

**Minutes of the Meeting of Milton Parish Council held on  
Monday 5 November 2019 at 7.30pm in the Bowls Pavilion**

**Present:** D Wildman (DW) (Chair), J E Coston (JEC), R Farrington (RF), D Owen (DO), A Horne (AH), A Markham (AM), H Smith (HMS), A Bradnam (AB – arrived 8:06pm)

**In Attendance:** S Corder (SC) (Clerk), E Taylor (Assistant Clerk)  
1 member of public

**1 Apologies for absence**

J Rippeth (District Councillor)

**2 To APPROVE the Minutes of the meeting held on Monday 7 October 2019**

**To APPROVE the Minutes of the Extraordinary meeting held on Monday 14 October 2019**

**To APPROVE the Confidential Minutes of the meeting held on Monday 14 October 2019**

Discussed at Item 12 - JEC reported minor amendments to the above minutes: Monday 7 October 2019 Item 7 to add Wicksteed to install a metal bench to The Rowans play area (included in the quote), to apply for the November 2020 tree packs. Item 8 to add JEC asked if the junction of Coles Road/Fen Road could also be assessed for double yellow lines. Monday 14 October Item 4 To add the full wording to the proposal put forward, minor amendments to be made to the confidential minutes.

**JEC PROPOSED to accept the minutes with the amendments – AB Seconded ALL AGREED.**

**3 Declarations of interest and dispensation**

- a) To receive declarations of interest from councillors for items on agenda: None
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

**4 Public Participation – members of the public are invited to speak**

Member of public attended to observe.

**5 Clerk's/Chairman's report**

**From previous meetings:**

- **CCTV on Jane Coston Bridge – Update AB:** Last month AB advised the order had been placed for the cameras. We were awaiting a schedule from British Telecom for installation of communication links. Since then, the officer who was managing this project has unfortunately gone on long-term sick leave. AB is following this up with Chris Stopford of Hunts DC
- **A10 Trees** - Update from Solicitor to follow shortly
- **Deeds** – Update from Solicitor to follow shortly
- **Local Highways Improvements 2020/21** – Awaiting outcome of grant application for works on Landbeach Road bus stop
- **Willow Crescent** – Update from Solicitor to follow shortly
- **AED Unit North Lodge Park** – Awaiting donation payment from Bellway
- **The Sycamores Play Area** – Update: Mick George grant application unsuccessful. Clerk to apply to Tesco Bags for life grant.
- **CCTV Policy** – Being updated
- **Tomkins Mead** – Work has been carried out to remove the tree and we are arranging for the fence to be repaired

**6 Planning**

The minutes of the meeting on Monday 21 October 2019 were received.

**Decisions Received:**

**S/2945/19/FL** – 26 North Lodge Park, Milton, Cambridge CB24 6UB – Loft conversion with dormer window  
**APPROVED**

**S/3313/19/PN** – 23 Cambridge Science Park, Milton, Cambridge CB4 0FL – Prior notification of proposed demolition of 1 no. single storey and 1 no. two storey units **APPROVED**

**NEW:**

**S/3587/19/PN** – 24 Cambridge Science Park, Milton, Cambridge CB4 0FN – Prior notification of proposed demolition of 1 no. single storey unit – **HAS NO RECOMMENDATION**

**7 Finance and Administration**

The minutes of the meeting on Monday 21 October 2019 were received.

To **CONSIDER** recommendations:

To **CONSIDER** investing £45k in a 1 year bond at 1.76% interest with Hampshire Trust Bank FSCS approved – **JEC Proposed to transfer £45k in a 1 year bond – AH Seconded ALL AGREED.**

**8 Internal Auditor's Report**

The Internal Auditor's report was received. DW reported that a pleasing report was received by the Auditor and they are pleased with the progress the Clerk is making towards their CiLCA qualification. Clarification on Councillor email addresses needs to be added to the Risk Management Policy. Council should consider the value of pursuing registering for the Power of Competence.

