



# MILTON PARISH COUNCIL

Parish Council Office, Coles Road,  
Milton, Cambridge, CB24 6BL.

Telephone: 01223 861447.

Email: [clerk@miltonvillage.org.uk](mailto:clerk@miltonvillage.org.uk).

Website: [www.miltonvillage.org.uk](http://www.miltonvillage.org.uk).

Please note: Due to the current Coronavirus situation, the Parish Council will meet virtually via the Zoom meeting tool.

## TO ALL MEMBERS OF THE PARISH COUNCIL MAINTENANCE COMMITTEE

You are summoned to attend the next meeting of Milton Parish Council Maintenance Committee to be held online on Monday 21 September 2020 at 7:45pm.

Members of the Public and the Press are cordially invited to attend. For details of how to join the online meeting please contact the Clerk by noon in advance of the meeting and indicate any agenda item(s) on which you would like to speak.

Clerk's signature: *Sarah Coaker*

Date of issue: 15 September 2020

## AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on Monday 15 June 2020 (Appendix 1)**
3. **Declarations of interest and dispensations:**  
To receive declarations of interest from councillors on items on the agenda;  
To receive written requests for dispensations for disclosable pecuniary interests (if any);  
To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak**  
Public Participation of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for up to 3 minutes to make representations, answer questions and give evidence at a meeting in respect of the business on the agenda (Standing orders 3e, 3f, and 3g).
5. **Allotments**  
Update AH/SC
6. **Paddock**  
To consider options for final preparations of the paddock in time for tree planting.
7. **Cemetery**  
To **CONSIDER** amended Cemetery Policy (to follow)  
To **CONSIDER** Funeral Procedure (to follow)
8. **Store Cupboard (Appendix 2)**  
To **CONSIDER** quotes received to replace and widening of the entrance door to the back-store cupboard – CJ Murfitt £2356.05 + VAT, Pro-Serv £2862.50 + VAT
9. **Village Cleaner Duties (Appendix 3)**  
To **CONSIDER** updated job description for the Village Cleaner
10. **Community Gritting Scheme Winter 2020/21 - Volunteers**
11. **Dates of next meetings**  
Monday 19 October 2020– Planning 7pm

Clerk's Office

## **APPENDIX 1**

### **Minutes of the Maintenance Committee Meeting of Milton Parish Council held on Monday 15 June 2020 at 7.45pm via Zoon on-line**

**Present:** A Horne (AH) (Chair), D Wildman (DW), JE Coston (JEC), A Markham (AM)

**In attendance:** S Corder (Clerk)

**1. Apologies for absence**

None – Full Committee

**2. To APPROVE the minutes of the meeting held on Monday 16 March 2020**

AH Proposed to approve the minutes – DW Seconded **AGREED**

**3. Declarations of interest and dispensations:**

**(a) To receive declarations of interest from councillors on items on the agenda. – None**

**(b) To receive written requests for dispensations for disclosable pecuniary interests (if any). - None**

**(c) To grant any requests for dispensation as appropriate. – None**

**4. Public Participation – members of the public are invited to speak.**

No public attended.

**5. Allotments**

Update AH/SC: There is currently one plot available, F17 – SC has asked Buchans to strim it back.

AH: There was a report of shed break-ins at the allotment. Tools were taken from at least 4 sheds and a solar panel removed. Both water pumps have had new seals installed and other repairs required.

To **CONSIDER** how to proceed with allotment plot B10: B10 is currently been used to store waste from cleared allotments. As there is glass in the ground the top layer of soil will need to be skimmed off to bring this plot back to use. **Clerk to ask Buchans to quote to skim top layer of soil off and source quotes to clear the plot beforehand.**

**6. Paddock**

Update: The paddock has been sprayed to help alleviate the Ragwort issue. Work to clear the wooden sheds and poles is due to take place early July in time for preparation of the Woodland tree packs due in November. Depending on the Covid-19 restrictions in November, it is planned to ask residents to help plant the tree saplings to produce a communal orchard area for residents to visit. **Clerk to source quotes for tree protectors.**

**7. Cemetery**

Update AH/SC: A successful rabbit night shoot took place on 20 May which had to be cut short due to visitors. **Clerk will ask Pest Control to lock gate when shoot in progress.**

**8. Play Areas**

Due to Covid-19 restrictions the play areas are still closed – Full play equipment inspections have been deferred to a later date.

**9. Store Cupboard**

To **CONSIDER** quotes received to replace and widening of the entrance door to the back-store cupboard – CJ Murfitt £2,356.05 + VAT, Pro-Serv £3,735.75 + VAT. **Clerk to ask for amended like for like quotes. Bring back to future MPC meeting.**

**10. Date of next meeting**

Monday 21 September 2020 at 7.45pm

The meeting closed at 8.35p.m. Signed: .....Date: .....