

**Minutes of the Meeting of Milton Parish Council held on
Monday 1 February 2021 at 7pm via Zoom on-line**

Present: D Wildman (DW) (Chair), J E Coston (JEC), P Ellwood (PE), A Horne (AH), D Owen (DO), H Smith (HMS), A Markham (AM), A Latchem (AL), A Bradnam (AB)

In Attendance: S Corder (Clerk), J Barrett (Assistant Clerk)

Members of the Public: None

1 Apologies for absence

R Farrington (Personal)

2 To APPROVE the minutes of the meeting held on Monday 4 January 2021

HMS – a few minor amendments required: Item 5 change to “Email”, Item 11 “Internal Audit report received” and Item 8 “Proposal to a future meeting”.

DW Proposed to accept the Minutes above with the agreed amendments – ALL AGREED

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any): None

To grant any requests for dispensation as appropriate: None

4 Public Participation – members of the public are invited to speak

No public attended.

5 Clerk's/Chairman's report:

From previous meetings:

A10 Trees – CCC will remove 15 dead trees and in accordance with our Tree Policy we will be replacing 2 trees for every 1 we remove so in total we will be replacing 30 trees along this section. Pollard 15 trees and minor works to prune some other trees within the belt to the 5.2 over the carriageway and 3 metres elsewhere. These works to be carried out early 2021.

Update: Email Response from CCC Highways (18/12/20) in relation to reimbursement from the fallen tree in the Paddock (from November minutes) – “Please consider this message informal notice that the County Council intends to pay the costs detailed in the letter from Ashton’s Legal dated 4 March 2019”. (loss of paddock fees £320, Legal Fees £960, Fence repair £125, Tree felling £384, Land survey costs £168 and 50% of MPC administration costs £450. Total £2407) **Clerk to raise an invoice for the total owed.**

Deeds missing – The Clerk has re-checked the list of the missing deed numbers that was sent to the Solicitor for clarification and noted that the deed numbers relate to leases held with the MCC. Awaiting delivery of the Coles Road Sport pitch deed from Ashton’s. No further action required. **Clerk to check MPC received signed copy of sale of land relating to 26 Old School Lane/Tomkins Mead and amended deed. Clerk to use a project list suggested by the Internal auditor.**

A14 Parish Legacy Fund to improve the crossing by EACH office – Email received (9/12/20): “Over recent weeks I have been having conversations with representatives from CCC and their contractor to try and move forward with the on-highway network projects, of which yours is one. Whilst your project is a little more complex than most in principle it has been agreed that the work to improve the crossing in the village will be delivered by CCC and their contractors. I am now waiting for information from them on timescale and budget”. **Awaiting further update.**

Double Yellow Lines – The Rowans and Fen Road/Coles Road – The project has been passed to the CCC Highway Services Team for target costing for the original TRO proposal.

The Sycamores Rec – Clerk has applied for grant funding with Cambridgeshire Community Foundation (Amey) – Expression of Interest Form sent 5/10/20 – Email received 25/1/21: Thank you for responding regarding questions about Section 106 funds, maintenance budget and also for supplying a photograph of the existing play equipment. The panel feels it still requires more details about exactly what it is that you are seeking funds for in terms of the play equipment and would like to invite you to submit a more detailed EOI to be considered at the next panel. The deadline for that is the 5 March 2021. See Item 9.

Fen Road Dirt Track – HMS Update: T Williams (SCDC) is waiting for the flood water in the field to go down before the mounds can be removed.

Pop-up cycle Lane, Cambridge Road – AB update: on request for a copy of the feedback/comments from the consultation and what happens when the TRO expires at the end of the 18-month period. **No reply as yet**
Request for 20mph speed limit on Cambridge Road/High Street – To be discussed at a future meeting. **AM** asked if a **Working Group could be formed to discuss what changes can be made along Cambridge Road/High Street to help towards a 20pmh zone. AM, AL, JEC and AH to be the Working Group.**

Flooding – Works have been completed by SCDC to clear the award drain west along Ely Road. A large piece of concrete headwall was found in the culvert by Woodside Farm just East of Ely Road. It was reported that when removed instantly improved the flow. **AB reported that the water table is high all-around Milton at present. AB is checking that the water is getting away where it should do within the award drains. AB to assist the Clerk in putting a file together on the award drains and flooding issues.**

