

MILTON PARISH COUNCIL

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TO ALL MEMBERS OF THE PARISH COUNCIL

You are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on
Monday 6 January 2020 at 7.30pm

Members of the Public and the Press are cordially invited to attend

Clerk's signature: *Sarah Coder*
Date of issue: 31 December 2019

AGENDA

1. **Apologies for absence:** to receive and approve apologies for absence.
2. **To APPROVE the minutes of the meeting held Monday 2 December 2019: (Pages 1-4)**
To APPROVE the confidential minutes of the meeting held Monday 2 December 2019: (Page 5)
3. **Declarations of interest and dispensations:**
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any);
 - c) To grant any requests for dispensation as appropriate.
4. **Public Participation – members of the public are invited to speak.**

At the close of this item members of the public will no longer be permitted to address the council members unless invited to do so by the Chairman.
5. **Clerk's/Chairman's report:**

From previous meetings

 - **CCTV on Jane Coston Bridge** – Update AB: This is now being handled by Integrated Highways Management Centre & Events Manager. AB was advised (02/12/2019) they are waiting for BT to install the communications links, after which the cameras will be installed.
 - **A10 Trees** – CCC asking for copy of contract of sale. Solicitor dealing with the request. Awaiting outcome.
 - **Deeds and adverse possession of land** – Solicitor checking on missing deeds and progression with adverse possession of land on Old School Lane.
 - **Willow Crescent** – Solicitor progressing with adverse possession of land.
 - **AED Unit North Lodge Park** – To be installed at North Lodge Pavilion shortly.
 - **A14 Parish Legacy Fund** – Improvements to road/pedestrian crossing by EACH to be completed by March 2020. DW and SC met with the A14 Contractor to discuss proposed layout – plans to follow.
 - **The Rowans grass area (by Antique shop)** – Bulbs have now been planted.
6. **Planning (Page 6)**

To **RECEIVE** the minutes of the meeting of 16 December 2019.

Decisions Received:

S/4629/18/FL – 24 Cambridge Science Park, Milton, Cambridge CB4 0FN – Demolition of the gym, Trinity Centre and Innovation Centre and construction of hotel with gym, restaurant, café and business suite and a multi-storey car park – **APPROVED**

New:

S/4212/19/DC – 2 Cambridge Square, Cambridge – Discharge of condition 2 (brick details), 4 (roof details), 23 (lighting), 36 (fire hydrants) and 41 (cycle parking) pursuant to planning permission S/2372/17/FL **FOR INFORMATION ONLY.**

S/4307/19/FL – 321 The Rowans, Milton, Cambridge CB24 6ZR- part first floor rear and part 2 storey side extension (previous application withdrawn)
S/4162/19/FL – 25 Coles Road, Milton, Cambridge CB24 6BL – single storey side extension (part-retrospective)

7. Maintenance (Page 7)

To RECEIVE the minutes of the meeting of 16 December 2019

To CONSIDER recommendations:

- The Sycamores Play Park – To AGREE in principal to share the cost with MCC for the revamp of the play area £20,684 + VAT (Fenland Leisure).

8. Policies (Pages 8-12)

To CONSIDER amendments made to the Unlawful Encampment Action Plan.

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 8. namely: Unlawful Encampment Action Plan

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

To CONSIDER CCTV Policy review.

9. Youth Club (Page 13-18)

To RECEIVE Sept to Dec 2019 termly report.

To CONSIDER increase in The Connection Bus Project Fees from April 2020 from £170 to £179 per session

10. Cambridgeshire County Council Climate Strategy Consultation 20 December to 31 January 2020 (Page 19)

To CONSIDER feedback to the Draft Strategy and Action Plan –

www.consultcambs.uk.engagementhq.com/climate-strategy (From December meeting).

11. The Rowans and Coles Road/Fen Road Double Yellow Lines

To CONSIDER process of gaining resident support for each application for double yellow lines.

12. To CONSIDER cycle/pedestrian safety on the footpath by the Bowls Club (Page 20)

Feedback from meeting with the County Cycling Officer – To CONSIDER purchasing A2 size ‘Cyclists slow down’ signs at £40 + VAT – Algar Signs.

13. VE Day 75 (Pages 21-25) – deferred from December meeting

To CONSIDER taking part in the VE Day celebrations 8-10 May 2020.

14. To CONSIDER starting a project to update “A Plan for Milton”

15. Cambridgeshire and Peterborough Against Scams Partnership (Page 26) deferred from December meeting

To CONSIDER becoming a supporter of CAPASP.

16. Cambridgeshire Fire and Rescue Service: Integrated Risk Management Plan (Page 27)

To CONSIDER MPC’s view on the plan www.cambsfire.gov.uk/media/2581/cfrs-548583-v2-draft_irmp_2020-2024.pdf

17. Proposed relocation of Cambridge Water Waste Treatment (Page 28-29)

Anglian Water Services – to consider arranging a meeting for a presentation week of 13 January 2020.

18. Milton Community Centre Report (Page 30)

19. County Councillor’s Report (Pages 31-32)

20. District Councillors’ Reports (Pages 33-34)

21. Bills for Payment and Money Received (Pages 35-36), Budget figures (to be tabled)

To CONFIRM and AGREE bills for payment.

22. Correspondence (Pages 37-38)

From Milton residents

To **CONSIDER** request from Barnabas Court Residents for a crossing to be installed at the top of Barnabas Court

23. Dates of next meetings

Wednesday 15 January 2020 – Community Care 11:30am

Monday 20 January 2020 – Planning 7pm – Finance & Administration 7:45pm

Monday 3 February 2020 – Parish Council

Clerks Office

The full agenda papers are available on the website www.miltonvillage.org.uk and at the Parish Council office.
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**Minutes of the Meeting of Milton Parish Council held on
Monday 2 December 2019 at 7.30pm in the Bowls Pavilion**

Present: D Wildman (DW) (Chair), J E Coston (JEC), R Farrington (RF), D Owen (DO), A Horne (AH), A Markham (AM), H Smith (HMS), A Bradnam (AB – arrived 9pm)

In Attendance: S Corder (SC) (Clerk), E Taylor (Assistant Clerk)

1 Apologies for absence

D Owen (work), J Rippeth (District Councillor- DC work)

2 To APPROVE the Minutes of the meeting held on Monday 4 November 2019

DW PROPOSED to accept the minutes - HMS Seconded ALL AGREED.

