

# MILTON PARISH COUNCIL

Parish Council Office  
Coles Road  
Milton  
Cambridge  
CB24 6BL



Office: Tel: 01223 861447

Email: clerk@miltonvillage.org.uk

Web: www.miltonvillage.org.uk

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## TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on  
**Monday 3 February 2020 at 7.30pm**  
Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coder*  
Date of issue: 28 January 2020

## AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held on Monday 2 December 2019 (Pages 1-4)**  
**To APPROVE the confidential minutes of the meeting held on Monday 2 December 2019 (Page 5)**  
**To APPROVE the minutes of the meeting held on Monday 6 January 2020 (Pages 6-9)**
3. **Declarations of interest and dispensations:**
  - a) To receive declarations of interest from councillors on items on the agenda;
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
  - c) To grant any requests for dispensation as appropriate.
4. **Councillor Vacancy**  
**To CONSIDER application received from S Bhayani**
5. **Public Participation – members of the public are invited to speak.**  
At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.
6. **Clerk's/Chairman's report:**  
**From previous meetings:**
  - **CCTV on Jane Coston Bridge** – Update AB: This is now being handled by Richard Burnett, Integrated Highways Management Centre & Events Manager. Richard advised (02/12/2019) he is waiting for BT to install the communications links, after which the cameras will be installed.
  - **A10 Trees** – Awaiting an update from Solicitor
  - **Deeds and adverse possession of land** – Awaiting an update from Solicitor
  - **Willow Crescent** – Awaiting an update from Solicitor on adverse possession of land
  - **A14 Parish Legacy Fund** – Awaiting plans for improvements to road/pedestrian crossing by EACH
  - **The Sycamores Rec** – Revised quote to come, Clerk to grant fund.
  - **AED Unit North Lodge Pavilion** – To be installed shortly
  - **Tree Packs for Paddock** - Application for free tree packs from Woodland Trust was successful – delivery in November 2020  
**New:**
  - The Clerk has passed her Certificate in Local Council Administration course
  - Boot scrapers have been installed at either end of Tomkins Mead boardwalk
7. **Planning**  
No meeting required on 20 January 2020  
**Decisions Received:**  
**S/4103/19/FL** – 2 Sutton Close, Milton, CB24 6DU – First floor extension and part garage conversion  
**APPROVED**  
**S/3759/19/FL** – Unit 123 Norman Industrial Estate, Cambridge Road, Milton, CB24 6AT – Change of use from B1 to dual use B1 and D1 **APPROVED**  
**S/0791/18/FL** – Land between Cody Road and railway, north of Waterbeach, Cambridge – Relocated railway

station comprising platforms, pedestrian bridges, access road, pedestrian and cycle routes, car and cycle parking with other associated facilities and infrastructure **APPROVED**

**S/3895/19/FL** – 74 Coles Road, Milton, CB24 6BW – Single storey front extension **APPROVED**

**S/3701/19/FL** – 315 Cambridge Science Park, Milton, CB4 0WG – Installation of a standby generator **APPROVED**

**New:**

**S/4133/19/VC** – 7 High Street, Milton CN24 6AJ – (Revised) Variation of condition 2 (approved plans) of planning permission S/0700/18/FL

**S/0117/20/LD** – Milton Country Park, Cambridge Road, Milton, CB24 6AZ – Certificate of lawful development for storage containers and ancillary buildings.

**S/0112/20/VC** – Milton Country Park, Cambridge Road, Milton CB24 6AZ – Variation of condition 2 (cladding) pursuant to planning permission S/4197/18/FL.

**S/0076/20/FL** – 21 David Bull Way, Milton, CB24 6DP – Rear conservatory.

**S/2075/18/OL** – Land adjacent to Waterbeach Barracks and airfield site, Waterbeach, Cambridge – Outline planning permission (with all matters reserved) for development of up to 4,500 dwellings, business, retail, community, leisure and sports uses; new primary and secondary schools and sixth form centre; public open spaces including parks and ecological areas; points of access, associated drainage and other infrastructure, groundworks, landscaping and highways works.

**S/4478/19/FL** – 436 Cambridge Science Park, Milton CB4 0QA – New GRP enclosure within a services compound, replacement of a transformer and repositioning of the new transformer within the compound, modification of existing internal fencing, extension of an existing ground slab, replacement of an existing ground slab.

## **8. Finance and Administration**

To **RECEIVE** the minutes of the meeting of 20 January 2020 (**Page 10**)

To **CONFIRM** use of Section S106 POS balance towards Froment Way Play Area.

To **CONSIDER** Request from MCC for grant of £40,000 (previously £35,000) for 2020/21 (**Pages 11-15**)

To **CONFIRM** Budget figures for 2020/21 (**Pages 16-19**)

To **SET** Precept for 2020/21 to £133,000.

## **9. Community Care**

To **RECEIVE** the minutes of the meeting on 15 January 2020 (**Page 20**)

## **10. Maintenance**

Tree Warden (AB) – To apply to SCDC for a £60 voucher to purchase 3 small trees (**Pages 21-22**)

Cemetery update – SC

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 9 – Cemetery update

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

## **11. Policies**

To **ACCEPT** the Unlawful Encampment Action Plan (**Pages 23-24**)

CCTV – To be discussed at a future meeting

## **12. Traffic Calming – Cambridge Road (Page 25)**

To **DISCUSS** letter received from Milton resident asking for the possibility of a zebra crossing by Barnabas Court or other suitable option.

## **13. The Rowans and Coles Road/Fen Road Double Yellow lines (Page 26)**

To **CONSIDER** wording for public questionnaire

## **14. Cambridge Fire and Rescue Service: Integrated Risk Management Plan (Deferred from January) (Pages 27-28)**

To **CONSIDER** MPC's view on the plan [www.cambsfire.gov.uk/media/2581/cfrs-548583-v2-draft\\_irmpl\\_2020-2024.pdf](http://www.cambsfire.gov.uk/media/2581/cfrs-548583-v2-draft_irmpl_2020-2024.pdf)

## **15. MCC Report January and February (Pages 29-30)**

## **16. County Councillor's Report January and February (Pages 31-34)**

## **17. District Councillors' Reports (Pages 35-37))**

**18. Bills for Payment and Money Received (Pages 38-39), Budget figures (tabled)**

To CONFIRM and AGREE bills for payment.

**19. Correspondence**

**General – copies available on evening**

Nothing received to date.

**20. Dates of next meetings**

17 February 2020 – Planning 7:30pm

2 March 2020 – Parish Council 7:30pm

Clerks Office

The full agenda papers are available on the website [www.miltonvillage.org.uk](http://www.miltonvillage.org.uk) and at the Parish Council office.