

**Minutes of the Meeting of Milton Parish Council held on
Monday 3 February 2020 at 7.30pm in the Bowls Pavilion**

Present: D Wildman (DW) (Chair), J E Coston (JEC), R Farrington (RF), D Owen (DO), A Horne (AH), A Markham (AM), H Smith (HMS), A Bradnam (AB)(Arrived 8:30pm)

In Attendance: S Corder (SC) (Clerk), E Taylor (Assistant Clerk), S Bhayani (member of the public)

1 Apologies for absence

None received – Full Council

2 To APPROVE the Minutes of the meeting held on Monday 2 December 2019

RF Proposed to accept the minutes – DW Seconded **2 In Favour – 2 Against – 3 Abstain**

JEC Proposed to remove the wording “AB will give a detailed reply to a future meeting” (item 19) – HMS Seconded -6 In Favour - 1 Abstain **AGREED – Clerk to make amendment. Chairman to sign amended minutes.**

To APPROVE the Confidential Minutes of the meeting held on Monday 2 December 2019 – JEC Proposed to amend the confidential minutes to the suggested wording given at January’s meeting – HMS Seconded **4 In Favour – 3 Abstain AGREED**

To APPROVE the minutes of the meeting held on Monday 6 January 2020 – DW Proposed to accept the minutes – RF Seconded **ALL AGREED.**

3 Declarations of interest and dispensation

a) To receive declarations of interest from councillors for items on agenda: None

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate; None

4 Councillor Vacancy

An application to become a Parish Councillor was received from Smita Bhayani. A vote was taken by the Councillors.

VOTE CARRIED - DW welcomed Smita onto the Parish Council

5 Public Participation – members of the public are invited to speak

No public attended.

6 Clerk’s/Chairman’s report

From previous meetings:

- **CCTV** on Jane Coston Bridge – Update AB: This is now being handled by Richard Burnett, Integrated Highways Management Centre & Events Manager. Richard advised (02/12/2019) he is waiting for BT to install the communications links, after which the cameras will be installed.
- **A10 Trees** – Awaiting an update from Solicitor
- **Deeds and adverse possession of land** – Awaiting an update from Solicitor
- **Willow Crescent** – Awaiting an update from Solicitor on adverse possession of land
- **A14 Parish Legacy Fund** – Awaiting plans for improvements to road/pedestrian crossing by EACH
- **The Sycamores Rec** – Revised quote to come, Clerk to grant fund.
- **AED Unit North Lodge Pavilion** – Has now been installed.
- **Tree Packs for Paddock** - Application for free tree packs from Woodland Trust was successful – delivery in November 2020

New:

- The Clerk has passed her Certificate in Local Council Administration course
- Boot scrapers have been installed at either end of Tomkins Mead boardwalk

ET (Assistant Clerk) will be leaving MPC at the end of the week – DW thanked ET for all her support in the office and wished her well in her new venture.

7 Planning

No meeting required on 20 January 2020

Decisions Received:

S/4103/19/FL – 2 Sutton Close, Milton, CB24 6DU – First floor extension and part garage conversion **APPROVED**

S/3759/19/FL – Unit 123 Norman Industrial Estate, Cambridge Road, Milton, CB24 6AT – Change of use from B1 to dual use B1 and D1 **APPROVED**

S/0791/18/FL – Land between Cody Road and railway, north of Waterbeach, Cambridge – Relocated railway station

comprising platforms, pedestrian bridges, access road, pedestrian and cycle routes, car and cycle parking with other associated facilities and infrastructure **APPROVED**

S/3895/19/FL – 74 Coles Road, Milton, CB24 6BW – Single storey front extension **APPROVED**

S/3701/19/FL – 315 Cambridge Science Park, Milton, CB4 0WG – Installation of a standby generator **APPROVED**

New:

S/4133/19/VC – 7 High Street, Milton CN24 6AJ – (Revised) Variation of condition 2 (approved plans) of planning permission S/0700/18/FL – **HAS NO RECOMMENDATION** – **previous comment stands**

S/0117/20/LD – Milton Country Park, Cambridge Road, Milton, CB24 6AZ – Certificate of lawful development for storage containers and ancillary buildings. **HAS NO RECOMMENDATION**