**9 Maintenance**

To **CONSIDER** Buchans quote for tidying up and planting of bulbs on The Rowans (area by The Antiques Shop) £580.00 + VAT. **AH Proposed to accept Buchans quote – RF Seconded. Clerk to clarify if English bluebells.**

**10 Office Equipment**

To **CONSIDER** quotes for a NAS Server

Misco Buffalo TeraStation 4 bay £368.99 Ex VAT + £5 delivery, Buffalo LinkStation 4 bay £318.99 Ex VAT, World of Computers Seagate plus disks £576.00 Ex VAT, CambIT WD 4 bay £486.36 Ex VAT. **AB Proposed to accept the World of Computers Quote (as they maintain the office equipment) – RF Seconded ALL AGREED.**

**11 The Rowans – Double Yellow Lines**

To **CONSIDER** the cost of £250 to start the application process for the possibility of double yellow lines – **AH Proposed – RF Seconded. Clerk to check if the junction of Coles Road/Fen Road can be included in the application process fee.**

**12 26 Old School Lane**

Update of sale of land

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 12, namely: 26 Old School Lane

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

**RF Proposed to go into Confidential Session – AB Seconded 5 In Favour – 1 Against – 2 Abstain AGREED (meeting closed at 9:03pm and opened 9:50pm)**

**Subsequent to the meeting of Monday 14 October 2019 an offer of £45k for the sale of the land encroached upon was received via our Solicitor and accepted, if completion of the transfer could be done by the 23 October 2019.**

**13 Parish Council Meeting Dates 2020**

The meeting dates for 2020 were received and agreed.

**(AH and DO left 10:03pm)**

**14 To CONSIDER cycle/pedestrian safety by the Bowls Club pathway**

Deferred to December meeting.

**15 Cambridgeshire and Peterborough Against Scams Partnership (CAPASP)**

To **CONSIDER** becoming a supporter of CAPASP – Deferred to December meeting.

**16 Milton Community Centre Report November 2019**

**Maintenance/Improvements:** New windows and a new entrance door have been installed at The Sycamores Pavilion, as the old ones were rotten

A new roller shutter has been installed on The Sycamores Pavilion side storeroom door.

**Bookings:** These continue very much as before.

RF: There have been issues with quad bikes riding over the North Lodge pitches.

**17 County Councillors Report – November 2019 Anna Bradnam (Full report on the webpage)**

**CUSPE Report - Net Zero Carbon:** The CUSPE (Cambridge University Science and Policy Exchange) Challenge asks student researchers to work with County Officers and elected councillors to investigate critical questions, to provide evidence-based recommendations to inform policy change.

In this project, researchers were asked to investigate 1) What are the County's current emissions? 2) What would happen in 2050 if we made no changes? 3) How do we get to net zero by 2050?

Current total emissions come from Transport (40%), Commercial and Industrial Buildings (27%) and Domestic Buildings (27%) and other (6%). We will not achieve the 'net zero' target by 2050 if we carry on as we are. Improvements to domestic buildings could be achieved by decarbonisation of the national grid (switching to renewable energy), better insulation and multiple glazing. Domestic heating must switch to electricity and by switching from a gas grid to a hydrogen grid. New builds from 2025 must be heated electrically but there will still be a million homes to retro-convert to electrical heating. Road transport is the biggest emitter of carbon, with cars responsible for the biggest proportion of that. So a substantial move to public transport and electric vehicles will be needed. New housing will have to use heat pumps and existing stock will need to be retro-fitted to electric heating. Transport will need to switch from carbon based fuels to electricity, with charging infrastructure. Agriculture needs to reduce reliance on red meat and milk (to minimise CO2 and methane generated by cattle) and reduce food waste. Commercial and industrial buildings will need to move to low carbon heating. The County needs to plant trees on agricultural land, to sequester carbon. The bad news for Cambridgeshire is that peatlands, when drained and dried out could potentially produce as much carbon as all the other sources put together. So we need to consider re-wetting peatlands. Both afforestation and re-wetting need to be balanced against food production.

**Joint Development (Planning) Control Committee:** Received a presentation on Supplementary Planning Document on Sustainability for the Local Plan. The aim is to ensure principles of sustainable design and construction are incorporated into the Local Plan. It will cover carbon reduction, adaptation for climate change, biodiversity, water efficiency, pollution, construction standards and how to deal with heritage assets.

**Highways and Transport:** Cambridge South East Transport are planning a Rural Travel Hub near Linton just off the A1307 at Bartlow Road

#### 18 **District Councilor's Report – November 2019 (Full reports on the webpage) from Cllr Hazel Smith, Cllr Anna Bradnam and Cllr Judith Rippeth**

**Taxi Consultation:** South Cambs District Council is reviewing its Taxi Policy and proposes changes for Hackney Carriages, Private Hire vehicles, drivers and operators. The aim is to improve safety for the travelling public and to improve air quality. Having listened to the views of the trade and public, the Council has drafted a new Policy which members of the Licensing Committee will be considering during November in order to make a recommendations to Council in December 2019.

The main changes are:

- a) Introduction of driver and operator probation periods
- b) Review of door signage
- c) Private Hire vehicles exempt from displaying signage to be used for executive chauffeur work only.
- d) Environmental conditions – the date of introduction is being considered
- e) Age of the vehicle – lower, to encourage switching to electric vehicles
- d) CCTV to be fitted inside the vehicle – the date of introduction is being considered

**Planning - Emerging Greater Cambridge Local Plan:** Cambridge City Council and South Cambridgeshire District Council are working together to prepare a new Joint Local Plan for the Greater Cambridge area. Both the Councils' current adopted Local Plans (2018) include a policy which makes a commitment to an early review of those Plans to commence before the end of 2019. The first stage is an "Issues and Options" consultation which is due to start on 25 November and end in January 2020.

**Water supply in the Cam catchment:** AB is asking questions about sufficiency of water supply in the Cam Valley. When new developments are planned Anglian Water is obliged to provide a connection. The Environment Agency is responsible for the health of streams and rivers and is the permitting authority for abstraction licences.

**North East Cambridge Area Action Plan (NECAAP):** SCDC has (felt obliged to) approve a plan from the Cambridge Science park for a temporary increase in parking. This has come about because whilst plans move forward to densify the employment site, some tenants have long leases with guaranteed parking. The landlord, Trinity College, cannot reduce the number of parking spaces until the leases fall due for renewal – and some of them are very long terms. In the meantime, there may be more cars on Milton Road, but over the next ten years or so the numbers will be managed back down as the landlord claws back parking spaces from renewing tenants.

**Transport and Highways:** The Greater Cambridge Partnership has undertaken a consultation called **Choices for Better Journeys** Feb-March 2019, to which 5000 people responded. The results of which are summarised on this page <https://www.greatercambridge.org.uk/cityaccess/choices-for-better-journeys/>

They also set up a representative Citizens' Assembly which has, during October, considered evidence about how to reduce congestion in Cambridge and how public transport can be improved. The solutions will also help to reduce emissions causing climate change. You can see video of the Citizens Assembly here, although it is hard to interpret some of the data presentations). <https://www.greatercambridge.org.uk/news/greater-cambridge-citizens-assembly-headline-report-published/> They aim to submit recommendations to the Combined Authority in December.

AB continues to meet Stagecoach as Chair of the **Cambridge Area Bus Users**, to seek more joined up communications between **GCP** (Histon Road and Milton Road bus prioritisation), **County Highways** (Fendon Road roundabout),

**Highways England** (doing their best to complete the A14 upgrade which is now focussing Girton, Histon and Milton junctions) and ensuring they are all communicating with **Stagecoach** who are trying to maintain bus services throughout. The Histon Road inbound closure planned for November – but without consulting Highways England - has been postponed until May, when HA believe the A14 might be able to cope with the diverted traffic.

**Waterbeach:** At the New Town Community Liaison Forum on 18 Sep 2019, residents were able to speak to representatives of the developers, the Parish Council and Neighbourhood Plan, English Heritage, County Highways, Greater Cambridge Shared Planning Service and Waterbeach Community Land Trust. The next Forum will be in February 2020.

**19 Bills for Payment and Money Received, Budget figures.**

To **CONFIRM** and **AGREE** bills for payment.

**AB Proposed to pay the bills listed (232-254) and the refund of the overpayment of the CCF grant– RF Seconded ALL AGREED**

**20 Correspondence  
From Milton residents**

None received.

**General – copies available on evening**

North East Area Action Plan 2019

**21 Dates of next meetings**

Monday 18 November 2019 – Planning at 7:30pm

Monday 2 December 2019 – Parish Council at 7:30pm

Meeting closed at 10:10pm Signed: .....

Date: .....