

# MILTON PARISH COUNCIL

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## MAINTENANCE COMMITTEE

To all members of Milton Parish Council Maintenance Committee

For information to all members of Milton Parish Council

**You are summoned to the next meeting of Milton Parish Council Maintenance Committee  
to be held online on Monday 15 June 2020 at 7:45pm**

Members of the Public and the Press are cordially invited to attend. For details of how to join the online meeting please contact the Clerk by noon in advance of the meeting and indicate any agenda item(s) on which you would like to speak.

Clerk's signature: *Sarah Coder*  
Date of issue: 9 June 2020

## AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on Monday 16 March 2020 (Appendix 1)**
3. **Declarations of interest and dispensations:**
  - a) To receive declarations of interest from councillors on items on the agenda;
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
  - c) To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak.**

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.
5. **Allotments**

Update AH/SC  
To **CONSIDER** how to proceed with allotment plot B10
6. **Paddock**

Update
7. **Cemetery**

Update AH/SC
8. **Play Areas**

Due to Covid-19 restrictions the play areas are still closed – Full play equipment inspections have been deferred to a later date.
9. **Store Cupboard (Appendix 2)**

To **CONSIDER** quotes received to replace and widening of the entrance door to the back-store cupboard – CJ Murfitt £2,356.05 + VAT, Pro-Serv £3,735.75 + VAT
10. **Dates of next meeting**

Monday 21 September 2020 at 7:45pm

## APPENDIX 1

### Minutes of the Maintenance Committee Meeting of Milton Parish Council held on Monday 16 March 2020 at 7.45pm in the Bowls Pavilion

**Present:** A Horne (AH) (Chair), D Wildman (DW), JE Coston (JEC)

**In attendance:** S Corder (Clerk), P Adams (Village Cleaner) A Bradnam (Tree Warden)

1. **Apologies for absence**  
A Markham (personal)
2. **To APPROVE the minutes of the meeting held on Monday 16 December 2019**  
AH Proposed to approve the minutes – DW Seconded **AGREED**
3. **Declarations of interest and dispensations:**
  - (a) **To receive declarations of interest from councillors on items on the agenda.** – None
  - (b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** - None
  - (c) **To grant any requests for dispensation as appropriate.** – None
4. **Public Participation – members of the public are invited to speak.**  
No public attended.
5. **Allotments**  
All in order
6. **Paddock**  
Woodland Trust Tree packs to be delivered in November for planting in the paddock.  
  
It was agreed to spend up to £500 to have the sheds and wooden poles removed. **Clerk to source quotes.**
7. **Cemetery**  
Update AH/SC: Clerk to write to family in relation to breaches of policy on some of the graves.  
To CONSIDER quote from Artisteel Ltd for repair/restoration of the Cemetery gate Option 1 £620 + VAT (to add slam plate to existing gate). Option 2 £3,150 + VAT (to remove gate and carry out repairs, add new sliding bolt, sandblast and powder coat the whole gate). **JEC Proposed Option 1 £620 + VAT – DW Seconded AGREED. To go to full Council for agreement.**
8. **Play Areas – Fitness Sign for The Sycamores Recreation Ground**  
To CONSIDER quote from Wicksteed to replace the fitness equipment instruction board £1,169.90 + VAT **AH suggested to buy the sign at £387 and to fix the sign in-house as the previous poles are still in the ground. DW Proposed – JEC Seconded AGREED.**
9. **Three Free Trees Voucher**  
To CONSIDER suggestions for what trees are purchased with the Free Trees Voucher and suggested locations to plant them. **AB submitted a report assessing a number of possible locations and recommending suitable species of trees, including two flowering cherry trees on The Rowans play area (one in the far left corner opposite The Parlour and the other west of the footpath opposite the hill, the rectangular piece of land). The third, a Mountain Ash, could be planted on Hawthorn Hedge behind the bench. AH Proposed agreeing those locations and species AGREED. AB asked if up to £60 could be spent on purchasing stakes, tree ties and tree guards. AB will arrange to pick up the trees and accessories. AGREED. JEC thanked AB for her report.**
10. **Metal Benches**  
To CONSIDER repainting the metal benches on: Froment Way x 1 and Humphries Way x 1 play areas, Hawthorn Hedge x 1 (suggested in previous ROSPA report). **JEC Proposed to carry out these works – DW**

**Seconded AGREED. Clerk to source quote.**

- 11. Date of next meeting**  
Monday 15 June 2020 at 7.45pm

The meeting closed at 8.35p.m. Signed: ..... Date: .....