

Minutes of the email responses to Milton Parish Council collated on Monday 6 April 2020

The scheduled meeting of Parish Council for Monday 6th April was cancelled following recommendations from the National Association of Local Councils (NALC) strongly encouraging Councillors and Staff to follow Government guidance on social distancing and self-isolation.

In the absence at the time of Government guidance on holding meetings remotely, NALC's opinion was that if local councils follow guidance on social distancing and social isolation and so do not hold scheduled meetings the likelihood of a successful legal challenge is low. Further, NALC advice was that should local Councils take decisions by email or other remote methods, NALC feels it's likely that afterwards, if there were a challenge, that the Courts will accept that exceptional times called for exceptional measures. In this case, local Councils should evidence that their decision making as best they can, for example by asking Councillors to confirm their votes by email to the Clerk for the Clerk to keep as a record of the decision.

An agenda listing matters for consideration by email including supporting documents was distributed to Councillors and published as required on March 25th including information for the public on how to comment. The deadline for comment was notified as 7:30pm Monday 6th April 2020.

Responses: D Wildman (DW) (Chair), R Farrington (RF), D Owen (DO), A Horne (AH), A Markham (AM), H Smith (HMS), A Bradnam (AB), P Ellwood (PE), J E Coston (Item 2)(JEC)

No public comments were received.

1 Resignation of Councillor

DW informed the Council that S Bhayani has resigned as Councillor.

2 To APPROVE the minutes of the meeting held on Monday 3 February 2020 – AGREED

To APPROVE the minutes of the meeting held on Monday 2 March 2020 - AGREED

To APPROVE the Extraordinary meeting held on Thursday 19 March 2020 - 3 In Favour – 3 Against (JEC, DO, AB) – 3 Abstain. AGREED – Carried by Chairman's casting vote

3 Declarations of interest and dispensation

- To receive declarations of interest from councillors for items on agenda: None
- To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- To grant any requests for dispensation as appropriate; None

4 Clerk's/Chairman's report

From previous meetings:

- A10 Trees** – Clerk met with Solicitor for update – Solicitor to check handover was completed by Highways England to Cambridgeshire County Council. Clerk to check for a Local Transport Plan.
- Deeds missing** - Solicitor to send deeds to MPC
- Adverse possession of land (Old School Lane and Willow Crescent)** – Solicitor to seek further advice and costing on adverse possession of land. Guidance for adverse possession has changed and is now less likely to succeed. Clerk to check MPC insurance covers land maintained by MPC but not in ownership of MPC.
- A14 Parish Legacy Fund** – Plans are on hold due to staff changes.
- The Sycamores Rec** – Clerk is seeking grant funding

5 Planning

The Minutes of the meeting of 16 March 2020 were received.

Decisions received:

S/0222/20/FL – 68 Butt Lane, Milton, Cambridge CB24 6DG – Proposed two storey side extension to form playroom, utility, hobbies room and new bedroom with ensuite. **APPROVED**

S/3104/18/FL – Camside View, Fen Road, Chesterton, Cambridge CB4 1TU – Erection of a park home and dayroom with garage. **APPROVED**

S/0109/18/CW – Milton Landfill Site, Butt Lane, Milton, Cambridge CB24 6DQ – Section 73 planning application to continue operations without complying with condition 1 of planning permission S/00511/08/CW (variation of condition 3 of planning permission S/0289/91 to extend the time for reinstatement of the site to q condition suitable for resumption of agricultural use to December 2020) to further extend the operational life of the site and reinstatement of the site to a condition suitable for the resumption of agricultural use to 31 December 2026. **APPROVED**

New:

CCC/20/017/FMW – Milton Landfill Site, Butt Lane, Milton, Cambridge CB24 6DQ – Extension to existing landfill gas utilisation compound to enable installation of two gas engines and replacement flare stack. Informative: This application

seeks to continue the use of the existing landfill gas utilisation compound without compliance with planning permission reference S/2441/03/CW condition number: 2 requiring removal of the landfill gas utilisation compound by 29.02.2020 to enable the development hereby permitted shall cease operation when it is no longer required in connection with the management of landfill gas from the adjoining landfill site. The site shall be thereafter restored in accordance with a restoration and aftercare scheme which shall be submitted and approved by the WPA within 6 months of the management of landfill gas. The submitted restoration and aftercare scheme shall provide timescales for the removal of all plant, building and equipment and be designed to reflect the restoration scheme for the larger landfill site. The aftercare scheme shall be carried out for a period of 5 years following completion of the restoration scheme. **HAS NO COMMENTS**

20/01345/HFUL – 6 Garner Close, Milton, Cambridge CB24 6DY – Single storey front porch extension, conversion of garage and erection of detached single garage **OBJECT: Harmful to street scene – street scene is adversely affected by the blank walled garage, over-development of the site which is already constrained. If a garage were to be built in the proposed location: 1) only a very small car would be able to get into the garage in the proposed orientation, 2) it would reduce the number of cars that can be parked within the site boundary of 6 Garner Close to a maximum of 2 (1 in the garage and 1 outside), 3) it would reduce the available manoeuvring space which might currently be briefly used by 6, 8 and 10 Garner Close who should have free access over the complete carriageway. Not material planning consideration but does Number 6 own the land for the proposed location of the garage and a covenant must exist to give residents access over this land.**

20/01306/FUL – Unit 3-4 Cambridge Road Industrial Estate, Milton – Change of use from industrial (B2) storage (B8) to private gym for one to one fitness training (for individuals and small groups up to 6 people) and physiotherapy. **HAS NO RECOMMENDATIONS**

6 Maintenance

The minutes of the meeting 16 March 2020 were received.

To **CONSIDER** recommendations:

- To accept quote received from Artisteel of £620 + VAT for Cemetery gate restoration – **7 In favour – 1 Abstain AGREED (The Assistant Clerk had contacted many gate restoration companies – Artisteel is local and the only company that came back with a quote for the work required).**

7 Delegation of Powers

To **AGREE** to the following delegation of powers:

- Clerk to email a list of current planning applications received for comment by the members of the Planning Committee. Planning Chairman and Clerk to review and respond.
- Chairman and Clerk to authorise payments of invoices followed by 2 Councillors (HMS, JEC, RF AH or DW) to authorise the bank payments as signatories

NOT AGREED – As on-line meeting guidelines have charged delegations of power no longer required.

8 CAPALC

To **AGREE** payment of the year affiliation fee of £777.25 - **AGREED**

9 Bills for Payment and Money Received

To **CONFIRM** and **AGREE** bills for payment. – **AGREED (AB abstained from voucher 419)**

10 Dates of next meetings

Future meetings depending on Government guidance at the time.

Signed: **Date:**