

**Minutes of the Meeting of Milton Parish Council held on
Monday 5 October 2020 at 7pm via Zoom on-line**

Present: D Wildman (DW) (Chair), A Bradnam (AB), J E Coston (JEC), P Ellwood (PE), R Farrington (RF), A Horne (AH), D Owen (DO), H Smith (HMS), A Markham (AM), A Latchem (AL) (new Councillor)

In Attendance: S Corder (Clerk), J Barret (Assistant Clerk)

Members of the Public: 1

1 Apologies for absence
None – Full Council

2 **To APPROVE the minutes of the meeting held on Monday 7 September 2020** – Minor amendment to item 10 “The group will advise” and DO left at 8:50pm not 9:51pm as recorded. DW Proposed to accept the Minutes with the amendments reported - **ALL AGREED**

3 **Declarations of interest and dispensation**

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

4 **Councillor Vacancy**

An application to become a Parish Councillor was received from A Latchem. A confidential vote took place. A Latchem was co-opted onto the Parish Council. DW welcomed AL onto the Council. AL to sign declaration of office.

5 **Public Participation – members of the public are invited to speak**

Item 8: S Smith – Gypsy and Traveller Liaison Officer (Essex) attended the meeting to represent some of the families in relation to family burials and the Cemetery policy rules on what is allowed. S Smith was asked to email the Clerk with questions that need clarification and should a further meeting be required to discuss the issues.

6 **Clerk's/Chairman's report:**

From previous meetings:

A10 Trees – Cambridgeshire County Council will assess the trees for any work required

Deeds missing - Confirming what deeds are missing with the records MPC holds

A14 Parish Legacy Fund – date to be confirmed for works to be carried on the crossing by EACH office. **Clerk to chase up a start date.**

Double Yellow Lines – The Rowans and Fen Road/Coles Road - TRO in place – comments to be in by 14 October 2020: Email – policyandregualtion@cambridgeshire.gov.uk (ref:PRO668)

The Sycamores Rec – Clerk has applied for grant funding with The Big Lottery Fund and Cambridgeshire Community Foundation (Amey)

Froment Way Play Park – Replacement motorbike springer now installed

Landbeach Road Bus Stop – Quotes are being sourced to extend the standing tarmac area

CCTV Jane Coston Bridge: Update AB – No update received

Cemetery Gate – Maintenance works to be carried on Thursday 8 October

Paddock – The free tree saplings from Woodland Trust are due to be delivered between 2 – 20 November.

Planting of the saplings will be arranged when delivery date has been confirmed. (Covid-19 restrictions in place at the time will be followed).

7 **Planning**

The minutes of the Planning meeting of 21 September 2020 were received.

Decisions Received:

20/01345/HFUL – 6 Garner Close, Milton CB24 6DY – single storey front porch extension, conversion of garage and erection of a detached single garage **REFUSED PERMISSION**

20/03315/HFUL – 20 David Bull Way, Milton CB24 6DP – Single storey rear and side extension to existing linked-detached property, with demolition of existing rear conservatory. **GRANTED PERMISSION**

NEW:

S/4824/18/COND32 – Land North West of Sunningdale Park, Chesterton Fen Road, Milton – Condition 32:

Scheme for the delivery of public art **FOR INFORMATION ONLY**

S/2372/17/COND16 – Land North of Cambridge North Station, Milton Avenue, Cambridge – Submission of details required by Condition 16 (carbon dioxide emissions) of planning permission S/2373/17/FL **FOR INFORMATION ONLY**

20/03883/PRI06A – Land at The Barn, Chesterton Fen Road, Milton – Prior approval for the erection of 1 no. agricultural building. **FOR INFORMATION ONLY. Comments:** 1) Milton Parish Council (MPC) note that in the Supporting Statement prepared by Philip Kratz, at 2.1 "The Site" (in this instance, the location of the proposed 'barn') is referred to as being "on the south side of Fen Road, Milton". BUT the proposed barn site is at Chesterton Fen Road CB4 1UN not at Fen Road Milton village. 2.2 "The Site" (in this instance the location of the agricultural unit") is referred to as being "elsewhere in the parish of Milton, as shown on the plan." In other words, it implies that the site of the proposed barn is relatively close to the agricultural unit it is proposed to support. On page 10, 2nd bullet the report asserts, "...1) this is a well-established cattle unit and 2) the applicant lives at Fen Road a brief walk from the site (where over a hectare of grazing is available) so day-to-day access for deliveries is facilitated."

2) MPC seek reassurance from SCDC Planning that you are aware that

a) The Barn, Chesterton Fen Road, Milton, CB4 1UN is approximately 0.8 mile **south** of the A14. whereas

b) Fen Drove, off Fen Road, Milton is approximately 0.6 mile **north** of the A14

These two locations are not directly connected by road - except via a 4 mile journey via Green End Road Chesterton, Milton Road, A10 and Fen Road Milton. On foot or by bicycle one could travel the 2.5 miles between the two locations along the River Cam Towpath. Otherwise one would have to cross land in the ownership Cambridge City Council, according to the County Council mapping.

As far as MPC is aware there is no direct vehicular route between the proposed barn and the land it is intended to support it. It is not "a brief walk" between the two locations.

3) MPC wish to be absolutely clear that in our view, the proposed 'barn' is extremely unlikely to be used to store hay or equipment to support the grazing of cattle at Fen Drove, Fen Road, Milton.

4) The attached photo (02/10/2020) shows a view of the site of the proposed 'Barn', taken from the River Cam towpath, with the other property called 'The Barn', Chesterton Fen Road CB4 1UN in the distance. That 'The Barn' started off as an agricultural building but over a series of much-disputed applications has been turned into a dwelling. This proposed new 'Barn' will almost certainly follow the same route and also become a dwelling. The hedge between the site and the River Cam towpath has been stripped out, leaving just a row of trees between the two. This substantial gateway leads from the proposed 'Barn' site directly onto the Cam towpath. Has that access been given permission?

S/3102/15/CONDA – Land at Chesterton Sidings, Cowley Road, Cambridge – Submission of details required by conditions 33 (Public Art) of planning permission S/3102/15/FL **FOR INFORMATION ONLY**

20/03523/FUL – Land in the North West part of the St John's Innovation Park, Cowley Road, Milton – Erection of a 5 storey building and a 6 storey building for commercial/business purposes, erection of a transport hub, gymnasium, surface parking, landscaping and associated infrastructure including demolition of the existing building (St John's House) and associated structures. **HAS NO RECOMMENDATIONS – Comment: MPC has concerns over the height of the proposed buildings. Cyclists should be given priority when coming off the Jane Coston bridge towards Cambridge.**

(AB left 8:25pm)

(AM left 8:33pm)

DW Proposed to suspend Standing Orders – ALL AGREED

(It was noted to target keeping the meetings to the agreed 1.5 hours – extra planning meetings will be arranged if required for an experimental period).

8 Maintenance

The minutes of the Maintenance meeting of 21 September 2020 were received

To **CONSIDER** amended Cemetery Policy – **Defer back to Working Party to make amendments**

To **CONSIDER** Funeral Procedure – **Defer back to Working Party to make amendments. Bring back to future MPC meeting.**

(DO left 8:51pm)

To **CONSIDER** quotes for the replacement door of the back store cupboard: Pro-Serv £2,862.50 + VAT, CJ Murfitt £2356.05 + VAT (specification of the roller door shown on the quotes). **Further specifications required. DW/AH to compare quotes.**

To **CONSIDER** offer of free pest control at the allotment – **Clerk to check on Risk Assessment, insurance and any risk to chickens on the allotments should the ferrets gets loose.**

9 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment – to pay voucher numbers 182-209. **HMS Proposed – AH Seconded ALL AGREED.**