S/0112/20/VC – Milton Country Park, Cambridge Road, Milton CB24 6AZ – Variation of condition 2 (cladding) pursuant to planning permission S/4197/18/FL. **HAS NO RECOMMENDATION**

S/0076/20/FL – 21 David Bull Way, Milton, CB24 6DP – Rear conservatory. **HAS NO RECOMMENDATION**

S/2075/18/OL – Land adjacent to Waterbeach Barracks and airfield site, Waterbeach, Cambridge – Outline planning permission (with all matters reserved) for development of up to 4,500 dwellings, business, retail, community, leisure and sports uses; new primary and secondary schools and sixth form centre; public open spaces including parks and ecological areas; points of access, associated drainage and other infrastructure, groundworks, landscaping and highways works. **HAS NO RECOMMENDATION** – **previous comment still stands.**

S/4478/19/FL – 436 Cambridge Science Park, Milton CB4 0QA – New GRP enclosure within a services compound, replacement of a transformer and repositioning of the new transformer within the compound, modification of existing internal fencing, extension of an existing ground slab, replacement of an existing ground slab. **HAS NO**

RECOMMENDATION

8 Finance and Administration

The minutes of the meeting of 20 January 2020 were received – **Clerk to add points raised to the minutes.**

To CONFIRM use of Section S106 POS balance towards Froment Way Play Area – **Defer to next meeting, clarification required.**

To CONSIDER Request from MCC for grant of £40,000 (previously £35,000) for 2020/21 **AB Proposed to the request** – **HMS Seconded ALL AGREED**

(DO left 9pm)

To CONFIRM Budget figures for 2020/21 - **AGREED**

To SET Precept for 2020/21 to £133,000. **AB Proposed to set budget for £133,000** – **HMS Seconded ALL AGREED**

9 Community Care

The minutes of the meeting of 15 January 2020 were received.

10 Maintenance

Tree Warden (AB) – SCDC are offering Parish Councils a voucher for £60 to purchase 3 free trees to be planted on Parish Council land. **AB Proposed to apply for the voucher** – **JEC Seconded ALL AGREED. AB to suggest suitable locations and types of trees to be planted - To be agreed at the Maintenance meeting.**

Cemetery Update - SC

DW Proposed to go into Confidential session – AB Seconded ALL AGREED (Meeting closed 9:27pm)

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 10, namely: Cemetery.

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

Clerk to write to families in relation to breaches of cemetery policy on graves discussed. AGREED to set up a working group to review guidelines for assessing request for burial in the Milton cemetery. (Meeting opened 10pm)

(SB left the meeting 10pm)

Agenda Item 17 discussed next.

11 Policies

To ACCEPT the Unlawful Encampment Action Plan – **Defer to next meeting**

CCTV – To be discussed at a future meeting

12 Traffic Calming – Cambridge Road

To DISCUSS letter received from Milton resident asking for the possibility of a zebra crossing by Barnabas Court or other suitable option **Clerk to ask Cambridgeshire County Council Highways on a suitable option for this location.**