3 Declarations of interest and dispensation

- a) To receive declarations of interest from councillors for items on agenda: None
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

4 Public Participation – members of the public are invited to speak

No public attended.

5 Clerk's/Chairman's report

From previous meetings:

- **CCTV on Jane Coston Bridge** – Update AB: No update to report.
- **A10 Trees** - Update from Solicitor: CCC to give a substantive response to ownership of the trees this week.
- **Deeds and adverse possession of land** – Update from Solicitor: Confirmation received on deeds in possession of our Solicitors – Clerk to chase missing deeds.
- **Willow Crescent** – Update from Solicitor: Further details from MPC required for adverse possession.
- **AED Unit North Lodge Park** – Donation payment from Bellway received. AED ordered.
- **The Sycamores Play Area** – To go to Maintenance Committee for review.
- **A14 Parish Legacy Fund** – Improvements to road/pedestrian crossing by EACH to be completed by March 2020.
- **NAS Server** – Up and running.

New:

- **Litter Picking Equipment** – South Cambridgeshire District Council Waste Policy Team (Error: not Cambridgeshire County Council as on agenda) kindly supplied MPC with 20 sets of new litter picking equipment (gloves, hi-vis jackets, litter pickers and bag holders).
- **Village Pump** – Work has started clearing the debris from the village pump.
- **The Rowans (by Antiques shop)** – Work has started on the grass area to be made into a wildflower garden.
- JEC and HMS attended the Histon Road/Milton Road Consolation.
- JEC, AB and HMS attended the Waterbeach New Town Liaison Forum.

Christmas Office Closure: Monday 23 – Friday 27 December 2019

6 Planning

Meeting of 18 November 2019 not required.

S/3701/19/FL – 315 Cambridge Science Park, Milton, Cambridge CB4 0WG – Installation of standby generator. **No comment sent.**

Decisions Received: None received

New:

S/3895/19/FL – 74 Coles Road, Milton, Cambridge CB24 6BW – Single storey front extension – **OBJECT: 1. Side window looking into neighbour's property. 2. Loss of parking. 3. Bulk and front appearance not keeping with street scene.**

7 Finance and Administration

To **RECONSIDER** investing strategy – increase transfer to Hampshire Trust 1-year bond from £45k to £85k. Invest £45k into Redwood 95-day day Business Savings Account (Redwood 1-year bond withdrawn from the market). **DW Proposed – HMS Seconded ALL AGREED.**

8 Policies

To CONSIDER amendments made to the Unlawful Encampment Action Plan.

HMS Proposed to go into Confidential session – AH Seconded ALL AGREED (Meeting closed 8:39pm)

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 8. namely: Unlawful Encampment Action Plan.

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

Clerk to amend policy as discussed and bring back to a later meeting. (Meeting opened 9:25pm)

To CONSIDER CCTV Policy review.

Defer to January 2020 meeting- further amendments required.

9 Youth Club

To CONSIDER increase in The Connection Bus Project Fees from April 2020 from £170 to £179 per session

Clerk to ask for a full year's report of attendance – To discuss at the January 2020 meeting.

10 Local Highways Improvement Initiative – Landbeach Road bus stop

To CONSIDER the feasibility report and applicant cost of £752.76 towards works required to extend the standing tarmac area at the Landbeach Road bus stop. DW Proposed – HMS Seconded ALL AGREED. Clerk to source quote for possible replacement bus shelter in case existing bus shelter cannot be moved.

11 Cambridgeshire County Council Climate Strategy Consultation 20 December to 31 January 2020

To CONSIDER feedback to the Draft Strategy and Action Plan – www.consultcambs.uk/engagementhq.com/climate-strategy JEC, HMS and DW to form a Working Group – bring back to January 2020 meeting. Clerk to arrange a meeting date.

12 Office Store Cupboard

To CONSIDER quotes received for widening and installation of a new store cupboard door £2,356.05 + VAT CJ Murfitt, £800 + VAT + £500 for brick work (quote via the Bowls Club). RF Proposed to agree in principle for MPC purpose subject to second quote like for like – HMS Seconded 6 In favour 1 Against AGREED. Clerk to source like for like quote – bring back to future meeting.

(Item 21 discussed next due to time)

13 The Rowans and Coles Road/Fen Road Double Yellow Lines

To CONSIDER process of gaining resident support for each application for double yellow lines.

Defer to January 2020 meeting

14 To CONSIDER cycle/pedestrian safety on the footpath by the Bowls Club and source quotes for suggested works (Deferred from November meeting)

AB to contact the County Cycling Officer to meet with MPC, MCC and Bowls Clubs to discuss best options.

15 VE Day 75

To CONSIDER taking part in the VE Day celebrations 8-10 May 2020

Defer to January 2020 meeting.

16 To CONSIDER updating 'A Plan for Milton'

Defer to January 2020 meeting.

17 Cambridgeshire and Peterborough Against Scams Partnership (Deferred from November meeting)

To CONSIDER becoming a support of CAPASP

Clerk to circulate email for Councillors review for discussing in January 2020.

18 Milton Community Centre Report December 2019

Maintenance/Improvements: A large puddle appeared at the entrance to The Sycamores car park a couple of months ago and shows no sign of draining away. I have met on site with Cambs County Council Highways, who have appeared to take ownership of the problem and are carrying out further investigations.

