



MILTON PARISH COUNCIL

Parish Council Office, Coles Road,

Milton, Cambridge, CB24 6BL.

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Please note: Due to the current Coronavirus situation, the Parish Council will meet virtually via the Zoom meeting tool.

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the next meeting of Milton Parish Council to be held online on Monday 12 April 2021 at 7pm.

Members of the Public and the Press are cordially invited to attend. For details of how to join the online meeting please contact the Clerk by noon in advance of the meeting and indicate any agenda item(s) on which you would like to speak.

Clerk's signature: *Sarah Coker*
Date of issue: 6 April 2021

AGENDA

- 1. Apologies for absence:** to receive and approve apologies for absence.
- 2. To APPROVE the minutes of the meeting held on Monday 1 March 2021 (Pages 1-11)**
- 3. Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
- 4. Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
- 5. Clerk's/Chairman's Report:**
Online Meetings – Clerk is seeking clarification from CAPALC/SLCC in relation to face to face meetings taking place from 7 May 2021
Gypsy, Roma & Traveller Inclusion Workshop – The Clerk and DW attended the workshop and carried out the Cultural awareness Training via Teams on Thursday 22 March 2021
From previous meetings:
A10 Trees – Email update 24/03/21: J Clarke (CCC) – “I have just spoken with Dennis and ask he updates me following a conversation with Nicola. I will be in contact once this has taken place”.
Deeds missing – Ashtons Solicitors awaiting for a copy of the sports pitch deed to be sent from the Land Registry
A14 Parish Legacy Fund to improve the crossing by EACH office – Update: further email received 09/02/21 J Rutherford (CCC) – “Milton's A14 project will be delivered in isolation as no LHI bid from the PC was received for the coming 21/22 fin year”.
Double Yellow Lines – The Rowans and Fen Road/Coles Road – See Item 13
The Sycamores Rec – Update: Installation start date 17 May 2021
Fen Road Dirt Track – HMS Update
Pop-up cycle Lane, Cambridge Road – See Item
Request for 20mph speed limit on Cambridge Road/High Street – Being discussed via the Working Group
Flooding – As District and County Councillor AB is drawing together information on the award drains and flooding issues, which she will share with the Clerk. This information will be used to put a file together on the award drains and flooding issues.

Butt Lane/A10 fence – Has now been replaced by CCC

Coles Road Phone Box – Has now been cleaned inside and refitted the glazing

Land under the A10/Butt Lane Footbridge – Email sent 09/03/21 to SCDC Environmental and CCC Minerals and Waste reporting issues of fly tipping in both fields. Email received 25/03/21 from SCDC Enforcement Officer/Environment – Complaint will be investigated

6. Planning (Pages 12-15)

To **RECEIVE** the minutes of the Planning meeting held on Monday 15 and 29 March 2021

Decisions:

20/04010/FUL – “Police Hub” – One and two storey building containing offices, custody suite and associated facilities, new access, internal access road, hardstanding, car parking areas, landscaping, drainage attenuation features, lighting and means of enclosure **GRANTED PERMISSION**

New:

S/2436/17/NMA2 – Development Site, Plots 1-21 Cambridge Science Park, Milton – Non material amendment of planning permission S/2436/17/NMA (demolition of existing buildings and erection of two four storey buildings for B1 use and a multi-storey car park including access and landscaping) for an amendment to rear entrance doors to substitute double swing doors with cylinder double sliding doors to match front entrance **FOR INFORMATION ONLY**

21/00800/HFUL – 17 High Street, Milton CB24 6DF – Erection of home office and gym building

21/00794/HFUL – 4 Coulson Close, Milton – Single storey front extension to provide secure bike store

7. Maintenance (Pages 16-27)

To **RECEIVE** the minutes of the Maintenance meeting held on Monday 15 March 2021

To **CONSIDER** recommendations:

To **APPROVE** the new version of the Cemetery Policy

8. Gunnell Close Dual Use Path Barriers

(To make the barriers wider for use by cargo bikes, child trailers etc or to replace barriers with bollards)

To **CONSIDER** taking the question to consultation within the village asking: to remove the barriers and replace with bollards, widen the current barriers or take no further action

9. Pop-up Cycle Lanes – Milton (Pages 28-29) from AB County Councillor March Report)

Does MPC wish to confirm their request for removal of the pop-up cycle lanes as in June 2020 Minutes.

10. Renewal of Milton Parish Council Insurance Policy (Page 30)

To **CONSIDER** renewal quote of £1,086.15 from Community Action Suffolk

11. CAPALC Membership 2021-22 (Pages 31-38)

To **CONSIDER** CAPALC membership renewal quote of £794.07

12. Standing Orders (Pages 39-83)

To **CONSIDER** NALC’s revised 2020 Standing Orders.

13. Bills for Payment and Money Received (Pages 84-86)

To **CONFIRM** and **AGREE** bills for payment

14. Double Yellow Lines – The Rowans and Fen Road/Coles Road (Pages 87-88)

To **CONSIDER** predicted cost of work £1,707.18 from CCC Highways

15. Youth Building Sycamores Rec – Eddies (Page 89)

To **CONSIDER** email received from Edmund Trust (02/03/21) on the possibility of a lease agreement for the Youth Building

16. The Communications Working Group (Page 90)

To **RECEIVE** notes taken from the meeting held on Monday 22 March 2021

To **CONSIDER** the setup of a Milton Parish Council Facebook page

17. Local Authority Remote Meeting – Call for evidence GOV.UK (Page 91)

To consider response to the call for evidence Link:

<https://www.gov.uk/government/consultations/local-authority-remote-meetings-call-for-evidence/local-authority-remote-meetings-call-for-evidence>

18. Waterbeach Barracks Development First Primary School – Consultation (Pages 92-96)

To **CONSIDER** comments on the proposed arrangements – closing date 28 April 2021

19. Zero Carbon Communities Grant – SCDC (Page 97)

To **CONSIDER** applying for a grant of between £1,000 and £15,000 for replanting of the bund area

20. The Connection Bus Project (Pages 97a-b)

Update on restart of Youth building/bus based services

21. NALC Star Council Awards 2021 (Pages 98-99)

To **CONSIDER** entries for the 5 categories: Clerk of the year, County Association project of the year, Young Councillor of the year, Councillor of the year and Council of the year

22. Milton Community Centre February 2021 Report (Page 100)

23. County Councillor's February 2021 Report (Pages 101-108)

24. District Councillor's February 2021 Report (Pages: JR 109) (AB, HMS to follow)

25. Correspondence – Milton (Pages 110-113)

Letter from Lucy Frazer MP – East West Rail Project

General: Copies on request

Cambridgeshire County Council – IHMC Incident Report February 2021

26. Dates of next meetings

Monday 19 April 2021 – Planning 7pm

Wednesday 21 April 2021 – Finance and Administration 7pm

Monday 26 April 2021 – Annual Parish Meeting 7pm

Clerk's Office

<p>The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.</p>