- 13 The Rowans and Coles Road/Fen Road Double Yellow Lines**
To **CONSIDER** wording for public questionnaire – **Defer to next meeting**
- 14 Cambridge Fire and Rescue Service: Integrated Risk Management Plan (Deferred from January)**
To **CONSIDER** MPC's view on the plan www.cambsfire.gov.uk/media/2581/cfrs-548583-v2-draft_irmpl_2020-2024.pdf Clerk to ask for information on historical statistics in relation to response times.
- 15 Milton Community Centre Report January 2020**
Maintenance/Improvements: The saga with the large puddle at the entrance to The Sycamores car park continues, as I'm still waiting to hear the results of Cambs County Council Highways investigations. The Community Centre main hall + lounge floor and the Youth Building floor will be professionally cleaned over the Christmas period
Bookings: All our regular classes will continue into 2020
Crime/Vandalism: The Annexe was broken into on Sunday 29th/Monday 30th December. A member of the public walking their dog noticed that a window round the back had been smashed and reported it to the police, who subsequently rang me. Although nothing appears to have been stolen, the window has been badly damaged and the complete double glazed unit will probably need replacing. In the meantime, it has been boarded up and the building made secure.
Milton Community Centre Report February 2020
Maintenance/Improvements: The annual gas service check has been completed for the Community Centre + Annexe + North Lodge Pavilion. PAT testing has been carried out in all 6 buildings that we are responsible for
Bookings: We have a new Thursday morning Art Class, arranged by IVC and a new children's music group on Wednesday mornings
Crime/Vandalism: The Annexe was broken into again last night, Monday 27th January. Access was gained via the board over the broken window. Paul West is boarding the window up again today. N & C Glass are repairing the window next Monday (3rd Feb) and a new CCTV camera will be installed on Wednesday 19th Feb. Nothing was stolen as far as I am aware, although Kids R Us metal storage cupboard was badly damaged. I have reported this crime to the police.
- 16 County Councillors Report – January 2020 Anna Bradnam**
County Council 19 Dec 2019 – the County Council has delegated to Suffolk County Council an application from the Ramblers - to retain the Public Right of Way over the Shire Hall site as well as (previously) the application for a Town Green.
The County Council has adopted Carbon Footprint Annual Report 2018/19 and a Climate Change and Environment Statement for 2020-2025.
The County refused a Labour motion, supported by the Lib Dems to write to the PM seeking support for **Maintained Nursery Schools in Cambridgeshire**. Our budget tells us that early investment in children's services saves money in the long-run.
The County passed a motion intended to improve **air quality**. In theory, this should be a good thing but in practice it included plans to prevent generation of revenue from congestion charging, to consider allowing electric vehicles to travel in dedicated bus lanes (*which would jeopardise the bus prioritisation about to be delivered through the Greater Cambridge Partnership improvements in Histon Road and Milton Road*) and to propose free parking for electric vehicles in Cambridge (*which would perpetuate congestion in the City centre*).
Disability Cambridgeshire AGM 16 December 2019: This organisation aims to improve the lives of disabled people, their families and their carers, through a) a telephone information service, b) giving disabled volunteers opportunities to increase their skills and c) by making sure people get the welfare benefits they need. 95% of this work is carried out by volunteers and they only have two p/t paid staff. The Casework Manager and his team have overturned some of the most awful decisions (the team have seen) since Personal Independence Payments were introduced. They have represented severe and chronically disabled clients who have been subjected to inconsistent and whimsical decisions arising from repeated re-assessments by Capita and IAS health professionals who recommended awards (normally fixed for 3 years) but which subsequent assessors have taken away at short notice. It can take over a year to get these cases before a tribunal in Cambridge, with no compensation offered in the meantime, for the misery caused by a long wait for justice. They have secured annualised benefit awards of over £300,000 at 49 successful tribunals.
Transport
Buses – The Mayoral Bus Reform Task Force – expert group had its first meeting 3 December, to approve the Terms of Reference and schedule for consultation. AB represents SCDC on this Group and is pushing for inter-connectivity between all modes of transport, with prioritisation of buses. AB has regular meetings with **Stagecoach** who will be announcing new timetables starting in January 2020. AB has contributed to their audit of bus stops and suggested improvements to timetable layouts. The results of their **Guided Busway** consultation have been presented. The main requests were for more frequent services, double decker buses at peak times (so passengers don't have to stand) and services later in the evening. In response, Stagecoach aim to provide 18 more buses on the busway (1464 more seats) giving 5 minute frequency and a new app to track buses and to buy tickets.

The Joint Development Control Committee was shown early plans for a 'Travel Hub' just west of Junction 11 on the M11, with improvements to the farm bridge over the M11 for cyclists. It is proposed to have 12 coach parking spaces, 2,150 car parking spaces of which 5% (100) would have EV charging and parking for 270 bikes. Members observed it was a P&R, since it did not connect to any other forms of public transport. Members suggested more attention needed to be given to the need for lay-over bays for bus and coach drivers (to alleviate the pressure of coaches on the City centre), more electric vehicle charging spaces for private cars and taxis and adequate toilet and refreshment facilities for those charging their vehicles.

Trains – the lift at Cambridge North Station has finally been mended. Greater Anglia continue to work with Cambridge Science Park to provide the 'last mile' connection. E-bikes have been discontinued as they were not being used.

The platform extension at Waterbeach Station is progressing. Waterbeach is making a bid to Great Northern's Passenger Benefit Fund (set up as compensation for the chaos caused when the new timetable was introduced during 2018). John Grant has the details. New bi-mode trains will be delivered soon for testing on the region's network. These have both a pantograph to pick up electrical power from overhead cables and a diesel engine.

I will be meeting Matt Brennan at Cambridge North in the New Year to seek improvements to navigation, ticket purchase and car park payment and to follow up a request for relocation of a No Entry sign in the cycle track beside the Guided Busway which is a hazard for cyclists.

Highways – I have noted on 'Report a Highways Fault' all the issues residents have raised with me as well as raising them directly with the Local Highways Officer. AB is disappointed that so many highways jobs requested remain 'to be done' nearly two years on, through lack of funding.

Feedback from questions raised at the December meeting: "In response to questions from the parish council, I confirm that the number of children in care changes daily but in September 2019 there were 768 children supported by the County Council of which 9% are diagnosed with a disability and of which 51% are living out of County. Of those, a third were in placements more than 20 miles outside Cambridgeshire. Sometimes children are found a placement outside the County for their own safety but much more commonly they are placed outside County because we do not have enough foster placements in Cambridgeshire. Since we know that, where possible, it is much better for children to maintain a relationship with their birth parents, being placed a long way from home is a big disadvantage for the children and costly for the Council because our social workers visit our children regularly.

A campaign through the summer to recruit more foster carers in Cambridgeshire attracted 125 expressions of interest and following workshops and a selection process, an additional 33 foster families have been recruited who will provide placements for 49 children.

Anyone interested in becoming a foster carer can find out more here

<https://www.cambridgeshire.gov.uk/residents/children-and-families/fostering-and-adoption>"

Milton

I have been advised that the shared cycle/footpath between Milton Road and Cambridge North Station, alongside the Cambridge Business Park will reopen in December 2019. On 9 December I could see the trench had now been filled for most of the length but it needed resurfacing. This path is normally gritted by the County quad bike.

The Jane Coston Bridge is effectively gritted by volunteers, with grit bins at each end and people undertaking to take a scoop each and sprinkle it on the bridge as they cross.

County Councillors Report – February 2020 Anna Bradnam

Climate Change: Cambridgeshire County Council plans to increase its commitment to dealing with environmental and climate issues by proposing a new strategic objective in its business plan of 'reaching a net zero carbon target by 2050'. This is likely to include mitigating carbon emissions from our buildings and fleet vehicles – with a commitment to take all 69 of the buildings currently owned or occupied off fossil fuel heating by 2023 and to replace all fleet cars and vans with electric vehicles by 2025. We will be "Managing changes to infrastructure to manage the risk of significant climate change" as well as looking after Cambridgeshire's air, water and soil to ensure the future health of Cambridgeshire people, flora and fauna.

School Funding: County Council has asked the Dept of Education if it can transfer money from all the mainstream schools so that we can better provide for Children with High Needs. Just over half the Heads who responded to the consultation agreed to transferring 0.5% but the Council agreed to transfer 1.8% of the main schools budget to the High Needs Block This will help meet the extra cost of providing for the increasing number and proportion of children needing extra help. Unfortunately this will mean that the 'per pupil' allocation in mainstream schools will go down by £50 per head, which will cause problems for many schools.

Bus Passes: Applications for bus passes must now be made online, with supporting documents and photos scanned and uploaded. To apply for a concessionary bus pass, you need to ring 0345 045 1367, or go on-line. To apply on line:

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/buses/free-bus-pass>

The postcode field is designed to prevent non Cambridgeshire postcodes from being processed through the system. The postcode needs to be entered as three digits a space and then the last three digits, with the characters in upper case as it would appear on a postal address.

Electronic Health Care: A call having been issued by Health Secretary Matt Hancock, for digitizing many aspects of our health service, plans have been set out by our local NHS 'Sustainable Transformation Partnership'. These plans are aspirational and not explained in detail and yet the intention is for digital transformation to take place quickly. With the goal of reducing Outpatients face-to-face time by 30%, as patients we may be asked to engage in consultations by video

link or email. This will work for some but not others, given the lack of access to the necessary digital technology by a significant segment of the population. Patients should also be able to access their records on-line, though even now many of our local health partners are unable to speak to each other digitally, because they use different systems – for example, Addenbrooke’s and Royal Papworth Hospitals. And some GP practices are not signed up to the principle of making their own doctors’ notes available to patients on-line. Meanwhile, new health apps like the ‘NHS App’ and ‘Doctorlink’ are appearing on the scene. Only after one has registered is it possible to see what they’re about and to examine the fine print – raising more questions, including that of scams. The goals are ambitious, reflecting the shortfall of NHS resources.