Butt Lane/A10 fence – On the 24 December it was reported that someone had driven through the fence at the end of Butt Lane. The Clerk reported this to County Highways on 28 December. Response received 21 January from CC Highways: Thank you for contacting Cambridgeshire County Council. At this time we do not feel that any action is necessary. **AB to follow up this up with County Highways – No reply as yet**

6 Planning

Decisions:

20/03183/HFUL – 70 The Rowans, Milton CB24 6YU – Proposed 2 storey front extension, replacement front porch and side extension **GRANTED PERMISSION**

New:

Application for Premises Licence – Novotel Hotel Cambridge North – Any representations to be made by the end of 12 February 2021. **NO COMMENT**

20/2380/TTPO – 34 Fen Road, Milton CB24 6AD – TPO 0002 (2014) T1: T1 Horse chestnut – sectionally dismantle to ground level (due to poor crown health, large deadwood in upper crown, weak compression forks and tree's potential to damage house). Replant 3.5m Quercus robur with 5ms of Chestnut stump. **OBJECT: pending outcome of AB (Tree Warden's) investigation and comments.**

7 Bills for Payment and Money Received, Monthly Budget report

To pay vouchers 317-366 **AH Proposed – DW Seconded ALL AGREED.**

(Item 13 and 14 discussed next)

(AB left 8:12pm)

8 Consider CWWTP Site Decision

To discuss the outcome of the site announcement briefing to Councillors – Wednesday 27 January 2021

No action needed – chosen location of the CWWTP is Horningsea/Fen Ditton

9 The Sycamores Play Area upgrade

To CONSIDER email request for sharing the cost of the project with MPC and MCC. (Updated quote from Wicksteed emailed to Councillors) Clerk: The grant applied for from the Cambridgeshire Community Foundation (Amey) has asked for us to reapply and supply more detail on this project – outcome of next grant round would be late May. **AH proposed to accept the revised Wicksteed quote of £22,400 and to share the cost between MPC and MCC. HMS Seconded ALL AGREED. Costings to ratified at the next MPC meeting. Clerk to ask M Elsome to provide a quote to project manage and check with Wicksteed who carries out final checks on completion of the project.**

DW Proposed to suspend Standing orders to extend the meeting time to 9pm – ALL AGREED

10 Greater Cambridge Local Plan – Sites Information Survey (Pages 11-14)

To provide any supplementary information MPC may hold about any of the submitted sites in your Parish.

DW provided the Council with comments raised in relation to the proposed site suggested for Milton – The Council discussed sites listed and expanded on the comments previously made. To be completed at the next MPC meeting – Monday 15 February 2021 at 7:30pm after Planning.

(PE and AM left 8:50pm)

(DO left 9pm)

11 Foxton Neighbourhood Plan

To **CONSIDER** views of the Foxton Neighbourhood plan. **MPC has no comments.**

12 Milton Community Centre February 2021 Report

COVID vaccinations are now taking place in the Community Centre and ourselves + Over Community Centre are servicing the villages to the North of Cambridge. The first session was Wednesday 20th January, these should continue on Thursday 21st, Friday 22nd and Saturday 23rd, 9.00am to 6.00pm each day. At present, we do not know about next week, as it all depends on when the vaccine will be delivered.

All of our regular groups have been cancelled during Lockdown. Kids-R-U's were running a couple of After School Club sessions each week for children of Key Workers, but these have been cancelled as there were insufficient children.

We have 7 applicants for the role of Centre Manager and we are presently interviewing all of them via Zoom, which we will hopefully have completed by the end of January. We then plan to hold face to face interviews with the 2 or 3 most suitable candidates, before deciding on the successful applicant.

13 County Councillor February 2021 Report (Full report with Agenda)

Redeployment of County Council Officers: Please be aware that as Covid-19 figures mount, officers from all parts of the County Council have been deployed to manage various pandemic-related functions e.g. to run temporary mortuary facilities. Apologies that all other services provided by CCC will take second place in the queue.