10 High Street – White Lines

To **CONSIDER** asking County Highways to repaint the white car parking spaces outside the shops and repaint the single white line and add “keep clear” in front of the access driveway and carryout the same on the other side but add a new single white line and “no parking” in front of the access drive to 3 High Street. **DW Proposed to put this request to County Highways – JEC Seconded ALL AGREED**

11 Armistice Day Arrangements and Poppies

To **CONSIDER** to:

- a. arrange the Armistice gathering for 11:00am on 11 November 2020 at the War Memorial, Milton
- b. order two poppy wreaths, one for a village representative who would speak and the other for the Chairman to lay on behalf of the PC
- c. to donate £50 to poppy appeal for wreaths

(It was noted that any arrangements must be in the context of Covid-19 restrictions in place at the time. Children from Milton Primary School will not be invited to attend)

HMS to seek clarification on number of people that can attend this gathering.

DW Proposed a-c above – AH Seconded ALL AGREED

12 Christmas Tree Lights

To **CONSIDER** paying up to £200 for Town and Country to put up Christmas lights on the tree at the junctions of High Street/Ely Road and take down after Christmas **AH Proposed – JEC Seconded ALL AGREED**

13 Milton Community Centre October 2020 Report

We opened our doors again at the start of September and probably about a third of our customers have now returned. Their sessions have gone pretty smoothly, although they are all finding they need extra time for the additional cleaning they need to do, plus extra space to comply with social distancing regulations. Of the remaining two thirds, most have indicated that they intend to return either during October or at the beginning of November after Half Term.

However, with office staff now encouraged to work from home, I expect that some of our smaller groups who play 5-a-side or badminton at lunch time will be cancelling their sessions.

Eddies Artworks continue to use the Youth Building every day and Kids-R-U's use the Annexe plus the Community Centre every day for their Breakfast club and After School club

Philip, Kev and Ray have all returned from Furlough

14 District and County Councillors Reports for Parishes, October 2020 – Cllr Anna Bradnam, Cllr Judith Rippeth and Cllr Hazel Smith (Full report with Agenda)

HMS: South Cambs council offices had opened slowly in August and September, though not many staff had gone back in. The premises have been remodelled with one-way systems and meeting rooms set up for socially distanced meetings. Following the advice from Government, South Cambs Hall is closed to members of the public again from 28th September, except for special appointments.

New **Council Housing projects under construction** have been back on-site, and some that were delayed by the lockdown have already been handed over to new tenants. A total of 60 new houses are due to be handed over to the Council before the end of the year.

We have had a lot of briefings on the new Covid rules and responsibilities. If people need supermarket deliveries for good reasons SCDC can facilitate getting Tesco and Iceland delivery slots, so do ask – the priority is now to key workers. Milton P&R testing centre is operating but limited to the number of tests the labs available can process.

At Waterbeach New Town AB and HMS were invited to a socially distanced photo-shoot to celebrate the first equipment arriving on-site. They have now started the infrastructure works for Phase 1. In November there will be

overnight closures of the A10 when the new road they are constructing is joined onto the A10 at the roundabout by the Business Park.

In **Milton and Waterbeach** the **Cambridge Sport Lakes Trust** have published their plan which is largely the same as the previous planning application, but also includes 2 possible routes for the CAM / GCP guided busway and cycle route (east and west of the lakes).

AB: Air Quality Liaison with FCC Environment Ltd (Landfill site) and Anglian Water (sewage works): We set up the Milton Air Quality Working Party and Liaison meetings with operators in 2014 and since then the operators have made significant improvements in air quality. We have increased their awareness of odour complaints and increased activity from the Environment Agency. We are planning meetings in October with both sites, to bring odour reports to their attention again. The Wastewater Treatment Centre relocation plans are outside the remit of these meetings.

