



# MILTON PARISH COUNCIL

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Please note: Due to the current Coronavirus situation, the Parish Council will meet virtually via the Zoom meeting tool.

## TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the next meeting of Milton Parish Council to be held online on Monday 4 January 2021 at 7pm.

Members of the Public and the Press are cordially invited to attend. For details of how to join the online meeting please contact the Clerk by noon in advance of the meeting and indicate any agenda item(s) on which you would like to speak.

Clerk's signature: *Sarah Coker*

Date of issue: 23 December 2020

## AGENDA

- 1. Apologies for absence:** to receive and approve apologies for absence.
- 2. To APPROVE the minutes of the meeting held on Monday 28 September 2020 (Pages 1-3)**  
**To APPROVE the minutes of the meeting held on Monday 2 November 2020 (Pages 4-8)**  
**To APPROVE the minutes of the meeting held on Monday 7 December 2020 (9-14)**
- 3. Declarations of interest and dispensations:**  
To receive declarations of interest from councillors on items on the agenda;  
To receive written requests for dispensations for disclosable pecuniary interests (if any);  
To grant any requests for dispensation as appropriate.
- 4. Public Participation – members of the public are invited to speak**  
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
- 5. Clerk's/Chairman's Report:**  
**From previous meetings:**  
**Coles Road Phone Box update:** Emailed received (9/12/20) from BT Payphone – “The Local Authority objected to the removal of the telephone so adoption would not be an option”.  
**A10 Trees Update** – Email received (16/12/20) “Cambridgeshire County Council Highways have now attended the site with our Tree Contractor. Upon our inspection we have noted the following: Along this section there are around 80 trees, these are mainly poplar trees, the course of action that will be undertaken is as follows: Remove 15 dead trees and in accordance with our Tree Policy we will be replacing 2 trees for every 1 we remove so in total we will be replacing 30 trees along this section. Pollard 15 trees and minor works to prune some other trees within the belt to the 5.2 over the carriageway and 3 metres elsewhere.  
**Update: Email Response from CCC Highways (18/12/20) in relation to reimbursement from the fallen tree in the Paddock (from November minutes) – “Please consider this message informal notice that the County Council intends to pay the costs detailed in the letter from Ashton’s Legal dated 4 March 2019”. (loss of paddock fees £320, Legal Fees £960, Fence repair £125, Tree felling £384, Land survey costs £168 and 50% of MPC administration costs £450. Total £2407)**  
**Deeds missing** - Confirming what deeds are missing – revised list sent to Ashtons Solicitors via email on 13/10/20. Response awaited  
**A14 Parish Legacy Fund** to improve the crossing by EACH office – Email received (9/12/20):  
**“Over recent weeks I have been having conversations with representatives from CCC and their contractor to try and move forward with the on-highway network projects, of which**

**yours is one. Whilst your project is a little more complex than most in principle it has been agreed that the work to improve the crossing in the village will be delivered by CCC and their contractors. I am now waiting for information from them on timescale and budget”.**

**Double Yellow Lines – The Rowans and Fen Road/Coles Road** – The project has been passed to the CCC Highway Services Team for target costing for the original TRO proposal.

**The Sycamores Rec** – Clerk has applied for grant funding with Cambridgeshire Community Foundation (Amey) – Expression of Interest Form sent 5/10/20 - awaiting outcome.

**Landbeach Road Bus Stop** – See Item 8.

**CCTV Jane Coston Bridge:** Update AB - on enquiry about image quality/night vision and coverage of the CCTV cameras

**Fen Road Dirt Track** – Emailed received (19/12/20) T Williams – “I need to understand whether an appeal has been lodged, I will wait for the Enforcement Officer update”.

**Pop-up cycle Lane, Cambridge Road - requested removal update: AB**

**Request for 20mph speed limit on Cambridge Road/High Street Update: AB**

**6. Planning (Pages 15-16)**

To **RECEIVE** the minutes of the Planning meeting of 21 December 2020

**7. Maintenance (Pages 17-22)**

To **RECEIVE** the minutes of the Maintenance meeting of 14 December 2020

To **CONSIDER** recommendations:

**Store Cupboard** – To **ACCEPT** the quote from Pro-Serv for £2862.50 + VAT to replace and widening of the entrance door to the back-store cupboard

**8. Landbeach Road Bus Stop – Extension of tarmac area and reposition bus shelter (Pages 23-27)**

Email received from County Highways in relation to the project (Questions raised from December Maintenance meeting)

To **CONSIDER** quotes from: GW Shelter Solutions £2,600 + VAT, CJ Murfitt £2,998 + VAT, Gaskin Brothers £3,485 + VAT

**9. Finance (Pages 28-72)**

To **RECEIVE** the minutes of the Finance meeting of 21 December 2020

To **CONSIDER** recommendations:

To **ACCEPT** request from MCC for grant of £40,000 for 2021/22

To **CONSIDER** grant request from Cambridge Sport Lakes Trust for £20 per household (Total £35,230 based on Band D properties) – PROPOSED grant from the Finance Committee of £10k to be considered.

To **CONFIRM** budget figures for 2021/22

To **SET** recommended precept for 2021/22 to £133,000

**10. Bills for Payment and Money Received (Pages 73-74)**

To **CONFIRM** and **AGREE** bills for payment

**11. Internal Audit (Pages 75-76)**

To **RECEIVE** Internal Auditor's report

**12. Trees on The Bund (The Sycamores) (Page 77)**

To **CONSIDER** email received “to have the trees of the bund assessed for disease and to remove any dead trees - can new trees be planted” to help with the sound buffering from the A10 traffic.

**13. Inappropriate Parking and Siting of Street Food Vans (From December meeting) (Page 78)**

To **CONSIDER** extending the whole of Milton to a “Consent Street”

**14. Sunnica Energy Farm (Pages 79-84)**

Consultation for a new solar energy farm and battery storage facility. MPC to consider comments on questionnaire.

**15. Milton Community Centre January 2020 Report (Page 85)**

**16. County and District Councillor's December 2020 Report (To follow)**

**17. Correspondence – Milton (copies on request)**

Email received regarding The Sycamores Play Area upgrade – Request for sharing the cost of the project with MPC and MCC. To be brought to MPC February meeting with updated quote from Wicksteed. **(Page 86)**

**General:**

Cambridgeshire and Peterborough Combined Authority – E-bikes coming to Cambridge and Peterborough soon.

Greater Cambridge Partnership – December 2020 Newsletter

**18. Dates of next meetings**

Wednesday 13 January 2021– Community Care 11:30am

Monday 18 January 2021 – Planning 7pm – Finance & Administration 7:45pm

Monday 1 February 2021 – Parish Council 7pm

Clerk's Office

The full agenda papers are available on the website <a href="http://www.miltonvillage.org.uk">www.miltonvillage.org.uk</a> and at the Parish Council office.
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