



MILTON PARISH COUNCIL

Parish Council Office, Coles Road,

Milton, Cambridge, CB24 6BL.

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Please note: Due to the current Coronavirus situation, the Parish Council will meet virtually via the Zoom meeting tool.

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the next meeting of Milton Parish Council to be held online on Monday 5 October 2020 at 7pm.

Members of the Public and the Press are cordially invited to attend. For details of how to join the online meeting please contact the Clerk by noon in advance of the meeting and indicate any agenda item(s) on which you would like to speak.

Clerk's signature: *Sarah Coder*

Date of issue: 29 September 2020

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on Monday 7 September 2020 (Pages 1-4)**
3. **Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
4. **Councillor Vacancy (Page 5)**
To **CONSIDER** application received from A Latchem
5. **Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
6. **Clerk's/Chairman's Report:**
From previous meetings:
A10 Trees – Cambridgeshire County Council will assess the trees for any work required
Deeds missing - Confirming what deeds are missing with the records MPC holds
A14 Parish Legacy Fund – date to be confirmed for works to be carried on the crossing by EACH office
Double Yellow Lines – The Rowans and Fen Road/Coles Road - TRO in place – comments to be in by 14 October 2020: Email – policyandregualtion@cambridgeshire.gov.uk (ref:PRO668)
The Sycamores Rec – Clerk has applied for grant funding with The Big Lottery Fund and Cambridgeshire Community Foundation (Amey)
Froment Way Play Park – Replacement motorbike to be installed week of 5 October 2020
Landbeach Road Bus Stop – Quotes are being sourced to extend the standing tarmac area
CCTV Jane Coston Bridge: Update AB
Cemetery Gate – Maintenance works to be carried early October
Paddock – The free tree saplings from Woodland Trust are due to be delivered between 2 – 20 November. Planting of the saplings will be arranged when delivery date has been confirmed. (Covid-19 restrictions in place at the time will be followed).
7. **Planning (Pages 6-7)**
To **RECEIVE** the minutes of the Planning meeting of 21 September 2020
Decisions Received:
20/01345/HFUL – 6 Garner Close, Milton CB24 6DY – single storey front porch extension,

conversion of garage and erection of a detached single garage **REFUSED PERMISSION**
20/03315/HFUL – 20 David Bull Way, Milton CB24 6DP – Single storey rear and side extension to existing linked-detached property, with demolition of existing rear conservatory. **GRANTED PERMISSIN**

NEW:

S/4824/18/COND32 – Land North West of Sunningdale Park, Chesterton Fen Road, Milton – Condition 31: Scheme for the delivery of public art **FOR INFORMATION ONLY**

S/2372/17/COND16 – Land North of Cambridge North Station, Milton Avenue, Cambridge – Submission of details required by Condition 16 (carbon dioxide emissions) of planning permission S/2373/17/FL **FOR INFORMATION ONLY**

20/03883/PRI06A – Land at The Barn, Chesterton Fen Road, Milton – Prior approval for the erection of 1 no. agricultural building. **FOR INFORMATION ONLY**

S/3102/15/CONDA – Land at Chesterton Sidings, Cowley Road, Cambridge – Submission of details required by conditions 33 (Public Art) of planning permission S/3102/15/FL **FOR INFORMATION ONLY**

20/03523/FUL – Land in the North West part of the St John's Innovation Park, Cowley Road, Milton – Erection of a 5 storey building and a 6 storey building for commercial/business purposes, erection of a transport hub, gymnasium, surface parking, landscaping and associated infrastructure including demolition of the existing building (St John's House) and associated structures. Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/03523/FUL>

8. Maintenance (Pages 8-25)

To **RECEIVE** the minutes of the Maintenance meeting of 21 September 2020

To **CONSIDER** amended Cemetery Policy

To **CONSIDER** Funeral Procedure

To **CONSIDER** quotes for the replacement door of the back store cupboard: Pro-Serv £2,862.50 + VAT, CJ Mufitt £2356.05 + VAT (specification of the roller door shown on the quotes)

To **CONSIDER** offer of free pest control at the allotment

9. Bills for Payment and Money Received (Pages 26-27)

To **CONFIRM** and **AGREE** bills for payment.

10. High Street – White Lines

To **CONSIDER** asking County Highways to repaint the white car parking spaces outside the shops and repaint the single white line and add “no parking” in front of the access driveway and carryout the same on the other side but add a new single white line and “no parking” in front of the access drive to 3 High Street

11. Armistice Day Arrangements and Poppies

To **CONSIDER** to:

a. arrange the Armistice gathering for 11:00am on 11 November 2020 at the War Memorial, Milton

b. order two poppy wreathes, one for a village representative who would speak and the other for the Chairman to lay on behalf of the PC

c. to donate £50 to poppy appeal for wreathes

(Due to Covid-19 restrictions in place children from Milton Primary School will not be invited to attend)

12. Christmas Tree Lights

To **CONSIDER** paying up to £200 for Town and Country to put up Christmas lights on the tree at the junctions of High Street/Ely Road and take down after Christmas

13. Milton Community Centre October 2020 Report (Page 28)

14. County and County Councillor's October 2020 Report (Pages 29-32)

15. Correspondence

Nothing received to date

16. Dates of next meetings

Wednesday 7 October 2020 – Community Care 11:30am

Monday 19 October 2020 – Planning 7pm – Finance and Administration 7:45pm

Monday 2 November 2020 – Parish Council

Clerk's Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.

**Minutes of the Meeting of Milton Parish Council held on
Monday 7 September 2020 at 7pm via Zoom on-line**

Present: D Wildman (DW) (Chair), A Bradnam (AB), J E Coston (JEC), P Ellwood (PE), R Farrington (RF), A Horne (AH), D Owen (DO), H Smith (HMS), A Markham (AM)

In Attendance: S Corder (Clerk), J Barret (Assistant Clerk)

1 Apologies for absence
None – Full Council

2 **To APPROVE the minutes of the meeting held on Monday 10 August 2020** – Minor amendments to item 8. DW Proposed to accept the Minutes with the amendments reported - **ALL AGREED**
To APPROVE the minutes of the meeting held on Monday 24 August 2020 – DW Proposed to accept the Minutes – **ALL AGREED**

3 **Declarations of interest and dispensation**
To receive declarations of interest from councillors for items on agenda: None
To receive written requests for dispensations for disclosable pecuniary interests (if any); None
To grant any requests for dispensation as appropriate; None

4 **Public Participation – members of the public are invited to speak**
None

5 **Clerk's/Chairman's report:**

From previous meetings:

A10 Trees – Cambridgeshire County Council has now confirmed ownership and maintenance of the trees will be undertaken shortly.

Deeds missing - Solicitor to send deeds to MPC – to follow up

Adverse possession of land (Old School Lane and Willow Crescent) – Feedback from Solicitor: Advise to put on hold until further research can be done on chances of a successful claim of the land.

A14 Parish Legacy Fund – date to be confirmed for works to be carried on the crossing by EACH office.

Double Yellow Lines – The Rowans and Fen Road/Coles Road - TRO application applied for awaiting confirmation.

The Sycamores Rec – Clerk has applied for grant funding with The Big Lottery Fund and Cambridgeshire Community Foundation (Amey).

CCTV Jane Coston Bridge: Update – nothing to report

Cemetery Gate – Maintenance works to be carried out end of September

DW reported to the Council that MPC have received £10k from the Government Small Business Grants Fund via SCDC (Covid 19 response) as MPC occupies a rateable building.

6 **20/03294/CL2PD** – 2 North Lodge Park, Milton CB24 6UB – Lawful certificate for a proposed loft conversion to include bedroom and ensuite – **FOR INFORMATION ONLY**
S/3462/19/CONDA – 28 Fen Road, Milton CB24 6AD – Submission of details required by conditions 3 (1:0 detailed drawings of the rebuilt chimney stack, 4 (photographs of bricks to be used in comparison with existing brickwork) and 5 (specification of the mortar mix to be used) of listed building consent S/3462/19/LB. **FOR INFORMATION ONLY**
20/03542/HFUL – 15 Froment Way, Milton CB24 6DT – Proposed single storey extension to the side of the property with new veranda to the rear. **HAS NO RECOMMENDATION**
20/03590/FUL – 270 Cambridge Science Park, Milton, Cambridge – Minor refurbishment works. **HAS NO RECOMMENDATION**
20/03464/SCOP – Cowley Road, Milton Cambridge – Request a formal scoping opinion in respect of mixed use development to comprise: approximately 700 private rental sector (PRS) apartments, approximately 1,450sqm of retail use (use classes A1/A2/A3/A4/A5), approximately 11,000sqm of office space (class B1(a)), a specialist

Maths College and landscaping and associated works. **OBJECTS: It would seem to be premature coming ahead of the Area Action Plan being approved. Inappropriate combination of uses prior to the development of the Area Action Plan. 6 blocks of 11 storeys is excessive.**

20/03315/HFUL – 20 David Bull Way, Milton, Cambridge CB24 6DP – Single storey rear and side extension to existing linked-detached property, with demolition of existing rear conservatory. (re-submission of planning application 20/01745/HFUL. **HAS NO RECOMMENDATION**

20/03183/HFUL – 70 The Rowans, Milton CB24 6YU – Proposed 2 storey front extension, replacement porch and side extension (above existing garage). **OBJECTS: MPC has no comment to make on the side extension. The 2 storey front extension is overbearing in a small close and is not in keeping with the street scene. Insufficient parking due to overall size of extension.**

20/1778/TTPO - Tree Preservation Works: 1 Ken'S Way Milton CB24 6DJ – Lime (T1) – pollard at 8ms to retain smaller crown for small garden. **NO COMMENT**

20/02880/HFUL – 25 Butt Lane, Milton CB24 6DG – Construction of an outbuilding. **Defer to next meeting as no plans available on the portal.**

20/03444/FUL – 127 Cambridge Science Park, Milton CB4 0GD – Erection of a building for office/research and development use following demolition of exiting building and associated infrastructure and works. **HAS NO RECOMMENDATION**

(DW Proposed to be suspended Standing Orders to **CONTINUE THE MEETING UNTIL 9pm** – All Agreed)

(AB and AM left the meeting 8:31pm)

7 Community Care

The minutes of the Community Care meeting Wednesday 8 July 2020 were received.

8 Cambridge Wastewater Treatment Plant Relocation Project (Pages 7-8)

Feedback from Anglian Water on previous question raised (from 10 August 2020 meeting) were received – no further responses to be given at this time.