County - Environment and Sustainability Committee (17/09/2020)

The Milton Household Waste Recycling Centre (HWRC) at Butt Lane is on County Council land currently operated by FCC Environment Ltd as a landfill site. The Committee was asked to recommend aspects of its ongoing operation, including expansion of the site, decoupling it from the landfill site making the HWRC permanent in this location, pre-consultation with the local community on the preferred site design and submitting a planning application to retain, expand and upgrade the HWRC.

Health - as children return to school: Covid symptoms to look out for in children (from Professor Tim Spector of the Zoe Study). According to research from the COVID Symptom Study app over half (52%) of children school aged children (those under the age of 18) who tested positive for COVID don't log any 'adult' classic symptoms (cough, fever, anosmia) in the week before and after the test. In addition, a third (33%) of children who tested positive for COVID **never logged any** of the 20 symptoms listed in the App, suggesting many children are asymptomatic.

The research from the Zoe app study highlighted that children display a different range of symptoms compared to the overall adult population:

| Top five symptoms in school aged children who test positive for COVID | Top five symptoms in adults who test positive for COVID |
|---|---|
| Fatigue (55%) | Fatigue (87%) |
| Headache (53%) | Headache (72%) |
| Fever (49%) | |
| Sore throat (38%) | Sore throat (49%) |
| Loss of appetite (35%) | |
| | Loss of smell (60%) |
| | Persistent cough (54%) |
| Unusual skin rash (15%) | |

Transport -Emergency Walking and Cycling measures

Tranche 1 – It seems that most of the initiatives installed under Tranche 1 came directly from the Officers without any local consultation. The southbound cycle lane in Milton seems popular with cyclists but remains alarming for drivers. The Highway Code debar driving in a cycle lane marked by a solid white line and says you must not drive or park in a cycle lane marked with a broken white line unless it is unavoidable.

Bus Services: The Mayor's Bus Reform Task Force is considering how best to design and fund a network of bus services. Having conducted public consultation, was developing an outline business case. However, Covid-19 has cut bus ridership by a staggering 70% from March to August 2020 and operators are being supported by government funding in 8 week tranches, making it impossible to plan long-term. So some funding has been released to investigate Demand Responsive Transport (DRT), such as apps to call up local minibuses and options for passengers taking folding scooters on the bus, to provide 'last mile' connections

School spending – a national report: School spending covers pupils in state-funded schools aged 5–16, as well as pupils aged 16–19 in school sixth forms. In 2019–20, total spending on schools in England represented about £51 billion (in 2020–21 prices), accounting for 17% of total public service spending in England.

Whilst total spending was largely protected in real terms, a more than 10% increase in the pupil population meant that spending per pupil fell in real terms. The present government has sought to reverse this by providing a three-year settlement for school spending, which will provide a £7.1 billion increase in spending in cash terms in 2022–23 compared with spending in 2019–20.

JR: Disposal of PPE: If you are using the disposable polypropylene masks rather than washable ones, please dispose of them in the black bin. They are not recyclable.

Zero Carbon Community Grant Scheme: The second round of applications has now closed (30th September 2020.) In Milton, an application has been made to fund installation of strategically placed cycle racks in the village to enable more people to make short journeys by bicycle be it popping to the shops or for leisure.

Whilst on the subject of the environment and zero carbon goals, SCDC and the County are working in partnership with **Solar Together Cambridgeshire** which is a group buying scheme for solar panels. So far 1000 residents in South Cambs (highest in the county!) have expressed an interest in the scheme with 'Milton and Waterbeach' ward currently the second highest ward for the number of registrations to date!!

The next local plan: The Call for Sites information has now been released and maps showing the developers' 'wish list' can now be viewed on the Greater Cambridge Planning website. Only a small fraction of these will ever come forward and be built out.

15 **Correspondence**
Nothing received

16 **Dates of next meetings**
Monday 19 October 2020 – Planning 7pm – Finance and Administration 7:45pm
Monday 2 November 2020 – Parish Council
Monday 16 November 2020 – Planning 7pm

Meeting closed at 9:32pm Signed: Date:

DRAFT