Bookings: These continue very much as before

Christmas closure: We will be closed from Tuesday 24th December, re-opening on Thursday 2nd January

19 County Councillors Report – December 2019 Anna Bradnam (Full report on the webpage)

Electricity Network – strategic interventions required: The County is working out how best to supply our electricity needs for a greener future. If we are to move to zero carbon anytime soon the system constraints need to be identified and strategic interventions need to be made. Initial scoping studies have been done to map energy generation and demand for every house, car, bus, lorry, business, when (in the day) power is needed, how is it /will it distributed, i.e. **What will electricity demand look like?** Two focussed studies have been done by Sheryl French. Key points here.

1) Why is it so costly (£millions) to connect to the electricity network? GCP funded study for £20,000. The National Grid high voltage connections run north of Cambridge, with grid distribution stations at Burwell to the east and Eaton Socon to the west. Many of our developments are coming forward in a loop around the west, south and east of Cambridge (away from these distribution stations). Between 2018 and 2031 electrical demand will triple from 240 MW(2018) to 470 MW(2025?) and 710 MW(2031). The County Council has invested in a 12 MW, 70 ha solar farm at Soham which could supply over 3,000 homes. This will avoid the release of 123,000 tonnes of CO₂ over its lifetime.

2) What growth is proposed in this area (homes, transport, heat) and what power will be needed and where? GCP funded for £15,000. All developments have been planned where there is no electricity infrastructure (Northstowe, Bourne Airfield, Waterbeach) and on the edges of existing developments where infrastructure is often at the limit.

Highways and Community Infrastructure – readiness for winter: The County Council has a statutory requirement to ensure roads are passable, unhindered by snow and ice. The gritting team are on stand-by 1 November to 1 April. Our salt domes at March, Witchford, Huntingdon and Whittlesford have been filled during the summer when prices are lower. With 26 brand new gritters this season we have a total of 36 gritting lorries on the road, a specialist gritter for the guided busway and a quad bike used to grit cycleways (done at the same time as roads).

Cambridgeshire and Peterborough Fire Authority Board, 7 November: Amongst other things, the Fire Authority had set up a group to consider the recommendations made in the Phase One Report of the Grenfell Tower Enquiry and would make any necessary changes to policy and procedures.

A Community Safety Officer role focusing on delivering road safety initiatives is being developed with the Police. This role would also be involved with water safety and children and young people safety initiatives.

The Fire Service and Suffolk Fire and Rescue Service will be jointly procuring a state of the art mobilising/radio system. The system is expected to be implemented next year (2020).

Children and Young People's Committee: The Committee agreed to transfer £800,000 to Cottenham Parish Council to support Early Years Provision and Childcare, to support the increasing population.

Corporate Parenting Sub-Committee

Siblings Forever – is a project that has been running since 2013 that brings brothers and sisters together who have been separated through at least one sibling coming into care. The children get together for a short residential vacation at Grafham Water. The aim is to reunite them as siblings. Since 2013 there have been a total of 10 trips and 97 Cambridgeshire children have participated.

Fostering Service Update - Cambridgeshire County Council has run a recruitment campaign through service partners and social media as well as several recruitment days to increase the number of in-house foster carers and support staff. By the end of this financial year we hope to approve 33 households by providing an optimum of 49 beds.

Joint Development (Planning) Control Committee: AB has been advised that under the Joint Local Plans for South Cambs District Council and Cambridge City we have 5.3 year supply of land for housing.

20 District Councillor's Report – December 2019 (Full reports on the webpage)

From Cllr Hazel Smith:

Housing Energy refits, LoCal: In the pursuit of South Cambs Council's "Green to our Core" objective, we are looking at how we could build very energy efficient council houses, using modular construction. LoCal is one of those systems but there are also companies based locally to us, including Net Zero Homes, and we are already expecting our Urban Splash modular council homes at Northstowe to be starting on site early next year.

We are also considering how we can make our existing council homes fit for the future: most of our houses in the villages have solar panels and external wall insulation where appropriate and double or triple glazing. We now have to bring in new energy systems to replace the gas boilers we predominantly rely on.

South Cambs Council is set to declare a Climate Emergency in its meeting on 28th: we already agreed to achieve zero carbon by 2050 and have put solar panels on the waste depot with a range of measures to come to "green" South Cambs Hall.

TPG Review: A group of South Cambs tenants is involved in a comprehensive review of how the council involves its tenants in issues that affect their housing. The national legislation that is coming in following the Grenfell House disaster is expected to insist on more of a role for tenants and we are determined that their representatives, and all tenants, should have a meaningful say in how our council housing is run.

Anglian Water: The consultation on relocation of the sewage works was expected to have started by now, but the whole project has been delayed by arguments over who should administer the HIF grant (over £200m), and again by the General Election.

Waterbeach Internal Drainage Board: Waterbeach IDB reported a very dry Spring, with irrigation and farming locally saved by a wetter June, but since then it has been very dry again. Chalk streams have dried up and the Cam has had little flow.

The IDB made a presentation to John Martin of Denny Abbey Farm who was retiring after 60 years of service on the IDB.

Liz Watts, new Chief Executive at South Cambs: Hazel and Anna showed Liz around our ward, pointing out the huge numbers of areas of interest from solar farms and pasture in the North, to our Traveller sites, 2 major development areas, Bannold Road and North Lodge Park developments, 2 landfills, the Amey energy from waste site and the sewage works, Milton Country Park and the drainage ditches and River Cam.

North East Cambridge Members group: The latest parameter plans for the development at Cambridge North talk about over 8,000 homes with up to 13 storeys in places and 6-8 on average. They want as many people as possible to live and work within the area, so that the Science Park intensification can happen with reduced car parking. The maximum car parking per dwelling will be 0.5 on average. The developers will monitor adverse effects on car parking up to 800m outside the area (ie the whole of Milton). There will need to be a very good offer of public transport from the start to make this work. The “super density” they are talking about will lead to innovation in school provision, multi-storey, with playing fields and playgrounds “in the air” on roofs. The next consultation on the plan will be next summer. The Parish Council was sent a report from members of the Local Liaison Forum which contained some inappropriate language which Hazel has protested about to officers.

Traveller Welfare conference: Hazel attended a conference in London about planning for Traveller welfare. The Scottish Human Rights Commission in its evidence to the Equal Opportunities Committee in 2013 described the discrimination towards Gypsy/Travellers as “the last bastion of respectable racism”. Councils should be promoting equality in their services to this group, and the health outcomes of Travellers justify some targeted help: the rates of anxiety (3x that in the general population) and depression (2x), and the rates of infant mortality (5x) and life expectancy (10 years less) and suicide among men (7x, worst in the Irish Traveller community) speak volumes.

From Cllr Judith Rippeth:

Five year housing land supply: Anna and I attended a briefing on the current housing land supply across the Greater Cambridge planning authority - our joint service with the City - which currently stands at 5.3 years. Each .1 roughly equates to 250 dwellings so an approximate total, or leeway, of 750 dwellings.

Community Chest grants:

The second tranche of funding has been released. Local community and volunteer groups can apply for small one off grants of upto £1000. Grants will be awarded to projects which meet the following criteria:

- Help promote healthy and active communities
- Enable inclusive communities
- Develop skills
- Enhance the natural environment

21 Bills for Payment and Money Received, Budget figures.

To CONFIRM and AGREE bills for payment.

AH Proposed to pay the bills listed (255 to 286) - HMS Seconded ALL AGREED

22 Correspondence

From Milton residents

None received.

23 Dates of next meetings

Monday 16 December 2019 – Planning 7pm

Monday 16 December 2019 – Maintenance 7:45pm

Monday 6 January 2020 – Parish Council 7:30pm

Wednesday 15 January 2020 – Community Care 11:30am

Meeting closed at 10:20pm Signed:

Date:

**Minutes of the Planning Committee Meeting of Milton Parish Council held on
Monday 16TH December 2019 at 7.00pm in the Bowls Pavilion**

Present: D Wildman (DW) (Chair) R J Farrington (RJF), D Owen (DO), J Coston (JC)

In attendance: S Corder (Clerk), E Taylor(Asst Clerk) A Bradnan (AB) (non-voting councillor)

Members of the public: None

1. Accept Apologies for absence:

H Smith (District Council Business)

2. Approve the minutes of the Planning Meeting held on Monday 21st October 2019:

RF Proposed the Minutes of 21st October 2019 be signed as a true record. **ALL AGREED.**

3. Declarations of interest and dispensations:

None.

4. Decisions Received:

None

5. New:

S/4063/19/DC – Discharge of condition 11 (Contamination) pursuant to planning permission S/1405/16/FL. 26 Cambridge Science Park, Milton, CB4 0DW. **(FOR INFORMATION ONLY)**

S/4062/19/DC - Discharge of condition 18 (Ventilation and Filtration) of planning permission S/4824/18/VC 1 Cambridge Square, One Cambridge Square, Milton Avenue, Cowley Road, CB4 0WZ. **(FOR INFORMATION ONLY)**

S/4133/19/VC – Variation of condition 2 (Approved plans) of planning permission S/0700/18/FL. 7 High Street, Milton, Cambridge, CB24 6AJ. **OBJECTION: on the fact that the variations are major changes which should have been presented as a new planning application. Comments regarding request for bollards on footpaths and pavements due to compromised visibility on access road and entrance/exit to High Street. Also concerns regarding proposed chimney breasts jutting out into side pedestrian and vehicle access area.**

S/3759/19/FL - Change of use from B1 to dual use of B1 & D1 - Unit 123 Norman Industrial Estate Cambridge Road Milton Cambridge CB24 6AT. **NO RECOMMENDATIONS WITH COMMENTS: There should be restrictions on this change to current occupant only and this should be rescinded upon change of ownership.**

S/4103/19/FL – First floor side extension and part garage conversion -2 Sutton Close, Milton, CB24 6DU **NO RECOMMENDATIONS.**

6. Date of next meeting

Monday 20th January 2020 at 7:00pm

Meeting closed 8.10pm.

Signed:

Date:

**Minutes of the Maintenance Committee Meeting of Milton Parish Council held on
Monday 16 December 2019 at 7.45pm in the Bowls Pavilion**

(Meeting started at 8:15pm due to Planning overrunning)

Present: A Horne (AH) (Chair), D Wildman (DW), A Markham (AM) JE Coston (JEC)

In attendance: S Corder (Clerk), E T (Assistant Clerk)
P Adams (Village Cleaner)

1. **Apologies for absence**
None received – full committee
2. **To APPROVE the minutes of the meeting held on Monday 16 September 2019**
AH Proposed to approve the minutes – DW Seconded **AGREED**
3. **Declarations of interest and dispensations:**
(a) To receive declarations of interest from councillors on items on the agenda. – None
(b) To receive written requests for dispensations for disclosable pecuniary interests (if any). - None
(c) To grant any requests for dispensation as appropriate. – None
4. **Public Participation – members of the public are invited to speak.**
No public attended.
5. **Allotments**
Update – Rents are all paid.
Currently 11 vacant plots available for rent.
6. **Paddock**
Buchans have carried out the first treatment spray for Ragwort removal.
Woodland Trust Free Tree Packs – Clerk to apply for the January 2020 round for delivery in November 2020.
7. **Cemetery**
Update AH/SC – Unauthorised bench to be removed.
Rabbits: Night shoot due early January 2020.
Clerk to write to family regarding removal of unauthorised solar lights.

To **AGREE** the removal of burial fees and charges for under 18 years from MPC's policy as agreed by The Minister of Justice and apply for The Social Fund (Children's Funeral Fund for England) regulations 2019 No. 1064 – **ALL AGREED to removal of fee.**
8. **Play Areas**
To **CONSIDER** Wicksteed's Inspection Report – **JEC Proposed to accept repairs required for Froment Way £297.20 + VAT – DW Seconded ALL AGREED.** Clerk to source quote for replacement fitness equipment instruction sign on The Sycamores recreation ground.