To **RATIFY** expenditure from the Community Grant fund of £83.99 For the purchase of banners in support of the campaign group. DW Proposed Ratification, **ALL AGREED**

DW – A working draft letter from Fen Ditton Parish Council has been sent for consideration by all or some of the Green Belt PCs which could form the basis of a joint objection to the CWWTPR consultation which closes on the 14th September. DW Proposed that MPC support the objection letter and would sign the letter on behalf of MPC as Chairman – **6 In Favour – 1 Abstain AGREED.**

9 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment – to pay voucher numbers 146 – 181. **HMS Proposed – RF Seconded ALL AGREED.**

10 Flooding and Drainage

Update from Working Group: HMS reported that County Highways will be clearing the drains in Hall End and will look at the drains/ditch on Old School Lane and will advise landowners who are responsible for the ditch where it form their boundary.

(DO left 9:31pm)

11 Local Highways Improvements 2021/22

To **CONSIDER** request from High Street residents for a TRO application to be applied for e.g. “keep access clear” to be painted on the highway outside One Stop under the LHI scheme. **It was agreed that due to the cost of a TRO being carried out and that it might fail, MPC will talk to the residents involved to discuss options that can be taken through the Parish Council. DW will contact the resident who wrote to Council. RF will talk to the main owner of the land.**

(DW Proposed to continue the meeting to 9:30pm – **ALL AGREED**)

12 BT Payphone Removal– Coles Road

To **CONSIDER** to either adopt the BT payphone box or build a case to object to its removal. **Response from MPC: This is the only payphone in the village and at times needed for emergency calls. BT have a responsibility to provide the village with a payphone. If BT are minded to remove the payphone MPC**

request a further 90-day public consultation looking into support for adopting the phone box.

13 Greater Cambridge Shared Planning Service

To **CONSIDER** comments on the Consultation on the draft North East Cambridge Area Action Plan – Monday 27 July to 5 October 2020 – **Defer to Extraordinary meeting on 28 September 2020 at 7pm.**

14 Zero Carbon Communities Grant Scheme

To **CONSIDER** applying for grants of £1,000 to £15,000 which are available for eligible groups to apply for projects to tackle climate change through cycling, community buildings and tree planting and other nature-based solutions. **It was noted that a letter from the Principal of IVC encouraging students to either walk or cycle where possible to school has been sent out. This raised concerns for the amount of school children possibly starting to cycle or walk to IVC along Butt Lane during the Covid-19 pandemic instead of using the school bus. DW will contact the Principal for clarification. To come back to a future meeting for update.**

15 County Councillor's September 2020 Report – AB (Full report on website with September agenda)

Health: If anyone is concerned that Test and Trace protocols are routinely not being observed in pubs or restaurants, let AB know and AB will convey to Liz Robin for Environmental Health to investigate. We have asked for clarification on what practices GPs are being required to follow in face to face patient consultations.

Cambridgeshire and Peterborough Combined Authority: The CPCA has appointed Simon Wright OBE to deliver the Mayor's Cambridge Autonomous Metro project.

Transport – A10: The CPCA Board meeting on 5 August considered the Strategic Outline Business Case Report which presented the 7 options (A-G) for the A10 upgrade which had been the subject of early public consultation. It was resolved to: a) Approve the Strategic Outline Business Case and agree in principle to proceed to Outline Business Case, subject to the outcome of funding discussions with the Department for Transport; b) Note the views of residents and businesses in response to the Virtual Public Exhibition.

That report considered **five cases** (for the project). **Strategically**, intervention is needed to support growth and reduce congestion. **Economically**, they assessed the options to establish the benefit cost ratio (BCR). Almost all of the 7 options had BCR over 2 which would qualify for investment; dualling options A-F have BCRs over 4 "very high value". Only Option G (junctions only) offered "medium" value (BCR 1.9). **Financially**, it concluded that the majority of the money should be sought from central government.

Next steps – Each of the five cases (**strategic, economic, financial, commercial and management**) will be developed for the OBC, taking into account public feedback and undertaking more detailed traffic modelling of the current seven options to enable a shorter list of options to be taken forward to formal public consultation before the selection of a preferred option.

Transport – Buses: We note that one of the unexpected outcomes of the changes to Stagecoach Busway services is that from Sunday the direct link between Cambridge and Alconbury has been cut and anyone wishing to go to Alconbury will need to change at St Ives. It is also harder to get to Addenbrookes Hospital.

Schools and Education: The government issued guidelines about returning to early years' providers, schools and colleges on 21 August. <https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

Early years – Parents are encouraged to take up places their children are entitled to.

Schools and colleges - There is very strong encouragement for young people to return to schools and colleges, with reference to enforcement orders and fines for those who don't. Schools and child carers have been working hard to put in place measures to keep employees and children safe. Currently no face coverings are needed in school but this is being kept under review.

Energy saving offer: The County Council has joined forces with District Councils and Solar Together to improve energy efficiency and reduce carbon emissions. Home owners in Cambridgeshire will soon have an opportunity to club together to buy and install solar panels at a reduced price. From 1 September households and small and medium sized premises can register for free and without obligation for the group-buying scheme by visiting www.solartogether.co.uk/cambridgeshire After the auction applications will receive a personal recommendation based on their registration details. They then have six weeks to decide if they want to take up the recommendation and proceed with an installation.

16 District Councillors September 2020 Report (Verbal update) – No updates to be given at present

17 Milton Community Centre September 2020 Report

The Community Centre and associated buildings will re-open on Saturday 5th September. All of our existing customers have been contacted and those wishing to return immediately will have to sign a Special Conditions Hire Agreement, whereby they agree to abide by the COVID-19 regulations. This Agreement covers things such as cleaning equipment, fixtures & fittings before and after use, ensuring social distancing is maintained, keeping contact details of people attending their session etc.

It is now compulsory for face coverings to be worn inside Community Buildings, although we are not able to enforce this rule! It is permitted to remove face coverings whilst exercising, which is relevant for many of our groups such as yoga, pilates, dancing, badminton etc

Many of our customers are not yet ready to return, although I am happy to keep their slot for them for the time being. New regular bookings will not be taken at present until it becomes clear which of our existing customers will be returning and when.

Hand sanitizer, paper towel and cleaning spray will be provided in all rooms, including the entrance hall and toilets. The entrance doors will be kept locked as much as possible to avoid unknown members of the public coming into the building to use the toilets. Anyone using the courts will not be able to access the changing rooms or the toilets.

Kev, Ray and Philip who were all furloughed, will return to their normal duties from Saturday 5th September.

18 Correspondence

To **CONSIDER** email request to support the proposal of erecting Samaritan help/support signs on the Jane Coston Bridge and Histon/Impington Bridge. **MPC have no objection to support the request for signs for those who have the power to erect them.**

19 Dates of next meetings

Monday 21 September 2020 – Planning 7pm – Maintenance 7:45pm
Monday 28 September 2020 – Extraordinary Parish Council 7pm
Monday 5 October 2020 – Parish Council 7pm
Wednesday 7 October 2020 – Community Care 11:30am

Meeting closed at 9:35pm Signed: Date:

**Minutes of the Planning Committee Meeting of Milton Parish Council held on
Monday 21 September 2020 at 7pm via Zoom on-line**

Present: D Wildman (DW) (Chair- Ex-officio), D Owen (DO), H Smith (HMS).

In Attendance: S Corder (Clerk), J Barrett (Assistant Clerk)

1 Apologies for absence

R Farrington (Personal) JE Coston (Personal)

2 To APPROVE the minutes of the meeting held on Monday 6 July 2020

DW Proposed to accept the minutes of the meeting of Monday 6 July 2020 be signed as a true record –
ALL AGREED

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

4 Public Participation – members of the public are invited to speak

None

5 Decisions Received

20/01761/FUL – 99-101 Cambridge Road, Milton – Demolition of existing single storey element, erection of rear single storey extension, two storey side extension with roof terrace, overcladding and reform roof profile of existing two storey building. **GRANTED PERMISSION**

20/01962/HFUL – 48 Fen Road, Milton – Alterations to listed cottage including vaulting of ceiling in one attic room and introduction of two tiled dormer windows to the rear aspect. **GRANTED PERMISSION**

20/01963/LBC – 48 Fen Road, Milton – Alterations to listed cottage including vaulting of ceiling in one attic room and introduction of two tiled dormer windows to the rear aspect. **GRANTED PERMISSION**

6 NEW

S/2436/17/CONDC – Plots 1-21 Cambridge Science Park, Milton, Cambridge – Submission of details required by condition 12 (long-term maintenance arrangements of the surface water drainage system) of planning permission S/2436/17/FL **FOR INFORMATION ONLY**

S/2436/17/CONDA – Plots 1-21 Cambridge Science Park, Milton, Cambridge – Submission of details required by condition 11 (surface water drainage) of planning permission S/2436/17/FL **FOR INFORMATION ONLY**

S/2436/17/COND10 – Plots 1-21 Cambridge Science Park, Milton, Cambridge – Submission of details required by condition 10 (ecological enhancement) of planning permission S/2436/17/FL **FOR INFORMATION ONLY**

S/2372/17/COND24 – Land North of Cambridge North Station, Milton Avenue, Cambridge – Condition 24: details of the extraction or filtration equipment and systems, **FOR INFORMATION ONLY**

S/2372/17/COND39 – Land North of Cambridge North Station, Milton Avenue, Cambridge – Condition 39: Scheme for the delivery of public art. **FOR INFORMATION ONLY**

20/02722/FUL – Land at 26 Butt Lane, Milton, Cambridge – Erection of a 2 bedroom bungalow.
Amended plans 1) Submission of an enlarged site location plan to include both of the required access

visibility splays within the site edged red. **HAS NO RECOMMENDATIONS**

20/02880/HFUL – 25 Butt Lane, Milton, Cambridge – Construction on an outbuilding. **OBJECTS:** Need further information on proposed application. There are no service provisions shown.

Clarification is needed on the fencing proposed in relation to the building – access to rear but there seems to be no rear door. Proposed building needs to be ancillary to main dwelling.

20/03490/S73 – Camside View, Chesterton Fen Road, Milton, Cambridge – Variation of condition 2 (approved plans) pursuant to planning permission S/3104/18/FL. **HAS NO RECOMMENDATIONS**

20/03545/S73 – The Black House, Chesterton Fen Road, Milton, Cambridge – Variation of condition 2 (approved plans) pursuant to S/3280/18/FL. **HAS NO RECOMMENDATIONS**

7 Dates of next meetings

Monday 19 October 2020 – Parish Council 7pm

Meeting closed at 7:41pm

Signed: Date:

DRAFT

**Minutes of the Maintenance Meeting of Milton Parish Council held on
Monday 21 September 2020 at 7:45pm via Zoom on-line**

Present: A Horne (AH)(Chairman), D Wildman (DW), A Markham (AM)

In Attendance: S Corder (Clerk), J Barrett (Assistant Clerk), A Bradnam (Non-voting Councillor), HM Smith (Non-voting Councillor)

1 Apologies for absence

JE Coston (Personal)

2 To APPROVE the minutes of the meeting held on Monday 15 June 2020

AH Proposed to accept the Minutes of the meeting of Monday 15 June 2020 as a true record– ALL AGREED (minor amendment to Item 5 – “break-ins”)

3 Declarations of interest and dispensation

To receive declarations of interest from councillors for items on agenda: None

To receive written requests for dispensations for disclosable pecuniary interests (if any); None

To grant any requests for dispensation as appropriate; None

4 Public Participation – members of the public are invited to speak

None

5 Allotments

Update AH/SC: There are currently 3 vacant plots. Rent letters for 2020/21 have been sent out to all current tenants.

6 Paddock

To consider options for final preparations of the paddock in time for tree planting: The free tree saplings from Woodland Trust are due to be delivered in November. Depending on the Covid-19 restrictions in place will depend on who can help with the planting. It was AGREED to meet up again when we have a delivery date and discuss options.

7 Cemetery

To **CONSIDER** amended Cemetery Policy – Further amendments have been made. Defer this item to the next MPC meeting for comparisons to be made from the previous policy to the proposed policy.

To **CONSIDER** Funeral Procedure - Defer to next MPC meeting.

8 Store Cupboard

To **CONSIDER** quotes received to replace and widening of the entrance door to the back-store cupboard – CJ Murfitt £2356.05 + VAT, Pro-Serv £2862.50 + VAT. **Clerk to seek specifications of recommended roller shutter door replacement.**

9 Village Cleaner Duties

The Village Cleaner job description has been updated by setting out the routes of each of the rounds carried out (main tour – twice weekly and routes A and B carried out weekly). Extra duties of wiping down benches and bus shelters seats has been added. **To be agreed by the Staffing Committee.**

10 Gunnel Close Footpath Barrier

AM raised the concern that the width of the footpath barriers is too narrow and cyclists using tandems, tricycles, cargo bikes and child trailers find it hard to fit through. AM raised the question does this area warrant this type of barrier or could a bollard be installed instead. **AB will speak with County Highways to ask if it is possible to remove the barriers and replace with a bollard.**

11 Community Gritting Scheme Winder 2020/21-Volunteers

To put request on Milton Chat and the MPC webpage asking for volunteers to help with gritting areas of the village.

12 Monday 21 December 2020 at 7:45pm

Meeting closed at 9pm Signed: Date:

DRAFT

Milton Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
41	Community grant / Donation:	28/08/2020	Unity Trust Bank		Covid-19 Grant	South Cambs District Council	E	10,000.00	0.00	10,000.00
42	Community Care fees	28/08/2020	Unity Trust Bank		Community Care Fee	M B	E	78.00	0.00	78.00
43	VAT	21/08/2020	Unity Trust Bank		VAT refund	HMRC	R	0.00	1,704.68	1,704.68
44	Interest CBS Community Car	30/06/2020	Community Care Sche		Interest	Cambridge Building Society (E	7.62	0.00	7.62
45	Interest Santander S106 Arts	02/09/2020	Santander S106 Arts		Interest	Santander	E	35.70	0.00	35.70
46	Community Care fees	21/09/2020	Community Care Sche		Community Care Fee	E H	E	120.00	0.00	120.00
47	Community Care fees	10/09/2020	Community Care Sche		Community Care Fee	P C	E	78.00	0.00	78.00
48	Allotments Rents	18/09/2020	Unity Trust Bank		Allotment fee	R M	E	24.00	0.00	24.00
49	Allotments Rents	18/09/2020	Unity Trust Bank		Allotment fee	J M	E	22.00	0.00	22.00
50	Allotments Rents	18/09/2020	Unity Trust Bank		Allotment fee	C M	E	33.00	0.00	33.00
51	Allotments Rents	21/09/2020	Unity Trust Bank		Allotment fee	M J	E	22.00	0.00	22.00
52	Allotments Rents	21/09/2020	Unity Trust Bank		Allotment fee	B T	E	11.00	0.00	11.00
53	Allotments Rents	21/09/2020	Unity Trust Bank		Allotment fee	D C	E	33.00	0.00	33.00
54	Allotments Rents	21/09/2020	Unity Trust Bank		Allotment fee	J H	E	22.00	0.00	22.00
55	Allotments Rents	21/09/2020	Unity Trust Bank		Allotment fee	G H	E	22.00	0.00	22.00
56	Allotments Rents	14/09/2020	Unity Trust Bank		Allotment fee	M S	E	20.00	0.00	20.00
57	Allotments Rents	16/09/2020	Unity Trust Bank		Allotment fee	N M	E	24.00	0.00	24.00
58	Allotments Rents	16/09/2020	Unity Trust Bank		Allotment fee	N F	E	55.00	0.00	55.00
59	Allotments Rents	17/09/2020	Unity Trust Bank		Allotment fee	S W	E	33.00	0.00	33.00
60	Allotments Rents	17/09/2020	Unity Trust Bank		Allotment fee	D C	E	22.00	0.00	22.00
61	Allotments Rents	17/09/2020	Unity Trust Bank		Allotment fee	J F	E	22.00	0.00	22.00
62	Allotments Rents	17/09/2020	Unity Trust Bank		Allotment fee	B H	E	33.00	0.00	33.00
63	Allotments Rents	18/09/2020	Unity Trust Bank		Allotment fee	P R	E	22.00	0.00	22.00
64	Allotments Rents	17/09/2020	Unity Trust Bank		Allotment fee	S C	E	33.00	0.00	33.00
65	Allotments Rents	21/09/2020	Unity Trust Bank		Allotment fee	M S	E	11.00	0.00	11.00
66	Allotments Rents	17/09/2020	Unity Trust Bank		Allotment fee	R A	E	24.00	0.00	24.00
67	Allotments Rents	18/09/2020	Unity Trust Bank		Allotment fee	C D	E	33.00	0.00	33.00
68	Allotments Rents	18/09/2020	Unity Trust Bank		Allotment fee	S E	E	24.00	0.00	24.00
69	Allotments Rents	21/09/2020	Unity Trust Bank		Allotment fee	R C	E	24.00	0.00	24.00
70	Allotments Rents	21/09/2020	Unity Trust Bank		Allotment fee	D B	E	24.00	0.00	24.00
71	Allotments Rents	18/09/2020	Unity Trust Bank		Allotment fee	F M	E	33.00	0.00	33.00
72	Allotments Rents	23/09/2020	Unity Trust Bank		Allotment fee	H L	E	22.00	0.00	22.00
73	Allotments Rents	21/09/2020	Unity Trust Bank		Allotment fee	M L	E	33.00	0.00	33.00
74	Allotments Rents	21/09/2020	Unity Trust Bank		Allotment fee	B B-S	E	33.00	0.00	33.00
75	Cemetery Fees	25/09/2020	Unity Trust Bank		Memorial	Ivett and Reed	E	110.00	0.00	110.00
76	Precept	25/09/2020	Unity Trust Bank		Precept	South Cambs District Council	E	32,500.00	0.00	32,500.00

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Milton Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
182 Telephone / Broadband	17/09/2020		Unity Trust Bank	DD	Office Mobile	Three	S	11.98	2.40	14.38
183 MCC cleaning	01/09/2020		Unity Trust Bank		MCC Grant Paid	Atkins Gregory (The Cleaning	S	1,096.19	219.23	1,315.42
184 Office expenses	02/09/2020		Lloyds Corporate Card	DD	Zoom	Zoom Video Communications	S	11.99	2.40	14.39
185 Bank charges	02/09/2020		Lloyds Corporate Card	DD	Bank Charge	Lloyds Corporate Card	E	3.00	0.00	3.00
186 Payroll Pension (Employee)	10/09/2020		Unity Trust Bank	DD	Pension payment	Smart Pension	E	64.22	0.00	64.22
187 Payroll Pension (Employer)	10/09/2020		Unity Trust Bank	DD	Pension payment	Smart Pension	E	64.22	0.00	64.22
188 S137: Warden's Pension (Em	10/09/2020		Unity Trust Bank	DD	Pension payment	Smart Pension	E	57.26	0.00	57.26
189 S137: Warden's Pension (Em	10/09/2020		Unity Trust Bank	DD	Pension payment	Smart Pension	E	57.26	0.00	57.26
190 Website	07/09/2020		Unity Trust Bank	DD	Website hosting	1 and 1 Internet Ltd	S	3.99	0.80	4.79
191 Website	08/09/2020		Unity Trust Bank	DD	Website hosting	1 and 1 Internet Ltd	S	30.98	6.20	37.18
192 Play areas	28/09/2020		Unity Trust Bank		Maintenance	P W Maintenance	E	100.00	0.00	100.00
193 Allotment Maintenance	10/09/2020		Unity Trust Bank	DD	Pest Control	Command Pest Control	S	40.00	8.00	48.00
194 Capital Schemes	15/09/2020		Unity Trust Bank		Office roof	C J Murfitt	S	3,790.80	758.16	4,548.96
195 Stationery	11/09/2020		Unity Trust Bank		Stationery	ESPO	S	33.35	6.67	40.02
196 GJK - RFO	16/09/2020		Unity Trust Bank		Professional Services	GJK Accountancy Ltd	E	150.00	0.00	150.00
197 Website	18/09/2020		Unity Trust Bank	DD	Website hosting	1 and 1 Internet Ltd	S	6.99	1.40	8.39
198 Telephone / Broadband	14/09/2020		Unity Trust Bank	DD	Office Phone & Broadband	B T	S	5.00	1.00	6.00
199 Bank charges	17/09/2020		Unity Trust Bank	DD	Bank Charge	Unity Trust Bank	E	1.50	0.00	1.50
200 Electricity	29/09/2020		Unity Trust Bank	SO	Electricity	Utilita	L	102.04	4.43	106.47
201 Payroll Highways	24/09/2020		Unity Trust Bank		Salary	P A	E	272.08	0.00	272.08
202 S137: Warden Salary	24/09/2020		Unity Trust Bank		Salary	T E	E	948.73	0.00	948.73
203 Payroll Clerk	24/09/2020		Unity Trust Bank		Salary	S C	E	1,211.29	0.00	1,211.29
204 Payroll Asst Clerk	24/09/2020		Unity Trust Bank		Salary	J B	E	324.40	0.00	324.40
Total								8,387.27	1,010.69	9,397.96

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Community Centre Report – October 2020

We opened our doors again at the start of September and probably about a third of our customers have now returned. Their sessions have gone pretty smoothly, although they are all finding they need extra time for the additional cleaning they need to do, plus extra space to comply with social distancing regulations.

Of the remaining two thirds, most have indicated that they intend to return either during October or at the beginning of November after Half Term.

However, with office staff now encouraged to work from home, I expect that some of our smaller groups who play 5-a-side or badminton at lunch time will be cancelling their sessions.

Eddies Artworks continue to use the Youth Building every day and Kids-R-Us use the Annexe plus the Community Centre every day for their Breakfast club and After School club

Philip, Kev and Ray have all returned from Furlough

Andy Gray
Community Centre Manager
25/09/2020

District and County Councillors Reports for Parishes, October 2020 – Cllr Anna Bradnam, Cllr Judith Rippeth and Cllr Hazel Smith

The beginning of the school year has been busy for all of us, though this has been a strange summer.

South Cambs council offices had opened slowly in August and September, though not many staff had gone back in. The premises have been remodelled with one-way systems and meeting rooms set up for socially distanced meetings. The Council Chamber can now take a meeting of up to 15 people. However, the Council is not allowed to have 'hybrid' meetings (some attendees at home and some in person) under the Coronavirus Act, so all Council meetings have continued to be held online. Everyone had got used to working from home, though either because of home circumstances or the requirements of their normal job, some Council staff really did need to be in the offices. Now, however, following the advice from Government, South Cambs Hall is closed to members of the public again from 28th September, except for special appointments.

The Council has increased the size of the Cabinet, creating 2 new positions for Business Recovery & Skills and Community Resilience, Health & Well-being to respond to the challenges facing us all. There are new officers working on helping businesses to make the changes needed to become Covid-secure, and to help with opening up the High Streets in our villages. Other officers are in contact with the small and medium sized businesses and ensuring they get any support the Council can offer.

New **Council Housing projects under construction** have been back on-site, and some that were delayed by the lockdown have already been handed over to new tenants. We actually went out on-site at the start of September to see several sites where a total of 60 new houses are due to be handed over to the Council before the end of the year. As Lead Member for Housing I actually met my Head of Housing in person for the first time. We meet twice a week online, and he's been in post since April.

We have had a lot of briefings on the new Covid rules and responsibilities. If people need supermarket deliveries for good reasons SCDC can facilitate getting Tesco and Iceland delivery slots, so do ask – the priority is now to key workers. If there are local outbreaks (defined at 2 or more cases in a "setting") it is now expected that quick action may be needed, and SCDC is keeping in touch with the village groups in case some local help is needed. Milton P&R testing centre is operating, but limited to the number of tests the labs available can process. Cambridge University is organising its own tests, we're told. The Authorities expect that large numbers of people who have been on furlough may lose their jobs before December – as ever, if people are in financial trouble they should contact the Council as soon as possible so that they can get support to put a plan into place to manage their outgoings.

The Council have some of the metal signs for village play areas, giving advice on hand hygiene, social distancing, etc, available free if any play area wants them.

At Waterbeach New Town Anna and I were invited to a socially distanced photo-shoot to celebrate the first equipment arriving on-site. They have now started the infrastructure works for Phase 1. In November there will be overnight closures of the A10 when the new road they are constructing is joined onto the A10 at the roundabout by the Business Park. This road should mean that no construction traffic will need to come through the village. For the time being the first access, just opposite Pembroke Way on Denny End Road is the only site access.

In **Milton and Waterbeach** the **Cambridge Sport Lakes Trust** have published their plan which is largely the same as the previous planning application, but also includes 2 possible routes for the CAM / GCP guided busway and cycle route (east and west of the lakes). Worryingly, at the Waterbeach end the Cambridge Autonomous Metro has to find an off-road route to Waterbeach New Town area, and an area of search was published about a month ago. The text for the GCP meeting 1 October for the first time admits that they can't do this without Compulsory Purchase of people's homes: on page 142 it states "*Space is constrained here so any transitway alignment may either require housing demolition or would encroach on allotments. Passes close to houses and may face opposition from residents*". The area in question is Glebe Road allotments and the junction with Cambridge Road, Waterbeach.

Hazel 27th Sept 20

Air Quality Liaison with FCC Environment Ltd (Landfill site) and Anglian Water (sewage works)

We set up the Milton Air Quality Working Party and Liaison meetings with operators in 2014 and since then the operators have made significant improvements in air quality. We have increased their awareness of odour complaints and increased activity from the Environment Agency. We are planning meetings in October with both sites, to bring odour reports to their attention again. The Wastewater Treatment Centre relocation plans are outside the remit of these meetings.

County - Environment and Sustainability Committee (17/09/2020)

The Milton Household Waste Recycling Centre (HWRC) at Butt Lane is on County Council land currently operated by FCC Environment Ltd as a landfill site. The Committee was asked to recommend aspects of its ongoing operation, including expansion of the site, decoupling it from the landfill site making the HWRC permanent in this location, pre-consultation with the local community on the preferred site design and submitting a planning application to retain, expand and upgrade the HWRC. It makes sense to decouple the HWRC from the landfill site as that planning consent will expire in December 2026 and otherwise the HWRC would have to move in 2025 to allow that area to be restored. The location at Butt Lane was approved in the Minerals and Waste Development Framework, as convenient to serve the area north of Cambridge. Functions will remain broadly the same but it will expand to serve the growing population. The site needs to be split level to improve safety through separation. Three designs were offered but the proposal was to take only Option 3 forward for public consultation and planning permission. This proposed sinking the lorries and skips into a pit but the water table is high and surface run-off from the clay pile to the south could turn this into a pond. I persuaded them to bring all three options to public consultation and then back to Committee before a planning application is submitted. As the site is in the Green Belt, the decision could be called in by the Secretary of State.

Health - as children return to school:

Covid symptoms to look out for in children (from Professor Tim Spector of the Zoe Study)

According to research from the COVID Symptom Study app over half (52%) of children school aged children (those under the age of 18) who tested positive for COVID don't log any 'adult' classic symptoms (cough, fever, anosmia) in the week before and after the test. In addition, a third (33%) of children who tested positive for COVID **never logged any** of the 20 symptoms listed in the App, suggesting many children are asymptomatic.

The research from the Zoe app study highlighted that children display a different range of symptoms compared to the overall adult population:

Top five symptoms in school aged children who test positive for COVID	Top five symptoms in adults who test positive for COVID
Fatigue (55%)	Fatigue (87%)
Headache (53%)	Headache (72%)
Fever (49%)	
Sore throat (38%)	Sore throat (49%)
Loss of appetite (35%)	
	Loss of smell (60%)
	Persistent cough (54%)
Unusual skin rash (15%)	

Transport

Emergency Walking and Cycling measures

Tranche 1 – It seems that most of the initiatives installed under Tranche 1 came directly from the Officers without any local consultation. The southbound cycle lane in Milton seems popular with cyclists, but remains alarming for drivers. The Highway Code debars driving in a cycle lane marked by a solid white line and says you must not drive or park in a cycle lane marked with a broken white line unless it is unavoidable. I find this an uneasy decision – unless faced with oncoming traffic.

Tranche 2 of the Emergency Active Travel Fund proposes a **modal filter** on Butt Lane. This means a block to all vehicle except bicycles and pedestrians. Many parents will remember how hard we fought in 2015 to point out the inadequacies of the cycle path along Butt Lane, in order to justify retention of the school bus, which otherwise the County Council would have withdrawn. I have asked County Officers if there are any details about this scheme but have so far had no response. I am very concerned that if the school bus is to be retained, as everyone (including the County Cycling Officer) wishes, this would need to be a **bus gate** rather than modal filter. I am trying to ensure this proposal is changed. Meantime, I am also trying to get the vegetation cut back and the pothole repaired.

Bus Services

The Mayor's Bus Reform Task Force is considering how best to design and fund a network of bus services. Having conducted public consultation, was developing an outline business case. However Covid-19 has cut bus ridership by a staggering 70% from March to August 2020 and operators are being supported by government funding in 8 week tranches, making it impossible to plan long-term. So some funding has been released to investigate Demand Responsive Transport (DRT), such as apps to call up local minibuses and options for passengers taking folding scooters on the bus, to provide 'last mile' connections. These options might ultimately co-ordinate with the CAM and a good bus network to provide greater connectivity to villages - although not, it would seem, for the elderly or infirm.

School spending – a national report

School spending covers pupils in state-funded schools aged 5–16, as well as pupils aged 16–19 in school sixth forms. In 2019–20, total spending on schools in England represented about £51 billion (in 2020–21 prices), accounting for 17% of total public service spending in England.

Whilst total spending was largely protected in real terms, a more than 10% increase in the pupil population meant that spending per pupil fell in real terms. The present government has sought to reverse this by providing a three-year settlement for school spending, which will provide a £7.1 billion increase in spending in cash terms in 2022–23 compared with spending in 2019–20. The government has committed to 'level up' poorer regions of the country, and schools seem likely to be a major focus of this commitment. Spending per pupil has changed for schools facing different

levels of deprivation over the last 20 years and changes under the government's new National Funding Formula is likely to change these patterns.

The closure of schools during lockdown in the COVID-19 pandemic will create immense challenges for schools and is likely to widen educational inequalities. The government plans catch-up and support activities for schools in England. These plans may target the likely challenges resulting from the COVID-19 pandemic, as well as pre-existing challenges such as the teacher labour market and the state of school buildings.

Anna 28/09/2020

Disposal of PPE:

If you are using the disposable polypropylene masks rather than washable ones, please dispose of them in the black bin. They are not recyclable. Sadly many are littering the streets and parks which is not only unsightly but a real danger to wildlife both on land and eventually in the sea.

Zero Carbon Community Grant Scheme:

The second round of applications has now closed (30th September 2020.) Locally to the best of my knowledge two schemes have been put forward: In Waterbeach, the PCC of St John's Church have submitted an application for funds towards an Air to Water Heat Pump system. It would be linked to solar PV panels and a battery so the energy could be stored for when the rooms are in use. This would provide a low carbon alternative to the ageing gas boiler and also reduce reliance on the mains electricity grid. In 'normal' times the rooms are used by different groups of all ages and for larger events; currently the main hall is being used by C3 Churches for the food hub operating on Mondays and Thursdays. In Milton, an application has been made to fund installation of strategically placed cycle racks in the village to enable more people to make short journeys by bicycle be it popping to the shops or for leisure.

Whilst on the subject of the environment and zero carbon goals, SCDC and the County are working in partnership with **Solar Together Cambridgeshire** which is a group buying scheme for solar panels. So far 1000 residents in South Cambs (highest in the county!) have expressed an interest in the scheme with 'Milton and Waterbeach' ward currently the second highest ward for the number of registrations to date!! The deadline for expressing an interest is 6th October. Following this closing date all those who registered will be provided with a no obligation personalised recommendation. The panels are of high quality and competitively priced with battery storage systems. This might be of particular interest to those residents and businesses who already have solar PV panels and simply require a means of storing the energy for use on cloudy days.

The next local plan:

The Call for Sites information has now been released and maps showing the developers' 'wish list' can now be viewed on the Greater Cambridge Planning website. Only a small fraction of these will ever come forward and be built out. All of these sites need to be filtered and assessed for sustainability and so currently hold no planning merit. Many thanks also to all those people who responded to the first consultation – 'The First Conversation' – where nearly 9000 comments were received. This really helps to guide the plan-making process. Do get in touch with any thoughts and opinions on the local proposals from developers, both positive and negative.

Judith – 28/09/'20