



# MILTON PARISH COUNCIL

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Please note: Due to the current Coronavirus situation, the Parish Council will meet virtually via the Zoom meeting tool.

## TO ALL MEMBERS OF THE PARISH COUNCIL FINANCE COMMITTEE

You are summoned to attend the additional meeting of Milton Parish Council Finance Committee to be held online on Monday 21 December 2020 at 7:45pm.

Members of the Public and the Press are cordially invited to attend. For details of how to join the online meeting please contact the Clerk by noon in advance of the meeting and indicate any agenda item(s) on which you would like to speak.

Clerk's signature: *Sarah Coder*

Date of issue: 15 December 2020

## AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the Finance meeting held on Monday 19 October 2020 (Appendix 1)**
3. **Declarations of interest and dispensations:**  
To receive declarations of interest from councillors on items on the agenda;  
To receive written requests for dispensations for disclosable pecuniary interests (if any);  
To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak**  
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
5. **To CONSIDER Proposed Maintenance Budget 2021/22 (Appendix 2)**
6. **To CONSIDER Grant to Milton Community Centre (Appendix 3)**  
Yearly grant request received from Milton Community Centre for £40,000
7. **To CONSIDER Grant to Cambridge Sports Lake Trust (Appendix 4)**  
Grant application form received from Cambridge Sports Lakes Trust for asking for grant request of £20 per household
8. **Set Budget for 2021/22 (To follow)**
9. **Set 2021/22 Parish Precept**
10. **Dates of next meetings**  
18 January 2021 – 7:45pm

Clerk's Office

The full agenda papers are available on the website [www.miltonvillage.org.uk](http://www.miltonvillage.org.uk) and at the Parish Council office.

## **Appendix 1**

### **Minutes of the Meeting of Milton Parish Council Finance and Administration Committee held on Monday 19 October 2020 at 8pm via Zoom on-line (started at 8:15pm due to overrun of previous meeting)**

**Present:** D Wildman (DW) (Chair), R Farrington (RF), H Smith (HMS).

**In Attendance:** S Corder (Clerk), J Barrett (Assistant Clerk), G Kinsman (RFO), A Latchem (Non voting Councillor)

#### **1 Apologies for absence**

J Coston (personal)

#### **2 To APPROVE the minutes of the Finance meeting held on 6 July 2020**

HMS: minor correction to Item 4: add "was" received and Item 6 "maturity" date.

DW Proposed to accept the minutes with the amendments – **ALL AGREED**

#### **3 Declarations of interest and dispensation**

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

#### **4 Public Participation – members of the public are invited to speak**

None

#### **5 Bank Reconciliation and Bank Statements**

To review bank and investment balances: HMS checked the figures in the Scribe report to the bank statements in the Parish Office – all figures corrected and verified. Interest for Santander S106 Arts account was received and added to the bank balance after the report was circulated.

#### **6 Review of Budget and Year to Date Actuals**

Budget figures and year to date expenditure were explained - all in order.

Clerk to check receipt of June VAT refund and code used

#### **7 Investment Review**

To REVIEW investment accounts summary. **DW reported that interest rates are going down and that all MPC bonds are now at the maximum savings of £85k**

To CONSIDER reinvesting the Hampshire Trust 1yr Bond which matures in November (current advertised rate 1%) **DW Proposed the reinvestment – ALL AGREED**

#### **8 Review of S106 Balance Report**

DW: S106 Open Space monies have all been spent. There is £5,562.22 S106 Community Facilities monies to be spent on buildings available for rent to the public. Remaining S106 Arts monies £46,618.49 to spend on village art projects.

#### **9 Review Bank Signatory List**

It was AGREED to remove T Leavens from the Unity Trust Bank as signatory as no longer a Councillor

#### **10 Cambridge Sports Lake Trust**

To CONSIDER request for a budgeted £10k recurring yearly grant – It was AGREED that the Sport Lakes Trust would need to apply each year for a grant as they are a separate organisation and do not work on behalf of MPC

#### **11 To CONSIDER repurposing the CBS Community Care Scheme account to a general-purpose savings account – DW Proposed to use the CBS account to pay in all cheques**

received as Unity Trust Bank charge 30p per cheque MPC pay in – change account name to “General Purpose Savings” account. **RF Proposed – HMS Seconded ALL AGREED**

**12 Dates of next meetings**

January 2021 – Date to be confirmed

**Meeting closed at 8:47pm    Signed: ..... Date: .....**