To **CONSIDER** splitting the cost with MCC for the revamp of The Sycamores Play Area £20,684.00 + VAT – Fenland Leisure. **AH Proposed in principal to share the cost with MCC.** Clerk to ask Wicksteed and Fenland if the original slide can stay and to re-quote for the project.
9. **Grass Cutting and Maintenance Contract (Appendix 5)**
To **CONSIDER** adding to the Buchan's contract – clearing of leaves on: The Sycamores footpath and alleyway, 2 alleyways leading from Butt Lane to Froment Way and any other possible hotspots **AH Proposed to ask Buchans to quote for a one-off clearance of the alleyways – DW Seconded 3 In Favour – 1 Abstain AGREED.** Clerk to ask SCDC and County Highways who is responsible for clearing of the alleyways.
10. **Date of next meeting**
Monday 16 March 2020 at 7.45pm

The meeting closed at 9.45p.m. Signed: Date:

Numbers

There have been 12 youth club sessions run this term and we have seen 31 young people

Age	11	12	13	14	15	16	17	20	21
Number Male	4	4	1	1	3	5	1		1
Number Female	3	1		1	5			1	

Session	1	2	3	4	5	6		7	8	9	10	11	12	13	14
Attendance	15	11	8	11	9	11	Half term	9	7	-	7	11	8	9	Ice skating rip

Week 1 – 10th September

Enjoyed football outside, table tennis and table football. Conversations about holidays, relationships, being uncomfortable with intimate contact, realities of moving out of home, drug misuse and change of school

Week 2 – 17th September

Usual football outside, table tennis and pool. Also enjoyed making and eating pancakes. A few conversations about emotional moods and school teachers. One-to-one about being very tired.

Week 3 – 24th September

Enjoyed table tennis (with new equipment), table football, painting and making pizza. One-to-one conversations about periods

Week 4 – 1st October

Enjoyed indoors activities of table tennis, pool and table football. Also baked cake and ate! Most of conversation was about young person whose house was on fire with emergency services in attendance (support given as was obviously distressed)

Week 5 – 8th October

Enjoyed usually indoor equipment plus making flapjack.

Week 6 – 15th October

Good games of table tennis and table football plus cooking burgers.

Half term

Week 7 – 29th October

Enjoyed carving pumpkins. Conversations about college and school, Halloween plans and ways in which people know each other.

Week 8 – 5th November

Enjoyed painting, table tennis, Xbox and pool. Went outside to watch nearby fireworks. Conversations about what they did for Halloween, job and what to do with first pay cheque

Week 9 – 12th November

Cancelled due to staff absence

Week 10 – 19th November

Enjoyed usual equipment plus tomato soup and bread and crafts. Conversations about first cars, trying new foods and employment. One-to-one about stress of exams

Week 11 – 26th November

Took turns to make cookies which went really well. Conversations about cooking experience, school, friendships and tests. One-to-one about lack of celebration for birthday

Week 12 – 3rd December

All did Christmas crafts with conversations about different accents and sports. Gave reminders about ice-skating and Christmas session. Also, good game of bingo

Week 13 – 10th December

All enjoyed a Christmas dinner together, helping to prepare and pack up.

Week 14 – 16th December

Ice skating trip to which all young people were invited. Over 75 young people attended and enjoyed 1.5 hours on the ice and a meal afterwards. It was a great event with young people behaving well and enjoying themselves.

Community Centre Report – January 2020

Maintenance/Improvements:

The saga with the large puddle at the entrance to The Sycamores car park continues, as I'm still waiting to hear the results of Cambs County Council Highways investigations.

The Community Centre main hall + lounge floor and the Youth Building floor will be professionally cleaned over the Christmas period

Bookings:

All our regular classes will continue into 2020

Youth Building:

Nothing to report

North Lodge

Nothing to report

Crime/Vandalism:

The Annexe was broken into on Sunday 29th/Monday 30th December. A member of the public walking their dog noticed that a window round the back had been smashed and reported it to the police, who subsequently rang me. Although nothing appears to have been stolen, the window has been badly damaged and the complete double glazed unit will probably need replacing. In the meantime, it has been boarded up and the building made secure.

Andy Gray
Community Centre Manager
31/12/2019

County Councillor's Report for Parishes, January 2020 – Anna Bradnam

County Council 19 Dec 2019 – the County Council has delegated to Suffolk County Council an application from the Ramblers - to retain the Public Right of Way over the Shire Hall site as well as (previously) the application for a Town Green. This avoids any conflict of interest which might be perceived if Cambridgeshire had handled the application itself.

The County Council has adopted Carbon Footprint Annual Report 2018/19 and a Climate Change and Environment Statement for 2020-2025.

The County refused a Labour motion, supported by the Lib Dems to write to the PM seeking support for **Maintained Nursery Schools in Cambridgeshire**. Our budget tells us that early investment in children's services saves money in the long-run, so opposition members were disappointed that this was voted down, on the grounds that a letter had been written to the Secretary of State.

The County passed a motion intended to improve **air quality**. In theory, this should be a good thing but in practice it included plans to prevent generation of revenue from congestion charging (*much needed to enable investment in improved infrastructure*), to consider allowing electric vehicles to travel in dedicated bus lanes (*which would jeopardise the bus prioritisation about to be delivered through the Greater Cambridge Partnership improvements in Histon Road and Milton Road*) and to propose free parking for electric vehicles in Cambridge (*which would perpetuate congestion in the City centre*). A cross-party Lib Dem/Lab amendment was voted down by the Conservatives.

The Public Works Loan Board rate of interest has been raised from 1% to 2%. This will not affect existing loans but means these loans will be less useful to District and County Councils .

Disability Cambridgeshire AGM 16 December 2019

This organisation aims to improve the lives of disabled people, their families and their carers, through a) a telephone information service, b) giving disabled volunteers opportunities to increase their skills and c) by making sure people get the welfare benefits they need. 95% of this work is carried out by volunteers and they only have two p/t paid staff. The Casework Manager and his team have overturned some of the most awful decisions (the team have seen) since Personal Independence Payments were introduced. They have represented severe and chronically disabled clients who have been subjected to inconsistent and whimsical decisions arising from repeated re-assessments by Capita and IAS health professionals who recommended awards (normally fixed for 3 years) but which subsequent assessors have taken away at short notice. It can take over a year to get these cases before a tribunal in Cambridge, with no compensation offered in the meantime, for the misery caused by a long wait for justice. They have secured annualised benefit awards of over £300,000 at 49 successful tribunals. I am disappointed that funding originally provided by the County Council to Disability Cambridgeshire via the charity Red2Green was withdrawn, but am relieved that the County is now contributing to a Caseworker to support cases involving Mental Health issues and South Cambs District Council also support the charity.

Transport

Buses – The Mayoral Bus Reform Task Force – expert group had its first meeting 3 December, to approve the Terms of Reference and schedule for consultation. I represent SCDC on this Group and am pushing for inter-connectivity between all modes of transport, with prioritisation of buses.

I have regular meetings with **Stagecoach** who will be announcing new timetables starting in January 2020. I have contributed to their audit of bus stops and suggested improvements to timetable layouts. The results of their **Guided Busway** consultation have been presented. The main requests were for more frequent services, double decker buses at peak times (so passengers don't have to stand) and services later in the evening. IN response, Stagecoach aim to provide 18 more buses on the busway (1464 more seats) giving 5 minute frequency and a new app to track buses and to buy tickets.

The **Joint Development Control Committee** was shown early plans for a '**Travel Hub**' just west of Junction 11 on the M11, with improvements to the farm bridge over the M11 for cyclists. It is proposed to have 12 coach parking spaces, 2,150 car parking spaces of which 5% (100) would have EV charging and parking for 270 bikes. Members observed it was a P&R, since it did not connect to any other forms of public transport. Members suggested more attention needed to be given to the need for lay-over bays for bus and coach drivers (to alleviate the pressure of coaches on the City centre), more electric vehicle charging spaces for private cars and taxis and adequate toilet and refreshment facilities for those charging their vehicles.

Trains – the lift at Cambridge North Station has finally been mended. Greater Anglia continue to work with Cambridge Science Park to provide the 'last mile' connection. E-bikes have been discontinued as they were not being used.

The platform extension at Waterbeach Station is progressing. Waterbeach is making a bid to Great Northern's Passenger Benefit Fund (set up as compensation for the chaos caused when the new timetable was introduced during 2018). John Grant has the details.

New bi-mode trains will be delivered soon for testing on the region's network. These have both a pantograph to pick up electrical power from overhead cables and a diesel engine.

I will be meeting Matt Brennan at Cambridge North in the New Year to seek improvements to navigation, ticket purchase and car park payment and to follow up a request for relocation of a No Entry sign in the cycle track beside the Guided Busway which is a hazard for cyclists.

Highways – I have noted on 'Report a Highways Fault' all the issues residents have raised with me as well as raising them directly with the Local Highways Officer. I am disappointed that so many highways jobs I have requested remain 'to be done' nearly two years on, through lack of funding.

Gritting Cyclepaths

Fen Ditton PC asked me if the Wadloes cycle paths will be gritted. I suspected not, as it is across a meadow and this has been confirmed by Les Middleton, Network Management Officer, who said,

"Thank you for your enquiry below regarding the gritting of Cycle Paths as part of our Winter Maintenance Operations. While we are unable to grit all the Cycle Paths we do have a number that are gritted by two Quad Bikes. A detailed map of these paths is available at

www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/gritting-roads-cycleways-and-paths/

These are gritted when the main gritting routes are treated within Cambridge. *(NB - I note very few cycle paths appear to be gritted on this map. AB)*

The Guided Busway does indeed have a specialist Gritter Lorry and a Quad Bike to treat the route."

Schools The Joint Development Control Committee has seen revised pre-app. designs for the Primary School at Marleigh (Wing). A crossing over Morley Street has been offered and segregated access for cycles and scooters on the west side of the school, which is an improvement. There appeared insufficient space for delivery lorries to turn in the car park and members requested clarification of pick-up and set-down arrangements for pupils at the P&R site.

Milton

I have been advised that the shared cycle/footpath between Milton Road and Cambridge North Station, alongside the Cambridge Business Park will reopen in December 2019. On 9 December I could see the trench had now been filled for most of the length but it needed resurfacing. This path is normally gritted by the County quad bike. *(I note this route is not shown on the County gritting map. AB)*

The Jane Coston Bridge is effectively gritted by volunteers, with grit bins at each end and people undertaking to take a scoop each and sprinkle it on the bridge as they cross.

Cycle chicane beside the Bowls Pavilion – a site meeting has been arranged for 11 December with County Cycling Officer Jason Tyrrell to consider options.

Trees on the A10 – 9/12/2019 I have asked for an update. I believe Ryan Baker (County Asset Map) asked MPC solicitor for copy of the contract of sale between CCC and MPC, to which I think we have already responded saying we do not have a sale contract. I am trying to ensure our solicitor gets written confirmation from the County Council that the trees are on County Highways, not MPC land.

AB 28/12/2019

District Councillors Report – for Milton, Landbeach and Waterbeach PC, January 2020

Cllrs Hazel Smith, Judith Rippeth and Anna Bradnam:

Climate Change and Environment

South Cambs is making good progress towards tackling the Climate Emergency: the Council formally adopted the 2050 target for net zero carbon across South Cambridgeshire in November, and agreed an action plan will be adopted within 6 months. A lot has already been done, and our Sustainable Design and Construction Supplementary Planning Document will ensure good practice in the construction industries once we can get it adopted (this month). Embodied carbon in the building of houses is typically 20% of the lifetime energy load of that house, so this is important, and the new Local Plan (consultation starts Jan 13th till 24th Feb) can set higher standards still. We have commissioned work to tell us how to get our council house stock into better shape for Net Zero 2050: the insulation and heating quick wins are mostly done now, and there will be hard decisions as some houses will not be economic to retrofit.

