

**Minutes of the Meeting of Milton Parish Council held on  
Monday 1 June 2020 at 7pm via Zoom on-line**

**Present:** D Wildman (DW) (Chair), J E Coston (JEC), R Farrington (RF), D Owen (DO), A Horne (AH), A Markham (AM), H Smith (HMS), A Bradnam (AB) P Ellwood (PE)

**In Attendance:** S Corder (SC) (Clerk)

**1 Apologies for absence**

J Rippeth (District Councillor)

**2 To RATIFY the Process of Holding Remote Meetings**

Milton Parish Council meetings are being held online according to [the Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#) which came into force on 4 April, and are following the guidance on holding remote meetings published by the National Association of Local Councils (NALC).

Meeting agendas are prepared and published stating the date and time of the remote meeting giving the usual advance notice. Members of the public and press who wish to attend the meeting should request access details by email to the Clerk by noon on the day of the meeting and indicate any item(s) on which they would like to speak. All requests must be received by 12 noon on the day of the meeting.

If confidential matters are to be discussed members of the public and press will be asked to leave the call or will be placed into the online waiting room during the confidential part of the meeting.

Meetings will start at 7pm and close no later than 8:30pm.

**DW Proposed to AGREE to ratify the process for holding remote meetings – ALL AGREED.**

**3 To APPROVE the minutes of the meeting held on Monday 6 April 2020.** HMS Proposed to accept the minutes – AH Seconded **ALL AGREED.**

**To APPROVE the minutes of the meeting held on Monday 11 May 2020.** HMS Proposed to accept the minutes – RF Seconded **ALL AGREED.**

**4 Declarations of interest and dispensation**

- a) To receive declarations of interest from councillors for items on agenda: None
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

**5 Clerk's/Chairman's report**

**From previous meetings:**

- **A10 Trees** –Solicitor to check handover was completed by Highways England to Cambridgeshire County Council. Clerk to check for a Local Transport Plan. Awaiting feedback from the Solicitor.
- **Deeds missing** - Solicitor to send deeds to MPC
- **Adverse possession of land (Old School Lane and Willow Crescent)** – Solicitor to seek further advice and costing on adverse possession of land. Guidance for adverse possession has changed and is now less likely to succeed. Awaiting feedback from Solicitor.
- **LHI Application 2020/21** – Landbeach Road Bus Stop to extended tarmac standing area. **Funding not granted for this project. Clerk to source quotes for MPC to carry out this project.**
- **A14 Parish Legacy Fund** – Plans are on hold due to staff changes and the Coronavirus. The team has confirmed the project will still be delivered – date to be confirmed.
- **Double Yellow Lines – The Rowans and Fen Road/Coles Road** – Results from the survey have been compiled. 224 responses were received to the survey. 94% agreed and 6% disagreed with the proposal for The Rowans. 76% agreed, 21% disagreed, and 3% made no comment on the proposal for Fen Road/Coles Road. The next step of the application is to be applied for requesting Highways to evaluate the proposals. **It was agreed at the 4 November 2019 meeting item 11 to spend the £250 evaluation fee for each application for double yellow lines.**
- **The Sycamores Rec** – Clerk is seeking grant funding with The Big Lottery Fund and Cambridgeshire Community Foundation (Amey) next round opens June 2020.
- **CCTV Jane Coston Bridge** – AB: BT are due to install a telecommunication line – No date given as yet.

- **Fen Road bike track** – Emails have been received about the bike track that has been made in a field along Fen Road. The conversion of the field did not require planning permission. MPC have been advised to ask residents to keep a noise/events diary and send the information to South Cambs Environmental Department.
- 6 Public Participation – members of the public are invited to speak**  
No public attended.
- 7 Planning**  
The minutes of the meeting of 18 May 2020 were received.
- New:**  
**S/2372/17/COND25** – Land North of Cambridge North Station, Milton Avenue, Cambridge – Condition 25 – Extraction and filtration **FOR INFORMATION ONLY**  
**20/02336/SCRE** – St John’s House, St John’s Innovation Park, Cowley Road, Cambridge – Request for EIA screening opinion for the proposed demolition of existing office building St John’s House, as associated structures and erection of 2 Class B office buildings and a transport hub, new landscaping, parking and associated infrastructure. **HAS NO RECOMMENDATION**  
**20/01761/FUL** – 99-101 Cambridge Road, Milton, Cambridge – Demolition of existing single storey element, erection of rear single storey extension, two storey side extension with roof terrace, over cladding and reform roof profile of existing two storey building. **OBJECT: Overdevelopment of site, adding third storey with roof terrace, limited parking space and inconvenient arrangement, access to site for emergency vehicles with increased traffic, potential additional use over the designed capacity. To be referred to the District Council Planning Committee asking for a site visit**  
**20/01987/HFUL** – 2 Hall End, Milton CB24 6AQ – Erection of a single storey home office/gym. **HAS NO RECOMMENDATION. Comment: Request a condition that this property should be used only subservient to the main dwelling and not for separate residential purposes.**
- 8 Financial Regulations 2019**  
To **AGREE** the updated Financial regulations 2019 accepted by the Finance and Administration Committee on 4 May 2020. **HMS Proposed to accept the Finance Regulations – DW Seconded: 7 In Favour 1 Abstain AGREED.**
- 9 Bills for Payment and Money Received**  
To **CONFIRM** and **AGREE** bills for payment. **HMS Proposed to pay vouchers 51-75 –AH Seconded ALL AGREED**  
To **CONSIDER** monthly budget reports – **Defer to next meeting due to time constraint.**
- 10 Local \Highways Improvements 2021/22**  
To **CONSIDER** projects to be put forward to the LHI 2021/22 applications – **Defer to next meeting**
- 11 Defibrillator for The Sycamores Sports Pavilion**  
To **CONSIDER** purchasing a defibrillator to be located at The Sycamores recreation ground sports pavilion. Quotes to consider: WEL Medical £1,630 + VAT (Unit and cupboard), London Hearts special package offer £1,409 includes £200 donation (Unit and cupboard). ProServ have offered to install the unit free of charge. **DW Proposed to accept London Hearts quote of £1,409 – PE Seconded ALL AGREED.**
- (AM left the meeting 8:32pm)**
- 12 Mobile Vehicle Activated Speed Sign**  
To **CONSIDER** request from Landbeach Parish Council to purchasing another speed sign to be shared with Waterbeach and Landbeach at a cost of around £2,000. **Defer to next meeting.**
- 13 Grant Request (Pages 28-54)**  
To **CONSIDER** grant request of £720-£1000 for the Cogwheel Trust (providing professional counselling to people in Milton). **Defer to next meeting**
- 14 County Councillors Report – Anna Bradnam June 2020**  
Defer to next meeting
- 15 District Councilor’s Report – June 2020**  
Defer to next meeting
- (DO left the meeting 8:40pm)**

AB raised the issue of the pop-up cycle lane which has been painted along Cambridge Road referenced in her report. The following was discussed and agreed:

- 1) We welcomed the re-painting of the existing northbound cycle lane on the carriageway.
- 2) We welcomed the re-painting of the existing cycle lane northbound/southbound on the eastern pavement.

However we **object** to the newly installed southbound (dashed) cycle lane on the carriageway of Cambridge Road because:

- the southbound cycle lane is very narrow
- the remaining road width is barely enough for two cars to pass (only just over 4m in places)
- it is not clear to drivers whether northbound or southbound drivers have priority
- drivers in both directions are hugging the cycle lanes very closely, to avoid hitting oncoming traffic and risk hitting cyclists with wing mirrors
- drivers are experiencing 'near-misses' as cars approach each other head-on
- cars are veering off into the cycle lanes at the last minute to avoid collision.
- this scheme was installed without consultation or reference to the Safety Audit prepared for the original cycle scheme drawn up around 2000. The original cycle scheme, agreed by Bob Menzies, did not include a southbound cycle lane on the carriageway as he deemed there was insufficient width to be safe.

The Parish Council has this evening agreed on the following request:

The Parish Council respectfully request that

- the southbound (dashed) cycle lane on the carriageway be removed as soon as possible
- that road-lines be re-painted on **High Street**, Milton (which was the original proposal)
- a **20 mph zone** be installed in Milton from just south of the Tesco roundabout to north of North Lodge Park.

**12 Dates of next meetings**

- Monday 15 June 2020 – Planning 7pm, Maintenance 7:45pm
- Monday 6 July 2020 – Planning 7pm, Finance and Administration 7:45pm
- Wednesday 8 July 2020 – Community Care
- Monday 13 July 2020 – Parish Council

Meeting closed at 9pm    Signed: .....    Date: .....