General Purposes Committee (28/01) is considering matters including:

The Business Plan for 2020/21 to 2024/25

Trial of ‘No Car’ zones outside two schools in Cambridge. It will be interesting to see if this sort of exclusion would be feasible for our local schools in Milton, Waterbeach and Fen Ditton. Some schools use Park and Stride to walk children from nearby car parks.

Demand Management in Special Needs and Disability

The purpose of this appears to be to deter parents from seeking High Needs provision for their SEND children by having ‘different conversations’.

Amey Community Liaison Group – 23 Jan: HMS and AB attended this meeting at Amey. At the previous meeting (July 2019) the number of representatives was agreed as two per parish council (Landbeach and Waterbeach) but a request had been made to have a rep. from Chittering. WPC were invited to identify a rep from Chittering as a local resident.

A fire in the Commercial Waste area of the site on 8 Sept 2019 had caused Waterbeach village to be covered in ash. Residents were concerned for their respiratory health. There were 94 odour complaints with the highest number being in July and September. Details of monitoring and actions taken were provided. A large proportion of odour incidents were identified as not having been generated by the Amey site or not being persistent enough to take action. The most frequent ‘culprit’ was the In Vessel Composting operation and on five occasion the IVC was stopped.

Incinerator application (S/3372/17/CW) – this was refused by the County Planning Committee. Amey submitted an appeal to the Planning Inspectorate and a Public Inquiry was convened during November 2019. All the Inquiry Documents were put online under the planning reference above. The Planning Inspector will make a report and recommendation to the Secretary of State – probably by 6 March 2020 but the final determination could come some time later. Briony Rothwell from RECAP gave a useful presentation about recycling and began to understand that paper might be the next problematic waste product.

Contact numbers to report odours:

- Environment Agency Incident Hotline 24/7 - 0800 80 70 60
- Amey 01223 861010

Milton

I note the shared cycle/footpath between Milton Road and Cambridge North Station, alongside the Cambridge Business Park has not re-opened in December 2019.

17 District Councillor’s Report – February 2020

Cllrs Hazel Smith, Judith Rippeth and Anna Bradnam:

Greater Cambridge Local Plan: The first consultation on the local plan has started: you may have seen the roadshow in Tesco on Sat 25th Jan. There are further opportunities at the Science Park and Cambridge North Station in February: see the website for more details at <https://www.scamb.gov.uk/Consultations> which also gives an opportunity to read and send in comments on the Waterbeach Neighbourhood Plan, created by villagers and the Parish Council. The Local Plan consultation will run until 26 February 2020. Please watch and share their video <https://www.youtube.com/watch?v=D9p3BZ8oS3M&t=161s.2.3>

Cambridge Police station move – change of approach: You will recall that the previous Police and Crime Commissioner had submitted plans for a police station in Milton next to the Park and Ride, and held 2 meetings of pre-planning consultation in the village on his proposals. In February, Cambridgeshire Constabulary will be consulting the public on proposals to “enhance” their service for the south of Cambridgeshire. The consultation will take place from Saturday 1st February to Saturday 29th February 2020. Posters and information leaflets will be distributed to libraries and police stations across the county. The proposals include keeping a police station (though not custody cells) in the City. They launched a consultation website on Monday 20th January – www.cambspoliceconsultation.co.uk – which includes a video, FAQs and more information about why they’re making this proposal.

Public drop-in events

| Date and time | Location |
|---|--|
| Wednesday 12 th February 2020 – 4pm to 7pm | Sainsbury’s Superstore, Huntingdon |
| Saturday 22 nd February 2020 – 10am to 2pm | The Lion Yard Shopping Centre, Cambridge |

Anglian Water – sewage works move: Parish Councillors in our 3 villages have now received an in-depth briefing on the process for moving the sewage works. AW are waiting for the go-ahead to consult with our villages on the actual sites proposed for relocating the sewage works. When we hear anything we’ll let you know! Last thing we heard was that the

£227m grant from the Housing Infrastructure Fund was to be handed over to Cambridge City Council, and the 'deal' agreed, before the confidential bits of the proposal are released and the consultation can then start.

