

# MILTON PARISH COUNCIL

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## TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on  
**Monday 2 March 2020 at 7.30pm**  
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coder*  
Date of issue: 25 February 2020

## AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on Monday 3 February 2020 (Pages 1-6)**
3. **Declarations of interest and dispensations:**
  - a) To receive declarations of interest from councillors on items on the agenda;
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
  - c) To grant any requests for dispensation as appropriate.
4. **Councillor Vacancy**  
**To CONSIDER application received from P Ellwood (Tabled)**
5. **Public Participation – members of the public are invited to speak.**  
At the close of this item members of the public will no longer be permitted to address the council members unless invited to so by the Chairman.
6. **Presentation by Eddies/Edmund Trust**  
A short presentation to show how Artworks - Eddies Day Centre has flourished since moving to the Youth centre.
7. **Clerk's/Chairman's report:**  
**From previous meetings:**
  - CCTV on Jane Coston Bridge – Update AB:
  - A10 Trees – Awaiting an update from Solicitor
  - Deeds and adverse possession of land – Awaiting an update from Solicitor
  - Willow Crescent – Awaiting an update from Solicitor on adverse possession of land
  - A14 Parish Legacy Fund – Awaiting plans for improvements to road/pedestrian crossing by EACH
  - The Sycamores Rec – Clerk to grant fund.
  - Cambridge Fire and Rescue Service: Clerk raised question for information on historical statistics in relation to response times. Answer: Our average response times are reported in our annual report – all previous reports are on our website: [www.cambsfire.gov.uk/transparency/documents](http://www.cambsfire.gov.uk/transparency/documents). They are a country-wide average.**New:**
  - CAPALC Training – Clerk to attend Finance Training on 4 March 2020
  - Milton Parish Council has now signed up to “Friends Against Scams” – Any information received about relevant scams will be shared amongst the Parish. Information booklets can be obtained at the Parish Council Office, The Community Centre, Post Office, All Saints Church and Barnabas Court.
8. **Planning**  
**To RECEIVE the minutes of the meeting of 17 February 2020 (Page 7)**  
**Greater Cambridge Shared Planning Portal is now in operation for all planning applications.**

**New:**

**20/01000/FUL** – Cecil House Cambridge Road Industrial Estate, Milton – Change of use to B8 (storage and distribution).

- 9. Staffing (Tabled)**  
To **RECEIVE** the confidential minutes of the meeting of 24 February 2020
- 10. Maintenance (Pages 8-10)**  
Tree Warden (AB) – To discuss actions required for tree concerns within the village.
- 11. Policies**  
To **ACCEPT** the amended Unlawful Encampment Action Plan (Pages 11-12)  
CCTV – To **CONSIDER** policy (Pages 13-16)
- 12. Traffic Calming – Cambridge Road (Barnabas Court)**  
**DW Update:** Meeting held with J Rutherford – Cambridgeshire County Highways Team
- 13. The Rowans and Coles Road/Fen Road Double Yellow lines (Page 17)**  
To **CONSIDER** wording for public questionnaire
- 14. Cambridge Sport Lakes Trust (Page 18)**  
To **CONSIDER** request from CSLT to write a letter of support for their grant application for funding towards improving the toilet facilities in the car park.
- 15. To CONSIDER request from EACH for one-off donation (Page 19)**
- 16. To CONSIDER taking part in the Great British Spring Clean 2020 (Page 20)**
- 17. MCC Report (Pages 21-22)**  
To **CONSIDER** letter received from MCC regarding safety signs around the Bowls Pavilion  
To **CONSIDER** funding an AED unit at The Sycamores Recreation Ground (Colts Football)
- 18. County Councillor's Report (Pages 23-26)**
- 19. District Councillors' Reports (Pages 27-29)**
- 20. Bills for Payment and Money Received (Pages 30-31), Budget figures (Tabled)**  
To **CONFIRM** and **AGREE** bills for payment.
- 21. Correspondence**  
**General – copies available on evening**  
Nothing received to date.
- 22. Dates of next meetings**  
Monday 16 March 2020 – Planning 7pm – Maintenance 7:45pm  
Monday 6 April 2020 – Parish Council

Clerks Office

The full agenda papers are available on the website [www.miltonvillage.org.uk](http://www.miltonvillage.org.uk) and at the Parish Council office.



**Minutes of the Meeting of Milton Parish Council held on  
Monday 3 February 2020 at 7.30pm in the Bowls Pavilion**

**Present:** D Wildman (DW) (Chair), J E Coston (JEC), R Farrington (RF), D Owen (DO), A Horne (AH), A Markham (AM), H Smith (HMS), A Bradnam (AB)(Arrived 8:30pm), S Bhayani (appointed at 7:40pm)

**In Attendance:** S Corder (SC) (Clerk), E Taylor (Assistant Clerk)

**1 Apologies for absence**

None received – Full Council

**2 To APPROVE the Minutes of the meeting held on Monday 2 December 2019**

RF Proposed to accept the minutes – DW Seconded **2 In Favour – 2 Against – 3 Abstain**

JEC Proposed to remove the wording “AB will give a detailed reply to a future meeting” (item 19) – HMS Seconded -6 In Favour - 1 Abstain **AGREED – Clerk to make amendment. Chairman to sign amended minutes.**

**To APPROVE the Confidential Minutes of the meeting held on Monday 2 December 2019** – JEC Proposed to amend the confidential minutes to the suggested wording given at January’s meeting – HMS Seconded **4 In Favour – 3 Abstain AGREED**

**To APPROVE the minutes of the meeting held on Monday 6 January 2020** – DW Proposed to accept the minutes – RF Seconded **ALL AGREED.**

**3 Declarations of interest and dispensation**

a) To receive declarations of interest from councillors for items on agenda: None

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate; None

**4 Councillor Vacancy**

An application to become a Parish Councillor was received from Smita Bhayani. A vote was taken by the Councillors.

**VOTE CARRIED** - DW welcomed Smita on to the Parish Council

**5 Public Participation – members of the public are invited to speak**

No public attended.

**6 Clerk’s/Chairman’s report**

**From previous meetings:**

- **CCTV on Jane Coston Bridge** – Update AB: This is now being handled by Richard Burnett, Integrated Highways Management Centre & Events Manager. Richard advised (02/12/2019) he is waiting for BT to install the communications links, after which the cameras will be installed.
- **A10 Trees** – Awaiting an update from Solicitor
- **Deeds and adverse possession of land** – Awaiting an update from Solicitor
- **Willow Crescent** – Awaiting an update from Solicitor on adverse possession of land
- **A14 Parish Legacy Fund** – Awaiting plans for improvements to road/pedestrian crossing by EACH
- **The Sycamores Rec** – Revised quote to come, Clerk to grant fund.
- **AED Unit North Lodge Pavilion** – Has now been installed.
- **Tree Packs for Paddock** - Application for free tree packs from Woodland Trust was successful – delivery in November 2020

**New:**

- The Clerk has passed her Certificate in Local Council Administration course
- Boot scrapers have been installed at either end of Tomkins Mead boardwalk

ET (Assistant Clerk) will be leaving MPC at the end of the week – DW thanked ET for all her support in the office and wished her well in her new venture.

**7 Planning**

No meeting required on 20 January 2020

**Decisions Received:**

**S/4103/19/FL** – 2 Sutton Close, Milton, CB24 6DU – First floor extension and part garage conversion **APPROVED**

**S/3759/19/FL** – Unit 123 Norman Industrial Estate, Cambridge Road, Milton, CB24 6AT – Change of use from B1 to dual use B1 and D1 **APPROVED**

**S/0791/18/FL** – Land between Cody Road and railway, north of Waterbeach, Cambridge – Relocated railway station



comprising platforms, pedestrian bridges, access road, pedestrian and cycle routes, car and cycle parking with other associated facilities and infrastructure **APPROVED**

**S/3895/19/FL** – 74 Coles Road, Milton, CB24 6BW – Single storey front extension **APPROVED**

**S/3701/19/FL** – 315 Cambridge Science Park, Milton, CB4 0WG – Installation of a standby generator **APPROVED**

**New:**

**S/4133/19/VC** – 7 High Street, Milton CN24 6AJ – (Revised) Variation of condition 2 (approved plans) of planning permission S/0700/18/FL – **HAS NO RECOMMENDATION** – **previous comment stands**

**S/0117/20/LD** – Milton Country Park, Cambridge Road, Milton, CB24 6AZ – Certificate of lawful development for storage containers and ancillary buildings. **HAS NO RECOMMENDATION**

**S/0112/20/VC** – Milton Country Park, Cambridge Road, Milton CB24 6AZ – Variation of condition 2 (cladding) pursuant to planning permission S/4197/18/FL. **HAS NO RECOMMENDATION**

**S/0076/20/FL** – 21 David Bull Way, Milton, CB24 6DP – Rear conservatory. **HAS NO RECOMMENDATION**

**S/2075/18/OL** – Land adjacent to Waterbeach Barracks and airfield site, Waterbeach, Cambridge – Outline planning permission (with all matters reserved) for development of up to 4,500 dwellings, business, retail, community, leisure and sports uses; new primary and secondary schools and sixth form centre; public open spaces including parks and ecological areas; points of access, associated drainage and other infrastructure, groundworks, landscaping and highways works. **HAS NO RECOMMENDATION** – **previous comment still stands.**

**S/4478/19/FL** – 436 Cambridge Science Park, Milton CB4 0QA – New GRP enclosure within a services compound, replacement of a transformer and repositioning of the new transformer within the compound, modification of existing internal fencing, extension of an existing ground slab, replacement of an existing ground slab. **HAS NO RECOMMENDATION**

## **8 Finance and Administration**

The minutes of the meeting of 20 January 2020 were received – **Clerk to add points raised to the minutes.**

To CONFIRM use of Section S106 POS balance towards Froment Way Play Area – **Defer to next meeting, clarification required.**

To CONSIDER Request from MCC for grant of £40,000 (previously £35,000) for 2020/21 **AB Proposed to the request – HMS Seconded 8 In Favour – SB Abstained. AGREED**

**(DO left 9pm)**

To CONFIRM Budget figures for 2020/21 - **AGREED**

To SET Precept for 2020/21 to £133,000. **AB Proposed to set budget for £133,000 – HMS Seconded ALL AGREED**

## **9 Community Care**

The minutes of the meeting of 15 January 2020 were received.

## **10 Maintenance**

Tree Warden (AB) – SCDC are offering Parish Councils a voucher for £60 to purchase 3 free trees to be planted on Parish Council land. **AB Proposed to apply for the voucher – JEC Seconded ALL AGREED. AB to suggest suitable locations and types of trees to be planted - To be agreed at the Maintenance meeting.**

### **Cemetery Update - SC**

DW Proposed to go into Confidential session – **AB Seconded ALL AGREED (Meeting closed 9:27pm)**

**Motion to exclude public and press**

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 10. namely: Cemetery.

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

**Clerk to write to families in relation to breaches of cemetery policy on graves discussed. AGREED to set up a working group to review guidelines for assessing request for burial in the Milton cemetery. (Meeting opened 10pm)**

**(SB left the meeting 10pm)**

**Agenda Item 17 discussed next.**

## **11 Policies**

To ACCEPT the Unlawful Encampment Action Plan – **Defer to next meeting**

CCTV – To be discussed at a future meeting

## **12 Traffic Calming – Cambridge Road**

To DISCUSS letter received from Milton resident asking for the possibility of a zebra crossing by Barnabas Court or other suitable option **Clerk to ask Cambridgeshire County Council Highways on a suitable option for this location.**



- 13 The Rowans and Coles Road/Fen Road Double Yellow Lines**  
To **CONSIDER** wording for public questionnaire – **Defer to next meeting**
- 14 Cambridge Fire and Rescue Service: Integrated Risk Management Plan (Deferred from January)**  
To **CONSIDER** MPC's view on the plan [www.cambsfire.gov.uk/media/2581/cfrs-548583-v2-draft\\_irmpl\\_2020-2024.pdf](http://www.cambsfire.gov.uk/media/2581/cfrs-548583-v2-draft_irmpl_2020-2024.pdf) Clerk to ask for information on historical statistics in relation to response times.
- 15 Milton Community Centre Report January 2020**  
**Maintenance/Improvements:** The saga with the large puddle at the entrance to The Sycamores car park continues, as I'm still waiting to hear the results of Cambs County Council Highways investigations. The Community Centre main hall + lounge floor and the Youth Building floor will be professionally cleaned over the Christmas period  
**Bookings:** All our regular classes will continue into 2020  
**Crime/Vandalism:** The Annexe was broken into on Sunday 29<sup>th</sup>/Monday 30<sup>th</sup> December. A member of the public walking their dog noticed that a window round the back had been smashed and reported it to the police, who subsequently rang me. Although nothing appears to have been stolen, the window has been badly damaged and the complete double glazed unit will probably need replacing. In the meantime, it has been boarded up and the building made secure.  
**Milton Community Centre Report February 2020**  
**Maintenance/Improvements:** The annual gas service check has been completed for the Community Centre + Annexe + North Lodge Pavilion. PAT testing has been carried out in all 6 buildings that we are responsible for  
**Bookings:** We have a new Thursday morning Art Class, arranged by IVC and a new children's music group on Wednesday mornings  
**Crime/Vandalism:** The Annexe was broken into again last night, Monday 27<sup>th</sup> January. Access was gained via the board over the broken window. Paul West is boarding the window up again today. N & C Glass are repairing the window next Monday (3<sup>rd</sup> Feb) and a new CCTV camera will be installed on Wednesday 19<sup>th</sup> Feb. Nothing was stolen as far as I am aware, although Kids R Us metal storage cupboard was badly damaged. I have reported this crime to the police.
- 16 County Councillors Report – January 2020 Anna Bradnam**  
**County Council 19 Dec 2019** – the County Council has delegated to Suffolk County Council an application from the Ramblers - to retain the Public Right of Way over the Shire Hall site as well as (previously) the application for a Town Green.  
The County Council has adopted Carbon Footprint Annual Report 2018/19 and a Climate Change and Environment Statement for 2020-2025.  
The County refused a Labour motion, supported by the Lib Dems to write to the PM seeking support for **Maintained Nursery Schools in Cambridgeshire**. Our budget tells us that early investment in children's services saves money in the long-run.  
The County passed a motion intended to improve **air quality**. In theory, this should be a good thing but in practice it included plans to prevent generation of revenue from congestion charging, to consider allowing electric vehicles to travel in dedicated bus lanes (*which would jeopardise the bus prioritisation about to be delivered through the Greater Cambridge Partnership improvements in Histon Road and Milton Road*) and to propose free parking for electric vehicles in Cambridge (*which would perpetuate congestion in the City centre*).  
**Disability Cambridgeshire AGM 16 December 2019:** This organisation aims to improve the lives of disabled people, their families and their carers, through a) a telephone information service, b) giving disabled volunteers opportunities to increase their skills and c) by making sure people get the welfare benefits they need. 95% of this work is carried out by volunteers and they only have two p/t paid staff. The Casework Manager and his team have overturned some of the most awful decisions (the team have seen) since Personal Independence Payments were introduced. They have represented severe and chronically disabled clients who have been subjected to inconsistent and whimsical decisions arising from repeated re-assessments by Capita and IAS health professionals who recommended awards (normally fixed for 3 years) but which subsequent assessors have taken away at short notice. It can take over a year to get these cases before a tribunal in Cambridge, with no compensation offered in the meantime, for the misery caused by a long wait for justice. They have secured annualised benefit awards of over £300,000 at 49 successful tribunals.  
**Transport**  
**Buses** – The Mayoral Bus Reform Task Force – expert group had its first meeting 3 December, to approve the Terms of Reference and schedule for consultation. AB represents SCDC on this Group and is pushing for inter-connectivity between all modes of transport, with prioritisation of buses. AB has regular meetings with **Stagecoach** who will be announcing new timetables starting in January 2020. AB has contributed to their audit of bus stops and suggested improvements to timetable layouts. The results of their **Guided Busway** consultation have been presented. The main requests were for more frequent services, double decker buses at peak times (so passengers don't have to stand) and services later in the evening. In response, Stagecoach aim to provide 18 more buses on the busway (1464 more seats) giving 5 minute frequency and a new app to track buses and to buy tickets.



**The Joint Development Control Committee** was shown early plans for a 'Travel Hub' just west of Junction 11 on the M11, with improvements to the farm bridge over the M11 for cyclists. It is proposed to have 12 coach parking spaces, 2,150 car parking spaces of which 5% (100) would have EV charging and parking for 270 bikes. Members observed it was a P&R, since it did not connect to any other forms of public transport. Members suggested more attention needed to be given to the need for lay-over bays for bus and coach drivers (to alleviate the pressure of coaches on the City centre), more electric vehicle charging spaces for private cars and taxis and adequate toilet and refreshment facilities for those charging their vehicles.

**Trains** – the lift at Cambridge North Station has finally been mended. Greater Anglia continue to work with Cambridge Science Park to provide the 'last mile' connection. E-bikes have been discontinued as they were not being used. The platform extension at Waterbeach Station is progressing. Waterbeach is making a bid to Great Northern's Passenger Benefit Fund (set up as compensation for the chaos caused when the new timetable was introduced during 2018). John Grant has the details. New bi-mode trains will be delivered soon for testing on the region's network. These have both a pantograph to pick up electrical power from overhead cables and a diesel engine.

I will be meeting Matt Brennan at Cambridge North in the New Year to seek improvements to navigation, ticket purchase and car park payment and to follow up a request for relocation of a No Entry sign in the cycle track beside the Guided Busway which is a hazard for cyclists.

**Highways** – I have noted on 'Report a Highways Fault' all the issues residents have raised with me as well as raising them directly with the Local Highways Officer. AB is disappointed that so many highways jobs requested remain 'to be done' nearly two years on, through lack of funding.

**Feedback from questions raised at the December meeting:** "In response to questions from the parish council, I confirm that the number of children in care changes daily but in September 2019 there were 768 children supported by the County Council of which 9% are diagnosed with a disability and of which 51% are living out of County. Of those, a third were in placements more than 20 miles outside Cambridgeshire. Sometimes children are found a placement outside the County for their own safety but much more commonly they are placed outside County because we do not have enough foster placements in Cambridgeshire. Since we know that, where possible, it is much better for children to maintain a relationship with their birth parents, being placed a long way from home is a big disadvantage for the children and costly for the Council because our social workers visit our children regularly.

A campaign through the summer to recruit more foster carers in Cambridgeshire attracted 125 expressions of interest and following workshops and a selection process, an additional 33 foster families have been recruited who will provide placements for 49 children.

Anyone interested in becoming a foster carer can find out more here

<https://www.cambridgeshire.gov.uk/residents/children-and-families/fostering-and-adoption> "

### **Milton**

I have been advised that the shared cycle/footpath between Milton Road and Cambridge North Station, alongside the Cambridge Business Park will reopen in December 2019. On 9 December I could see the trench had now been filled for most of the length but it needed resurfacing. This path is normally gritted by the County quad bike.

The Jane Coston Bridge is effectively gritted by volunteers, with grit bins at each end and people undertaking to take a scoop each and sprinkle it on the bridge as they cross.

### **County Councillors Report – February 2020 Anna Bradnam**

**Climate Change:** Cambridgeshire County Council plans to increase its commitment to dealing with environmental and climate issues by proposing a new strategic objective in its business plan of 'reaching a net zero carbon target by 2050'. This is likely to include mitigating carbon emissions from our buildings and fleet vehicles – with a commitment to take all 69 of the buildings currently owned or occupied off fossil fuel heating by 2023 and to replace all fleet cars and vans with electric vehicles by 2025. We will be "Managing changes to infrastructure to manage the risk of significant climate change" as well as looking after Cambridgeshire's air, water and soil to ensure the future health of Cambridgeshire people, flora and fauna.

**School Funding:** County Council has asked the Dept of Education if it can transfer money from all the mainstream schools so that we can better provide for Children with High Needs. Just over half the Heads who responded to the consultation agreed to transferring 0.5% but the Council agreed to transfer 1.8% of the main schools budget to the High Needs Block. This will help meet the extra cost of providing for the increasing number and proportion of children needing extra help. Unfortunately this will mean that the 'per pupil' allocation in mainstream schools will go down by £50 per head, which will cause problems for many schools.

**Bus Passes:** Applications for bus passes must now be made online, with supporting documents and photos scanned and uploaded. To apply for a concessionary bus pass, you need to ring 0345 045 1367, or go on-line. To apply on line:

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/buses/free-bus-pass>

The postcode field is designed to prevent non Cambridgeshire postcodes from being processed through the system. The postcode needs to be entered as three digits a space and then the last three digits, with the characters in upper case as it would appear on a postal address.

**Electronic Health Care:** A call having been issued by Health Secretary Matt Hancock, for digitizing many aspects of our health service, plans have been set out by our local NHS 'Sustainable Transformation Partnership'. These plans are aspirational and not explained in detail and yet the intention is for digital transformation to take place quickly. With the goal of reducing Outpatients face-to-face time by 30%, as patients we may be asked to engage in consultations by video



link or email. This will work for some but not others, given the lack of access to the necessary digital technology by a significant segment of the population. Patients should also be able to access their records on-line, though even now many of our local health partners are unable to speak to each other digitally, because they use different systems – for example, Addenbrooke’s and Royal Papworth Hospitals. And some GP practices are not signed up to the principle of making their own doctors’ notes available to patients on-line. Meanwhile, new health apps like the ‘NHS App’ and ‘Doctorlink’ are appearing on the scene. Only after one has registered is it possible to see what they’re about and to examine the fine print – raising more questions, including that of scams. The goals are ambitious, reflecting the shortfall of NHS resources.

**General Purposes Committee (28/01)** is considering matters including:

**The Business Plan for 2020/21 to 2024/25**

**Trial of ‘No Car’ zones** outside two schools in Cambridge. It will be interesting to see if this sort of exclusion would be feasible for our local schools in Milton, Waterbeach and Fen Ditton. Some schools use Park and Stride to walk children from nearby car parks.

**Demand Management in Special Needs and Disability**

The purpose of this appears to be to deter parents from seeking High Needs provision for their SEND children by having ‘different conversations’.

**Amey Community Liaison Group – 23 Jan:** HMS and AB attended this meeting at Amey. At the previous meeting (July 2019) the number of representatives was agreed as two per parish council (Landbeach and Waterbeach) but a request had been made to have a rep. from Chittering. WPC were invited to identify a rep from Chittering as a local resident.

A fire in the Commercial Waste area of the site on 8 Sept 2019 had caused Waterbeach village to be covered in ash. Residents were concerned for their respiratory health. There were 94 odour complaints with the highest number being in July and September. Details of monitoring and actions taken were provided. A large proportion of odour incidents were identified as not having been generated by the Amey site or not being persistent enough to take action. The most frequent ‘culprit’ was the In Vessel Composting operation and on five occasions the IVC was stopped.

**Incinerator application (S/3372/17/CW)** – this was refused by the County Planning Committee. Amey submitted an appeal to the Planning Inspectorate and a Public Inquiry was convened during November 2019. All the Inquiry Documents were put online under the planning reference above. The Planning Inspector will make a report and recommendation to the Secretary of State – probably by 6 March 2020 but the final determination could come some time later. Briony Rothwell from RECAP gave a useful presentation about recycling and began to understand that paper might be the next problematic waste product.

*Contact numbers to report odours:*

- Environment Agency Incident Hotline 24/7 - 0800 80 70 60
- Amey 01223 861010

## **Milton**

I note the shared cycle/footpath between Milton Road and Cambridge North Station, alongside the Cambridge Business Park has not re-opened in December 2019.

## **17 District Councillor’s Report – February 2020**

**Cllrs Hazel Smith, Judith Rippeth and Anna Bradnam:**

**Greater Cambridge Local Plan:** The first consultation on the local plan has started: you may have seen the roadshow in Tesco on Sat 25<sup>th</sup> Jan. There are further opportunities at the Science Park and Cambridge North Station in February: see the website for more details at <https://www.scambs.gov.uk/Consultations> which also gives an opportunity to read and send in comments on the Waterbeach Neighbourhood Plan, created by villagers and the Parish Council. The Local Plan consultation will run until 26 February 2020. Please watch and share their video <https://www.youtube.com/watch?v=D9p3BZ8oS3M&t=161s> 2.3

**Cambridge Police station move – change of approach:** You will recall that the previous Police and Crime Commissioner had submitted plans for a police station in Milton next to the Park and Ride, and held 2 meetings of pre-planning consultation in the village on his proposals. In February, Cambridgeshire Constabulary will be consulting the public on proposals to “enhance” their service for the south of Cambridgeshire. The consultation will take place from Saturday 1<sup>st</sup> February to Saturday 29<sup>th</sup> February 2020. Posters and information leaflets will be distributed to libraries and police stations across the county. The proposals include keeping a police station (though not custody cells) in the City. They launched a consultation website on Monday 20<sup>th</sup> January – [www.cambspoliceconsultation.co.uk](http://www.cambspoliceconsultation.co.uk) – which includes a video, FAQs and more information about why they’re making this proposal.

**Public drop-in events**

Date and time	Location
Wednesday 12 <sup>th</sup> February 2020 – 4pm to 7pm	Sainsbury’s Superstore, Huntingdon
Saturday 22 <sup>nd</sup> February 2020 – 10am to 2pm	The Lion Yard Shopping Centre, Cambridge

**Anglian Water – sewage works move:** Parish Councillors in our 3 villages have now received an in-depth briefing on the process for moving the sewage works. AW are waiting for the go-ahead to consult with our villages on the actual sites proposed for relocating the sewage works. When we hear anything we’ll let you know! Last thing we heard was that the



£227m grant from the Housing Infrastructure Fund was to be handed over to Cambridge City Council, and the 'deal' agreed, before the confidential bits of the proposal are released and the consultation can then start.

**Zero Carbon Community Grants:** Over £120,000 was handed out by South Cambs District Council in the end. The grant pot was increased because the council wanted to support all the brilliant ideas that met their criteria. Waterbeach Cycling Campaign received a grant of £1,200 for cycle stands. Other villages went for electric bikes, tree planting, Eco-Eats festival, repair cafe and other ideas – the full list is available on <https://scambs.moderngov.co.uk/ieDecisionDetails.aspx?ID=11231> , including those that did not receive funding this time.

**South Cambs District Council budget setting:** As in recent years, the Council Tax will go up in April by £5 for each Band D property (the amount that the Government has set as a cap for authorities with a low current council tax). There are expected to be difficult decisions to be made next year, when SCDC will get less from the increase in Business Rates, due to the expected 'Fair Funding Review' which has been delayed by a few years.

**South Cambs 'Taxi' (Hackney Carriage and Private Hire) Licensing Policy :** The Council is updating policy to Improve safety for the public. Consultation has been full and thorough, receiving comments for six weeks until 23 September 2019 with a stakeholder workshop on 30 October and a further round of consultation in January 2020 with another trade workshop on 21 January. The main changes proposed are: new limits on the age and (gradually) fuel of the vehicle by 2021 – to reduce carbon dioxide and other emissions, all vehicles must have internal-facing CCTV (other rules about outward-facing dashcams), twice-yearly vehicle testing, one-year probationary licence for new operators and drivers then reverting to renewal at the third year, operator signage on the front door (in addition to Licensing Authority signage on the rear doors), internal vehicle notices in all PH vehicles including plate-exempt vehicles and to cease internal appeals on officer decisions made under delegated powers. Drivers can appeal directly to magistrates if they wish to. This will be considered by the Licensing Committee on 10 February and, if agreed, recommended to full Council on 20 February.

**Disabled Facilities Grant:** A survey of all houses across the district has been carried out to look at properties which are fuel inefficient. A database has now been created and letters sent out to 250 dwellings across South Cambs with an Energy Performance Certificate rating of G - the lowest band. Last year the rules on the allocation of this grant were extended so that homes which were poorly insulated or indeed with inefficient heating systems could be upgraded. There has been an underspend of this budget at South Cambs over the past few years, meaning that once key repairs and housing adaptations - such as fitting a wet room - had been carried out almost £200,000 has been carried over to date. The grant is means tested and there is a cap of £10,000 per household so the Council will wait to see what the uptake is and then extend it to properties rated as an F on an energy performance certificate. Alongside this the council is also putting out to tender a service to provide energy efficiency advice. Owner occupiers and tenants in council or privately rented properties will all be able to have a free assessment and receive advice on how to obtain grants or receive discounts towards energy saving improvements. More information to follow once a company has been selected.

**Mobile Warden Scheme:** Landbeach, Waterbeach and Chittering: There are currently 14 houses on the scheme with a total of 16 people - 3 men and 13 women. South Cambs during the current tax year have increased funding of mobile warden schemes by 4%. With the roll out of new schemes in the district, funding should increase significantly, obviously based on the passing of the budget at the next Full Council meeting and on the votes of the Grants Advisory Committee. The Mobile Warden Scheme remains a priority of the Council. As health and social care budgets are cut year on year charities will probably be inundated with requests for schemes which cover the broad area of health and social care.

**JEC asked AB how is the Landbeach scheme funded – AB explained that the scheme is 3 way funded by Landbeach, Waterbeach and Community grants.**

**Holocaust Memorial Day - 27th January:** HMS, AB and JR along with other councillors and officers attended a very moving and informative presentation given by Cllr Martin Cahn, his wife and elder son, to mark this occasion. Let's we forget.

**18 Bills for Payment and Money Received, Budget figures tabled and received.**

To CONFIRM and AGREE bills for payment.

**HMS Proposed to pay the bills listed (333-363) - AH Seconded ALL AGREED**

**19 Correspondence**

Nothing received

**20 Dates of next meetings**

17 February 2020 – Planning 7:30pm

2 March 2020 – Parish Council 7:30pm

Meeting closed at 10:15pm Signed: .....

Date: .....



**Minutes of the Planning Committee Meeting of Milton Parish Council held on  
Monday 17 February 2020 at 7.30pm in the Bowls Pavilion**

**Present:** R J Farrington (Chair) (RJF), HM Smith (HMS), JE Coston (JEC), D Owen (DO)

**In attendance:** S Corder (Clerk), S Bhayani (Non-voting Councillor)

**Members of the public:** None

**1. Accept Apologies for absence:**

Full Committee in attendance.

**2. Approve the minutes of the Planning Meeting held on Monday 16 September 2019:**

RF Proposed to accept the Minutes of the meeting on 16 December 2019 be signed as a true record. **2 In Favour – 2 Abstain. AGREED.**

**3. Declarations of interest and dispensations:**

None.

**4. Decisions Received:**

None received.

**5. New:**

**S/0195/20/NM** – Plots 1 to 21 Cambridge Science Park, Milton, Cambridge CB4 0FB – Non material amendment of planning permission S/2436/17/FL **FOR INFORMATION ONLY**

**S/4133/19/VC** – 7 High Street, Milton, Cambridge CB24 6AJ – Variation of condition 2 (approved plans) of planning permission S/0700/18/FL (Change of certificate from A to B) **NO COMMENT**

**S/0222/20/FL** – 68 Butt Lane, Milton, Cambridge CB24 6DG – Proposed two storey side extension to form playroom, utility, hobbies room, new bedroom and ensuite. **HAS NO RECOMMENDATION – Comments: To keep as much greenery as possible. The application is for a proposed 2 storey side extension when the plans show a first floor side extension and a single ground floor side extension.**

**6. Date of next meeting**

Monday 16 March 2020 at 7pm

Meeting closed 7:53pm

Signed: .....

Date: .....

## Community Centre Report – March 2020

### Maintenance/Improvements:

The Community Centre CCTV has been upgraded as the old system was no longer fit for purpose. A new camera has been installed, covering the rear of the Annexe

The 5-a-side court cannot be used at present as the surface needs to be replaced. Quotes for this work are presently being obtained and I expect the work to be carried out early April

A parent from an opposition team drove into one of the car park barrier posts at North Lodge. The barrier cannot be used but the site has been made secure and I am now waiting for the Insurance Companies to authorize the repair

### Bookings:

Nothing to report

### Youth Building:

Nothing to report

### North Lodge

Nothing to report

### Crime/Vandalism:

Nothing to report

Andy Gray  
Community Centre Manager  
20/02/2020



**County Council Meeting - Budget 2020/21 to 2024/25**

On 11<sup>th</sup> Feb the Council approved an unbalanced budget including a £4 million deficit, while increasing Council Tax by 1.59% instead of by the permitted 1.99%. At the beginning of this financial year the potential gap was £21 million, so over the year the Council has had to make savings of £17 million to reduce the potential shortfall. Whilst some efficiencies have undoubtedly been justified, they have made dramatic cuts to Adult services (-£5.8m), to Highways and to Children's Services (-£6.3m). We are lucky to have retained our Child and Family Zone at Waterbeach but 19 Children's Centres elsewhere in the County have been closed. You will all be aware that our Local Highways Officer has been unable to commission work for lack of funds. Many Councillors report waiting years for simple maintenance jobs to be completed, like the line painting we have requested in Waterbeach, Landbeach and Milton.

At a liaison meeting on 20 February with the Clinical Care Commissioning Group and Healthwatch, County colleagues heard some stern words of warning about the impact of the new Adult Social Care charges. Council finance remains in critical state, as seen for example in new controversial and complex charges to vulnerable people receiving Adult Social Care that will save the council £3.4 million over the next two years.

At full Council both main opposition parties (Lib Dems and Labour) proposed increasing Council Tax for 2020/21 by the maximum amount allowed (1.99%).

This pattern over recent years (2016-2019) of not raising council tax by small permissible increments, including a sustained period of total council tax freeze, has cost the council £34 million that should have been deployed to prevent this tide of disappearing public services. The difference between 1.59% and 1.99% for a Band D home is 11p/week/household which could have added £1.17m to the Council budget this year and £6.39 million over the forward plan period.

For a national view, here is a report from the County Councils Network on 21/02/2020:

"Today's report updates a study by PricewaterhouseCoopers (PwC) for the County Councils Network (CCN); which revealed that councils faced a deficit of £46bn over the next five years. The government's funding announced last September, predominantly for care services, has reduced this figure by 35%. However, if all councils raise their council tax by the maximum over the period *[the County Council has not - AB]* the funding gap is still £19.1bn - or £30.4bn without.

Of the £19bn funding shortfall, the 36 authorities represented by the CCN account for £7.7bn of this funding gap, 41% of its total. This means that service reductions and council tax rises will be felt most in county areas.

With councils currently finalising their budgets for the next financial year, a CCN analysis of all 133 councils, who have so far published their draft budgets, out of 151 who have social care responsibilities, 116 authorities plan to raise council tax by the full amount permitted – 3.99% (that is 2% given by the government for Adult Social Care plus 1.99% to be raised from Council Tax). *[Cambridgeshire County Council only raised the Council Tax element by 1.59% – AB]*

For residents, their council tax bills will vary across the country. Taxpayers in county areas (as opposed to City areas) will face an average rise of £69 compared to £45 for residents in Inner London. The average Band D will rise to £1,853 in shire counties, some 40% higher



than Inner London (£1,332). CCN say higher council tax levels in their areas are due to historically lower funding.

As a result of this funding gap, it will be necessary for the vast bulk of councils to raise their council tax over the next four years to fill the £19bn funding black hole they face, with the demand for services and the cost of providing those services far outstripping government grant funding and current income from local taxation. Councils will likely outline further cuts to important but non-statutory services, as well as raising charges and fees for other services.

The CCN says that this huge funding gap persists despite the government providing councils with the 'largest real-terms funding increase in a decade' – and have called on the new Chancellor Rishi Sunak to commit to long-term funding of councils."

Hard times ahead I fear.

### **Update on the novel Coronavirus (COVID-19)**

"Developments regarding novel coronavirus (COVID-19) are continuing to be carefully monitored by Public Health England. The latest information is:

1. The current impact of the disease is currently considered moderate
2. The current risk to the UK population is considered moderate
3. Latest information and advice for the public is [here](#)
4. To help prevent the potential spread of any infections, including Covid-19, the NHS has launched the Catch it, Bin it, Kill It campaign. Use a tissue to catch a sneeze, bin the tissue and wash your hands - is the best way to stop the spread of any germs or viruses."

I note the symptoms are a high temperature, a dry cough and shortness of breath.

If you have recently returned from China and have any symptoms, do not go to a GP surgery, pharmacy or hospital. **You are advised to call 111, stay indoors and avoid close contact with other people.**

The GOV.UK website, which is being updated daily, says:

"As of 23 February, a total of 6,324 people have been tested in the UK, of which 6,315 were confirmed negative and 9 positive."

### **Transport – Roads A14 Junction 33 (Milton) and Junction 32 (Histon)**

I was advised 06/02/2020 by John Akester, Stakeholder Manager A14 Integrated Delivery Team that:

*"J33 (Milton) southbound bridge (where work has been done to renovate the waterproofing of the carriageway) – resurfacing works are scheduled for overnight work for a week towards the end of February. Once that work has been completed it is hoped to finish there sometime in March."*

**J32 (Histon)** - and the forthcoming closure of the inbound carriageway on Histon Road

"Our current programme shows A14 works to be completed there in the next couple of months, including the slips roads.

The Greater Cambridge Partnership works are outwith our project and my understanding is that they will not start any works involving road closures until the A14 work at J32 has been completed.

However I believe they are carrying out some enabling works in preparation for the full works starting."

### **Transport – Buses**

I am South Cambs District Council's representative on the Mayor's Bus Reform Task Force. The next meeting is on 31 March 2020. Let me know (in good time) if you have specific suggestions for bus infrastructure, which I can take to the meeting.

### **Highways – Local Highway Improvement Fund 12/02/2020**



Matt Staton the Interim Highway Projects & Road Safety Manager has written to parish councils, asking them to feed back their views on the proposed changes to the LHI schedule. He asks parishes to feed back to your County Councillor in the first instance. I wondering if you will you be able to prepare bids ready to submit between 1 April and 31 May 2020?

*"Dear Councillor,*

**IMPORTANT INFORMATION IN RELATION TO 2021/22 LOCAL HIGHWAY IMPROVEMENT (LHI) APPLICATIONS**

*Following discussions in relation to the delivery timescales experienced for Local Highway Improvement (LHI) schemes and concerns raised regarding the number of schemes not completed within the financial year for which the funding is allocated it is proposed that **the application window for schemes to be delivered in the 2021/22 financial year is brought forward by two months, opening on 1<sup>st</sup> April 2020 and closing on Sunday 31<sup>st</sup> May 2020.**"*

Assuming that the Highways and Infrastructure Committee agree the proposal in March 2020, the schedule will be:

May – September 2020 – feasibility studies

October 2020 – panel meetings

December 2020 – County Highways and Infrastructure Committee – for approval

January to March 2021 – design schemes

1 April 2021 onwards – delivery of schemes

*"If you have any questions or concerns please can I ask that you direct them to your local County Councillor in the first instance, in order that they can inform the committee decision-making process in March 2020."*

Please let me know what you think about the schedule.

**NE Cambridge - Area Action Plan**

Members of the community and Councillors have been consulted at various workshops and forums since late 2019 about options for the site, if and when the Wastewater Treatment Centre moves, freeing up the land for development. A number of aspects are being considered. Planners are considering a road **bridge over the railway**, to give the community at Fen Road Chesterton another access when the Fen Road level crossing is closed. This is likely to be north of the current industrial estate and aggregate site. The best route for a **heavy goods route through the site** from Cowley Road is being considered, possibly to the north of the Mick George site.

Landowners have agreed to the principle of an E-W **underpass** under Milton Road, from the northeast part of the Cambridge Science Park (CSP) to near the St Johns Innovation Centre, for public transport vehicles, bicycles and pedestrians. A **ground-level/ 'at grade' crossing** is planned directly across Milton Road, effectively from Cowley Road to the Science Park. In this location they originally considered a bridge but there was insufficient space to launch and land. There are already plans approved to reduce the number of parking spaces at the Science Park long-term, so regular buses serving Cambridge Regional College (CRC) and the CSP, with an internal 'hopper' bus are being planned.

The Lafarge **aggregate site** near the railway is likely to be moved off-site in due course, and the **bus depot**, is likely to move, possibly to a site near the Park and Ride.

The **boundary of the AAP** has been adjusted to exclude Bramblefields Nature Reserve and the Chesterton Allotments but to include Cambridge Regional College and the car showroom sites on Milton Road. This will make it easier to manage the anticipated traffic movements.

Since parking will be reduced on CSP the team are mindful that residents in neighbouring communities may seek/need Controlled Parking Zones to avoid displacement parking e.g. in Milton and Chesterton. They are undertaking a scoping study.

A first draft of the Transport Study should be ready mid-February 2020 which will be reviewed by the policy team, and then by Councillors (it is hoped) by end of March 2020. Matters to be considered will be – what sort of place do you want this to be? – aspects of scale, density and height, - open space and recreation and – transport. Thereafter papers will be published for the Joint Local Plan



Advisory Group and various committees at City and South Cambs for scrutiny. The final draft of the Area Action Plan will then be open to public consultation between 20 July and 25 September (12 weeks to allow twice as much time as normal as this will be over the summer). The team aim to be at pre-submission stage this time next year – May 2021.

Between now and then Position Statements are being drawn up that enable the team to manage any speculative applications that might be received before the AAP has been adopted. This is to ensure that one application cannot jeopardise a particular site before its intended ultimate purpose has been considered and agreed.

**Waste Disposal - Amey – next Community Liaison Forum – 16 July 2020**

The roof of the MBT hall suffered some damage in the recent high winds, and information has been posted [here](#). Here are links to the last two newsletters ([Summer](#) and [Autumn](#)) and here is the link to the information published on [odour](#).

We have a **Waterbeach New Town Community Forum** on Wednesday 26 February, 7-9pm at the Baptist Church, Chapel Street, Waterbeach.

**I have no specific news for parishes this month.**

AB 25/02/2020



## **District Councillors Report – for Milton, Landbeach and Waterbeach PC,**

**March 2020 - Cllrs Hazel Smith, Judith Rippeth and Anna Bradnam:**

### **Budget-setting meeting**

In her position as Vice-Chairman of council this year, Anna chaired the 6 hour long budget-setting meeting of South Cambs District Council. The council is currently in a good state, with healthy carried-forward balances, and funding this year will be sufficient, but we are expecting a step-change in government funding next year. The Fair Funding Review will be bad for us, as we have done well by increasing our businesses and the rates they bring in. Next year the baseline will be reset so we will lose that advantage (worth £3m to us). We had expected the New Homes Bonus to be cut, but that is also postponed by a year. The rates for SCDC for a Band D property will go up by the £5 maximum per year allowed.

### **Greater Cambridge Local Plan**

The consultation on the local plan has now finished: the Council made great efforts to get the views of those young people and other groups who tend not to get involved, and it seems to have been successful with a good turnout at the evening debating event in the Corn Exchange. We also went out talking to people on Traveller sites including Fen Road. They are asking for ideas of where more Traveller sites could be planned for.

### **Cambourne to Cambridge busway**

The Greater Cambridge Partnership has got to a critical point in the planning for this busway, and Mayor Palmer has blocked them from making a decision on the route. This is a power struggle in which South Cambs and its local plan may be the casualty: without a plan to provide the busway in a timely fashion, the sites along the A428 where the local plan has allocated development cannot be sustainably delivered. The upshot of this may be that South Cambs loses its deliverable 5-year Housing Land Supply, and as we saw in the last few years, developers would then again be able to get planning permission for housing estates with no contribution to infrastructure (as happened at Bannold Road, Waterbeach) – a disaster for our villages and something over which South Cambs has little control.

### **Fen Road, Chesterton Policing meeting**

This meeting was largely to reassure Chesterton residents, and to report back on the targeted action the police have taken. They targeted anti-social driving in December, then in January there was a problem with ball-bearing guns or catapults being used in the dark, from two particular cars, which again meant car patrols and stopping passing vehicles. This stopped when one of the cars in question was found burnt out in a field in Milton, but the perpetrators were never caught. There is regular drug dealing on the towpath, and the police are investigating this.

The Chisholm Trail bridge across the river should be in place by the end of summer. At this time Fen Road near the railway crossing will become very much busier with people crossing to Cambridge North and the Science Park from the Newmarket Road area. We are still trying to get a link to Fen Road straight off the bridge.

### **NECAAP – North East Cambridge Area Action Plan**

The area covered by the plan now includes the Regional College and the car showrooms beyond the Guided Busway, which are scheduled for redevelopment in the City's plans. The College will be involved in training apprentices to help build out the new development, as they recognise that labour supply will be a challenge.

### **Green to the Core Workshop**



We councillors had a workshop to flesh out ideas for the council to reach Zero Carbon by 2050. An electric refuse collection vehicle is coming for a visit on 20<sup>th</sup> March, and we have ordered a new one as a planned replacement vehicle which is due in the summer. They are already generating electricity at the Waterbeach Depot and are looking at possibilities to increase this. The Council has agreed a budget including many energy improvements to South Cambs Hall, including solar canopies over the car park and a Ground Source Heat Pump. The most difficult aspect of the Council's operations is its council housing, and we have commissioned a study of our housing stock, to guide us to setting out a plan to improve all the council houses to be fit for 2050.

There is a day of briefings on Community Resilience and advice about future bids to the Community Energy fund. All welcome Saturday 7<sup>th</sup> March at Cambourne (incl. lunch).

### **More on Planning:**

At February's Planning Committee meeting a small change was made to the Scheme of Delegation. The scheme which was approved back in April 2016 to facilitate timely decisions on straightforward applications by delegation, with only the more contentious and less clear-cut applications coming before Committee, remains in place. The only change that has been made is to the clause whereby if a senior planning officer and the Chair of the Planning Committee could not agree on whether an application goes before the Committee or not, the officer would now have the final word. In practice the chair, vice chair and senior planning officer look at any application which has been called in by a Local Member or Parish Council and come to agreement on whether it goes before Committee or not. To date there hasn't been an occasion where the officer and Planning Chair haven't agreed. This change has been made as it was pointed out that the previous wording giving the final say to an elected representative could carry too much power and could be challenged legally. The Committee asked that the whole scheme be independently reviewed and that a report on progress be brought back to Committee in four months' time. The Council will be looking at schemes of delegation in other local authorities across the country as part of the review.

### **Five Year Housing Land Supply:**

A government inspector recently dismissed an appeal at Over from the developer's agent who had fought the appeal arguing that the Council didn't have a deliverable five year housing land supply. Although the inspector dismissed the appeal she did also remove some of the homes from the supply arguing that it would be unlikely that they would be completed within the next five years. A few weeks ago, the supply was on a knife edge at 5.07 years across the Greater Cambridge Planning Authority. Following last month's planning committee where the Reserve Matters for Phase 2A was approved at Northstowe, this situation has improved but there is still little room for manoeuvre. The homes coming forward in this phase at Northstowe are modular where they are built on a production line off site, speeding up delivery so very important in the current situation.

### **Recycling - Food Waste:**

A small area of Milton has been chosen as part of a six month pilot for a weekly food waste collection. Each household will receive a supply of cornstarch liners for their indoor smaller food caddy to be deposited in a larger caddy which will be collected roadside on a weekly basis. Research suggests that this should increase composting rates and reduce the amount of food waste deposited in the black bin. Amey will report back on whether the In Vessel



Composter is able to break down the liners and hopefully later in the year this will be rolled out across the district.

### **Waterbeach Greenway:**

At the Greater Cambridge Partnership board meeting on 19th February, Phase one of the Greenway was signed off. The timetable is for delivery is 2024 but with a bit of luck and much pushing, hopefully this can be delivered a little ahead of schedule. We wait in much anticipation for this off road route!

### **New Taxi Licensing Policy**

In 2017, South Cambs started work to revise its Hackney Carriage and Private Hire Licensing Policy to improve safety for drivers and for the travelling public. Vehicles have always had to display the South Cambs Licensing Authority crest on rear doors and in 2018 we introduced the requirement for operator signs on the front doors and for CCTV in Hackney Carriage and Private Hire vehicles by 31 March 2021. During 2019 the Licensing Authority has held two separate consultations with a two day workshop listening to views and concerns from all sectors of the business. All the views were reported and carefully considered by the Licensing Committee in drawing up the most recent version of the policy which has now been approved by full Council. This policy includes the introduction of a probationary period for all new drivers and operators, introduction of a safeguarding course and a requirement to carry a fire extinguisher. The maximum age of all vehicles has been limited and the current policy for CCTV and an Internal Vehicle Notice in Private Hire vehicles have both been extended to plate exempt vehicles as well. Plate exempt vehicles may now only do executive work with pre-arranged contracts.

These changes will make travelling by taxi safer for the public. Operator signage on the front doors makes it possible for pedestrians to call the operator if they are concerned about the safety of a passenger in a taxi. Internal Vehicles Notices will give all passengers contact details for the Operator. CCTV offers the driver the security of knowing that false claims against them and quibbles over fares can be backed up by CCTV footage, which also protects passengers in cases where there are disputes. The encrypted imagery will be held securely and can only be accessed by the Licensing Authority or the Police. To improve air quality, all newly registered vehicles must be zero emission or ultra-low emission by 1 December 2021 and we require all vehicles to be zero/ULEV by 1 December 2028. Recognising that there are very few zero/ULEV wheelchair accessible vehicles (WAVs) on the market at present, we have exempted WAVs for the time being but will review this again by 2026 or sooner as new non-polluting models become available. The policy comes into force on 1 April 2020 and will be kept under regular review.



# Milton Parish Council

## PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
364 Subscriptions	04/02/2020		Unity Trust Bank		Data Protection	Information Commissioner's	E	35.00	0.00	35.00
365 Office expenses	03/02/2020		Lloyds Corporate Card		Microsoft Office Purchase	Microsoft	Z	82.99	0.00	82.99
366 MCC cleaning	01/02/2020		Unity Trust Bank	DD	MCC Grant Paid	Atkins Gregory (The Cleaning	S	1,058.51	211.70	1,270.21
367 Website	08/02/2020		Unity Trust Bank		Website hosting	1 and 1 Internet Ltd	S	16.98	3.40	20.38
368 Website	07/02/2020		Unity Trust Bank	DD	Website hosting	1 and 1 Internet Ltd	S	3.99	0.80	4.79
369 Allotment Maintenance	04/02/2020		Unity Trust Bank		Allotment	Buchans Landscaping & Grou	S	274.04	54.81	328.85
370 Cemetery Maintenance	04/02/2020		Unity Trust Bank		Cemetery	Buchans Landscaping & Grou	S	159.35	31.87	191.22
371 Grass Cutting	04/02/2020		Unity Trust Bank		Grass Cutting	Buchans Landscaping & Grou	S	717.46	143.49	860.95
372 MCC grounds maintenance	04/02/2020		Unity Trust Bank		MCC Grant Paid	Buchans Landscaping & Grou	S	981.93	196.39	1,178.32
373 MCC-NLP grass cutting	04/02/2020		Unity Trust Bank		MCC Grant Paid	Buchans Landscaping & Grou	S	190.97	38.19	229.16
374 Shrub Maintenance	04/02/2020		Unity Trust Bank		Trees	Buchans Landscaping & Grou	S	56.00	11.20	67.20
375 Payroll Pension (Employee)	12/02/2020	DD	Unity Trust Bank		Pension payment	Smart Pension	E	62.95	0.00	62.95
376 Payroll Pension (Employer)	12/02/2020	DD	Unity Trust Bank		Pension payment	Smart Pension	E	62.95	0.00	62.95
377 S137: Warden's Pension (Em	12/02/2020	DD	Unity Trust Bank	DD	Pension payment	Smart Pension	E	57.26	0.00	57.26
378 S137: Warden's Pension (Em	12/02/2020		Unity Trust Bank		Pension payment	Smart Pension	E	57.26	0.00	57.26
379 S137: Warden's Phone	17/02/2020		Unity Trust Bank	DD	Mobile phone (Warden)	Tesco Mobile	S	12.68	1.81	14.49
380 Telephone / Broadband	14/02/2020		Unity Trust Bank		Office Phone & Broadband	B T	S	5.00	1.00	6.00
381 Training	17/02/2020		Unity Trust Bank		Training	CAPALC	Z	75.00	0.00	75.00
382 MCC grounds maintenance	13/02/2020		Unity Trust Bank		MCC Grant Paid	Buchans Landscaping & Grou	S	530.00	106.00	636.00
383 Cemetery Maintenance	10/02/2020		Unity Trust Bank		Cemetery	Command Pest Control	S	120.00	24.00	144.00
384 GJK - RFO	20/01/2020		Unity Trust Bank		Professional Services	GJK Accountancy Ltd	E	150.00	0.00	150.00
385 Payroll Highways	24/02/2020		Unity Trust Bank		Salary	P A	E	256.19	0.00	256.19
386 S137: Warden Salary	24/02/2020		Unity Trust Bank		Salary	T E	E	877.69	0.00	877.69
387 Payroll Clerk	24/02/2020		Unity Trust Bank		Salary	S C	E	1,149.97	0.00	1,149.97
388 Payroll Asst Clerk	24/02/2020		Unity Trust Bank		Salary	E T	E	207.40	0.00	207.40
389 GJK - RFO	20/02/2020		Unity Trust Bank		Professional Services	GJK Accountancy Ltd	E	150.00	0.00	150.00
390 Website	17/02/2020	DD	Unity Trust Bank	DD	Website hosting	1 and 1 Internet Ltd	S	6.99	1.40	8.39
391 Stationery	11/02/2020		Unity Trust Bank		Stationery	ESPO	S	33.05	6.61	39.66
392 Trolley Bus	17/02/2020		Unity Trust Bank		Dial-a-Ride	Cambridge Dial-a-Ride	E	114.00	0.00	114.00
393 Telephone / Broadband	17/02/2020	DD	Unity Trust Bank	DD	Office Mobile	Three	S	11.67	2.33	14.00
Total								7,517.28	835.00	8,352.28



# Milton Parish Council

## RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
161 Community Care	29/01/2020		Community Care Sche		Community Care Fee	P C	Z	78.00	0.00	78.00
162 Community Care	29/01/2020		Community Care Sche		Community Care Fee	TS	Z	78.00	0.00	78.00
163 Community Care	29/01/2020		Community Care Sche		Community Care Fee	N R	Z	78.00	0.00	78.00
164 Community Care	29/01/2020		Community Care Sche		Community Care Fee	P Co	Z	78.00	0.00	78.00
165 Community Care	29/01/2020		Community Care Sche		Community Care Fee	RH/EH	Z	110.00	0.00	110.00
166 Allotments Rents	28/01/2020		Unity Trust Bank		Allotment fee	G B	E	15.00	0.00	15.00
167 Community Care	27/01/2020		Community Care Sche		Community Care Fee	J B & M B	E	117.00	0.00	117.00
168 Community Care	28/01/2020		Community Care Sche		Community Care Fee	M B	E	78.00	0.00	78.00
169 Interest CBS S106	31/01/2020		S106 (CBS)		Interest	Cambridge Building Society (	Z	30.64	0.00	30.64
170 Interest CBS Council Saver	31/01/2020		CBS Council Saver a/c		Interest	Cambridge Building Society (	Z	312.13	0.00	312.13
171 Community Care	06/02/2020		Community Care Sche		Community Care Fee	E H	Z	78.00	0.00	78.00
172 Community Care	06/02/2020		Community Care Sche		Community Care Fee	T G	Z	78.00	0.00	78.00
173 Community Care	06/02/2020		Community Care Sche		Community Care Fee	F L	Z	130.00	0.00	130.00
174 Cemetery Fees	18/02/2020		Unity Trust Bank		Fees	Richard Stebbings Funeral S	E	250.00	0.00	250.00
175 Cemetery Fees	18/02/2020		Unity Trust Bank		Fees	Richard Stebbings Funeral S	E	250.00	0.00	250.00
176 Cemetery Fees	18/02/2020		Unity Trust Bank		Fees	Richard Stebbings Funeral S	E	250.00	0.00	250.00
177 Community Care Grant	18/02/2020		Community Care Sche		Donation	F L	Z	40.00	0.00	40.00
178 VAT	12/02/2020		Unity Trust Bank		VAT refund	HMRC	R	0.00	4,631.66	4,631.66
<b>Total</b>								<b>2,050.77</b>	<b>4,631.66</b>	<b>6,682.43</b>