Winter Support Packages: Cambridgeshire County Council will be offering Winter Support Packages to families to make sure that, children have access to food whether they are eligible for free school meals or in a range of other categories, but also that people who might struggle with other essential bills, such as utilities, can be supported. The food support will come via a voucher sent to families automatically, using a system many schools are already using. Each eligible child will receive a £15 voucher for each week of the school holidays (one week for February half term). Those eligible for the voucher will be those eligible for Early Years Pupil Premium, funded two year olds, eligible for Free School Meals (including those not currently on a school roll) and eligible for 16+ bursary. In addition to the Food Vouchers, the scheme is also available to support these same families and individuals, as well as many more, with other immediate needs, including (but not limited to) other essential supplies and food, household energy and water bills and essential white goods in addition to those listed above, those eligible for this additional support will include: households who receive income-related benefits and households facing financial hardship – who councils are aware of; families identified as 'just about managing' by schools, anyone with an Education, Health and Care Plan, Care Leavers, Young Carers and people with 'No Recourse to Public Funds' status – such as asylum seekers. Anyone in need of additional support can access it using 0345 045 5219 or going to the website.

How is my Council Tax spent? Children in Care: Councillors are often asked "What is my Council Tax used for? Here is an example. You may be aware that when a child is taken into care, the County Council becomes that child's Corporate Parent. This means the County Council has a collective responsibility (i.e. elected members, employees and partner agencies) for providing the best possible care and safeguarding for the children who we look after until they are 25. AB sits on the Corporate Parenting Sub-Committee, which has regular input from the children themselves. Currently we are responsible for 714 children in care. 74 of them are unaccompanied children seeking asylum and 229 are in long term placements or foster homes. Unfortunately the number of foster placements available to us is declining – mostly due to Covid – and so if you are interested in fostering do please get in touch with AB. At any one time between 20 and 30 of these children are 'missing' which is a major concern for us as it would be for any parent. The good news is that the number of adoption orders granted is up by 15% and increasing. This ensure children are in secure and stable family relationships.

Flooding: A number of residents have been at risk of flooding around Christmas and in recent weeks. To report flood incidents on the County's 'Report a Highway Fault' page here

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/roadworks-and-faults>
It is frustrating when jobs are closed with little or no explanation but it is important to maintain the record. If you do report, please email AB so she can follow it up. If you are in immediate danger to life and limb, please call 999. Otherwise, please call Floodline on 0345 988 1188 or see the Floodline website here: <https://flood-warning-information.service.gov.uk/warnings>.

14 District Councillor's February 2021 Report (Anna Bradnam, Hazel Smith and Judith Ripeth)

East West Rail / CamBedRailRoad: The East West Rail route is now definitely planned to take their original 'northern' route, close to Cambourne rather than Bassingbourn, with development coming in its wake. They also expect it to swing south from there in order to access Cambridge South Station. The pressure group CamBedRailRoad is still pushing for a northern route into Cambridge passing between Landbeach and Milton and joining the King's Lynn line north of Milton. They have put forward their arguments to support this, and we are strongly arguing the opposite point of view.

Transport to the Vaccination Centre : Vaccinations are now being booked at Milton Community Centre. This centre covers 8 GP surgeries, so most of those attending are coming by car. The car park is being marshalled and this seems to be working well. People who are Clinically Extremely Vulnerable (so it is even more important that they don't get in a car with anyone outside their household) and need transport are able to get a free ride to Milton Community Centre if their GP requests it from Panther Taxis. There is also the possibility of using Cambridge Dial-a-Ride.

2021 Lockdown: Although it is really tough having yet another national lockdown it is undoubtedly the right thing to do, in order to reduce the ever increasing burden on the NHS and to save lives. At the start of the month we were seeing over 50% increase weekly in cases in South Cambs and unprecedented pressure on our hospitals. Most of the outbreaks locally appear to originate from workplaces but then they very quickly transfer into family households and into schools. The County Council is working with the NHS to identify high risk workplaces and to roll out Lateral Testing in them to pick up the 20-30% of people who are infected and not showing symptoms.

We are expecting further funding from Central Government to help support local businesses that have had to cease trading or which have seen significant reductions in their income. Please keep a close eye on the South Cambs website, sign up for our newsletter here [Coronavirus information for businesses - South Cambs District Council \(scambs.gov.uk\)](https://www.southcambs.gov.uk/coronavirus-information-for-businesses) or contact either the council or your councillors if you need help. There is a new table on the business pages to explain which grants are available and for whom. Applications are now open for the latest Government grants covering the period of the Tier 4 restrictions from 24th December 2020 - 4th January 2021 and the current lockdown. For more details see <http://bit.ly/3oc1S7U>

Shops: Milton and Waterbeach are so much more fortunate than many other villages because they have good high quality local shops. It is undoubtedly safer to shop locally as well as ensuring that our shops survive to serve us once the pandemic is over. A big thank you to them all.

What is the OxCam Arc? The OxCam Arc, also known as The Green Arc, is a geographical area stretching from Oxford to Cambridge taking in 5 counties, 10 universities and 4 Local Enterprise Partnerships. 3.8 million people live in the Arc participating with 2 million jobs and contributing £111bn to UK plc. Government sees it as a driver for economic growth which will benefit the national economy. If you want to know more, there is a growing library of publications including an Economic Prospectus and an Arc Joint Recovery Strategy. The Arc Universities Group has its own report and website, The RSPB has published The Green Arc and we will soon publish the Environment Principles. The Government is starting work shortly on developing a Spatial Framework for the Arc. This is a project that will last decades and it is up to us to make it positive for Cambridgeshire, for South Cambs and for every individual Parish and – most importantly – for YOU!

Laptops for Children: Do you know any family that might need help getting online – especially for home-schooling? South Cambridgeshire District Council is using part of a £30,000 grant allocated to the county to support local charities and community organisations, such as Cambridge Online. The long-established digital charity helps provide data packages and/or devices to children in families who currently have no internet access, enabling them to get online to learn and keep up-to-date with school work and to socialise. Milton CE Primary School have run a just giving campaign via the local Facebook page with the support of some “IT savvy” parents to collect donations of laptops, refurbish them and install the programmes needed for children to access their lessons from home. Another fantastic example of the community coming together to assist quickly and efficiently.

For more details see Cambridge Online, email help@cambridgeonline.org.uk or call the Cambridge Online helpline on 01223 300407, quoting ‘South Cambs Winter Support Grant’.

The District Council is also supporting Cambridge Council for Voluntary Service (CCVS) with a £5,000 grant and from 06/01/2021 parishes and community groups will be able to apply for sums of up to £500 for local projects which provide food, fuel and essential supplies.

Planning at South Cambs: South Cambs have welcomed the findings of an independent review of the District Council's Planning Committee, which says members have “a clear understanding of their role” and “good accountability for their decisions”. The review by the Planning Advisory Service (PAS) was commissioned as part of continuing work to further strengthen the South Cambridgeshire District Council (SCDC) Planning Service, which it shares with Cambridge City Council.

EU Regional Development Fund supports ‘Shop Local’ - a South Cambs Directory

A £140K grant from the EU Regional Development Fund has helped make possible a new South Cambs business directory aimed at encouraging and facilitating patronage of local businesses who are invited to register at <https://www.scambs.gov.uk/local-business-directory>

Council Finance: Despite Covid and other financial pressures facing every council, South Cambs District Council is in a good financial position going forward to 2023 and we will be working on plans to meet the need to find some £5million in savings over the course of the coming five years through efficiencies and new income streams which we have every confidence in achieving.

GCS Planning Service Annual Monitoring Report (AMR) published

SCDC is required by law to produce, to show how well our joint Local Plan (with Cambridge City Council) policies are delivering for the district. It covers the year 2019-20.

a. Housing: Required 1675 jointly, delivered 1567 dwellings of which South Cambs delivered 1107 against 1152 target. City delivered 460 against a target of 523.

b. Affordable Housing: 37% of all houses built in South Cambs were affordable housing.

c. Renewable Energy: 2.4169 Megawatts of renewable energy infrastructure was installed jointly of which 2.4043 MW was in South Cambs.

(DW lost internet connection 9.15pm – HMS (as Vice-Chair and Co-host) continued the meeting.

15 Correspondence – Milton (copies on request)

General:

ERTA Voluntary Transport – Newsletter Jan-Feb 2021

16 Dates of next meetings

Monday 15 February 2021 – Planning (7pm) Parish Council (7:45pm)

Monday 1 March 2021 – Parish Council

Meeting closed at 9:17pm Signed: Date:

DRAFT