPC will approach MCC for 50/50 split of the extra costs.

Meeting closed at 8:45pm Signed: Date:

Milton Parish Council

Work/Project Schedule List (as of June 2021)

Works Required	Committee	Progress
Back store cupboard door replacement and widening of entrance	MPC	On-going - Door to be ready mid July 2021
Allotment bridge repair	Maintenance	Completed
Removal of Trees by Allotments/A10 and planting of replacement trees	Carried out by County Highways	Email from N Burdon 4/5/21 – Currently trying to get a date from contractor of when they will be able to remove the 15 trees as per their quote
Play bark required at Humphries Way, Froment Way and The Rowans	Maintenance (reported on play inspection sheet)	Buchans to quote to refill all 3 play areas
Landbeach Road Bus Stop – extension of tarmac standing area and relocation of current bus stop	MPC	Quote/Works to be accepted
Improve crossing point at High Street/Fen Road	A14 Legacy Fund	Email from J Rutherford 3/6/21 - Finalising the pre-liminary design to be shared with PC for review. Hopefully be sent by the end of this month
Power to Pond Green – for Christmas lights etc	Capital Projects Group	Sourcing quotes
New Village Signs	Capital Project Group	Design and quotes to be sourced
2 new benches on Pond Green	Capital Project Group	Design and quotes to be sourced

**Minutes of the Planning Committee Meeting of Milton Parish Council held on
Monday 17 May 2021 at 7:30pm in the Bowls Pavilion**

Present: D Wildman (DW) (Chair), H Smith (HMS), J Coston (JC), P Ellwood (PE)

In Attendance: S Corder (Clerk)

1 Apologies for absence

R Farrington (personal), D Owen (personal)

2 To APPROVE the minutes of the meeting held on Monday 29 March 2021

RF Proposed to accept the Minutes of the meeting on Monday 29 March as a true record **ALL AGREED.**

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

4 Public Participation – members of the public are invited to speak

No public attended.

5 Decisions Received:

20/02880/HFUL – 25 Butt Lane, Milton. CB24 6DG – Construction of an outbuilding – Permission Granted.

21/00794/HFUL – 4 Coulson Close, Milton. CB24 6ZE – Single storey front extension to provide bike store – Permission Granted.

6 New

21/01349/FUL – 13 High Street, Milton. CB24 6AJ – Demolition of existing bungalow and erection of two three bedroom houses **OBJECT:**

Previous planning application S/1196/18/FL approved one replacement dwelling on this site. With the current application for two further dwellings the bungalow is effectively being replaced by three detached houses with the same resulting structures on site shown in an earlier plan S/1289/16/FL - replacement of bungalow with three detached houses (withdrawn) to which the Parish Council objected.

1. The proposed layout and density is significant overdevelopment of the site.
2. The height of the proposed units appear to be greater than the previously approved unit that would have an adverse impact on the overall street scene, and would be overbearing to neighbouring properties particularly 1 Butt Lane.
3. The rising height of the development compared to surrounding buildings would also have an adverse impact on the historic street scene in the heart of the old village with several listed buildings nearby
4. Loss of amenity. The windows that are present to Units 1 and 2 can have rear views of the garden of 1 Butt Lane.
5. Note that Unit 2 has 3 first floor bedrooms and also a large area marked as study/Bedroom 4 on the ground floor so is not a 3 bedroom property as described in the application.
6. Insufficient parking for number of bedrooms in the planned properties.
7. Highway safety
 - a) Traffic issues when reversing out on to Butt Lane and High Street. The vehicle access to Unit 2 is very close to blind corner junction of High Street and Butt Lane. Although indicated as current access it has not been used for vehicular access for many years if ever, and currently opens on to lawn. This position is extremely close to a busy junction and school crossing point with School Crossing Control and vehicle entrance/exit would be a danger to other vehicles and pedestrians.

b) Extending the length of drop kerb on High Street brings it closer to the junction with Butt Lane

8. The application refers to a "Design and Access Statement dated 23 March 2021" which is not available on the Planning Portal so we are unable to make a full response. We suggest that the application be resubmitted with complete documentation.

9. We request that this application be referred to the Planning Committee

Comment: Should a development proceed on the site consideration should be given to widening the very narrow footpath adjacent to the property. The old boundary wall should be replaced with a new wall of similar proportion with an appropriate low level planting scheme.

7 Dates of next meeting

Monday 7 June 2021 – 7PM

Meeting closed at 8:10pm Signed: Date:

**Minutes of the Planning Committee Meeting of Milton Parish Council held on
Monday 7 June 2021 at 7pm in the Bowls Pavilion**

Present: R Farrington (Chair), H Smith (HMS), J Coston (JC), P Ellwood (PE), D Owen (DO)

In Attendance: S Corder (Clerk), A Bradnam (Non-voting Councillor)

Members of Public: 3

1 Elect New Planning Chairman

JEC Proposed RF for Planning Chairman – DO Seconded **ALL AGREED**

RF asked if anyone would stand for Vice-Chairman – DO put himself forward: HMS Proposed – JEC Seconded **ALL AGREED**

2 Apologies for absence

None – Full Committee present

3 To APPROVE the minutes of the meeting held on Monday 17 May 2021

RF Proposed to accept the Minutes of the meeting on Monday 17 May 2021 as a true record **ALL AGREED.**

4 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

5 Decisions Received:

None

6 New

21/02032/HFUL – 10 Shirley Close, Milton. CB24 6BG – Garage conversion, first floor side extension and installation of dropped kerb. **OBJECT: 1. Overdevelopment of site boundary to boundary – increasing a 4 bedroom house to a 6 bedroom house (4 of which are doubles). 2. There will be no access to the rear of the property as the extension will go right up to the boundary. 3. No bin store allocated. 4. Plans show potential of 2 properties (2 front doors and 2 staircases). 5. Concerns over parking. Only 4 spaces provided with the possibility of 6 cars for the property. Parking at the end of Shirley Close is not for this property. 6. Overlooking – the side window will overlook number 9. 7. Fencing is not allowed beyond the building line as in the deeds to this property and will cause an issue to the neighbouring property entering and exiting their cars.**

Milton Parish Council supports the neighbours objections.

Please refer this application to the Planning Committee with a site visit request.

21/01197/FUL – Land adjacent to The Barn, Fen Road, Chesterton, Milton. - Erection of Barn.
OBJECT: MPC previous comments still stand to the prior approval application 20/02492/PRI06A 27 May 2020. 1. Concerns about future use of the building. 2. The proposed building is on the flood plain. 3. We understand that the Council policy is that no further development should take place on land to the east side of Fen Road towards the river.

MPC previous comments still stand to the prior approval application 20/03883/PRI06A sent 7 October 2020: 1) Milton Parish Council (MPC) note that in the Supporting Statement prepared by Philip Kratz, at 2.1 "The Site" (in this instance, the location of the proposed 'barn') is referred to as being "on the south side of Fen Road, Milton". BUT the proposed barn site is at Chesterton Fen Road CB4 1UN not at Fen Road Milton village. 2.2 "The Site" (in this instance the location of the agricultural unit") is referred to as being "elsewhere in the parish of Milton, as shown on the plan."

In other words, it implies that the site of the proposed barn is relatively close to the agricultural unit it is proposed to support. On page 10, 2nd bullet the report asserts, "...1) this is a well-established cattle

unit and 2) the applicant lives at Fen Road a brief walk from the site (where over a hectare of grazing is available) so day-to-day access for deliveries is facilitated;" (my underline)

2) MPC seek reassurance from SCDC Planning that you are aware that

a) The Barn, Chesterton Fen Road, Milton, CB4 1UN is approximately 0.8 mile **south** of the A14. whereas

b) Fen Drove, off Fen Road, Milton is approximately 0.6 mile **north** of the A14

These two locations are not directly connected by road - except via a 4 mile journey via Green End Road Chesterton, Milton Road, A10 and Fen Road Milton

On foot or by bicycle one could travel the 2.5 miles between the two locations along the River Cam Towpath.

Otherwise one would have to cross land in the ownership Cambridge City Council, according to the County Council mapping.

As far as MPC is aware there is no direct vehicular route between the proposed barn and the land it is intended to support.

It is not "a brief walk" between the two locations.

3) MPC wish to be absolutely clear that in our view, the proposed 'barn' is extremely unlikely to be used to store hay or equipment to support the grazing of cattle at Fen Drove, Fen Road, Milton.

4) The attached photo (02/10/2020) shows a view of the site of the proposed 'Barn', taken from the River Cam towpath, with the other property called 'The Barn', Chesterton Fen Road CB4 1UN in the distance. That 'The Barn' started off as an agricultural building but over a series of much-disputed applications has been turned into a dwelling. This proposed new 'Barn' will almost certainly follow the same route and also become a dwelling.

The hedge between the site and the River Cam towpath has been stripped out, leaving just a row of trees between the two. This substantial gateway leads from the proposed 'Barn' site directly onto the Cam towpath. Has that access been given permission?

Further objections: Overdevelopment in the greenbelt. The height of the building has been increased from 3.5 to over 8 metres. The scale and bulk of the building is vastly increased and is out of keeping with the area and the nominated purpose. Please refer this application to the Planning Committee with a site visit request.

21/01890/HFUL – 120 The Rowans, Milton. CB24 6YX – Entrance porch, first floor extension above garage, two storey rear extension and conservatory conversion. **HAS NO RECOMMENDATIONS**

AB discussed Item 7 next (AB left 8:35pm)

21/01843/HFUL – 18 Cambridge Road, Milton. CB24 6AW – Replacement ground floor rear extension and first floor side extension. **HAS NO RECOMMENDATIONS**

21/01707/HFUL – 8 Lyndhurst Close, Milton. CB24 6DH – First floor side and rear extension.

OBJECT: 1. Side windows of proposed extension would overlook the Primary School and into the classrooms. 2. Loss of light and privacy to the Primary School due to proximity of the proposed extension. If the application were to be granted permission could the proposed roof match the existing HIP roof at the same shallow angle.

7 Glasshouses - Chittering – Gas Pipeline Installation

To consider a response in relation to the following application submitted to East Cambs DC, that included 88 documents.

References: 21/00360/VARM | Variation of condition 1 (Approved plans) and 10 (Car parking) of previously approved 16/00660/ESF for the proposed development of four glasshouses, up to 15MW combined heat and power (CHP) plant, two heat storage tanks, two water storage tanks, a packing & distribution unit, cold store, irrigation room and control centre, offices, parking, surface water

attenuation lagoons, upgraded access track and other ancillary development Site East Of Chear Farm Ely Road Chittering Cambridge Cambridgeshire.

Response: Milton Parish Council would request that if the gas pipeline has to go ahead it is on a route other than along the roads through the village and we would suggest a route along the side of the railway for example. Can we have the dates of the proposed works.

- 8 **Dates of next meeting**
Monday 5 July 2021 – 7PM

Meeting closed at 8:52pm Signed: Date:

DRAFT

**Minutes of the Maintenance Meeting of Milton Parish Council held on
Tuesday 8 June 2021 at 7:30pm held in the Bowls Pavilion
(Deferred from Monday 7 June 2021 – Planning meeting over-run)**

Present: A Horne (AH)(Chairman), D Wildman (DW), A Markham (AM), JE Coston (JEC), A Latchem (AL)

In Attendance: S Corder (Clerk)

1 Election of Maintenance Chairman

JEC Proposed AH as Chairman – DW Seconded **ALL AGREED**

2 Apologies for absence

None – Full Committee

3 To APPROVE the minutes of the meeting held on Monday 15 March 2021

AH Proposed to accept the Minutes of the meeting of Monday 15 March 2021 as a true record – DW Seconded **ALL AGREED**

4 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

5 Public Participation – members of the public are invited to speak

No public attended

6 Allotments

Update AH/Clerk: 5 people on the waiting list. Tenants have been asked to be seen to be cultivating their plots not just maintaining them. **Allotment Rents review to be carried out at September's Maintenance meeting.**

SCDC have completed the required repair works to the allotment culvert and bridge installing a new pipe and sandbags to re-support the bank sides. It was agreed to send thanks to Lee and his team from SCDC for the great work carried out on the allotment bridge/culvert and clearing the award drains around the village.

7 Orchard

AH: Rabbits are still causing caused slight damage to some of the saplings. Bark chip has been placed around the base of the saplings to help and deter weeds. Clerk to ask Buchans to cut the Orchard area.

8 Cemetery

Clerk: Letters were sent to the owners of the 3 unauthorised benches placed at the Cemetery. 2 of the 3 unauthorised benches have now been removed. **DW and AH to arrange to remove the third bench.**

Memorial topple testing has been carried out by R S Memorial and any works required were passed on to family members to rectify.

Clerk to source additional quotes for repainting of the Cemetery gate

9 Landbeach Road Bus Stop – Extension of tarmac area

To **CONSIDER** amended quote from GW Shelter Solutions £4,800 + VAT to reposition the bus shelter (as per DW suggestion at the March Maintenance meeting), extend the hard standing tarmac area, retarmac the current shelter area. **AH requested that GW Shelter Solutions are asked to confirm their quote and that Murfitts are asked to re-quote for the amended work to compare costs.**

10 Rubbish Bins

To **CONSIDER** a request to replace the existing bins with Duo use (general use and mixed recycling sections). **Clerk to ask if SCDC are considering changing their bins in the village to duo use bins. Check with Cambridge City Council the process they use to empty duo use bins.**

11 Highway Verges

To **CONSIDER** the future management of grass verges. Cambs County Council have asked the Parish Council to consider the number of times that the verges are cut. CCC suggest reducing the cut to once or twice a year, to encourage biodiversity and the growth of wildflowers. There are further benefits if the cuts are collected. Buchans have not been approached to determine whether their present equipment can collect grass cuttings as well as just cut. The County have not yet stated that this approach should be applied to the verges in their ownership, as of course this will affect the areas that are maintained for them under the Parish Council contract. **Clerk to write to Cambridgeshire County Highways regarding their policy for wildflower verges and their views on wildflowers areas in the village. Suggestions for MPC land: Reseed the Cemetery wildflower area, verge at the top of Humphries Way, slip road by Tesco and the possibility of the Orchard around the new trees to be a wildflower area. Clerk to ask Buchans the practicality of growing wildflower areas and costings.**

12 Zero Carbon Communities Grant

To **CONSIDER** any project that may be applicable for a submission to Round 3 of the Zero Grant Application process. The Grant will be open 10 May to provide funding between £1,000 and £15,000 to parish councils for projects that support the shift to zero carbon emissions by 2050. Applications closing date is 30 July.

The main themes are:

- Community Buildings (40%)
- Nature (40%)
- Other Projects (20%)

Suggestion by AH: Clear fallen and dead trees from The Sycamores bund and replace with new trees. **Clerk to source quote from Town and County.**

Suggestion by AM: Installation of car charging points in the village possible the MCC car park. **Clerk to check with Cambridgeshire County Council for possible locations in the village and if they have any drive on this project. Pass information onto Milton Community Centre for suggestions.**

13 Dates of Next Meeting

Monday 20 September 2021 – 7:45pm

Meeting closed at 9.18pm Signed: Date:

Milton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
37 S137: Warden's Phone	18/05/2021		Lloyds Corporate Card	DD	Mobile phone (Warden)	Tesco	S	26.17	3.73	29.90
38 Office expenses	18/05/2021		Lloyds Corporate Card	DD	Zoom	Zoom Video Communications	S	11.99	2.40	14.39
39 Bank charges	18/05/2021		Lloyds Corporate Card	DD	Bank Charge	Lloyds Corporate Card	E	3.00	0.00	3.00
40 Payroll Asst Clerk	24/05/2021		Unity Trust Bank		Salary	JB	Z	192.00	0.00	192.00
41 Payroll Highways	24/05/2021		Unity Trust Bank		Salary	P A	Z	306.53	0.00	306.53
42 Payroll Clerk	24/05/2021		Unity Trust Bank		Salary	S C	Z	1,115.15	0.00	1,115.15
43 S137: Warden Salary	24/05/2021		Unity Trust Bank		Salary	T E	Z	848.53	0.00	848.53
44 Subscriptions	01/07/2021		Unity Trust Bank	DD	SLCC Membership	SLCC (Society of Local Counc	Z	221.00	0.00	221.00
45 Website	18/05/2021		Unity Trust Bank	DD	Website hosting	1 and 1 Internet Ltd	S	6.99	1.40	8.39
46 MCC grounds maintenance	18/05/2021		Unity Trust Bank		Trees	Town & Country Tree Surger	S	180.00	36.00	216.00
47 Audit Fees	19/05/2021		Unity Trust Bank		Audit	Canabls Ltd	E	136.50	0.00	136.50
48 Training	12/05/2021		Unity Trust Bank		Training	CAPALC	E	80.00	0.00	80.00
49 Community grant / Donation	12/05/2021		Unity Trust Bank		Grant Paid	The Phoenix Trust (Milton)	E	250.00	0.00	250.00
50 Telephone / Broadband	28/05/2021		Unity Trust Bank	DD	Mobile Phone Clerk and Mobile	BT	S	18.15	3.63	21.78
51 GJK - RFO	26/05/2021		Unity Trust Bank		Professional Services	GJK Accountancy Ltd	E	150.00	0.00	150.00
52 Payroll Pension (Employee)	28/05/2021		Unity Trust Bank	DD	Pension payment	Smart Pension	E	63.28	0.00	63.28
53 Payroll Pension (Employer)	27/05/2021		Unity Trust Bank	DD	Pension payment	Smart Pension	E	63.28	0.00	63.28
54 S137: Warden's Pension (Em	28/05/2021		Unity Trust Bank	DD	Pension payment	Smart Pension	E	58.83	0.00	58.83
55 S137: Warden's Pension (Em	27/05/2021		Unity Trust Bank	DD	Pension payment	Smart Pension	E	58.83	0.00	58.83
56 Allotment Maintenance	01/05/2021		Unity Trust Bank		Allotment	Buchans Landscaping & Grou	S	279.54	55.91	335.45
57 Cemetery Maintenance	01/05/2021		Unity Trust Bank		Cemetery	Buchans Landscaping & Grou	S	162.54	32.51	195.05
58 Grass Cutting	01/05/2021		Unity Trust Bank		Grass Cutting	Buchans Landscaping & Grou	S	731.88	146.38	878.26
59 MCC grounds maintenance	01/05/2021		Unity Trust Bank		MCC Costs Contribution	Buchans Landscaping & Grou	S	1,001.67	200.33	1,202.00
60 MCC-NLP grass cutting	01/05/2021		Unity Trust Bank		MCC Costs Contribution	Buchans Landscaping & Grou	S	194.81	38.96	233.77
61 Photocopying	28/05/2021		Unity Trust Bank		Photocopying	CBS Office Solutions Ltd	S	29.45	5.89	35.34
62 Trolley Bus	31/05/2021		Unity Trust Bank		Dial-a-Ride	Cambridge Dial-a-Ride	E	114.00	0.00	114.00
63 Website	07/06/2021		Unity Trust Bank	DD	Website hosting	1 and 1 Internet Ltd	S	3.99	0.80	4.79
64 Website	08/06/2021		Unity Trust Bank	DD	Website hosting	1 and 1 Internet Ltd	S	6.99	1.40	8.39
65 Tree Maintenance	08/06/2021		Unity Trust Bank		Trees	Town & Country Tree Surger	S	180.00	36.00	216.00
66 Allotment Maintenance	09/06/2021		Unity Trust Bank		water pump seals	Elliotts	S	29.40	5.88	35.28
67 S137: Warden's Phone	01/06/2021		Unity Trust Bank	DD	Mobile phone (Warden)	Tesco Mobile	S	23.41	3.34	26.75
68 Office expenses	16/06/2021		Lloyds Corporate Card		Zoom	Zoom Video Communications	S	11.99	2.40	14.39
69 Bank charges	16/06/2021		Lloyds Corporate Card		Bank Charge	Lloyds Corporate Card	E	3.00	0.00	3.00
70 MCC cleaning	01/05/2021		Unity Trust Bank		MCC Costs Contribution	Atkins Gregory (The Cleaning	S	17.65	3.53	21.18
71 MCC cleaning	01/05/2021		Unity Trust Bank		MCC Costs Contribution	Atkins Gregory (The Cleaning	S	360.26	72.05	432.31
72 MCC cleaning	19/05/2021		Unity Trust Bank		MCC Costs Contribution	Atkins Gregory (The Cleaning	S	491.44	98.29	589.73

22

Milton Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
73	14/06/2021		Unity Trust Bank		Skip hire	Circlewaste	S	210.00	42.00	252.00
74	14/06/2021		Unity Trust Bank		repair to allotment bridge and	South Cambs District Council	S	834.32	166.86	1,001.18
75	01/06/2021		Unity Trust Bank		Allotment	Buchans Landscaping & Gro. S	S	279.54	55.91	335.45
76	01/06/2021		Unity Trust Bank		Cemetery	Buchans Landscaping & Gro. S	S	162.54	32.51	195.05
77	02/06/2021		Unity Trust Bank		Grass Cutting	Buchans Landscaping & Gro. S	S	731.88	146.38	878.26
78	01/06/2021		Unity Trust Bank		MCC Costs Contribution	Buchans Landscaping & Gro. S	S	1,001.67	200.33	1,202.00
79	01/06/2021		Unity Trust Bank		MCC Costs Contribution	Buchans Landscaping & Gro. S	S	194.81	38.96	233.77
Total								10,847.01	1,433.78	12,280.79

CE

Milton Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
3	27/04/2021		Unity Trust Bank		Community Care Fee	MB	E	78.00	0.00	78.00
4	10/05/2021		Unity Trust Bank		Community Care Fee	JP	E	36.00	0.00	36.00
5	12/05/2021		Unity Trust Bank		Alloiment fee	OG	E	11.00	0.00	11.00
6	13/05/2021		Unity Trust Bank		Community Care Fee	L/C/P C	E	78.00	0.00	78.00
7	14/05/2021		Unity Trust Bank		Community Care Fee	E Hu	E	78.00	0.00	78.00
8	17/05/2021		Unity Trust Bank		Community Care Fee	RH/EH	E	156.00	0.00	156.00
9	19/05/2021		Unity Trust Bank		Community Care Fee	B C	E	78.00	0.00	78.00
10	16/05/2021		CBS General Purpose		Community Care Fee	N R	E	78.00	0.00	78.00
11	11/05/2021		CBS General Purpose		Community Care Fee	J A	E	78.00	0.00	78.00
12	12/05/2021		Unity Trust Bank		Community Care Fee	J A	E	78.00	0.00	78.00
13	14/05/2021		CBS General Purpose		Community Care Fee	T G	E	78.00	0.00	78.00
14	11/05/2021		CBS General Purpose		Community Care Fee	T S	E	78.00	0.00	78.00
15	10/05/2021		CBS General Purpose		Community Care Fee	T R	E	78.00	0.00	78.00
16	12/05/2021		CBS General Purpose		Community Care Fee	J B & M B	E	117.00	0.00	117.00
17	21/05/2021		CBS General Purpose		Community Care Fee	C D	E	80.00	0.00	80.00
18	23/04/2021		Unity Trust Bank		Community Care Fee	A H/M H	E	130.00	0.00	130.00
19	07/05/2021		Unity Trust Bank		Community Care Fee	MB	E	78.00	0.00	78.00
20	12/05/2021		CBS General Purpose		Trolley Bus grant	Jean Gallagher Trust	E	800.00	0.00	800.00
21	12/05/2021		CBS General Purpose		Community Care grant	Jean Gallagher Trust	E	1,000.00	0.00	1,000.00
22	01/05/2021		Santander S106 Arts		Interest	Santander	E	17.90	0.00	17.90
23	02/06/2021		Santander S106 Arts		Interest	Santander	E	35.24	0.00	35.24
24	07/06/2021		Unity Trust Bank		Community Care Fee	E H	E	78.00	0.00	78.00
25	02/05/2021		Unity Trust Bank		Community Care Fee	P C	E	78.00	0.00	78.00
26	01/06/2021		Unity Trust Bank		Wayleave fee	Eastern Power Networks plc	E	3.45	0.00	3.45
Total								3,400.59	0.00	3,400.59

50

County Councillor Report for Parish Council meetings in June 2021 - Cllr Anna Bradnam

County Council Election 6 May 2021

Sixty one councillors were either re-elected or newly elected to 59 electoral divisions. Councillors are elected for a four year term. The Council is now composed as follows:

28 Conservatives, 20 Liberal Democrats, 9 Labour, 2 Independent, 2 St Neots Independent.

The Liberal Democrats, Labour and Independents signed a formal Agreement to form a Joint Administration and now form the majority administration of the County Council. The Joint Administration Agreement is here: [County agreement 2021 FINAL.pdf \(d3n8a8pro7vhmx.cloudfront.net\)](https://d3n8a8pro7vhmx.cloudfront.net/County_agreement_2021_FINAL.pdf).

At the first County Council meeting on 18 May at the Imperial War Museum Duxford (to allow for social distancing) the Joint Administration appointed Chairs and Vice-Chairs of Committees and agreed to reduce the number of Committees and Special Allowances. Meetings have been suspended until after 21 June, when it is hoped that Covid restrictions will be released and make it easier to deliver indoor meetings safely. The County no longer has use of Shire Hall and the new Council Hub at Alconbury is not yet complete, so venues, dates and frequency of meetings are currently being arranged.

The new Service and Policy Committees will be:

Adults and Health / Children and Young People / Environment and Green Investment / Communities, Social Mobility and Inclusion / Highways and Transport.

There are Regulatory and other committees to manage Planning, Finance, Growth and Commercial Investment and Governance and Pensions as well as those working with the Combined Authority and Greater Cambridge Partnership, the Schools Forum and Health and Wellbeing Board. The County Council has representation on the Police and Crime Panel as well as the Cambs. and Peterborough Fire Authority.

Adults and Health - early discussions stated very clearly that regardless of the release in restrictions, we are still operating in a state of Covid Emergency. Bedford is one of the areas with a high incidence of B.1.617.2, so called Indian variant, so it is wise to remain cautious about interactions.

Around the Parishes:

Horningsea and Fen Ditton

CWWTPRP – I have attended briefings by Anglian Water for the Cambridge Wastewater Treatment Plant Relocation Project and have supported residents by seeking the least possible harm, retention of screening trees from the outset and the request for a road to be constructed giving direct access from the A14, to avoid the impact of construction traffic and tankers during operation of the site on the B 1047 or High Ditch Road. District Council colleagues and I were interviewed alongside other candidates by the Save Honey Hill Campaign, to give out views on the project for the website.

Chisholm Trail – the jetty path under the railway and pedestrian bridge and over the river has opened. Following my request with your photos, I am advised the dangerous bollard has now been removed.

Flood Action Plan – In January the County Council, the Lead Local Flood Authority, announced a workshop on flooding hotspots, to inform a review in February. I will be asking for the report from those workshops. You can report a flood here [Report a flood - Cambridgeshire County Council](#). Many of the reports made in Dec '20 and Jan '21, on 'Report a Highway Fault', were removed when the flooding subsided. I am pointing this out. The County Council is hosting an Introductory Session for Communities in South Cambridgeshire on Flood Planning and Flood Groups on 2 June. Unfortunately it clashes with the SCDC Cabinet/Parishes Meeting and a CWWTPR update meeting but I will try to attend.

Waterbeach and Milton

GCP Waterbeach to Cambridge - Following protests from Waterbeach residents, the GCP is no longer considering the 'East Area' of interest route. This effectively also rules out the A10 and Central Options, leaving only the western option which runs north and west of Landbeach along the Mere Way.

Glasshouses and gas main - The application for glasshouses and CHP gas engines north of Chittering in East Cambs has caused consternation; although the application has approval and the utility company has a statutory obligation to connect, the route of the gas main runs through the centre of Milton and Waterbeach. I've attended a number of meetings with the applicants, parish councils and County Street Works to consider the least harmful routes. Following representation from District Councillors, SCDC has requested an extension of time to consider the sustainability of the application in a climate emergency.

A10 safety - I happened upon the immediate aftermath of a nose to tail collision on the A10 on 24 May. I assisted those involved, ensuring a mother and baby had a safe place to wait until Police arrived to manage traffic on site and until the cars were recovered.

Histon Road and Milton Road - The GCP-led Histon Road Bus Prioritisation Scheme is nearing completion, although the GCP website is not reflecting that. It won't be long before Histon Road is opened in both directions and Milton Road is shut to reconstruct the road to give priority to buses, cycles and pedestrians. The next GCP Joint Assembly is due to take place on 10 June, although a venue has yet to be agreed. Anyone can 'attend' the meeting. Public questions must be submitted by 10 am on 7 June for the meeting on 10th June. The details are here: [Greater Cambridge Partnership Joint Assembly - 10 June 2021 - Greater Cambridge Partnership](#) The Executive Board Meeting will be on 1 July.

A14/A10 junction roadworks, cones and north bound lane merge.

I continue to be advised that Highways await new signage before they can open the merge lane to traffic and remove the cone maze. Meanwhile the signage on carriageway of the A14 off-slip is misleading, and potentially dangerous.

East West Rail - the non-statutory consultation on two southern route options is open at the time of writing [Share Your Views - East West Rail Consultation](#) and responses must be submitted by **Wednesday 9 June**. At present only the southern approaches to Cambridge are being considered as EWR's preferred options. The northern route has been discounted by EWR at this stage. The following document explains why. From the Document Library, the Consultation Technical Report, Appendices here [EAS060 TechDoc Appendix Master DIG-1.pdf \(eastwestrail-production.s3.eu-west-2.amazonaws.com\)](#) Page 50 onwards assesses the northern route, p 59 gives an illustrative map of the area between Landbeach and Milton and subsequent pages describe the difficulty of 4-tracking the line, over the River Cam and under Newmarket Road, with associated domestic and commercial demolitions required. Comparison is on p99. Nevertheless - **may I strongly advise you to make your views known** on the consultation website before 9 June because for the next 12 months, EWR will consider the submissions made and select their preferred route. Then, around Spring 2022 they will have a full consultation on that route. EWR have been advised very clearly that residents in the north would be extremely angry, if having not been asked to consult on the northern route, some evidence submitted during this pre-consultation made them change their preference to the northern route - about which residents have not been formally consulted. SCDC Cabinet approved a response to the consultation on 24 May. You can see the officer report and response here: [\(Public Pack\)Agenda Document for Cabinet, 24/05/2021 10:00 \(modern.gov.co.uk\)](#)

Autonomous Shuttles - were tested on roads in Cambridge on 27 May 2021. The trial led by the GCP, Smart Cambridge and the engineering company Aurigo is looking at the practicality of autonomous technology. The shuttle itself is not a thing of beauty, or to my eye, a very safe design, as it appears to have none of the rounded bumpers which minimise harm if there is a collision.

AB 31-05-2021