

**Minutes of the Meeting of Milton Parish Council held on
Monday 15 July 2019 at 7.30pm in the Bowls Pavilion**

Present: D Wildman (DW) (Chair), J E Coston (JEC), R Farrington (RF), D Owen (DO),
T Leavens (TL), A Bradnam (AB), H Smith (HMS)

In Attendance: S Corder (SC) (Clerk), E Taylor (Office Assistant)

1 Apologies for absence

A Markham (personal) A Horne (work), J Rippeth (personal)

2 To APPROVE the Minutes of the meeting held on Monday 3 June 2019

RF PROPOSED to accept the minutes – DO Seconded **ALL AGREED.**

3 Declarations of interest and dispensation

- a) To receive declarations of interest from councillors for items on agenda: **RF Item 14.**
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any); None
- c) To grant any requests for dispensation as appropriate; None

4 Public Participation – members of the public are invited to speak

1 member of public attended to observe.

5 Clerk's/Chairman's report

From previous meetings:

- **26 Old School Lane** – Update: With MPC's Solicitor and Land Valuation Agent.
- **CCTV on Jane Coston Bridge** – Update AB: This is now with the Integrated Highways Manager. A purchase order has been raised to reinstate the CCTV and awaiting an installation date. This will be run by Cambridgeshire County Council.
- **A10 Trees** – Awaiting a formal response from CCC to ownership.
- **Deeds** – Update JEC: To follow up.
- **AED unit at North Lodge Pavilion** – Awaiting response from Bellway to request to cover costs of the unit.
- **A14 Parish Legacy Fund** – Awaiting outcome of grant application.
- **The Sycamores play park** – Clerk applying for grants from Mick George and Tesco.
- **Tomkins Mead** – Minor repairs have been carried out to the boardwalk by Gaskin Brothers.

New:

- **CAPALC Conference** – Chairman and Clerk attend the CAPALC conference
- **NE Cambridgeshire Community Forum.** – Attended by Chairman. Notes tabled.
- **Cambridge Area Bus Users Group AGM** – Attended by the Chairman. Notes tabled.

6 Planning

The minutes of the meeting on 1 July were received.

Decisions Received:

S/1755/19/FL – 5 Cambridge Road, Milton, Cambridge CB24 6AW – Two storey side and rear extensions.
APPROVED

New:

S/1565/19/DC – 7 High Street, Milton, Cambridge CB24 6AJ – Discharge of conditions 3 (traffic management plan), 4 (hard and soft landscaping), 7 (contamination), 19 (arboricultural method statement and tree protection strategy) and 20 (materials) pursuant to planning permission S/0700/18/FL. **COMMENT: Please can you clarify that the tarmac to be used on the car park and around the trees is permeable as it does not state this on the plans.**

7 Maintenance

The minutes of the meeting of 17 June 2019 were received.

To **CONSIDER** recommendations:

- To **AGREE** Wicksteed quote to carry out play park ROSPA 6 monthly inspections £45 plus VAT per vat per park (£180 six monthly). **JEC Proposed – TL Seconded ALL AGREED.**
- To **CONSIDER** turning the paddock into a wild area/flower meadow. **To come back to September meeting to consider options. Clerk to ask Buchans to quote for treatment of Ragwort.**

- To AGREE Buchans quote to extend cemetery footpath £3,972 + VAT. **JEC Proposed to accept Stearn Constructions quote, (£4,425 + VAT) previously considered at the Maintenance meeting in June, as they laid the footpath by the Bowls Green – AB Seconded. 5 In Favour – 3 Abstain AGREED. Clerk to confirm approval with PCC before works agreed.**
- To CONSIDER quote from PW Maintenance to repaint goal posts at Froment Way and Humphries Way (suggested by ROSPA) £200. **JEC Proposed to accept the quote – RF Seconded ALL AGREED.**
- To AGREE quote from CJ Murfitt to replace office cupboard door with a fire door £485 + VAT. **RF Proposed to accept the quote – TL Seconded ALL AGREED.**
- To CONSIDER tree work (top of Faulkner Close) quote from Town and Country £555 + VAT **RF Proposed – TL Seconded ALL AGREED.**

Skate park – Question received: Can an advert be placed in the next village magazine asking the community if they would like a new skatepark? **No – MPC do not wish to take this project any further due to previous vandalism of the skate park, ongoing maintenance costs and insurance.**

8 Finance & Administration

The minutes of the meeting of 8 July 2019 were tabled and received.

To AGREE to increasing the grant to CSLT for maintenance of Tomkins Mead from £1,000 to £1,250. **RF Proposed to the increase – JEC Seconded ALL AGREED.**

The Internal Audit Report was received – DW commented that this was another good report from our Internal Auditor.

9 General Data Protection

To CONSIDER Councillors using a work email. **JEC raised some question to be asked: how will it be managed, who will pay for the virus protection linked to Councillor’s own devices, can Councillors have a dedicated folder for PC emails under their private email address? Clerk to seek clarification and bring back to a further MPC meeting.**

10 Policies and Agreements

To CONSIDER revised CCTV policy – **Updates and amendments to be made. Clerk to source an updated CCTV policy and bring back to next MPC meeting.**

To CONSIDER wording on MPC and Bowls Club agreement – **Clerk to locate previous minutes on the agreed agreement. To come back to next MPC meeting.**

To AGREE limit on Grant Awarding Policy- **It was agreed that no changes to the wording is required. Each grant application is taken on merit for the amount requested.**

11 Local Highways Improvements 2020/12

To CONSIDER works required – **Clerk to apply for extended tarmac area at Landbeach Road bus stop.**

12 Proposed Relocation of Police Station Consultation

To CONSIDER MPC’s response

(TL Declared an Interest)

RF Proposed that MPC make no response as a request or planning has yet to be received – DW Seconded. 2 In favor – 3 Against – 2 Abstain **NOT AGREED.**

JEC Proposed to raise the questions: MPC would want to see CCTV installed on the A10 bridge as part of the application.

Drainage: We would like to raise concerns about the capacity of the ditches in the area during heavy rainfall, as the ditches that will take the rainfall from the area on the plan flow into Milton by the side of the allotments and this area has flooded recently during heavy rainfall and seems to be at capacity. - HMS Seconded – 3 In favor – 4 abstain **AGREED.**

HMS Proposed to suggest that Parish Clerks have a hotline number to the police station for any concerns in the village – JEC Seconded. 3 In favor 4 abstain **AGREED.**

13 Operation London Bridge

Motion to exclude public and press

It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to meeting) Act 1960 that publicity would be prejudicial to the public interest by reason of the sensitive nature of the business to be transacted at Agenda Item 13 namely: Operation London Bridge

The public and press will be temporarily excluded from the meeting at this point and any present are herewith to withdraw.

JEC Proposed to Close the meeting – RF Seconded ALL AGREED. Meeting closed 10:06pm

It was AGREED the Clerk would meet with Rector David Chamberlin to discuss this issue and to work alongside the Church. To be discussed further at the next MPC meeting.

