

**Minutes of the Meeting of Milton Parish Council held on  
Monday 6 January 2020 at 7.30pm in the Bowls Pavilion**

**Present:** D Wildman (DW) (Chair), J E Coston (JEC), R Farrington (RF), D Owen (DO), A Horne (AH), A Markham (AM), H Smith (HMS), A Bradnam (AB)

**In Attendance:** S Corder (SC) (Clerk), E Taylor (Assistant Clerk), J Rippeth (District Councillor)

**Members of Public:** 2

**1 Apologies for absence**

None received – Full Council

**2 To APPROVE the Minutes of the meeting held on Monday 2 December 2019** – Defer to next meeting as amendments required.

**To APPROVE the Confidential Minutes of the meeting held on Monday 2 December 2019** – To be discussed under Item 8 in confidential session. Minutes to be agreed at the February meeting.

**3 Declarations of interest and dispensation**

- a) To receive declarations of interest from councillors for items on agenda: None
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

**4 Public Participation – members of the public are invited to speak**

2 members of public attended (1 to discuss Item 6)

**5 Clerk's/Chairman's report**

**From previous meetings:**

- **CCTV on Jane Coston Bridge** – Update AB: This is now being handled by Integrated Highways Management Centre & Events Manager. AB was advised (02/12/2019) they are waiting for BT to install the communications links, after which the cameras will be installed. **AB reported that the bollard that appeared on the Cowley Road side of the Jane Coston bridge has now been removed. The shrubs will be cut back by the Anglian Water entrance and the road surface by Mick George will be re-laid.**
- **A10 Trees** – CCC asking for copy of contract of sale. Solicitor dealing with the request. Awaiting outcome.
- **Deeds and adverse possession of land** –Solicitor checking on missing deeds and progression with adverse possession of land on Old School Lane.
- **Willow Crescent** – Solicitor progressing with adverse possession of land.
- **AED Unit North Lodge Park** – To be installed at North Lodge Pavilion shortly.
- **A14 Parish Legacy Fund** – Improvements to road/pedestrian crossing by EACH to be completed by March 2020. DW and SC met with the A14 Contractor to discuss proposed layout – plans to follow.
- **The Rowans grass area (by Antique shop)** – Bulbs have now been planted
- **JEC asked AB to check with County Highways the situation with the white lines to the MCC car park – they have faded and causing confusion to car drivers on who has right of way.**

**6 Planning**

The minutes of the meeting of 16 December 2019 were received.

**Decisions Received:**

**S/4629/18/FL** – 24 Cambridge Science Park, Milton, Cambridge CB4 0FN – Demolition of the gym, Trinity Centre and Innovation Centre and construction of hotel with gym, restaurant, café and business suite and a multi-storey car park – **APPROVED**

**New:**

**S/4212/19/DC** – **FOR INFORMATION ONLY.** 2 Cambridge Square, Cambridge – Discharge of condition 2 (brick details), 4 (roof details), 23 (lighting), 36 (fire hydrants) and 41 (cycle parking) pursuant to planning permission **S/2372/17/FL**

**S/4307/19/FL** – 321 The Rowans, Milton, Cambridge CB24 6ZR- part first floor rear and part 2 storey side extension (previous application withdrawn) **HAS NO RECOMMENDATION**

**S/4162/19/FL** – 25 Coles Road, Milton, Cambridge CB24 6BL – single storey side extension (part-retrospective) **HAS NO RECOMMENDATION** – **Comment: Hedge to be removed and fence erected on completion as in the plans.**

**MPC would prefer to see a pitched roof – in keeping with area. NOTE: The extension is over an inspection cover MPC have concerns if this is desirable.**

**(Item 20 discussed next – JR left the meeting at 8:30pm)**

**7 Maintenance**

The minutes of the meeting of 16 December 2019 were received.

**To CONSIDER recommendations:**

- The Sycamores Play Park – To **AGREE** in principle to share the cost with MCC for the revamp of the play area £20,684 + VAT (Fenland Leisure). **Defer to future meeting with updated quotes.**

**8 Policies**

**To CONSIDER amendments made to the Unlawful Encampment Action Plan.**

HMS Proposed to go into Confidential session – AH Seconded ALL AGREED (Meeting closed 8:35pm)

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 8. namely: Unlawful Encampment Action Plan.

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

**Clerk to amend policy as discussed and bring back to a later meeting. (Meeting opened 9:03pm)**

**To CONSIDER CCTV Policy review.**

Defer to February 2020 meeting- further amendments required.

