



MILTON PARISH COUNCIL

Parish Council Office, Coles Road,
Milton, Cambridge, CB24 6BL.

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Please note: Due to the current Coronavirus situation, the Parish Council will meet virtually via the Zoom meeting tool.

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the next meeting of Milton Parish Council to be held online on Monday 2 November 2020 at 7pm.

Members of the Public and the Press are cordially invited to attend. For details of how to join the online meeting please contact the Clerk by noon in advance of the meeting and indicate any agenda item(s) on which you would like to speak.

Clerk's signature: *Sarah Coker*

Date of issue: 27 October 2020

AGENDA

- 1. Apologies for absence:** to receive and approve apologies for absence.
- 2. To APPROVE the minutes of the meeting held on Monday 28 September 2020**
(Pages 3,4,5)
To APPROVE the minutes of the meeting held on Monday 5 October 2020
(Pages 6,7,8,9,10)
- 3. Declarations of interest and dispensations:**
To receive declarations of interest from councillors on items on the agenda;
To receive written requests for dispensations for disclosable pecuniary interests (if any);
To grant any requests for dispensation as appropriate.
- 4. Public Participation – members of the public are invited to speak**
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
- 5. Clerk's/Chairman's Report:**
From previous meetings:
Coles Road Phone Box – Awaiting adoption of phone box decision
A10 Trees – Cambridgeshire County Council will assess the trees for any work required
Deeds missing - Confirming what deeds are missing – revised list sent to Ashtons, response awaited
A14 Parish Legacy Fund – date to be confirmed for works to be carried on the crossing by EACH office
Double Yellow Lines – The Rowans and Fen Road/Coles Road – Awaiting result of TRO
The Sycamores Rec – Clerk has applied for grant funding with The Big Lottery Fund and Cambridgeshire Community Foundation (Amey)
Landbeach Road Bus Stop – Quotes are being sourced to extend the standing tarmac area and relocating the bus shelter (CC Highways – requirement to relocate bus shelter for disabled access)
CCTV Jane Coston Bridge: Update AB
Cemetery Gate – Maintenance works has now been carried out
Paddock – The free tree saplings from Woodland Trust are due to be delivered between 2 – 20 November. Planting of the saplings will be arranged when delivery date has been confirmed. (Covid-19 restrictions in place at the time will be followed).

South Cambs COVID 19 Communities Grant – to **RATIFY** the payment of the grant directly to the Milton Covid 19 Support Group.

6. Planning (Pages 11,12)

To **RECEIVE** the minutes of the Planning meeting of 19 October 2020

NEW:

20/04124/FUL – 39 High Street, Milton CB24 6DF – Creation of 3 no. detached en-suite letting rooms in rear garden of public house Link:

<https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/04124/FUL>

Tree work: 20/2107/TTCA – 5 High Street, Milton CB24 6AJ – Walnut on left hand side of front garden – crown lift to 8ft over drive, remove major dead wood (approx. 7 pieces) and prune to give around 10ft of clearance to side of house by removing one large secondary branch and shortening tertiary branches of remaining branch.

7. Community Care (Pages 13,14)

To **RECEIVE** the minutes of the Community Care Meeting of Wednesday 7 October 2020

8. Finance and Administration (Pages 15,16)

To **RECEIVE** the minutes of the Finance and Administration Meeting of Monday 19 October 2020

The internal auditor recommended that the buildings in the ownership of the Parish Council be revalued for insurance purposes.

To **CONSIDER** fee quotations received from:

Cheffins (for 5 buildings) £2,500 + VAT

Sherriff Tiplady (for 6 buildings) £1,500 + VAT

9. Bills for Payment and Money Received (Pages 19,20)

To **CONFIRM** and **AGREE** bills for payment

10. Meeting Dates 2021 (Page 21)

To **CONFIRM** the meeting dates

11. Planting of Tree Saplings in the Paddock (Page 22)

To **CONSIDER** quote from Buchans to plant 150 tree saplings £384 +VAT

To **CONSIDER** action plan for Councillors/Volunteers to plant 60 remaining tree saplings

12. Armistice Day Arrangements and Laying of Poppies Wreathes

To **AGREE** arrangements for Armistice Day – Wednesday 11 November 2020

13. Government Covid-19 Grant Fund received via SCDC

To **CONSIDER** how to manage the £10k received

14. Milton Community Centre November 2020 Report (Page 23)

15. County and District Councillor's November 2020 Report (Pages 24,25,26)

16. Correspondence

Nothing received to date

17. Dates of next meetings

Monday 16 November 2020 – Planning 7pm

Monday 7 December 2020 – Parish Council 7pm

Clerk's Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.