There is a recognised method of accounting for greenhouse gas emissions from our estate and operations, and this will form part of our planning and accounting in the future, so we can measure our progress.

We are also encouraging taxi drivers to invest in less fossil fuel dependent technologies when they replace their cars. The new Taxi Licensing Policy is now going through another round of consultation ending on January 31st. Some significant changes are proposed that will make taxis safer for the general public. Uber has caused some upset to the status quo and the changes redress the balance again.

Street lights maintained by SCDC

There are some 1800 so-called 'footway lights' that SCDC owns, for which the parishes pay the electricity bills, spread across the area. These are mostly on footpaths where the County did not adopt them. There will be a significant program of replacing these with LED lanterns that will be set to dim in the middle of the night as the County ones do.

Council investment properties

As Rate Support Grant from central government is dwindling to nothing (and possibly set to become negative in the future!) the council has had to look at ways of generating money from all its operations. In addition it can borrow money and invest in buildings to generate an income from rents which supports the services it delivers. If in addition we can improve the energy efficiency of the buildings and provide space for small businesses this also helps meet our other objectives. We have one building on the Science Park already and more premises are being considered all the time.

Council Audits

Ernst & Young have finally finished the audit of Council accounts to March 2018 (yes, 2018). When the Lib Dems took over in 2018 there was a serious lack of staff in our accounts department, coupled with an attempt to share our accounts service with Cambridge City – this was clearly not working as their accounts were signed off, but ours got further and further behind. The accounts are very healthy – in fact the auditors found £3.5m in additional Non-domestic Rates which had not been carried forward, among other errors. The 2018-19 accounts are expected to be completed in the next couple of months.

Planning

Following the good news last month that the Greater Cambridge Planning Service (GCPS) is now up to date with registering planning applications, GCPS continues to meet the performance targets that the government has set for determining applications. The new service is also working on creating more efficient & streamlined processes

Greater Cambridge Local Plan

We are doing things differently with this new local plan. For a start, there are four key themes that have already emerged (1) Climate change (2) Biodiversity and green spaces (3) Wellbeing and social inclusion (4) Creation of great places.

These will help us shape the local plan in a way that creates a better outcome of where homes and jobs and supporting infrastructure should be built. A new website is being created to help people get involved more easily. This will also mean people can find and comment more easily on the issues that they are

more concerned about. The consultation will start on 13 January 2020 and run until 24 February 2020. This will be an opportunity for everyone who is interested in the Greater Cambridge area to have their say in shaping the future of this area. Please watch and share this video

<https://www.youtube.com/watch?v=D9p3BZ8oS3M&t=161s> 2.3

Call for Sites in February and March 2019, GCPS carried out a 'call for sites', allowing people to suggest potential sites or broad locations for development. This is an early step in the process of the development of the new Greater Cambridge Joint Local Plan. We received a wide range of housing and employment site suggestions ranging from small sites in villages to new communities. Some are on brownfield (previously built on) land, some on greenfield (countryside but not built on before) land, and some in the greenbelt (30% of South Cambs is green belt land) The service received over 500 site suggestions (not planning applications) and has now almost completed the registration of these sites. Then the sites will be "mapped" onto the map of the district making it easy to see where they are at a glance. Please note that none of these sites have been selected for anything. There is no status to them whatsoever, other than that the owners "hope" that their sites will be selected. All of these sites will need to be assessed for their planning merit in 2020, and none of them have any planning status in respect of the new Local Plan. The forthcoming issues and options consultation in January 2020 will also ask for any further sites as part of the call for sites process. We expect that all the sites will be publicly available to view in early 2020 following the issues and options consultation.

Housing

We recognise that the cost of keeping warm in winter months can be quite high, especially for those that use oil for heating. SCDC can provide funding towards making homes more energy efficient. You can use the funds to replace or repair an existing system, improve home insulation, replace draughty doors and windows etc. To qualify for a grant, householders will need to have owned and lived in their home for at least two years and be in receipt of one of the following means tested benefits:

- Universal Credit
- Income Support
- Income based Job Seekers Allowance or Income Based Employment Support Alliance
- Working Tax Credit with gross income less than £18,000
- Council Tax support
- Guaranteed Pension Credit
- Or child tax credit with a relevant income less than £18,000

The improvement work is carried out by the Cambridgeshire Home Improvement Agency. Please see home improvement grants for more information, email at HIA@CambsHIA.org or call 01954 713 330.

Environmental Health

The Head of the Greater Cambridge Shared Waste Service, Trevor Nicoll, has been nominated and inaugurated as the 104th President of the Chartered Institute of Wastes Management (CIWM) Mr Nicoll joined the service in September 2017 and has helped transform the waste service to become more efficient. He has also helped residents across South Cambs and Cambridge City to increase recycling rates. We wish him every good luck in this role as he shares his knowledge and expertise nationwide.

Community Chest Grant

The South Cambs District Council's Community Chest fund is still open and funding increased to £49,070. Community and voluntary groups, and small parish councils can currently bid for funds up to £1,000 for use on local projects that could help to (1) Promote active and healthy lifestyles (2) Build inclusive communities and (3) Enhance the natural environment This second half of the fund is open for applications till March 2020 – or when the funds run out. Find out how to apply at <https://www.scambs.gov.uk/community-development/grants/community-chest-grants/> or email ellen.bridges@scambs.gov.uk

A Happy New Year to all our parish councillors and clerks – and many thanks for all you do for our villages all year round.

Milton Parish Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
287 Trolley Bus	30/11/2019		Unity Trust Bank		Dial-a-Ride	Cambridge Dial-a-Ride	Z	100.00	0.00	100.00
288 Website	07/12/2019		Unity Trust Bank		Website hosting	1 and 1 Internet Ltd	S	3.99	0.80	4.79
289 Website	08/12/2019		Unity Trust Bank		Website hosting	1 and 1 Internet Ltd	S	6.99	1.40	8.39
290 MCC cleaning	01/12/2019		Unity Trust Bank		MCC Grant Paid	Atkins Gregory (The Cleaning	S	1,058.51	211.70	1,270.21
291 Office Sundries	02/12/2019		Lloyds Corporate Card		Fees	Lloyds Corporate Card	Z	3.00	0.00	3.00
292 Subscriptions	03/12/2019		Unity Trust Bank		Scribe	Starboard Systems Ltd	S	487.00	97.40	584.40
293 S137: Warden's Mileage	02/12/2019		Unity Trust Bank		S137 Mileage	T E	Z	312.30	0.00	312.30
294 Capital Schemes	03/12/2019		Unity Trust Bank		AED Unit	WEL Medical Ltd	S	1,595.00	319.00	1,914.00
295 Play areas	29/11/2019		Unity Trust Bank		Play Inspection	Wickstead Playgrounds Ltd	S	180.00	36.00	216.00
296 S137: Warden's Phone	01/12/2019		Unity Trust Bank		Mobile phone (Warden)	Tesco Mobile	S	10.49	1.50	11.99
297 Allotment Maintenance	02/12/2019		Unity Trust Bank		Allotment	Buchans Landscaping & Gro	S	274.04	54.81	328.85
298 Cemetery Maintenance	02/12/2019		Unity Trust Bank		Cemetery	Buchans Landscaping & Gro	S	159.35	31.87	191.22
299 Grass Cutting	02/12/2019		Unity Trust Bank		Grass Cutting	Buchans Landscaping & Gro	S	717.46	143.49	860.95
300 MCC grounds maintenance	02/12/2019		Unity Trust Bank		MCC Grant Paid	Buchans Landscaping & Gro	S	981.93	196.39	1,178.32
301 MCC-NLP grass cutting	02/12/2019		Unity Trust Bank		MCC Grant Paid	Buchans Landscaping & Gro	S	190.97	38.19	229.16
302 MCC grounds maintenance	02/12/2019		Unity Trust Bank		MCC Grant Paid	Buchans Landscaping & Gro	S	618.00	123.60	741.60
303 Shrub Maintenance	02/12/2019		Unity Trust Bank		Shrub clearing	Buchans Landscaping & Gro	S	104.00	20.80	124.80
304 Shrub Maintenance	02/12/2019		Unity Trust Bank		Cemetery	Buchans Landscaping & Gro	S	86.40	17.28	103.68
305 Shrub Maintenance	02/12/2019		Unity Trust Bank		Bulb planting	Buchans Landscaping & Gro	S	524.00	104.80	628.80
306 Payroll Pension (Employee)	12/12/2019	DD	Unity Trust Bank		Pension payment	Smart Pension	E	59.08	0.00	59.08
307 Payroll Pension (Employer)	12/12/2019	DD	Unity Trust Bank		Pension payment	Smart Pension	E	59.08	0.00	59.08
308 S137: Warden's Pension (Em	12/12/2019	DD	Unity Trust Bank		Pension payment	Smart Pension	E	57.26	0.00	57.26
309 S137: Warden's Pension (Em	12/12/2019	DD	Unity Trust Bank		Pension payment	Smart Pension	E	57.26	0.00	57.26
310 Payroll Asst Clerk	19/12/2019		Unity Trust Bank		Salary	E T	Z	300.73	0.00	300.73
311 Payroll Clerk	19/12/2019		Unity Trust Bank		Salary	S C	Z	1,042.69	0.00	1,042.69
312 Payroll Highways	19/12/2019		Unity Trust Bank		Salary	P A	Z	256.19	0.00	256.19
313 S137: Warden Salary	16/12/2019		Unity Trust Bank		Salary	T E	Z	877.69	0.00	877.69
314 Training	17/12/2019		Bond - United Trust B		CILCA	SLCC (Society of Local Counc	Z	20.00	0.00	20.00
315 GJK - RFO	31/12/2019		Unity Trust Bank		Professional Services	GJK Accountancy Ltd	E	150.00	0.00	150.00
316 Photocopying	31/12/2019		Unity Trust Bank		Office	CBS Office Solutions Ltd	S	20.74	4.15	24.89
317 Telephone / Broadband	31/12/2019		Bond - United Trust B		Office Mobile	Three	Z	14.00	0.00	14.00
318 Telephone / Broadband	31/12/2019		Bond - United Trust B		Office Phone & Broadband	B T	S	5.00	1.00	6.00
319 Youth Workers/Courses	31/12/2019		Unity Trust Bank		Youth Club Sessions	The Connections Bus Project	E	2,040.00	0.00	2,040.00
320 Website	31/12/2019	DD	Unity Trust Bank		Website hosting	1 and 1 Internet Ltd	S	6.99	1.40	8.39
321 Bank charges	31/12/2019		Unity Trust Bank		Bank Charge	United Trust Bank	E	7.20	0.00	7.20
322 Electricity	31/12/2019		Unity Trust Bank		Electricity	Utilita	L	101.40	5.07	106.47

Milton Parish Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
148 Interest Santander	09/12/2019		Santander S106 Arts		Interest	Santander	Z	18.79	0.00	18.79
149 Interest Shawbrook	05/12/2019		Shawbrook 1 year Bus		Interest	Shawbrook Bank	Z	1,062.50	0.00	1,062.50
150 Interest Shawbrook	05/12/2019		Shawbrook 1 year Bus		Interest	Shawbrook Bank	Z	3.53	0.00	3.53
151 Community Care	11/12/2019		Unity Trust Bank		Community Care Fee	J G	Z	130.00	0.00	130.00
152 Community Care	16/12/2019		Community Care Sche		Community Care Fee	A H/M H	Z	157.00	0.00	157.00
Total								1,371.82	0.00	1,371.82

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