**9 Youth Club**

The Sept to Dec 2019 termly report was received and reviewed as well as a full year's report as requested.

To **CONSIDER** increase in The Connection Bus Project Fees from April 2020 from £170 to £179 per session – **AH Proposed to accept the increase in fees as it was felt the Youth Club is still a valuable club to the village – HMS Seconded – 7 In Favour, 1 Abstain AGREED.**

**10 Cambridgeshire County Council Climate Strategy Consultation 20 December to 31 January 2020**

To **CONSIDER** feedback to the Draft Strategy and Action Plan – [www.consultcambs.uk/engagementhq.com/climate-strategy](http://www.consultcambs.uk/engagementhq.com/climate-strategy) HMS and JEC reviewed the strategy. It was **AGREED** that HMS & JEC combine their notes to send a reply.

**11 The Rowans and Coles Road/Fen Road Double Yellow Lines**

To **CONSIDER** process of gaining resident support for each application for double yellow lines.

**Survey to be sent out asking for support – via Village View, Milton News and the web page. Clerk to ask County Highways for suggested wording – to bring back to future meeting.**

**12 To CONSIDER cycle/pedestrian safety on the footpath by the Bowls Club**

Feedback from meeting with the County Cycling Officer – To **CONSIDER** purchasing A2 size 'Cyclists slow down' signs at £40 + VAT – Algar Signs. **Concerns were raised that the path is not considered a dual use path and signs would cause a distraction – suggestion to paint SLOW on the path. AH Proposed to no signs – Am Seconded 6 In Favour – 2 Abstain AGREED. Clerk to feedback to the Bowls Club.**

**13 VE Day 75**

To **CONSIDER** taking part in the VE Day celebrations 8-10 May 2020

It was **AGREED** to share this information with the All Saint's Church and MCC for any suggested plans to celebrate.

**14 To CONSIDER updating 'A Plan for Milton'**

It was **AGREED** that the Clerk and Chairman to collate information to start the project and bring back to a future meeting.

**15 Cambridgeshire and Peterborough Against Scams Partnership**

To **CONSIDER** becoming a support of CAPASP

It was **AGREED** that MPC would initially become a supporter of CAPASP and share any information via the relevant links to the village.

**16 Cambridgeshire Fire and Rescue Service: Integrated Risk Management Plan**

To CONSIDER MPC's view on the plan [www.cambsfire.gov.uk/media/2581/cfrs-548583-v2-draft\\_irmp\\_2020-2024.pdf](http://www.cambsfire.gov.uk/media/2581/cfrs-548583-v2-draft_irmp_2020-2024.pdf). AB submitted a response as County Councillor. JEC asked to find out 'where are these 7 fire station sites situated and are there any plans to move them'? Clerk to source answer and ask for extension of time to reply. To be discussed further at the February meeting.

**17 Proposed relocation of Cambridge Water Waste Treatment**

Anglian Water Services – to consider arranging a meeting for a presentation week of 13 January 2020.

**Proposed date for meeting 14 January 7pm – Clerk to book and confirm location. This meeting will be confidential and not open to the public.**

**(Item 21 discussed next due to time)**

**(AH, DO, AM, RF left 10pm)**

**18 Milton Community Centre Report January 2020**

Defer to February meeting

**19 County Councillors Report – January 2020 Anna Bradnam**

Defer to February meeting

**20 District Councilors' Report – January 2020 (Full reports on the webpage)**

**Cllrs Hazel Smith, Judith Rippeth and Anna Bradnam:**

**Climate Change and Environment:** South Cambs is making good progress towards tackling the Climate Emergency: the Council formally adopted the 2050 target for net zero carbon across South Cambridgeshire in November, and agreed an action plan will be adopted within 6 months. We have commissioned work to tell us how to get our council house stock into better shape for Net Zero 2050: the insulation and heating quick wins are mostly done now, and there will be hard decisions as some houses will not be economic to retrofit.

There is a recognised method of accounting for greenhouse gas emissions from our estate and operations, and this will form part of our planning and accounting in the future, so we can measure our progress.

SCDC are also encouraging taxi drivers to invest in less fossil fuel dependent technologies when they replace their cars. The new Taxi Licensing Policy is now going through another round of consultation ending on January 31<sup>st</sup>. Some significant changes are proposed that will make taxis safer for the general public. Uber has caused some upset to the status quo and the changes redress the balance again.

**Street lights maintained by SCDC:** There are some 1800 so-called 'footway lights' that SCDC owns, for which the parishes pay the electricity bills, spread across the area. These are mostly on footpaths where the County did not adopt them. There will be a significant program of replacing these with LED lanterns that will be set to dim in the middle of the night as the County ones do.

**Council investment properties:** As Rate Support Grant from central government is dwindling to nothing (and possibly set to become negative in the future!) the council has had to look at ways of generating money from all its operations. In addition it can borrow money and invest in buildings to generate an income from rents which supports the services it delivers. If in addition we can improve the energy efficiency of the buildings and provide space for small businesses this also helps meet our other objectives. We have one building on the Science Park already and more premises are being considered all the time.

**Council Audits:** Ernst & Young have finished the audit of Council accounts to March 2018. The accounts are very healthy – in fact the auditors found £3.5m in additional Non-domestic Rates which had not been carried forward, among other errors. The 2018-19 accounts are expected to be completed in the next couple of months.

**Planning :** Following the good news last month that the Greater Cambridge Planning Service (GCPS) is now up to date with registering planning applications, GCPS continues to meet the performance targets that the government has set for determining applications. The new service is also working on creating more efficient & streamlined processes

**Greater Cambridge Local Plan:** There are four key themes that have already emerged (1) Climate change (2) Biodiversity and green spaces (3) Wellbeing and social inclusion (4) Creation of great places.

These will help us shape the local plan in a way that creates a better outcome of where homes and jobs and supporting infrastructure should be built. A new website is being created to help people get involved more easily. This will also mean people can find and comment more easily on the issues that they are more concerned about. The consultation will start on 13 January 2020 and run until 24 February 2020. This will be an opportunity for everyone who is interested in the Greater Cambridge area to have their say in shaping the future of this area. Please watch and share this video <https://www.youtube.com/watch?v=D9p3BZ8oS3M&t=161s> 2.3

**Call for Sites in February and March 2019:** GCPS carried out a 'call for sites', allowing people to suggest potential sites or broad locations for development. This is an early step in the process of the development of the new Greater Cambridge Joint Local Plan. We received a wide range of housing and employment site suggestions ranging from small sites in villages to new communities. The service received over 500 site suggestions (not planning applications) and has now almost completed the registration of these sites. The forthcoming issues and options consultation in January 2020

will also ask for any further sites as part of the call for sites process. We expect that all the sites will be publicly available to view in early 2020 following the issues and options consultation.

**Housing** : SCDC can provide funding towards making homes more energy efficient. You can use the funds to replace or repair an existing system, improve home insulation, replace draughty doors and windows etc. To qualify for a grant, householders will need to have owned and lived in their home for at least two years and be in receipt of one of the following means tested benefits:

- Universal Credit • Income Support • Income based Job Seekers Allowance or Income Based Employment Support Alliance

- Working Tax Credit with gross income less than £18,000 • Council Tax support • Guaranteed Pension Credit

- Or child tax credit with a relevant income less than £18,000

The improvement work is carried out by the Cambridgeshire Home Improvement Agency. Please see home improvement grants for more information, email at [HIA@CambsHIA.org](mailto:HIA@CambsHIA.org) or call 01954 713 330.

**Environmental Health** : The Head of the Greater Cambridge Shared Waste Service, Trevor Nicoll, has been nominated and inaugurated as the 104th President of the Chartered Institute of Wastes Management (CIWM) Mr Nicoll joined the service in September 2017 and has helped transform the waste service to become more efficient.

**Community Chest Grant** : The South Cambs District Council's Community Chest fund is still open and funding increased to £49,070. Community and voluntary groups, and small parish councils can currently bid for funds up to £1,000 for use on local projects that could help to (1) Promote active and healthy lifestyles (2) Build inclusive communities and (3) Enhance the natural environment This second half of the fund is open for applications till March 2020 – or when the funds run out. Find out how to apply at <https://www.scambs.gov.uk/community-development/grants/community-chest-grants/> or email [ellen.bridges@scambs.gov.uk](mailto:ellen.bridges@scambs.gov.uk)

**21 Bills for Payment and Money Received, Budget figures.**

To **CONFIRM** and **AGREE** bills for payment.

**JEC Proposed to pay the bills listed (287-332) - RF Seconded ALL AGREED**

**22 Correspondence**

**From Milton residents**

To **CONSIDER** request from Barnabas Court Residents for a crossing to be installed at the top of Barnabas Court –

**Defer to February meeting**

**23 Dates of next meetings**

Wednesday 15 January 2020 – Community Care 11:30am

Monday 20 January 2020 – Planning 7pm – Finance & Administration 7:45pm

Monday 3 February 2020 – Parish Council

Meeting closed at 10:15pm Signed: .....

Date: .....