Zero Carbon Community Grants: Over £120,000 was handed out by South Cambs District Council in the end. The grant pot was increased because the council wanted to support all the brilliant ideas that met their criteria. Waterbeach Cycling Campaign received a grant of £1,200 for cycle stands. Other villages went for electric bikes, tree planting, Eco-Eats festival, repair cafe and other ideas – the full list is available on <https://scambs.moderngov.co.uk/ieDecisionDetails.aspx?ID=11231> , including those that did not receive funding this time.

South Cambs District Council budget setting: As in recent years, the Council Tax will go up in April by £5 for each Band D property (the amount that the Government has set as a cap for authorities with a low current council tax). There are expected to be difficult decisions to be made next year, when SCDC will get less from the increase in Business Rates, due to the expected 'Fair Funding Review' which has been delayed by a few years.

South Cambs 'Taxi' (Hackney Carriage and Private Hire) Licensing Policy : The Council is updating policy to Improve safety for the public. Consultation has been full and thorough, receiving comments for six weeks until 23 September 2019 with a stakeholder workshop on 30 October and a further round of consultation in January 2020 with another trade workshop on 21 January. The main changes proposed are: new limits on the age and (gradually) fuel of the vehicle by 2021 – to reduce carbon dioxide and other emissions, all vehicles must have internal-facing CCTV (other rules about outward-facing dashcams), twice-yearly vehicle testing, one-year probationary licence for new operators and drivers then reverting to renewal at the third year, operator signage on the front door (in addition to Licensing Authority signage on the rear doors), internal vehicle notices in all PH vehicles including plate-exempt vehicles and to cease internal appeals on officer decisions made under delegated powers. Drivers can appeal directly to magistrates if they wish to. This will be considered by the Licensing Committee on 10 February and, if agreed, recommended to full Council on 20 February.

Disabled Facilities Grant: A survey of all houses across the district has been carried out to look at properties which are fuel inefficient. A database has now been created and letters sent out to 250 dwellings across South Cambs with an Energy Performance Certificate rating of G - the lowest band. Last year the rules on the allocation of this grant were extended so that homes which were poorly insulated or indeed with inefficient heating systems could be upgraded. There has been an underspend of this budget at South Cambs over the past few years, meaning that once key repairs and housing adaptations - such as fitting a wet room - had been carried out almost £200,000 has been carried over to date. The grant is means tested and there is a cap of £10,000 per household so the Council will wait to see what the uptake is and then extend it to properties rated as an F on an energy performance certificate. Alongside this the council is also putting out to tender a service to provide energy efficiency advice. Owner occupiers and tenants in council or privately rented properties will all be able to have a free assessment and receive advice on how to obtain grants or receive discounts towards energy saving improvements. More information to follow once a company has been selected.

Mobile Warden Scheme: Landbeach, Waterbeach and Chittering: There are currently 14 houses on the scheme with a total of 16 people - 3 men and 13 women. South Cambs during the current tax year have increased funding of mobile warden schemes by 4%. With the roll out of new schemes in the district, funding should increase significantly, obviously based on the passing of the budget at the next Full Council meeting and on the votes of the Grants Advisory Committee. The Mobile Warden Scheme remains a priority of the Council. As health and social care budgets are cut year on year charities will probably be inundated with requests for schemes which cover the broad area of health and social care.

JEC asked AB how is the Landbeach scheme funded – AB explained that the scheme is 3 way funded by Landbeach, Waterbeach and Community grants.

Holocaust Memorial Day - 27th January: HMS, AB and JR along with other councillors and officers attended a very moving and informative presentation given by Cllr Martin Cahn, his wife and elder son, to mark this occasion. Let us not forget.

18 Bills for Payment and Money Received, Budget figures tabled and received.

To CONFIRM and AGREE bills for payment.

HMS Proposed to pay the bills listed (333-363) - AH Seconded ALL AGREED

19 Correspondence

Nothing received

20 Dates of next meetings

17 February 2020 – Planning 7:30pm

2 March 2020 – Parish Council 7:30pm

Meeting closed at 10:15pm Signed: Date: