



# MILTON PARISH COUNCIL

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## TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the Annual meeting of Milton Parish Council to be held in the Bowls Pavilion on Monday 10 May 2021 at 7.30pm

Members of the Public and the Press are cordially invited to attend

Please note that distancing and health and safety requirements will limit the numbers able to attend within the room

Clerk's signature: *Sarah Coker*

Date of issue: 4 May 2021

## AGENDA

- 1. Election of Chairman and signing of declaration of Acceptance of Office of Chairman**
- 2. Apologies for absence:** to receive and approve apologies for absence
- 3. Election of Vice Chairman and signing of Declaration of Acceptance of Office of Vice Chairman**
- 4. To APPROVE the minutes of the meeting held on Monday 12 April 2021 (Pages 1-7)**
- 5. Declarations of interest and dispensations:**  
To receive declarations of interest from councillors on items on the agenda;  
To receive written requests for dispensations for disclosable pecuniary interests (if any);  
To grant any requests for dispensation as appropriate.
- 6. Public Participation – members of the public are invited to speak**  
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
- 7. Clerk's/Chairman's Report:**  
**From previous meetings:**  
**A10 Trees** – Email 24/03/21: regarding a date for tree work to be carried out: J Clarke (CCC) – “I have just spoken with Dennis and ask he updates me following a conversation with Nicola. I will be in contact once this has taken place”. Update: Email sent 04.05.21 to J Clarke and N Burdon asking for date of works  
**Deeds missing** – Ashtons Solicitors awaiting for a copy of the sports pitch deed to be sent from the Land Registry  
**A14 Parish Legacy Fund** to improve the crossing by EACH office – Update: further email received 09/02/21 J Rutherford (CCC) – “Milton's A14 project will be delivered in isolation as no LHI bid from the PC was received for the coming 21/22 fin year”. (it is expected that this project will be delivered separately from any other LHI work in the surrounding area).  
**Double Yellow Lines – The Rowans and Fen Road/Coles Road** – Now installed  
**The Sycamores Rec play equipment– Update:** Installation start date 17 May 2021  
**Gunnell Close Dual Use Path Barriers** – Clerk to seek clarification from County Highways on spacing required between the barriers for use by cargo bikes, trailers etc  
**Fen Road Dirt Track – HMS Update**  
**Pop-up cycle Lane, Cambridge Road – AB Update**

**Request for 20mph speed limit on Cambridge Road/High Street** – Being discussed via the Working Group

**Land under the A10/Butt Lane Footbridge** – Email sent 09/03/21 to SCDC Environmental and CCC Minerals and Waste reporting issues of fly tipping in both fields. Email received 25/03/21 from SCDC Enforcement Officer/Environment – Complaint will be investigated

**8. To confirm the following Committees and Membership (Page 8)**

Community Care, Maintenance (incorporating Allotments, Cemetery and Play), Finance & Administration, Planning, Staffing.

Working Groups: Capital projects, Cemetery, Milton Air Quality, Website & IT, Communications, MVAS and the 20mph speed limit group.

**9. To confirm the following representatives and volunteers**

Footpath Officer, Press Officer, Tomkins Mead and Tree Warden

**The following representatives for outside bodies**

CAPALC & SCDC, Chisholm Trail Local Liaison Forum, Milton Charities, Milton Community Centre, Patient Participation Group, Milton Primary School Liaison.

**10. Planning**

**Decisions:**

**21/00685/ADV** – 216 Cambridge Science Park, Milton, Cambridge CB4 0WA – Installation of building mounted fascia company branded illuminated signage and associated site signage (some illuminated) **GRANTED PERMISSION**

**21/00800/HFUL** – 17 High Street, Milton, Cambridge CB24 6DF – Erection of home office and gym building **GRANTED PERMISSION**

**21/00426/HFUL** – 14 Froment Way, Milton, Cambridge C24 6DT – Loft conversion, raising of ridge and providing a dormer with Juliette balcony to the rear and roof light and solar panels to the front **GRANTED PERMISSION**

**21/01133/PRI01a** – 1 Cambridge Road, Milton, Cambridge CB24 6AW – Ground floor rear extension **PRIOR APPROVAL NOT REQUIRED**

**20/04124/FUL** – 39 High Street, Milton, Cambridge CB24 6DF – Creation of 3 no. detached en-suite letting rooms in rear garden of public house **GRANTED PERMISSION**

**21/00334/OUT** – 1 Butt Lane, Milton, Cambridge CB24 6DG – Outline planning permission for the demolition of the existing bungalow and replacement with 5 no. two storey dwelling houses with off street parking with all matters reserved **WITHDRAWN**

**New:**

**S/2372/17/COND43A** – Land North of Cambridge North Station, Milton Avenue, Cambridge – Submission of details required by Condition 43 (Travel Plan) of planning permission

**S/2372/17/FL FOR INFORMATION ONLY**

**21/01089/FUL** – The College of West Anglia, Landbeach Road, Milton Cb24 6DB – The removal of existing asbestos roofs to be replaced with Kingspan steel powder coated roof

**21/01185/HFUL** – 14 Butcher Close, Milton CB24 6ED – First floor side extension above existing garage

**21/00979/FUL** – 42-44 High Street, Milton CB24 6DF – Installation of 2 no. EV car charging points and two pairs of air conditioning condenser units to rear. Extension of existing bin store to house one pair and erection of hit and miss fence enclosure to house second pair

**Email received** - Milton Parish Council objected to the application to remove the condition and I copy the comments below.

“**S/1084/18/VC** – Land at Chesterton Sidings, Cowley Road, Cambridge – Removal of condition 38 (2.5 metre footway along Cowley Road) from Planning consent S/1302/15/FL. **OBJECT: Current footpath unlit, only lighting available comes from business site if they are still on.**”

**Personal safety issues due to length of route with no exit routes over ditch and overgrowth. There needs to be an alternative route due to these issues for those who travel in hours of darkness in particular or quiet times when the route is lonely. These are the concerns of current users and why the route is not used by everyone. The Cowley Road footway would be an alternative.”**

The application to remove the condition has not yet been determined. I write to you now due to the length of time that has passed since your comments were received and due to further matters arising since then, which I shall describe. The proposed new section of footway failed a safety audit and for this reason could not be built. Planning application reference number S/4478/17/FL for a hotel/office scheme was subsequently received and as part of the permission for this, a footway link across Cowley Road has been built near the missing section of footway. Through a Section 106 Agreement, the Highway Authority has received money for the building of a bridge over the drain which runs alongside the path on the south side of Cowley Road. The exact location for this is currently under consideration by the Highway Authority. It is notes that street lighting has been installed along this cycleway/footpath.

I would be grateful if the Parish Council could confirm whether it would like to maintain its objection to the application to remove Condition 38 and I would be pleased to receive this within the next 21 days. However, if no further comments are received, I will assume that Milton Parish Council wishes to maintain its earlier objection and as such the application may be required to go to the Joint Development Control Committee for Members to determine the application.

**11. Community Care (Pages 9-10)**

To **RECEIVE** the minutes of the Community Care meeting held on Wednesday 7 April 2021

**12. Finance & Administration (Pages 11-12)**

To **RECEIVE** the minutes of the Finance and Administration meeting held on Monday 26 April 2021

**13. Tree Removal – Allotments (Page 13)**

To **CONSIDER** quote received from Buchans for works required A: £688, B: £192 C: £280

**14. Bills for Payment and Money Received (To follow)**

To **CONFIRM** and **AGREE** bills for payment

**15. Landbeach Road Bus Stop – Extension of tarmac area (Pages 14-15)**

To **CONSIDER** amended quote from GW Shelter Solutions £4,800 to include: DW's suggestion Agreed at Maintenance that the bus shelter should be located directly opposite where the bus doors would open at the end of the proposed extended tarmac area. Easier access for disabled/pushchair users. MPC has approval from County Highways.

**16. Youth Building Sycamores Rec – Eddies (Page 16 – deferred from April's meeting)**

To **CONSIDER** email received from Edmund Trust (02/03/21) on the possibility of a lease agreement for the Youth Building

**17. The Communications Working Group (Pages 17-18)**

To **CONSIDER** the setup of a Milton Parish Council Facebook page

To **CONSIDER** proposed Social Media Policy

**18. The Connection Bus Project (Pages 19-20 – deferred from April's meeting)**

Update on restart of Youth building/bus based services

**19. Tree Works – Complaint Received (Pages 21-25)**

To **CONSIDER** response to complaint received regarding cutting of trees outside 46 The Sycamores

**20. Correspondence – Milton**

Nothing received to date

**21. Dates of next meetings**

Monday 17 May 2021 – Planning 7:30pm

Monday 7 June 2021 – Parish Council 7:30pm

Clerk's Office

<p>The full agenda papers are available on the website <a href="http://www.miltonvillage.org.uk">www.miltonvillage.org.uk</a> and at the Parish Council office.</p>
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