

**Minutes of the Meeting of Milton Parish Council Finance and Administration Committee  
held on Monday 21 December 2020 at 7:45pm via Zoom on-line**

**Present:** D Wildman (DW) (Chair), R Farrington (RF), H Smith (HMS), JE Coston (JEC)

**In Attendance:** S Corder (Clerk), G Kinsman (RFO)

**1 Apologies for absence**

None – Full Committee

**2 To APPROVE the minutes of the Finance meeting held on Monday 19 October 2020**

HMS: minor correction to Item 10: amend to “Cambridge Sport Lakes Trust”. DW Proposed to accept the minutes with the amendments – **AGREED (JEC Abstain)**

**3 Declarations of interest and dispensation**

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

**4 Public Participation – members of the public are invited to speak**

None

**5 To CONSIDER Proposed Maintenance Budget 2021/22**

Grass cutting	£10,000
Trees	£4,000
Cemetery	£3,200
Hedges/pathways	£2,000
Allotments	£4,000
Paddock	£1,000
Bus Shelters	£500
Seats & Bins	£500
Cleaning sundries	£500
Play areas/maintenance	£10,000
Tomkins Mead	£1,500
Equipment Maintenance	£500
Highways Maintenance	£200
General Maintenance	£500

Capital Project: £10,000 for emerging works

**DW to add amounts to draft budget for Council recommendation in January**

**6 To CONSIDER Grant to Milton Community Centre**

A request from MCC was received for £40,000 for their yearly grant. **HMS Proposed to recommend the request of £40,000 to Full Council in January for acceptance – DW Seconded ALL AGREED**

**7 To CONSIDER Grant to Cambridge Sport Lakes Trust**

A grant application was received from CSLT for a grant request of £20 per household. DW explained that the total grant request would be for £35,230 (based on Band D council tax properties in Milton) **HMS Proposed to consider a reduced offer of a one off £10,000 grant and over the Summer carry out a consultation for further grants in supporting CSLT – DW Seconded: 3 In Favour - 1 Abstain (JEC: a consultation should be carried out) AGREED to go to Full Council in January for consideration.**

**8 Set Budget for 2021/22**

The 2021/22 budget spreadsheet was received. Each budget heading was reviewed and where needed

amended for the financial year 2021/22. **To go to Full Council in January for confirmation. Clerk to write to CCC to increase grass cutting payment by around 2% due to inflation (£1,108 to £1,130)**

**9 Set 2021/22 Precept**

The budget calculations indicate an unchanged total precept of £133,000 (£75.50 for band D property) for 2021/22 is appropriate. **RF Proposed to recommend the precept of £133,000 to Full Council – HMS Seconded: 3 In Favour – 1 Abstain AGREED. To go to Full Council in January for recommendation.**

**10 Dates of next meetings**

18 January 2021 – 7:45pm

Meeting closed at 9:42pm    Signed: .....    Date: .....

DRAFT