

**Minutes of the Meeting of Milton Parish Council held on
Monday 2 September 2019 at 7.30pm in the Bowls Pavilion**

Present: D Wildman (DW) (Chair), J E Coston (JEC), R Farrington (RF), D Owen (DO), A Markham (AM), A Horne (AH), T Leavens (TL), H Smith (HMS), A Bradnam (AB)

In Attendance: S Corder (SC) (Clerk), E Taylor (Office Assistant)
1 member of public

1 Apologies for absence

J Rippeth (District Councillor)

2 To APPROVE the Minutes of the meeting held on Monday 15 July 2019

HMS reported a few minor amendments to be made.

RF PROPOSED to accept the minutes with the amendments– DO Seconded (AH and AM Abstain) **AGREED.**

3 Declarations of interest and dispensation

a) To receive declarations of interest from councillors for items on agenda: None

b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None

c) To grant any requests for dispensation as appropriate; None

4 Public Participation – members of the public are invited to speak

1 member of public attended to discuss item 9 – “As part of the site was a permanent track repair yard for British Rail, street names could reflect this: Fenman Way, Gravel Path or Gravel Line Path”. Suggestion given was that if the Council are asked about names for roads in the Northern Fringe that these could be also named after trains.

5 Clerk’s/Chairman’s report

From previous meetings:

- **CCTV on Jane Coston Bridge** – Update AB: An order has been placed for purchasing CCTV.
- **A10 Trees** – Awaiting a formal response from CCC to ownership.
- **Deeds** – Update JEC: Ongoing.
- **A14 Parish Legacy Fund** – Accepted: To improve crossing point at High Street/Fen Road.
- **The Sycamores play park** – Awaiting outcome of grant application to Mick George.

New:

- **Local Highways Improvements 2020/21 Application** - Awaiting grant application outcome for work to be carried out at Landbeach Road bus stop tarmac area.

Update: Coles Road illegal encampment. Bailiffs were contacted Monday evening by JEC and DW to start the eviction process. Eviction notice was served on Tuesday morning and the encampment had moved on by Wednesday morning. The site was cleared by SCDC Thursday morning. Minor damage and some antisocial behaviour occurred.

6 Planning

The minutes of the meeting on 29 July were tabled and received.

Meeting of 12 August 2019 was not required.

Decision under Delegation of Powers for:

S/2407/19/FL – 101 Cambridge Science Park, Milton, Cambridge CB4 0FY – Development of a shower and changing facility within the existing multi-storey car park and an external cycle storage area. **HAS NO RECOMMENDATION**

S/2604/19/FL – Land off Milton Avenue, Milton – Full planning permission for a temporary car park. **HAS NO RECOMMENDATION**

Decisions Received:

S/2309/19/FL – 36 Old School Lane, Milton, Cambridge CB24 6BS – Two storey front extension **APPROVED.**

S/2332/19/FL – 12 Garner Close, Milton, Cambridge CB24 6DY – Loft conversion to the rear with flat roof dormer. **APPROVED.**

New:

S/2602/19/NM – Land off Milton Avenue, Milton, Cambridge – Non material amendment of planning permission

S/2372/17/FL FOR INFORMATION ONLY

S/2603/19/NM – Land off Milton Avenue, Milton, Cambridge – Non material amendment of planning permission

S/4824/18/VC FOR INFORMATION ONLY

S/2512/19/DC – 436 Cambridge Science Park, Milton, Cambridge CB4 0AQ – Discharge of Conditions 3 (external

materials) of planning application S/2369/18/FL – Extension to the building, extension to an external plant compound, new generator compound, extension to existing cycle parking and new bin enclosure. **FOR INFORMATION ONLY**
S/4629/18/FL 24 Cambridge Science Park, Milton, Cambridge CB4 0FN – Hybrid planning application comprising in detail the demolition of the gym, Trinity Centre and Innovation Centre and the construction of hotel with gym, restaurant, café and business suite; and a building comprising multi-storey car park and three store commercial floorspace (B1 floorspace to the first and second floor; flexible accommodation to the ground floor (A1, A2, A3, A4, A5, B1, D1 and/or D2)) along with associated access, infrastructure and landscaping and the change of use of the Trinity Centre to B1 as part of a phased development; in outline the construction of a building up to seven stories to provide B1 floorspace with all matters reserved. **FOR INFORMATION ONLY**

S/2722/19/DC – Land at Chesterton Sidings, Cowley Road, Cambridge – Discharge of conditions 2 (Materials) and 12 (Hard and Soft landscape works and tree pits) of planning permission. **FOR INFORMATION ONLY**

S/2750/19/DC – One Cambridge Square, land at Chesterton Sidings, Cowley Road, Cambridge – Discharge of conditions 12 (Ecology), 13 (Ecological Management), 21 (Contamination Investigation), 21 (Remediation Strategy), 23 (Material Management Plan), 25 (Waste Management) & 26 (Environmental Management Plan) of planning application S/4824/18/VC. (Erection of building comprising office B1 (a) floorspace and ancillary ground floor retail (A1/A3) floorspace, a cycle storage pavilion, associated landscaping, access and a 125 space car park. **FOR INFORMATION ONLY**

S/2768/19/FL – The College of West Anglia, Landbeach Road, Milton, Cambridge CB24 6DB – Continue use of land for siting of mobile classrooms. **HAS NO RECOMMENDATION**

S/2741/19/LB - Milton Hall, Ely Road, Milton, Cambridge CB24 6WZ – Installation of air-conditioning system to offices at ground floor and first levels (primarily affecting south-east and south-west external elevations) to existing Grade II listed building. **HAS NO RECOMMENDATION – Comment: Will there be any additional noise from the new units compared to the previous units.**

7 Community Care

The minutes of the meeting 10 July 2019 were received.

8 Finance & Administration

To **CONSIDER** applying for a Unity Trust Card for Clerk to purchase items to a certain spend limit.
HMS Proposed to apply for the card with a spending limit of £100 – RF Seconded ALL AGREED.

9 Street Naming – Cambridge North, Milton

To **CONSIDER** application from 3C Shared Services proposing the street names ‘The Cut’ and ‘Chesterton Way’
As suggested in Item 4 JEC Proposed the street name “The Gravel Line or “Gravel Line Way” instead of Chesterton Way (keeping the theme of the history of the use of the railway line/trains). No comment to “The Cut” being proposed. Clerk to ask 3C Shared Services “What is the theme/recommendations of the local residential areas”.

10 General Data Protection

To **CONSIDER** Councillors using a work email address (from previous meeting) – questions raised at previous meeting: how will it be managed, who will pay for the virus protection linked to Councillor’s own devices, can Councillors have a dedicated folder for PC emails under their private email address?

RF Proposed to defer this item to a future meeting so the Clerk and Chairman can collate information and guidance as to what information is sent to Councillors.

11 Policies and Agreements

To **CONSIDER** wording on MPC and Bowls Club agreement – **AB Proposed to accept the updated agreement – RF Seconded ALL AGREED. Clerk to arrange signatories of the agreement.**

12 Willow Crescent Land Ownership and Maintenance

To **CONSIDER** acquiring the 2 pieces of land MPC currently maintain

To **CONSIDER** who would maintain the access to the properties in this area

DW: Awaiting confirmation from the Land Registry of ownership of the 2 pieces of land – MPC to take adverse possession as MPC has been maintain these arears since 2008. DW suggested that the strip of land including access to the properties be divided into 3 pieces of land minus the adoption of the access paths. This would have to be undertaken by the MPC’s Solicitor on the best way forward for possession. AB Proposed – JEC Seconded ALL AGREED. Clerk to seek advice from Solicitor.

13 26 Old School Lane

To **CONSIDER** Valuation report and Solicitors Update.

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 13 namely: 26 Old School Lane

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.
JEC Proposed to Close the meeting – DO Seconded ALL AGREED. Meeting closed 9:18pm

A valuation of the land has been received and was discussed. HMS Proposed to accept the valuation given with the intention of selling the land – DO Seconded ALL AGREED.

(Meeting opened 9:33pm)

14 AED Unit at North Lodge Pavilion

To CONSDIER purchasing AED Unit £1,595 + VAT plus £30 delivery (AED unit to be funded by Bellway)

JEC Proposed to a spend up to £2,000 to order the unit and have it installed (Bellway to refund cost of the unit) – DO Seconded ALL AGREED. Clerk to ask Bellway if they can install the unit.

15 New Town North of Waterbeach to North East Cambridge Public Transport Study

The briefing notes were received. **Clerk to clarify when a meeting will be arranged to discuss feedback.**

16 Consultation of the draft Greater Cambridge Sustainable Design and Constructing – Seeking views

No views at present.

17 Milton Community Centre Report July 2019 and September 2019

Deferred from July's meeting:

Maintenance/Improvements: An area of the car park to the rear of the doctor's surgery has had a major repair, as the tarmac was breaking up. A couple of the larger pot holes were also repaired at the same time.

A drainage channel has been installed on the path to the country park, as water used to 'pool' here when it rained.

Bookings: All continue very much as usual, although we have a new singing class due to start on Friday morning 12th July in the lounge.

September 2019

Maintenance/Improvements: The pitches at North Lodge are not in a particularly good state, so Buchans have carried out additional fertilizing and scarifying in an effort to improve them

Bookings: All continue very much as usual, with all our regular groups continuing in September

Vandalism: Nothing to report. Rather surprisingly, there hasn't been a significant increase in litter on the recreation grounds over the summer months, apart from a few smashed beer bottles on the Sycamores Basketball Court

18 County Councillors Report – July 2019 Anna Bradnam

Deferred from July's meeting:

Cambridgeshire and Peterborough Combined Authority: The County Council is represented by Cllr Steve Count as Portfolio Holder for Investment and Finance and by Cllr Chris Boden as Portfolio Holder for Spatial Planning. South Cambridgeshire DC is represented on the Housing and Communities Committee by Cllr Bridget Smith and on the Skills Committee by Cllr Eileen Wilson

Local Transport Plan – public consultation run by Steer: The Combined Authority's agent Steer gave a presentation to District Councillors on 28 Jun.

The current **public consultation** opened on 17 June and closes on **27 September 2019**

Several dates have already passed but our nearest events are at:

Cambridge Central Library Thu 11 July 1-6pm, Wed 24 July 2- 9pm, Sat 14 Sep 10am-3pm

You can complete an online questionnaire at tinyurl.com/CPCALTP

Cambridgeshire Constabulary and Cambridgeshire Fire and Rescue Service :The Police and Crime Commissioner's proposal that the Police and Fire Services should be combined has been taken to Judicial Review. The outcome is still awaited. The decision is finely balanced.

County - Innovate and Cultivate Fund: Just a reminder that the deadline for the first round of Cultivate grants and Innovate grants is 1 August 2019. Further dates are 1 November 2019 - Cultivate grants only

1 February 2020 - Cultivate grants and Innovate grants

More information is available at: [https:// www.cambridgeshire.gov.uk/council/communities-&-localism/innovate-and-cultivate-fund/](https://www.cambridgeshire.gov.uk/council/communities-&-localism/innovate-and-cultivate-fund/)

Trains: Staff and drivers take holidays during the summer and whilst training of new drivers continues, there may be times when a train will be cancelled when you least expect it.

Cambridge Area Bus Users Group: This group is working for and representing bus passengers in and around Cambridge and at the AGM in June AB was elected Chairman. Both operators recognised that improvements need to be made before the outcome of the CPCA Local Transport Plan can be put into action.

Please do join us and sign up to our newsletter, so that you can bring your specific concerns to our attention.

<https://cbgbususers.wordpress.com/> and <https://www.facebook.com/cbgareabususers/>

AB has asked Stagecoach for more services from and returning to Landbeach, Horningsea and Fen Ditton and for more Citi 2 buses to loop north through Milton. Whilst Stagecoach have said they are prepared to trial new services if we request them, within a matter of months we must USE IT OR LOSE IT.

Proposed Police Station and Custody Suite west of Milton: The Police and Crime Commissioner proposes to build a new Police Custody Suite to a site south of the P&R in the Green Belt. Reasons given include the inadequacy of cells at Parkside and consequent need to use valuable police time to take detainees to cells in Peterborough, congestion in the City and a wish to realise capital from the site at Parkside.

September 2019

Could you be a good parent?

Do you think you could provide a stable, loving home and a supportive hand to a young person in need of a foster home? If you've ever thought about being a foster carer please do contact the County Council. They would love to hear from you. You can find more information here:

<https://www.cambridgeshire.gov.uk/residents/children-and-families/fostering-and-adoption/>

You can email fostering@cambridgeshire.gov.uk or call 0800 052 0078

Amey Appeal – save the date: Amey's application S/3372/17/CW for an Energy from Waste (incinerator) at the Waterbeach Waste Management Park was refused by the County Planning Committee in September 2018. Amey appealed against that decision and the Planning Inspectorate will start the hearing of that appeal on Tue 5 November 2019. The details of venue and timing will be made available in due course. The Inspector has scheduled the hearing throughout November.

E-permits for Vans and Trailers visiting the County's Household Waste Recycling Centers: From **October** the County Council is introducing a van and trailer e-permit scheme across Cambridgeshire's nine household recycling centres (HRCs). The scheme, which will allow the Council to better regulate the use of vans and trailers at HRCs helping to ensure only household waste is delivered to sites.

There has been a rise of 20% in waste brought to our HWRCs between 2012/13 and 2016/17.

The County Council wants to prevent unlawful trade waste being disposed of at our HRCs, which is ultimately at a cost to the council tax payers. With population growth and changes being made by neighbouring authorities, the Council feels it is important to be able to monitor who is using our HWRC sites and to ensure we can cope with the rising demand.

Additional site staff will be available to help at all nine HRCs in the early months of the scheme being introduced.

Any resident planning to visit a HRC with a van or trailer should obtain an e-permit using an online system beforehand.

These e-permits will be limited to 12 visits per year. To allow larger household and garden jobs, there will be an exemption to the scheme for trailers up to 1.5m (5ft) in length (excluding the towing mechanism bar) and 570 litre capacity. You can see the details here

<https://www.cambridgeshire.gov.uk/residents/waste-and-recycling/household-recycling-centre-van-and-trailer-permit-scheme/>

No permit is required for cars, or vans with seats fitted, or for trailers (minus towbar) less than 1.5m (5ft) long (570 litre capacity) or towed by a vehicle that does not require a permit.

Update from Network Rail: Changes to level crossings in Cambridgeshire You may remember that Network Rail proposes to close or change the use of 25 level crossings in Cambridgeshire. This forms part of a broader plan to improve safety at 105 locations across the Anglia route. This is anticipated to affect (close) a number of rural level crossings in Waterbeach and Milton parishes, where currently footpaths and farm tracks cross the railway. Network Rail's purpose is to make the railway safer by reducing the number of points where people can come into contact with trains. This will also improve service reliability, and will facilitate any future proposals for faster and more frequent train services.

Network Rail are concentrating on locations where making changes is both affordable and deliverable; as such none of the crossings in this proposal involve closing significant public roads, and they do not require new bridges or underpasses to be constructed across the railway. Similar proposals are being taken forward for Suffolk, Essex, Southend-on-Sea, Thurrock, Hertfordshire, and the London Borough of Havering. A public inquiry was held from 28 November 2017 to 23 February 2018. The Planning Inspectorate recently confirmed that the Inspector submitted her report to the Department for Transport in July. A decision is expected from the Secretary of State for Transport in January 2020. Additional information is available on the [Network Rail website](#)

SCDC Taxi Consultation: South Cambs has been conducting a Consultation with drivers and operators about its proposed new Taxi Policy. In addition SCDC held a two-day workshop and officers have visited a number of the major operators in the District to understand their operations. The Licensing Authority's main aim is to ensure passengers are safe and to reduce air pollution.

The consultation is open for comment until 23 September here:

<https://www.scambs.gov.uk/licensing/types-of-licence/taxi-licences/taxi-consultation/>

Milton: Residents have asked when the road at North Lodge Park will be formally adopted.

Sue Reynolds, the County Highway Development Officer advises that Anglian Water Services placed the sewers on a twelve month maintenance period in February 2019. They will not adopt the sewers until February 2020. As the County will not adopt the road until the sewers are adopted by AWS they are now looking to adopt the road in February 2020. In the meantime, if there are any issues with the road or street lighting, the developer (Bellway) remains responsible for putting it right.

19 District Councillor's Report – July 2019 and September 2019

Deferred from July' meeting:

Report from Cllr Hazel Smith

Future Parks Accelerator programme: The Heritage Lottery Fund, teaming up with the National Trust, have set aside some funding and experienced staff to work with councils on developing best practice in managing parks for the future.

A14 roadworks noise: South Cambs is trying to reduce the noise residents have to tolerate when the road works are close to their homes, and have stopped some of the loud night-time working. They had done both tree-clearance and pile driving at night prior to this. The district council has powers under Environmental Health legislation, and is standing up to the Highways Agency. This affects residents in Orchard Park, Histon and Impington, and the Travellers on the Blackwell site in Milton who are closest of all. The case will set a precedent for works close to other villages as the A14 work progresses in Girton and Bar Hill. We hear that the limit set on works for HS2 is 60dB, so the standard of 65dB is not unprecedented. The WHO Guidelines for Community Noise identify 60 dB LpAFMax outside as the guideline value for sleep disturbance with windows open.

Chesterton Fen access – Northern Fringe plans: The responses to the consultation on the Area Action Plan for the development round Cambridge North station were so strongly asking for a road access to Fen Road Chesterton that we have won a small concession – instead of showing 'foot/cycle bridge' access across the railway from the new development, the plans may show a 'bridge'.

New Chief Executive for South Cambs: The process for appointing a new Chief Executive has completed now, and at an Extraordinary meeting of Full Council on 4th July the appointment of Liz Watts was confirmed. She will take up her post in September.

Work starting on the next local plan: This will be a long process to 2024, which started last year, with the Housing Strategy, and "call for sites" happening this spring. The number of jobs and houses required in the area by 2040 or so will be 'objectively' assessed and given to the council and based on the numbers and criteria the plan is created.

Exception Sites and Rural Housing Week: At the start of July in Rural Housing Week, there was the annual ACRE tour of exception sites, for parish councillors. At SCDC we had a morning of training for district councillors, explaining what exception sites are and how useful they can be in ensuring villages get the housing needed for people in that village. These fairly small sites have to be right on the edge of the village, and are areas not identified for development in local plans. The developments have to be either completely or predominantly affordable homes, and the mix of sizes and types of homes is set by the balance of need in that village. In Milton there was an established need for affordable homes when the site on Fen Road was brought forward.

Report from Judith Rippeth

Blue Plaque Scheme: South Cambs has just launched this scheme which has been running in Cambridge since 2001. The first plaque was unveiled on Sunday 30th June at Girton College to honour its two principal founders, Barbara Bodichon and Emily Davies, who were pioneers in providing education at degree level for women in this country. South Cambridgeshire residents are now being encouraged to nominate a person or event for commemoration. Visit the webpage at www.scambs.gov.uk/blueplaques for further details and the nomination criteria.

Zero Carbon Communities Grant: We are still awaiting the start date of a project officer for this scheme, but the appointment is in process. When the scheme is open for applications, parish clerks will be notified. The scheme will also be open to local voluntary groups. Bids for green schemes that help to reduce carbon emissions and our reliance on fossil fuels will be invited for anything from a refill water fountain and bicycle racks to community tree planting, battery storage panels on a community building or electric vehicle charging points to name a few. Grants will range from £1000 - £15 000. In the meantime, you may like to consider any possible bids you would like to make, as the timeframe for bidding will only run for six weeks once the starting gun has been fired!

Publication of National League tables on collection rates across England: South Cambridgeshire retained a top three position for collection of Council Tax (out of more than 300 councils) with a percentage collection rate of 99.4% which marks a slight improvement on last year. Of total council tax due of £114.2 million the team ended the financial year with just £716,000 outstanding.

District Councillors' Report to Parish Councils – September 2019 - Hazel Smith, Judith Rippeth and Anna Bradnam

Extension of platforms at Waterbeach Railway Station: Network Rail are due to start work on the long awaited extension to the railway platforms at the start of September; this forms part of an upgrade to the Kings Lynn Line. The whole programme of works at Waterbeach will be finished by the end of July 2020 and for most of the time the station will be open as normal although the footpath at the end of the Ely bound platform will be closed for the duration of the works.

No trains will be operating on the following dates and between the following times:

05/10/19 (01:00 Sat) - 07/10/19 (05:00 Mon)

12/10/19 (01:00 Sat) – 14/10/19 (05:00 Mon)

26/10/19 (01:00 Sat) – 28/10/19 (05:00 Mon)

09/11/19 (01:00 Sat) – 11/11/19 (05:00 Mon)

24/12/19 (00:25 Tues) – 27/12/19 (05:00 Fri)

Plus one shorter weekend closure in 2020: 9th-10th May – lasting 27 hours in total.

Zero Carbon Community Grants: This new fund has now been launched, and applications have to be in by 31stOctober. The grant can be from £1,000 to £15,000, and can be for anything that reduces the Carbon Footprint of the village – from encouraging cycling (e.g. cycle racks) to Electronic Vehicle charging points in village car parks and solar panels. There must be involvement of a community group and engagement with the community as part of the project. The County Council has a separate fund from the Office for Low Emission Vehicles (*OLEV*) to support installation of electric vehicle charging points – up to £7,500 per project can be claimed from that fund for publicly available charging points.

North East Cambridge Waste Water Treatment Works relocation: The process for this has been moving forwards slowly. Now that the mechanism for handling the HIF grant has been agreed (via the City Council to Anglian Water), the evidence needed will be pulled together through a number of studies. The Development Consent Order process is limited to a year from start to finish (this is the same process of planning control that was used for the A14 project). However this means that there are at least 2 years prior to this during which the evidence is assembled, including 3 rounds of consultation. The hearings would then be held by the Planning Inspectorate and judgement issued within a year.

North East Cambridge Area Action Plan (NECAAP): The conclusions from the Issues and Options consultation are being worked on, and further consultations on the plans to develop the area are coming soon. The ‘trip budget’ for this whole area is limited to the number of car trips currently generated by the Science Park. The vision is to provide homes for young professionals who might be working on the Science Park or in that new quarter of Cambridge. The residential development near the station cannot be occupied until around 2025 as the WWTW has to move away first.

(AM left the meeting at 10:03pm)

20 The Connection Bus Project – Youth Club

The termly report for April – July 2019 was received.

21 Bills for Payment and Money Received, Budget figures.

To CONFIRM and AGREE bills for payment.

AH Proposed to pay the bills listed – HMS Seconded ALL AGREED

22 Correspondence

From Milton residents

Brick Bus Shelters – possible arts project – **To be discussed at Maintenance**

Wildflower areas – To CONSIDER possible locations – **To be discussed at Maintenance**

The Rowans junction – To CONSIDER double yellow lines due to parking issues – **No action to be taken as previous request was refused.**

General – copies available on evening

Greater Cambridge Planning Policy Update

Fly-tipping education and prevention campaign

South Cambs Council E-bulletin – July 2019

23 Dates of next meetings

16 September 2019 – Planning (7pm) Maintenance (7:45pm)

7 October 2019 – Parish Council

TL officially stepped down as Councillor. TL has been with the Council since July 2015. JEC and DW thanked TL for all the work he had done for the Council.

Meeting closed at 10:15pm Signed:

Date: