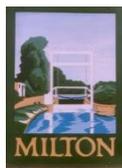


MILTON PARISH COUNCIL

Parish Council Office
Coles Road
Milton
Cambridge
CB24 6BL



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Please note: Due to the current Coronavirus situation, the Parish Council will meet virtually via the Zoom meeting tool.

TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to attend the next meeting of the Milton Parish Council to be held online on
Monday 1 June 2020 at 7pm

Members of the Public and the Press are cordially invited to attend. For details of how to join the online meeting please contact the Clerk by noon in advance of the meeting and indicate any agenda item(s) on which you would like to speak.

Clerk's signature: *Sarah Coker*
Date of issue: 26 May 2020

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To RATIFY the Process of Holding Remote Meetings**
Milton Parish Council meetings are being held online according to [the Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#) which came into force on 4 April, and are following the guidance on holding remote meetings published by the National Association of Local Councils (NALC).

Meeting agendas are prepared and published stating the date and time of the remote meeting giving the usual advance notice. Members of the public and press who wish to attend the meeting should request access details by email to the Clerk by noon on the day of the meeting and indicate any item(s) on which they would like to speak. All requests must be received by 12 noon on the day of the meeting.

If confidential matters are to be discussed members of the public and press will be asked to leave the call or will be placed into the online waiting room during the confidential part of the meeting.

Meetings will start at 7pm and close no later than 8:30pm.

3. **To APPROVE the minutes of the meeting held on Monday 6 April 2020 (Pages 1-2)**
To APPROVE the minutes of the meeting held on Monday 11 May 2020 (Pages 3-6)
4. **Declarations of interest and dispensations:**
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
 - c) To grant any requests for dispensation as appropriate.
5. **Clerk's/Chairman's report:**

From previous meetings:

 - **A10 Trees** –Solicitor to check handover was completed by Highways England to Cambridgeshire County Council. Clerk to check for a Local Transport Plan. Awaiting feedback from the Solicitor.
 - **Deeds missing** - Solicitor to send deeds to MPC
 - **Adverse possession of land (Old School Lane and Willow Crescent)** – Solicitor to seek further advice and costing on adverse possession of land. Guidance for adverse possession has changed and is now less likely to succeed. Awaiting feedback from Solicitor.
 - **LHI Application 2020/21** – Landbeach Road Bus Stop to extended tarmac standing area. **Funding not granted for this project.**

- **A14 Parish Legacy Fund** – Plans are on hold due to staff changes and the Coronavirus. The team has confirmed the project will still be delivered – date to be confirmed.
- **Double Yellow Lines – The Rowans and Fen Road/Coles Road (Page)**– Results from the survey have been compiled and next step of the application is to be applied for.
- **The Sycamores Rec** – Clerk is seeking grant funding with The Big Lottery Fund and Cambridgeshire Community Foundation (Amey) next round opens June 2020.

6. Public Participation – members of the public are invited to speak

7. Planning

To **RECEIVE** the minutes of the meeting of 18 May 2020 (**Page 7**)

New:

S/2372/17/COND25 – Land North of Cambridge North Station, Milton Avenue, Cambridge – Condition 25 – Extraction and filtration **FOR INFORMATION ONLY**

20/02336/SCRE – St John’s House, St Joh’s Innovation Park, Cowley Road, Cambridge – Request for EIA screening opinion for the proposed demolition of existing office building St John’s House, as associated structures and erection of 2 Class B office buildings and a transport hub, new landscaping, parking and associated infrastructure. Plans: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/2002336/SCRE>

20/01761/FUL – 99-101 Cambridge Road, Milton, Cambridge – Demolition of existing single storey element, election of rear single storey extension, two storey side extension with roof terrace, over cladding and reform roof profile of existing two storey building. Plans: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/01761/FUL>

20/01987/HFUL – 2 Hall End, Milton CB24 6AQ – Erection of a single storey home office/gym. Plans: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/01987/HFUL>

8. Financial Regulations 2019 (Pages 8-22)

To **AGREE** updated Financial regulations 2019 accepted by the Finance and Administration Committee on 4 May 2020.

9. Bills for Payment and Money Received (Pages 23-24), Monthly Budge Reports (To follow)

To **CONFIRM** and **AGREE** bills for payment.

To **CONSIDER** monthly budget reports

10. Local Highways Improvements 2021/22

To **CONSIDER** projects to be put forward to the LHI 2021/22 applications

11. Defibrillator for The Sycamores Sports Pavilion (Pages 25-27)

To **CONSIDER** purchasing a defibrillator to be located at The Sycamores recreation ground sports pavilion. Quotes to consider: WEL Medical £1,630 + VAT (Unit and cupboard), London Hearts special package offer £1,409 includes £200 donation (Unit and cupboard). ProServe have offered to install the unit free of charge.

12. Mobile Vehicle Activated Speed Sign

To **CONSIDER** request from Landbeach Parish Council to purchasing another speed sign to be shared with Waterbeach and Landbeach at a cost of around £2,000.

13. Grant Request (Pages 28-54)

To **CONSIDER** grant request of £720-£1000 for the Cogwheel Trust (providing professional counselling to people in Milton).

14. Country Councillor’s Report (Pages 55-57)

15. District Councillor’s Report (Pages 58-61)

16. Dates of next meetings

Monday 15 June 2020 – Planning 7pm, Maintenance 7:45pm

Monday 6 July 2020 – Planning 7pm, Finance and Administration 7:45pm

Wednesday 8 July 2020 – Community Care

Monday 13 July 2020 – Parish Council

Clerks Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.

