

**Minutes of the Community Care Committee meeting held on Wednesday 9th October 2019
at 11:30am.**

Present: H M Smith (HMS) (Chair), T Ebbon (TE) Warden, Community Care Scheme, R Farrington (RF), D Wildman (DW), Rev D Chamberlin

In attendance: S Corder – Clerk, E Taylor (Office Assistant)

1. Apologies for absence

A Bradnam (Councillor business)

2. To APPROVE the minutes of the Community Care meeting held on 10 July 2019

Clerk added Rev D Chamberlin as present. HMS Proposed to accept the amended minutes - **ALL AGREED.**

3. Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda; None received.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None received.
- c) To grant any requests for dispensation as appropriate. None received.

4. Community Care Warden list of courses attended

Food Hygiene Awareness, Introduction to Health & Safety, Hand Hygiene Techniques and Data Protection Awareness.

5. Mobile Warden Scheme Update – Report from Mobile Warden

TE tabled her report and gave an update on her clients. It was **AGREED** that this report should be marked up as “Confidential” and dated.

An email from a client’s relative was received thanking TE for all that she had done for family over the last few weeks and the support given.

6. Client Care Waiting List

TE update: Currently there is no-one on the waiting list.

7. Policies

The Complaints Procedure was reviewed – no amendments required.

8. Community Navigator Report

Nothing to report.

9. Barnabas Court Update

A new Manager is in place – working Tuesday and Wednesday on behalf of CHS.

10. Any Other Business

Clerk raised the question ‘what do we charge for clients who go into hospital or away whilst still on the scheme?’ HMS – Charges still apply as per Care Scheme policy. **AGREED.**

11. Date of Next Meeting

Wednesday 15 January 2020 at 11:30am

Meeting closed 12:20pm

Signed: Dated: